

**APPENDIX A**

**AMENDMENT REQUEST AND SUPPORT**

**MATERIALS**

1. ENROLLMENT CAP AMENDMENT REQUEST FORM
2. AMENDMENT REQUEST DOCUMENTS



Arizona State  
Board for  
Charter Schools



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## Enrollment Cap Request

### Charterholder Info

#### Charter Holder

**Name:**

Maricopa County Community  
College District on behalf of  
Phoenix Preparatory Academy

**CTDS:**

07-87-43-000

**Mailing Address:**

2411 West 14th Street  
Tempe, AZ 85281

[View detailed info](#)

#### Representative

**Name:**

Paul DeRose

**Phone Number:**

### Downloads

 [Download all files](#)

### Enrollment Cap

**From:**

215

**To:**

300

### Attachments

**Board Minutes**

 [Download File](#) – request to increase enrollment cap to 300.

### Increase to Enrollment Cap Attachments

The following 2 attachments are only required if the enrollment cap is increasing.

Occupancy Documentation (Increase Only)

 [Download File](#) – CofO attached.

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**Narrative** –  [Download File](#)

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**Additional Information**

 [Download File](#) – request to increase enrollment cap to 300.

## Feedback

**Feedback**  
request to increase enrollment cap to 300.

## Signature

**Charter Representative Signature**  
Paul DeRose 08/21/2019



April 4th, 2019

To Whom It May Concern,

Phoenix College Prep Academy has embarked on a dramatic, but successful, growth since the school opened in 2003. Phoenix College Prep Academy's AzMERIT scores have steadily increased within the last three years, rising above the state average, earning an 'A' in the grade system for the past two academic years. Phoenix College Prep Academy Phoenix College Prep Academy currently has a waiting list for 2019-20 school year therefore request an enrollment increase. We have already met our cap of 215 returning students because we have 75 confirmed students (incoming freshman) with completed paperwork. We have requests daily from upperclassmen that would like to transfer if our enrollment increase is granted which would take our enrollment to 255 for the 2019-20 school year and 300 for the 2021-22 school year.

Currently our students have taken 600 college classes with nearly 1800 college credits last year at a cost of nearly \$200,000 including books and tuition by the Summer Session. This year our students have completed 95% of college classes with an 88% success rate (C or better). We would like to give this early college opportunity to more students in the surrounding communities of the Phoenix Valley. Ninety-three percent of our students are first generation college students and over ninety percent are on free and reduced lunch; therefore, this enrollment increase would greatly help more disadvantaged families in the Phoenix community.

In this packet, you will find the following:

- Copy of our most recent Fire Marshal's Inspection Report
- Floor plans with classroom capacities
- Maricopa County Community College District Board Minutes, May 26, 2015
- PCPA processes to address Recruitment and Training
- PCPA narrative to support Academic Success
- PCPA narrative to support Operational Success
- PCPA narrative to support Financial Viability
- Detailed Staffing Chart
- Detailed Enrollment Matrix
- Data narrative and graph with current benchmark scores

We greatly appreciate your time and effort with this review process. Please let me know if there are any other items that require your review.

Sincerely,

Keith Brown  
Principal



# Maricopa County Community College District Governing Board Minutes May 26, 2015

A public hearing, special session, regular meeting, and executive session of the Maricopa County Community College District Governing Board were scheduled to be held beginning at 6:30 p.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to ARS §38-431.02, notice having been duly given.

## **GOVERNING BOARD**

Tracy Livingston, President  
Johanna Haver, Secretary  
Doyle Burke, Member  
Alfredo Gutierrez, Member  
John Heep, Member  
Jane McGrath, Member  
Dana Saar, Member

## **ADMINISTRATION**

Rufus Glasper  
Maria Harper-Marinick  
Debra Thompson  
LaCoya Shelton-Johnson  
Edward Kelty  
Steve Helfgot  
Lee Combs  
Linda Lujan  
Ernie Lara  
Steven Gonzales  
Janet Langley for Irene Kovala  
Shouan Pan  
Paul Dale  
Paul DeRose for Chris Haines  
Chris Bustamante  
Jan Gehler  
Shari Olson  
Gene Giovannini

## **CALL TO ORDER**

The public hearings were called to order at 6:31 p.m.

## **PUBLIC HEARINGS**

The Maricopa County Community College District presented its proposed FY2015-16 budget (\$1.4 billion) for adoption. There was no proposal to increase tuition or property tax levy. President Livingston provided the opportunity to address the Governing Board concerning the proposed budget. One citizen and tax payer asked to present.

Reverend Dr. Robin Hollis, from Valley Interfaith Project (VIP), mentioned she was a deacon of the Arizona Episcopal Diocese and said she wanted to recognize MCCCDC and the role it plays in Arizona. She appreciates that role and she wanted to thank the administration for ensuring that Maricopa's families have a place to get a higher education and workforce development. She asked the Board to consider a few facts as it pondered its budget decision: MCCCDC is the most affordable higher education opportunity for the community especially in light of the fact that approximately 68% of jobs will require post-secondary education by 2020. MCCCDC also remains the largest provider of job training. With the State's decision to winnow its support down to zero it sends the wrong message to the community. She hopes the State recovers its senses and re-engages support for higher education. There can be no greater investment in human capital than higher education. She applauds the Board's courage and gives it thanks.

The Maricopa County Community College District then considered the proposed budgets for GateWay Early College High School (GWECHS) and Phoenix College Preparatory Academy (PCPA) for FY2015-16. President Livingston asked the Vice Chancellor of Business Services, Ms. Debra Thompson, to present the budgets under consideration. Ms. Thompson asked the principal of GWECHS, Ms. Lisa Smith, to provide additional information.

Ms. Smith reported that enrollment was expected to increase from 267 to 273. Average daily membership is expected to increase slightly from 262 to 265. State based funding per student increased slightly from \$3,373.11 to \$3,426.74. The State will provide \$2,022.02 in additional funding (including an inflation rate of 1.59%). The allocation of Prop 301 funds per student remains the same at \$295. All instructional programs and staffing remain unchanged and additional funding is earmarked for instructional materials and increased costs of fundamental items (i.e., bus passes, paper, etc.)

Ms. Thompson then asked the principal of PCPA, Mr. Keith Brown, to provide additional information. Mr. Brown reported that enrollment was expected to increase from 90 to 120 (the maximum number of students the school can have is 100 although the Board is considering his request to increase the cap to 400). Average daily membership is expected to remain static. State based funding per student increased slightly from \$3,373.11 to \$3,426.74. The State will provide \$2,022.02 in additional funding. Prop 301 funds per student remain at \$295. PCPA's budget is increasing in a few budget areas due to enrollment increases. The transportation budget for 2015-16 has increased due to more students. PCPA is hoping to add breakfast to its lunch program at no additional costs this year.

President Livingston then provided an opportunity to address the Governing Board concerning the proposed charter school budgets. No citizens asked to present.

President Livingston concluded the public hearings to adopt the proposed budget for FY2015-16 and to approve the proposed budgets for the two charter schools. Copies of the budget presentations are in the appendix.

The Public Hearings were concluded at 6:50 p.m.

#### SPECIAL SESSION

President Livingston convened a Special Session immediately following the public hearings.

**ITEM 1.1 ADOPTION OF PROPOSED MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT BUDGET FY2015-16**—adopt proposed FY 2015-16 Budget. The General Fund, Current Auxiliary Fund, Current Restricted Fund, and Plant Fund total \$1.5 billion. Pursuant to Arizona Revised Statutes, the proposed Legal Budget has been made available online on the District's main web page and was published in Arizona Republic on May 11th and May 18th.

Some Board members asked to provide background on their decision:

- Mr. Burke: He asked the Board to consider strongly entertaining the notion to increase property tax levy and tuition next year.
- Mr. Gutierrez: He feels this budget reflects 'planned obsolescence' and if MCCCDC goes into the future with a flat budget, many things will begin to take a toll on the district (e.g., inflation, demoralization of employees, and 'magically maintained' buildings). The Board has to consider the consequences. The costs are known (maintenance, not increasing salaries/COLA) so MCCCDC knows what to expect. He votes 'aye' with great hesitation and hopes this Board realizes if this continues MCCCDC may become a second-rate institution.
- Mr. Heep: He thanked the administration and Board for reviewing the budget process and the continuous plans to free up capital for continued growth in the district.
- Mrs. McGrath: She remarked this was the third budget she has participated in development of and the only one which was completed by someone else and presented to the Board and explained by staff. She cannot vote yes for something she had not role in.
- Mrs. Livingston: She thanked everyone who worked on the budget and said she was proud of it. She disagrees that it is planned obsolescence, rather it is time to think way outside the box—time to get a little dirty and plan for what is next.

#### MOTION

##### **Motion 10299**

Board Member Saar made a motion to adopt Item 1.1. Board Member Haver seconded. In accordance with state law, the Governing Board voted on this motion by roll call: Mr. Burke—aye; Mr. Gutierrez—aye; Mrs. Haver—aye; Mr. Heep—aye; Mrs. Livingston—aye; Mrs. McGrath—nay; Mr. Saar—aye. By a vote of 6-1 (McGrath), the motion passed.

**ITEM 1.2 APPROVAL OF PROPOSED GATEWAY EARLY COLLEGE HIGH SCHOOL BUDGET FY2015-16**—approve the 2015-2016 proposed budget for Gateway Early College High School (GWECHS) in the amount of \$2,098,993.

#### MOTION

##### **Motion 10300**

Board Member Saar made a motion to approve Item 1.2. Board Member Gutierrez seconded. Motion passed 7-0.

**ITEM 1.3 APPROVAL OF PROPOSED PHOENIX COLLEGE PREPARATORY ACADEMY BUDGET FY2015-16**—approve the 2015-2016 proposed budget for Phoenix College Preparatory Academy (PCPA) in the amount of \$796,686.

<b>MOTION</b>	<b><u>Motion 10301</u></b> Board Member Saar made a motion to approve Item 1.3. Board Member Gutierrez seconded. Motion passed 7-0.
<b>ADJOURNMENT</b>	The Special Session was adjourned at 7:00 p.m.
<b>CALL TO ORDER</b>	The Regular Board Meeting was immediately called to order following the Special Session.
<b>SUBSTITUTIONS</b>	There were two substitutions for members of the CEC.
<b>PLEDGE OF ALLEGIANCE</b>	The assembly pledged allegiance to the United States of America led by Mr. Burke.
<b>CLASS ACKNOWLEDGEMENTS</b>	There were no classes present.
<b>STUDENT LIFE REPORTS</b>	<p>Rio Salado College (RSC) Student Life and Leadership (SLL) members approached the podium and reported on activities at the college. The purpose of SLL is to engage students in activities and organizations outside of their academics. Rio Salado may not offer traditional “campus” life, but it does provide many ways for students to get involved and add value to their academic experience. Students can be online and engaged by participating in the National Society of Leadership and Success (NSLS), Phi Theta Kappa International Honor Society (PTK), Student Public Policy Forum (SPPF), Be a Leader Foundation Mentorship Program, Chancellor’s Civic Leadership Medallion, or Student Leadership Retreat. Students shared the National Society of Leadership and Success induction requirements (orientation, leadership training day, three reflections on speaker broadcasts, and three success networking team meetings) and what is required to be considered for a National Engaged Leader Award (six reflections on speaker broadcasts, six success networking team meetings, and five hours of community service). This is the second year of Rio’s chapter. About 120 students joined and 35 students were honored as inducted members. In total, 13 students received the National Engaged Leader Award. Students then went on to describe Rio’s Phi Theta Kappa International Honor Society requirements: cumulative GPA 3.50+, 12 credits completed, currently enrolled at RSC, Phi Theta Kappa application, and a membership fee. Rio’s PTK International Honor Society is a Five Star Chapter of the largest honor society in higher education and provides commencement student speaker candidates and commencement student marshal candidates. It hosted the PTK Honors’ Institute for the Arizona Region and the Honors-In-Action Project with the City of Tempe Public Library focused on drawing females into STEM fields. Opportunities on the horizon include creation of student clubs, expansion of Student Life participation at RSC locations, increased community service projects, new college mascot-related activities, and much more!</p> <p>RSC Student Governance Members: Vanessa Williams, Theresa Maheux, and Jacques Osley.</p>
<b>COLLEGE REPORTS</b>	<p>Dr. Paul Dale, President of Paradise Valley Community College (PVCC), remarked this report exemplifies the power of MCCC’s partnerships with employers, grants, and the leadership at the college. He then introduced Ms. Christie Colunga, Early Childhood Education faculty at PVCC, to speak. Ms. Colunga informed the Board that the AAS degree in Early Childhood Education offered by PVCC is accredited by the National Association for the Education of Young Children (NAEYC). An explosion of research highlights the importance of early life experiences and the central role of early relationships (<i>From Neurons to Neighborhoods: the Science of Early Childhood Development</i>, 2000). PVCC responded to several grant opportunities in 2010-2015 including: Early Childhood Teacher Professional Development in Language Acquisition and Literacy, a Helios Education Foundation grant, which sought to update and unify Arizona’s approach to language acquisition and early literacy by establishing foundational, standard college course work. Researcher, Dr. Eva Shivers, Indigo Cultural Center, Phoenix (2010- present), with a grant award of \$327,302; Central Maricopa Infant Toddler Project, a First Things First grant, which was a pilot program to improve the quality of infant and toddler care and early education in the region using standardized and qualitative measure to determine effectiveness. Researcher, Dr. Diana Schaack, San Diego State University (2011-2014), with a grant award (over five years) of \$1,200,000; and Professional Development for Early Care and Education Professionals, also a First Things First Grant, which featured community building through facilitated conferences and communities of learners, extended contact with experts in the field, and the use of protocols (2010-2015), with a grant award of \$896,543. Outcomes included students’ ability to study with national and international leaders in the field. The Central Maricopa Infant Toddler Project aligned college coursework with the nationally recognized Program for Infant Toddler Care. Thirty six teachers and nine directors</p>

had the opportunity to enroll in six college credits aligned with professional development. They have seen incredible participation—First Things First Professional Development for Early Care and Education Professionals Grant had approximately 600 a year for five years resulting in over 3,000 participants (duplicated count) from over 60 different early childhood programs that were given the opportunity to enroll in 24 different college courses. Projects included New Landscapes for Learning so kids could continue to learn while they played outside. They created new leaders with strong voices and truly felt the professional development opportunities provided cutting edge information that changed their view of the world.

Dr. Linda Lujan, President of Chandler-Gilbert Community College (CGCC), introduced Mr. Noel Morelos, Political Science faculty and advisor for CGCC's Model United Nations (Model UN), team to speak. Mr. Morelos said their work includes simulated diplomacy and international relations projects and CGCC recently hosted the 65<sup>th</sup> Model United Nations of the Far West (MUNFW) in April in California. He then introduced the student speakers: Mallory Kurtz, Richard Anson, and Laurel Smith to present. The students reported on MUNFW saying it is one of the original five Model United Nations conferences commissioned by the United Nations; Eleanor Roosevelt was the second keynote speaker; and past hosts include Stanford, San Francisco State University, Mesa Community College, UC Berkeley, and Arizona State University. The theme was *The Reach of the UN in the Modern Era: The Conflict Between Individual, Collective, and Sovereign Rights*. Committees simulated included GA, UNESCO, IMO, UNHCR, UNHRC, Security Council, and Sixth Committee. The students reported that they were the first school to bring up LGBTQ topics—which is now gaining momentum. Their Career Fair included the Peace Corps, Department of State, Hunger Watch, and the U.S. Army. They launched a social media aspect for the fair and received good feedback from the State Department about it.

Dr. Chris Bustamante, President of Rio Salado College (RSC), introduced Mr. Otis White, Faculty Chair for Business and Public Administration at Rio, who presented on the great partnership between MCCC and industry partners (insurance). At the Insurance Industry Summit – April 2014, he learned that there are 7,000+ employment positions currently available in Maricopa County and in the next five to seven years this number will increase to 15,000. Insurance is a dominant industry growth sector in Arizona and nationwide and offers high paying jobs with a broad range of career options within the industry. MCCC works with an advisory committee comprised of 46 members and represent 23+ national and local companies and organizations. Committee members come from RSC, MCC, GCC, NAU, and the National Industry Education Organizations. In 2014-2015 they met to create the CCL and a new course and created sub groups to work on course competencies, workforce outreach, and program promotion. They also worked with MCCC's Workforce Development Team. Major milestones include: \$43,000 raised to support the program, \$15,000 allocated to a scholarship fund which initially produced three scholarships per semester (one per site—RSC, MCC, and GCC); establishment of a High School Outreach / Bridge Program; focus on Veterans and Re-careering Adults; planning for an AAS in Insurance Studies to begin Fall 2015; online transfer programs to the university planned; and Credit for Prior Learning established for Employees in the Insurance Industry. He said that higher education's role in developing the insurance workforce includes: building interest among young people, helping provide re-training for career shifts, developing programs to help existing workforce move up and succeed, and giving new entrants a leg up in competing for jobs.

**FACULTY EXECUTIVE  
COUNCIL (FEC) REPORT**

Ms. Salina Bednarak, President of the Faculty Association (FA), reported she was the new President and said she was proud to work for Maricopa and the students it serves. She said residential faculty members dedicate their lives to students and FA supports efforts that are transformative for students and meaningful for faculty. They also work with the Adjunct Faculty Association (AFA) and understand that, while the system relies heavily on adjuncts, FA wholeheartedly agrees that increasing the number of residential faculty is necessary. She promised to work together with the Board to meet the needs of the institution.

**ADJUNCT FACULTY  
ASSOCIATION (AFA) REPORT**

Mr. Leo Valverde, President of the Adjunct Faculty Association (AFA), reported two items. On May 9, elections were held and there are new VP/Secretary and VP/Treasurer for the AFA. They will be introduced to the Board after their terms begin July 1. Mr. Valverde informed the Board he would be president for one more year. He then informed the Board that they are working on their Adjunct Faculty Full Day of Learning for fall 2015 which will present MCCC's Residential Faculty hiring process. They are adding an occupational track this year for the first time.

**EMERITUS, AWARDS,  
AND RECOGNITION**

Dr. Ernie Lara, President of Estrella Mountain Community College (EMCC), thanked the Board and asked EMCC's Dean of Academic Affairs, Ms. Kathleen Iudicello, to help present a Vice President Emeritus Distinction to Dr. Bryan K. Tippett. (Dr. Tippett passed away in the Spring so his partner, Mr. Frank Wilson, received the award in his place.) Dr. Tippett has over 30 years of higher education experience, and was committed to ensuring the highest quality teaching, learning, and caring for students, colleagues, and the community. Dr. Tippett began his career in Maricopa 17 years ago at Mesa Community College as an Associate Dean and then Senior Associate Dean, providing instructional leadership for the Division of Mathematics, Sciences, and Exercise Science. He served most recently as the Vice President of Academic Affairs at Estrella Mountain Community College. Dr. Tippett also held other leadership roles which included the Higher Learning Commission; Arizona Academic Administrators Association; Arizona State Board of Pharmacy; West Valley Fine Arts Council; Valley of the Sun United Way, and Sojourner Center, to name a few. Dr. Tippett was instrumental in establishing community partnerships and cross-functional MCCC student activities, including: West Valley Think Tank which facilitates professional growth for instructors and P-20 pipeline for students across local school districts; the Student Research Conference, which uniquely provides MCCC students with conference presentation opportunities for undergraduate research, an activity typically reserved for students at four-year institutions or in graduate-level coursework. His collaborative style supported faculty, staff, administrators, and students, empowering individuals to actualize their potential and advance their academic and life goals. He often stated: "Many institutions of higher education are focused only on teaching, but Estrella Mountain Community College is focused on teaching, learning and caring; and to that end, every decision that is made should improve learning for all." Through the gift of caring and personal encouragement, Dr. Tippett gave heart to the Estrella family so that students and colleagues alike were able to pursue their dreams of higher education and success. Dr. Tippett exemplified teaching, learning and caring at Estrella Mountain Community College, within MCCC, and for the community. Emeritus status for Dr. Bryan K. Tippett would memorialize his legacy and provide inspiration to family, friends, colleagues and students.

Mr. Wilson thanked the Board on behalf of Dr. Tippett's family and himself for this moment. This emeritus award wonderfully finalizes Dr. Tippett's career and the implications are many. It represents a thank you for a job well done and validates his work. The world has lost another beautiful mind with his passing and today's gathering has allowed this honor to help his legacy move forward. From teaching to administration, he maintained a high bar for himself, yet he always kept in mind not everyone set the bar quite as high for themselves. Mr. Wilson said he lived with Dr. Tippett for 25 years and that ability made him what he was. He hopes his legacy will be carried on.

Dr. Shari Olson, President of South Mountain Community College (SMCC), introduced Ms. Barbara Gonzales, Adjunct Faculty and DECA advisor, to speak about the International Career Development Conference in which key individuals from the DECA club presented and placed. Ms. Gonzales said the students competed at Grand Canyon University in February and five students then went to the international conference in Orlando, FL. In order to go to the international conference, a student would have to score 70% and above for their first place win. Three SMCC students finished in the top 10. She then asked the students to come forward. Gus Barnes informed the Board he participated in the Entrepreneur Challenge which consisted of a case study (which he had 24 hours to study and prepare a presentation) and he finished in the top 10 out of 2,400. He said he received a Blue Diamond award for having 50 hours of community service and maintaining a 3.5 GPA. Brian Florendo informed the Board he participated in the Accounting Challenge which involved a simulation (which he had 30 minutes to study and prepare a presentation) and finished in the top 10. Next year he plans to win! Juan Gonzales informed the Board he participated in the Human Resource Management Entrepreneurial Challenge (he also had only 30 minutes to read a case study and prepare a presentation). He finished in the top 10, as well. He thanked the Board for funding the trip, saying he has learned to add value to himself.

**CITIZEN'S INTERIM**

There were no requests to address the Board.

**CHANCELLOR REPORT**

Chancellor Rufus Glasper took a moment to reflect on Dr. Tippett. He said they shared a cinderblock wall for 19 years as neighbors and his death was a great loss to all. He then thanked the Board for approving the budget and for establishing its committees. MCCC has never had a budget committee in 50 years and the current budget process has evolved over time. He advised the Board he understands the budget is a policy document and policy belongs to the Board. As MCCC continues into the budget process for next year, he asks the Board to consider the path the District has taken in the past 50 years. Since 2008, MCCC has lost \$68 million in resources

and has become more effective. MCCCDC has cut its budgets by \$48 million and will continue to do more. Last year, MCCCDC had a \$7.3 billion impact on Maricopa County. He reminded the Board that 68% of the state university juniors have MCCCDC credits. MCCCDC is able to graduate students with a 4-year degree in partnership with the state universities and students don't have to leave the college campus. MCCCDC just awarded over 23,000 degrees. If it is not allowed to serve all of its communities, the Board needs to make those decisions very deliberately using evidence-based data. The data will show that, without some type of increase in the system, MCCCDC cannot continue to serve all in the community. He has asked the Board to return to 60:40 ratio of full-time faculty to maintain a reasonable level of quality. He thanks the staff for being good soldiers during the trying times and many changes. They get tired, however and he would hate to lose the best and the brightest because of the belief that it is more important to save money. He hopes the Board will continue to make decisions to allow MCCCDC to continue to be the best institution in Arizona and the largest provider of workforce development.

**EMPLOYEE GROUP REPORTS**

There were no reports.

**APPROVAL OF THE ORDER OF THE AGENDA**

President Livingston then requested a motion to approve the Order of the Agenda.

**MOTION**

**Motion 10302**

Board Member Burke made a motion to approve the Order of the Agenda. Board Member Saar seconded. Motion passed 7-0.

**APPROVAL OF CONSENT AGENDA**

President Livingston asked if anyone wanted to remove any items from the consent agenda. Mr. Saar asked Item 13.4 be tabled for a later date. Item 13.4 was tabled.

The following items were included in the Consent Agenda:

**11.1 APPROVAL OF THE MINUTES OF THE APRIL 28, 2015 REGULAR BOARD MEETING, MAY 11, 2015 SPECIAL SESSION, AND MAY 12, 2015 AGENDA REVIEW AND WORK SESSION**

**12.1 APPROVAL OF EMERITUS DISTINCTION AWARD—ESTRELLA MOUNTAIN COMMUNITY COLLEGE—award Vice President Emeritus Distinction to Dr. Bryan K. Tippet.**

**13.1 APPROVAL OF CURRICULUM**—the curriculum proposals attached have been processed through all procedures established by the Maricopa Community Colleges; it is recommended that the proposals be approved as submitted.

**13.2 APPROVAL OF PHOENIX COLLEGE PREPARATORY ACADEMY CAP INCREASE FROM 100 TO 400**—approve a CAP increase for the number of students at Phoenix College Preparatory Academy from 100 to 400.

**13.3 APPROVAL OF U.S. SMALL BUSINESS ADMINISTRATION AWARD FOR ARIZONA SMALL BUSINESS DEVELOPMENT CENTER NETWORK**—approve acceptance of a negotiated contract in the amount of \$2,200,489 from the U.S. Small Business Administration to the Maricopa County Community College District for the Arizona Small Business Development Center Network for the period of January 1, 2015 – December 31, 2015

**MOTION**

**Motion 10303**

Board Member Burke moved for approval of the Consent Agenda, as amended. Board Member Haver seconded. Motion passed 7-0.

President Livingston noted that Item 14.2 Approval of Authorization of Expenditures of Legal Fees will be pulled for consideration at a future meeting.

**14.1 APPROVAL OF PROPOSED POLICY LANGUAGE REVISIONS 4.10 BOARD CODE OF CONDUCT AND 4.5 BOARD MEETINGS**—approve the proposed changes to Board Policy as noted. Language has been abbreviated to show only those sections requesting changes.

**MOTION**

**Motion 10304**

Board Member Burke moved for approval of Item 14.1. Board Member Saar seconded. Motion passed 7-0.

**15.1 APPROVAL OF CONTRACT AWARD FOR THE REPLACEMENT OF THE MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT KJZZ BROADCAST TOWER**—approve a contract award in the

amount of Six Hundred Eighty Eight Thousand, Four Hundred Sixty-Eight and 84/100ths Dollars (\$688,468.84) to Saber Industries to provide a replacement tower on the South Mountain broadcast site.

**MOTION****Motion 10305**

Board Member Saar moved for approval of Item 15.1. Board Member Gutierrez seconded. Motion passed 7-0.

**15.2 APPROVAL OF CONCEPTUAL APPROVAL FOR THE SOCIAL BEHAVIORAL BUILDING REMODEL AND EXPANSION AT SCOTTSDALE COMMUNITY COLLEGE**—provide Conceptual Approval for the Social Behavioral (SB) remodeling and expansion project at the Scottsdale Community College campus with a Total Project Budget of \$3,700,000.

**MOTION****Motion 10306**

Board Member Saar moved for approval of Item 15.2. Board Member Gutierrez seconded. Motion passed 7-0.

**15.3 APPROVAL OF CONTRACT AWARD FOR THE 2015 ANNUAL SUMMER PAVEMENT MAINTENANCE PROGRAM DISTRICT-WIDE**—approve a contract award in the amount of Seven Hundred Thirty-two Thousand, Six Hundred Ninety-Seven Dollars (\$732,697.00) to Ace Asphalt of Arizona, Inc. to provide annual preventive maintenance and minor replacement of asphalt paving at thirty-nine parking lots and driveways at the following District locations: CGCC, CGCC-Williams, GCC, GCC-North, GWCC, MCC, MCC-Red Mountain, PC, PVCC, SCC, SMCC and DSSC-Tempe.

**MOTION****Motion 10307**

Board Member Saar moved for approval of Item 15.3. Board Member Gutierrez seconded. Motion passed 7-0.

**15.4 APPROVAL OF CYBER RISK INSURANCE**—approve the award of the second layer (excess over primary) Cyber Risk Insurance for FY 2015-16 to Barbican with Lloyds of London with an excess limit of \$5,000,000 for a total premium of \$158,154.

**MOTION****Motion 10308**

Board Member Burke moved for approval of Item 15.4. Board Member Saar seconded. Motion passed 7-0.

**INFORMATION ITEMS**

**16.1 REVIEW OF EMPLOYMENTS (NEW HIRES, SPECIALLY FUNDED, AND SHORT-TERM)**—in accordance with employee group policies, the listed personnel actions were approved (April 1-30, 2015). Budget approvals have been granted and are on file for the recommended personnel actions in this item.

**16.2 REVIEW OF SEPARATIONS**—in accordance with employee group policies, the listed personnel actions were approved (April 1-30, 2015). Budget approvals have been granted and are on file for the recommended personnel actions in this item.

**MONITORING REPORTS**

**17.1 BUDGET ANALYSIS REPORT, FUND 1—GENERAL UNRESTRICTED FUND FOR THE TEN MONTHS ENDING APRIL 30, 2015**—Expenditure analysis indicates 63.8% of the budget has been expended this year as compared to 69.4% expended at this same point last year. 22.2% of the budget remained unexpended or unencumbered compared to 16.5% in the prior year. Revenue analysis indicated that 87.1% of the budget has been recognized as compared to 88.8% in the prior year. The projected fund balance will increase by ~\$2.2M this fiscal year and the projected ending fund balance for June 2015 is \$166.3M. The District should meet its financial stability requirements.

**BOARD MEMBERS**

Mr. Burke reported on a busy month of activities. He attended four Convocations (American Indian, African-American, Asian Pacific Islander, and Hispanic), two college Commencements (CGCC and Rio), and Rio's High School Equivalency Graduation. He attended CGCC's Teal and Silver Awards program where CGCC gives awards to community members who help the college. He attended the Women's Leadership Group luncheon and the Major Taxpayers meeting.

Mr. Gutierrez reported he also attended many Convocations and felt it was very inspiring to be at those graduations and convocations at the end of the year. He was particularly inspired by the Veterans' Convocation which was dramatically larger than last year (which was the first year). It was great to see all the grads who were excited to be at our colleges.

Mrs. Haver reported she recently visited SMCC and it was an exciting experience where she learned a lot. Their developmental education program is amazing. She was particularly impressed by their Boot Camp for students who 'almost' placed into college courses. The Boot Camp provides intense instruction over a couple of weeks, saving students a semester's worth of time and expense. She also attended several celebrations including one for SPOT 107. She also attended CGCC's Silver and Teal Awards. She attended the Maricopa Foundation Awards program and participated in PC's Commencement. She said half of the students received their degrees in the rain but no one left until everyone had gotten their papers.

Mr. Heep congratulated students for their graduations and gave a shout out to the presidents and their staff for their enthusiasm. He said it was an honor to participate. He attended Commencements for Rio and MCC and also the Veteran's Convocation. He also went to CGCC's Silver and Teal Awards and was impressed as he has never seen that kind of appreciation for vendors before.

Mrs. McGrath reported she also attended many rewarding ceremonies.

Mr. Saar reported he attended SCC Commencement and noted that MCCCCD graduated over 25,000 students this year. He congratulated everyone. He noted he would be attending the Southwest Pathways Conference in Scottsdale later in the week (May 28-29) and he attended the PCPA Graduation which had 17 graduates this year (up from 7 last year).

Mrs. Livingston reported she had spoken at Rio, GWCC, PVCC Commencements and at the Veterans Convocation, and was delighted to speak at Rio's High School Equivalency graduation. Several of those students came back to us after some time away and it was absolutely moving. It was so exciting to be there and to feel their excitement and see in their eyes and heart. They were all true champions that night. It was a pleasure to see all the different graduates make their mark. So many were off the traditional path, including many dual enrollment students who received their college degree before graduating from high school. She was so pleased to see what MCCCCD is turning out. She reported she had gone to visit SMCC before the Board meeting that day and was similarly impressed with their developmental education efforts. She will be finishing her college tours in August.

**VICE CHANCELLOR**

There were no reports.

**AADGB**

There was no report.

**ASBA AND ACCT**

There were no reports.

**NEXT BOARD MEETINGS**

President Livingston then announced the following future meetings.

- June 1, 2015, 6:00 p.m., Ethics Training, Governing Board Room
- June 4, 2015, 10:00 a.m., Budget and Finance Committee Retreat, Governing Board Room
- June 9, 2015, 5:00 p.m., Board Policy Committee Meeting, Governing Board Room
- June 9, 2015, 6:00 p.m., Agenda Review, Governing Board Room
- June 16, 2015, 5:00 p.m., Board Budget and Finance Committee Meeting, Maricopa Room
- June 16, 2015, 6:30 p.m., Regular Board Meeting, Governing Board Room

**NOTES:** *The June Regular Board Meeting was rescheduled from June 23 to June 16 and there will be no Board meetings in the month of July, 2015.*

**ADJOURNMENT**

President Livingston adjourned the regular board meeting at 8:45 p.m.

**EXECUTIVE SESSION**

Executive Session was called to order at 9:00 p.m. President Livingston moved to go into Executive Session for discussion or consultation for legal advice with attorneys for the Board—ARS §38-431.03.A.3—Expenditure of Legal Fees.

**MOTION**

**Motion 10309**

Board Member Burke made a motion to go into Executive Session. Board Member Saar seconded. Motion passed 7-0.

# **Phoenix College Preparatory Academy Enrollment Cap Request Narrative**

## **PCPA's processes to address recruitment of students:**

- 1) PCPA has a recruitment calendar to visit 15 nearby public and charter schools with marketing and promotional seminars to students, staff and parents.
- 2) PCPA hosts at least 1 Enrollment Night per quarter on campus for future students and parents.
- 3) PCPA will maintain a spreadsheet to track potential and confirmed students.
- 4) PCPA will explain enrollment process thoroughly to all potential parents and students (enrollment paperwork/document retrieval).
- 5) PCPA will continue to host annual STEAM conference and use that as a marketing opportunity for potential students.
- 6) PCPA Principal will send a personal follow up letter to prospective students inviting them to Enrollment Nights and STEAM conference.
- 7) PCPA Principal will send a personal acceptance letter to students that welcoming them to PCPA and inviting them to encourage others to attend with them.
- 8) PCPA will continue to maintain contact with those on the current "waiting list" and have them complete all necessary paperwork in a timely manner.
- 9) PCPA will provide FREE bus passes to any student in need of public transportation to and from school.
- 10) PCPA will continue to update marquee and marketing displays at local grocery stores (ie: Safeway).

## **PCPA's processes to recruit and train new staff:**

- 1) PCPA will post and recruit teachers for current and future job openings through Maricopa Community College Human Resources and other affiliated job portals approved by MCCC. We will also recruit highly qualified teachers through the Center for Student Achievement since we have a partnership with them.
  - 2) PCPA will seek individuals with "highly qualified" certification or those individuals willing to meet accreditations within the school year.
  - 3) PCPA will hire adequate teachers to keep classroom sizes 1:25 or less.
  - 4) PCPA will maintain a partnership (contract) with The Center for Student Achievement to provide 6 sessions (12 hours of Professional Development for all staff throughout the school year which includes Growth Mindset, Analyzing Data and Six Week Plans), 1:1 feedback, data chats and lesson plan reviews (totaling 32 hours of Coaching on campus).
  - 5) PCPA Principal will conduct regular informal classroom observations with feedback and one formal observation at the end of each school year.
  - 6) PCPA will expect all teachers to display thorough lesson plans with daily objectives and daily assessments of which The Center for Student Achievement and PCPA Principal provide training and constant review.
  - 7) PCPA will calendar all training and professional development for 2018-19 in March 2019. This will be a contract with The Center for Student Achievement.
-

**PCPA's capacity to Support Quality and Long Term Academic Success in the following ways:**

- 1) PCPA will continue to provide mentorship and support by dividing our bottom 35% into intervention teams led by teachers after school.
- 2) PCPA will continue to use "Reading Plus" intervention program that individualizes a reading plan for each student according to their ability level. Although many students come to us reading much lower than grade level, most of our students have improved two or three grade levels with this program.
- 3) PCPA will continue to require preliminary and post Galileo assessments on students in addition to 4 benchmark assessments and AZ Merit testing each Spring.
- 4) PCPA requires all students to take the ACT prior to graduation and provides support and test taking strategies throughout the year including ACT Prep classes.
- 5) PCPA bridges the gap for students with Phoenix College main campus and requires them to take Accuplacer to help support their academic schedules with collegiate courses at the end of their 10th grade year.
- 6) PCPA will continue to add any and all necessary resources to ensure academic success for all of our students. This includes textbooks, technology, and other needed resources.
- 7) ECAP and advisory-we are offering three college pathways: College of STEM, College of Arts, and College of Business. Our students will go to one of these college pathways during their advisory period to create their ECAP. Teachers in charge of these colleges will not only help students with their high school and college plan, but also provide speakers, field trips, and internships related to these career fields.
- 8) PCPA will continue to pay for college classes for qualified students and help our students gain a head start to their college career. We had 160 students take 600 college classes during the 2017-2018 school year in comparison to 142 students that took 400 college classes in 2016-17 school year. During the 2017-2018 school year, 42% of our senior class were able to obtain their AA degree before even graduating from high school. Last school year, 2017-2018, we had students take an accumulation of 600 classes for 1,800 college credits. We are currently on track to sustain the same amount of college courses to be taken from our students for the 2018-2019 school year. Our goal is to have every student earn a minimum of a year of college credits before graduation and 30% of our graduating classes earn their Associates degree from Phoenix College before graduating from Phoenix College Prep Academy each school year. We plan on sustaining the level of support for these college classes with the same level of student growth. We were able to secure grants to pay for large portions of these classes and grant managers have pledged their continuous support of our efforts.
- 9) PCPA has obtained an outside contract with Arizona Charter Association/Center for Student Achievement to provide onsite professional development for teachers and staff. This contract allows us 6 coaching sessions and in class observations. The contract offers guidance for Administration to uphold higher expectations of teachers, support staff and students. The contract shows and supports teachers for 6 week planning, lesson plans and data reviews.
- 10) PCPA has adopted and implemented AVID for incoming freshman since the 2018-19 academic year to help ensure the student's college readiness and academic achievements.
- 11) Since the 2017-2018 school year, we have provided test preparation resources for ACT and SAT testing. We utilize Chalk Talk Solutions to give test preparation for the ACTs and SATs. Since we implemented Chalk Talk Solutions, we have seen a 10% marked improvement in ACT test scores alone. We even had three students from the 2017-2018 school year, have a composite score of 32, 32 and 34.

### **PCPA's capacity to Support Quality and Long Term Operational Success in the following ways:**

PCPA is located on the beautiful Osborn campus of Phoenix College. This location provides adequate space to grow to 374 students.

- 1) PCPA works with the Maintenance and Operations at Phoenix College to assure the grounds, classrooms, and facilities are maintained at a high level of appearance and safety standards.
- 2) PCPA has added 7 computer labs. This gave us 232 desktop computers, 65 laptop computers and 100 chrome-books ordered for the 2018-2019 academic year allowing us to have a 1 to 1 ratio.
- 3) PCPA has one Title I staff, and as of the 2018-2019 school year, our new ESS providers, Integrated Educational Services, will continue to help support the bottom 35% and address their academic needs.
- 4) PCPA has added 3 full time teachers for the 2018-19 school year and will continue to add teachers as our school continues to grow. PCPA will add 1 part time reading specialist that will assist the Title I staff and teachers to address Reading proficiency and standards for students on campus. PCPA will adjust Administrative and Office staff according to enrollment and need for additional support as enrollment increases each year.
- 5) PCPA will review the contract with Center for Student Achievement/Arizona Charter Association in terms of Coaching and determine if a full time Data Coach versus part time contracted support is necessary as enrollment increases.
- 6) *Our budget and finances are managed through the district office of the Maricopa Community Colleges. This ensures compliance to all policies and state laws as well as fiscally responsible decision-making. Maricopa Community Colleges budget is 1.6 billion annually.*
- 7) PCPA and Phoenix College continue to co-host an annual STEAM weekend conference with Strong TIES providing exposure for our current students, surrounding Middle School and High School students interested in STEM and Art programs. This will also serve as a marketing/recruitment event for Middle School students potentially interested in PCPA.
- 8) For the past four years, we have provided a program called Reading Plus. Reading Plus has provided intervention to our lower level tier 1 students.

### **PCPA's capacity to Support Quality and Long Term Financial Viability in the following ways:**

- 1) PCPA does not pay monthly rent because of the relationship to the charter holder considers our high school one of their own entities. This allows Phoenix College Prep Academy to be even more fiscally responsible and put extra money into our academic programs.
- 2) Due to our relationship with the Maricopa Community Colleges our students benefit in taking college classes free with proof of residency.
- 3) During the past 2 years, PCPA has had a waiting list for incoming freshman due to generally meeting the cap by June. We currently have 75 freshmen that have filled out the enrollment packets for the 2019-2020 school year.
- 4) We plan to have each freshmen class start with 75 over the next 3 years therefore increasing the numbers of upperclassmen each year.
- 5) PCPA continues to explore all opportunities to bring community awareness to the campus and program therefore generating more community partnerships and donations from partners and grants opportunities.

# PCPA's Data Narrative

## **Year 2016-17**

Math-46/91 (51%) students met expected growth target at mid-point and 58/77 (75%) met on post test

ELA-62/115 (54%) students met expected growth target at mid-point and 43/77 (56%) met on post test

## **Year 2017-18**

Math-83/121 (68%) students met expected growth target at mid-point

ELA-71/133 (53%) students met expected growth target at mid-point

## **Year 2018-19**

Math-99/138 (72%) students met expected growth target at mid-point

ELA- 77/147 (52%) students met expected growth target at mid-point

## **Subgroups**

### **Year 2016-17**

#### Math

ELL-4/6 (67%) students met expected growth target at mid-point

SPED-3/5 (60%) students met expected growth target at mid-point

#### ELA

ELL-2/5 (40%) met expected growth target at mid-point

SPED- 2/5 (40%) met expected growth target at mid-point

### **Year 2017-18**

#### Math

ELL-2/3 (67%) students met expected growth target at mid-point

SPED-5/7 (71%) students met expected growth target at mid-point

#### ELA

ELL-2/3 (67%) met expected growth target at mid-point

SPED- 4/7 (57%) met expected growth target at mid-point

#### **Free & Reduced**

#### Math

#### ELA

### **Year 2018-19**

#### Math

ELL-4/6 (67%) met expected growth target at mid-point

SPED-3/5 (60%) met expected growth target at mid-point

#### ELA

ELL-3/6 (50%) met expected growth target at mid-point

SPED-2/5 (40%) met expected growth target at mid-point



## Arizona State Board for Charter Schools Staffing Chart

Complete the table to provide the current and anticipated staffing for the school(s) operated by the Charter Holder. Include staff members needed if the request is granted.

Directions\*:

- In each box under the “Number of Staff Members” columns, identify the number of staff members for each position/category for the current and upcoming three fiscal years.
- Copy and paste the chart for each school operated by the Charter Holder.

School Name:				
Phoenix College Preparatory Academy				
Number of Staff Members				
Position	Current - FY <sup>18-19</sup>	Anticipated - FY <sup>19-20</sup>	Anticipated - FY <sup>20-21</sup>	Anticipated - FY <sup>21-22</sup>
Administration	1	1	1	1
Teachers/Instructional Staff				
Kindergarten	N/A	N/A	N/A	N/A
1 <sup>st</sup> Grade	N/A	N/A	N/A	N/A
2 <sup>nd</sup> Grade	N/A	N/A	N/A	N/A
3 <sup>rd</sup> Grade	N/A	N/A	N/A	N/A
4 <sup>th</sup> Grade	N/A	N/A	N/A	N/A
5 <sup>th</sup> Grade	N/A	N/A	N/A	N/A
6 <sup>th</sup> Grade	N/A	N/A	N/A	N/A
7 <sup>th</sup> Grade	N/A	N/A	N/A	N/A
8 <sup>th</sup> Grade	N/A	N/A	N/A	N/A
9 <sup>th</sup> Grade	7	9	9	9
10 <sup>th</sup> Grade	7	9	9	9
11 <sup>th</sup> Grade	7	8	9	9
12 <sup>th</sup> Grade	7	8	8	9
Specialty Staff (Music, Art, PE, etc.)	2	2	2	2
Special Education	1	1	1	1
Paraprofessional	2	2	2	2
Additional Staff				
List title: <u>Office Manager</u>	1/FT	1/FT	1/FT	1/FT
List title: <u>NSLP Coordinator</u>	1/FT	1/FT	1/FT	1/FT
List title: <u>Federal Grant Coordinator</u>	1/FT	1/FT	1/FT	1/FT
List title: <u>Front Office Receptionist</u>	1/FT	1/FT	1/FT	1/FT
List title: <u>Social Worker/Counselor</u>	1/FT	1/FT	1/FT	1/FT
<b>Total Number of Staff Members</b>	17	20	21	22

**Continue on page 2: Leadership Staffing Chart**  
For Use in Amendment Requests only

## Leadership Staffing Chart

Complete the table below to provide current and anticipated leadership for the school(s) operated by the Charter Holder.

Directions:

- In the "Title" column, list the title of each leadership position at the school. Consider all individuals who are part of the leadership team (e.g. principal, instructional coach, lead teacher, etc.).
- In the "Current" and "Anticipated" columns, list the **names** of the individuals that will hold each of the leadership positions during the current and upcoming three fiscal years. If an existing staff member will not hold the position in the projected year, write "New Hire" or "TBD" (to be determined) in the box for that position.
- Copy and paste the chart for each school operated by the Charter Holder.

School Name:				
Phoenix College Preparatory Academy				
Leadership Team				
Title	Current - FY 18-19	Anticipated - FY 19-20	Anticipated - FY 20-21	Anticipated - FY 21-22
Principal	1	1	1	1
Federal Grant Coordinator	1	1	1	1
Lead Teacher	1	2	3	4

\*To view an example of a completed Staffing Chart, review The Guide.



## Arizona State Board for Charter Schools

### Enrollment Matrix

Complete the table to provide the current and target enrollment, indicating the proposed timeline for implementing the request.

Directions\*:

- In each box under the “Number of Students” columns, identify the number of students served per grade for the current and upcoming three fiscal years.
- In the “Total Enrollment” row, provide the total enrollment for each fiscal year.
- Copy and paste the chart for each school operated by the Charter Holder.

School Name:				
Phoenix College Preparatory Academy				
Number of Students				
Grade Level	Current - FY 18-19	Target - FY 19-20	Target - FY 20-21	Target - FY 21-22
Kindergarten	N/A	N/A	N/A	N/A
1 <sup>st</sup> Grade	N/A	N/A	N/A	N/A
2 <sup>nd</sup> Grade	N/A	N/A	N/A	N/A
3 <sup>rd</sup> Grade	N/A	N/A	N/A	N/A
4 <sup>th</sup> Grade	N/A	N/A	N/A	N/A
5 <sup>th</sup> Grade	N/A	N/A	N/A	N/A
6 <sup>th</sup> Grade	N/A	N/A	N/A	N/A
7 <sup>th</sup> Grade	N/A	N/A	N/A	N/A
8 <sup>th</sup> Grade	N/A	N/A	N/A	N/A
9 <sup>th</sup> Grade	70	75	75	100
10 <sup>th</sup> Grade	60	65	70	70
11 <sup>th</sup> Grade	40	65	65	65
12 <sup>th</sup> Grade	35	50	60	65
<b>Total Enrollment</b>	<b>205</b>	<b>255</b>	<b>270</b>	<b>300</b>

\*To view an example of a completed Enrollment Matrix, please see The Guide (*Attachment Guidelines*).



# Maricopa County Community College District Governing Board Minutes May 26, 2015

A public hearing, special session, regular meeting, and executive session of the Maricopa County Community College District Governing Board were scheduled to be held beginning at 6:30 p.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to ARS §38-431.02, notice having been duly given.

## **GOVERNING BOARD**

Tracy Livingston, President  
Johanna Haver, Secretary  
Doyle Burke, Member  
Alfredo Gutierrez, Member  
John Heep, Member  
Jane McGrath, Member  
Dana Saar, Member

## **ADMINISTRATION**

Rufus Glasper  
Maria Harper-Marinick  
Debra Thompson  
LaCoya Shelton-Johnson  
Edward Kelty  
Steve Helfgot  
Lee Combs  
Linda Lujan  
Ernie Lara  
Steven Gonzales  
Janet Langley for Irene Kovala  
Shouan Pan  
Paul Dale  
Paul DeRose for Chris Haines  
Chris Bustamante  
Jan Gehler  
Shari Olson  
Gene Giovannini

## **CALL TO ORDER**

The public hearings were called to order at 6:31 p.m.

## **PUBLIC HEARINGS**

The Maricopa County Community College District presented its proposed FY2015-16 budget (\$1.4 billion) for adoption. There was no proposal to increase tuition or property tax levy. President Livingston provided the opportunity to address the Governing Board concerning the proposed budget. One citizen and tax payer asked to present.

Reverend Dr. Robin Hollis, from Valley Interfaith Project (VIP), mentioned she was a deacon of the Arizona Episcopal Diocese and said she wanted to recognize MCCCDC and the role it plays in Arizona. She appreciates that role and she wanted to thank the administration for ensuring that Maricopa's families have a place to get a higher education and workforce development. She asked the Board to consider a few facts as it pondered its budget decision: MCCCDC is the most affordable higher education opportunity for the community especially in light of the fact that approximately 68% of jobs will require post-secondary education by 2020. MCCCDC also remains the largest provider of job training. With the State's decision to winnow its support down to zero it sends the wrong message to the community. She hopes the State recovers its senses and re-engages support for higher education. There can be no greater investment in human capital than higher education. She applauds the Board's courage and gives it thanks.

The Maricopa County Community College District then considered the proposed budgets for GateWay Early College High School (GWECHS) and Phoenix College Preparatory Academy (PCPA) for FY2015-16. President Livingston asked the Vice Chancellor of Business Services, Ms. Debra Thompson, to present the budgets under consideration. Ms. Thompson asked the principal of GWECHS, Ms. Lisa Smith, to provide additional information.

Ms. Smith reported that enrollment was expected to increase from 267 to 273. Average daily membership is expected to increase slightly from 262 to 265. State based funding per student increased slightly from \$3,373.11 to \$3,426.74. The State will provide \$2,022.02 in additional funding (including an inflation rate of 1.59%). The allocation of Prop 301 funds per student remains the same at \$295. All instructional programs and staffing remain unchanged and additional funding is earmarked for instructional materials and increased costs of fundamental items (i.e., bus passes, paper, etc.)

Ms. Thompson then asked the principal of PCPA, Mr. Keith Brown, to provide additional information. Mr. Brown reported that enrollment was expected to increase from 90 to 120 (the maximum number of students the school can have is 100 although the Board is considering his request to increase the cap to 400). Average daily membership is expected to remain static. State based funding per student increased slightly from \$3,373.11 to \$3,426.74. The State will provide \$2,022.02 in additional funding. Prop 301 funds per student remain at \$295. PCPA's budget is increasing in a few budget areas due to enrollment increases. The transportation budget for 2015-16 has increased due to more students. PCPA is hoping to add breakfast to its lunch program at no additional costs this year.

President Livingston then provided an opportunity to address the Governing Board concerning the proposed charter school budgets. No citizens asked to present.

President Livingston concluded the public hearings to adopt the proposed budget for FY2015-16 and to approve the proposed budgets for the two charter schools. Copies of the budget presentations are in the appendix.

The Public Hearings were concluded at 6:50 p.m.

#### SPECIAL SESSION

President Livingston convened a Special Session immediately following the public hearings.

**ITEM 1.1 ADOPTION OF PROPOSED MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT BUDGET FY2015-16**—adopt proposed FY 2015-16 Budget. The General Fund, Current Auxiliary Fund, Current Restricted Fund, and Plant Fund total \$1.5 billion. Pursuant to Arizona Revised Statutes, the proposed Legal Budget has been made available online on the District's main web page and was published in Arizona Republic on May 11th and May 18th.

Some Board members asked to provide background on their decision:

- Mr. Burke: He asked the Board to consider strongly entertaining the notion to increase property tax levy and tuition next year.
- Mr. Gutierrez: He feels this budget reflects 'planned obsolescence' and if MCCCDC goes into the future with a flat budget, many things will begin to take a toll on the district (e.g., inflation, demoralization of employees, and 'magically maintained' buildings). The Board has to consider the consequences. The costs are known (maintenance, not increasing salaries/COLA) so MCCCDC knows what to expect. He votes 'aye' with great hesitation and hopes this Board realizes if this continues MCCCDC may become a second-rate institution.
- Mr. Heep: He thanked the administration and Board for reviewing the budget process and the continuous plans to free up capital for continued growth in the district.
- Mrs. McGrath: She remarked this was the third budget she has participated in development of and the only one which was completed by someone else and presented to the Board and explained by staff. She cannot vote yes for something she had not role in.
- Mrs. Livingston: She thanked everyone who worked on the budget and said she was proud of it. She disagrees that it is planned obsolescence, rather it is time to think way outside the box—time to get a little dirty and plan for what is next.

#### MOTION

##### **Motion 10299**

Board Member Saar made a motion to adopt Item 1.1. Board Member Haver seconded. In accordance with state law, the Governing Board voted on this motion by roll call: Mr. Burke—aye; Mr. Gutierrez—aye; Mrs. Haver—aye; Mr. Heep—aye; Mrs. Livingston—aye; Mrs. McGrath—nay; Mr. Saar—aye. By a vote of 6-1 (McGrath), the motion passed.

**ITEM 1.2 APPROVAL OF PROPOSED GATEWAY EARLY COLLEGE HIGH SCHOOL BUDGET FY2015-16**—approve the 2015-2016 proposed budget for Gateway Early College High School (GWECHS) in the amount of \$2,098,993.

#### MOTION

##### **Motion 10300**

Board Member Saar made a motion to approve Item 1.2. Board Member Gutierrez seconded. Motion passed 7-0.

**ITEM 1.3 APPROVAL OF PROPOSED PHOENIX COLLEGE PREPARATORY ACADEMY BUDGET FY2015-16**—approve the 2015-2016 proposed budget for Phoenix College Preparatory Academy (PCPA) in the amount of \$796,686.

<b>MOTION</b>	<b><u>Motion 10301</u></b> Board Member Saar made a motion to approve Item 1.3. Board Member Gutierrez seconded. Motion passed 7-0.
<b>ADJOURNMENT</b>	The Special Session was adjourned at 7:00 p.m.
<b>CALL TO ORDER</b>	The Regular Board Meeting was immediately called to order following the Special Session.
<b>SUBSTITUTIONS</b>	There were two substitutions for members of the CEC.
<b>PLEDGE OF ALLEGIANCE</b>	The assembly pledged allegiance to the United States of America led by Mr. Burke.
<b>CLASS ACKNOWLEDGEMENTS</b>	There were no classes present.
<b>STUDENT LIFE REPORTS</b>	<p>Rio Salado College (RSC) Student Life and Leadership (SLL) members approached the podium and reported on activities at the college. The purpose of SLL is to engage students in activities and organizations outside of their academics. Rio Salado may not offer traditional “campus” life, but it does provide many ways for students to get involved and add value to their academic experience. Students can be online and engaged by participating in the National Society of Leadership and Success (NSLS), Phi Theta Kappa International Honor Society (PTK), Student Public Policy Forum (SPPF), Be a Leader Foundation Mentorship Program, Chancellor’s Civic Leadership Medallion, or Student Leadership Retreat. Students shared the National Society of Leadership and Success induction requirements (orientation, leadership training day, three reflections on speaker broadcasts, and three success networking team meetings) and what is required to be considered for a National Engaged Leader Award (six reflections on speaker broadcasts, six success networking team meetings, and five hours of community service). This is the second year of Rio’s chapter. About 120 students joined and 35 students were honored as inducted members. In total, 13 students received the National Engaged Leader Award. Students then went on to describe Rio’s Phi Theta Kappa International Honor Society requirements: cumulative GPA 3.50+, 12 credits completed, currently enrolled at RSC, Phi Theta Kappa application, and a membership fee. Rio’s PTK International Honor Society is a Five Star Chapter of the largest honor society in higher education and provides commencement student speaker candidates and commencement student marshal candidates. It hosted the PTK Honors’ Institute for the Arizona Region and the Honors-In-Action Project with the City of Tempe Public Library focused on drawing females into STEM fields. Opportunities on the horizon include creation of student clubs, expansion of Student Life participation at RSC locations, increased community service projects, new college mascot-related activities, and much more!</p> <p>RSC Student Governance Members: Vanessa Williams, Theresa Maheux, and Jacques Osley.</p>
<b>COLLEGE REPORTS</b>	<p>Dr. Paul Dale, President of Paradise Valley Community College (PVCC), remarked this report exemplifies the power of MCCC’s partnerships with employers, grants, and the leadership at the college. He then introduced Ms. Christie Colunga, Early Childhood Education faculty at PVCC, to speak. Ms. Colunga informed the Board that the AAS degree in Early Childhood Education offered by PVCC is accredited by the National Association for the Education of Young Children (NAEYC). An explosion of research highlights the importance of early life experiences and the central role of early relationships (<i>From Neurons to Neighborhoods: the Science of Early Childhood Development</i>, 2000). PVCC responded to several grant opportunities in 2010-2015 including: Early Childhood Teacher Professional Development in Language Acquisition and Literacy, a Helios Education Foundation grant, which sought to update and unify Arizona’s approach to language acquisition and early literacy by establishing foundational, standard college course work. Researcher, Dr. Eva Shivers, Indigo Cultural Center, Phoenix (2010- present), with a grant award of \$327,302; Central Maricopa Infant Toddler Project, a First Things First grant, which was a pilot program to improve the quality of infant and toddler care and early education in the region using standardized and qualitative measure to determine effectiveness. Researcher, Dr. Diana Schaack, San Diego State University (2011-2014), with a grant award (over five years) of \$1,200,000; and Professional Development for Early Care and Education Professionals, also a First Things First Grant, which featured community building through facilitated conferences and communities of learners, extended contact with experts in the field, and the use of protocols (2010-2015), with a grant award of \$896,543. Outcomes included students’ ability to study with national and international leaders in the field. The Central Maricopa Infant Toddler Project aligned college coursework with the nationally recognized Program for Infant Toddler Care. Thirty six teachers and nine directors</p>

had the opportunity to enroll in six college credits aligned with professional development. They have seen incredible participation—First Things First Professional Development for Early Care and Education Professionals Grant had approximately 600 a year for five years resulting in over 3,000 participants (duplicated count) from over 60 different early childhood programs that were given the opportunity to enroll in 24 different college courses. Projects included New Landscapes for Learning so kids could continue to learn while they played outside. They created new leaders with strong voices and truly felt the professional development opportunities provided cutting edge information that changed their view of the world.

Dr. Linda Lujan, President of Chandler-Gilbert Community College (CGCC), introduced Mr. Noel Morelos, Political Science faculty and advisor for CGCC's Model United Nations (Model UN), team to speak. Mr. Morelos said their work includes simulated diplomacy and international relations projects and CGCC recently hosted the 65<sup>th</sup> Model United Nations of the Far West (MUNFW) in April in California. He then introduced the student speakers: Mallory Kurtz, Richard Anson, and Laurel Smith to present. The students reported on MUNFW saying it is one of the original five Model United Nations conferences commissioned by the United Nations; Eleanor Roosevelt was the second keynote speaker; and past hosts include Stanford, San Francisco State University, Mesa Community College, UC Berkeley, and Arizona State University. The theme was *The Reach of the UN in the Modern Era: The Conflict Between Individual, Collective, and Sovereign Rights*. Committees simulated included GA, UNESCO, IMO, UNHCR, UNHRC, Security Council, and Sixth Committee. The students reported that they were the first school to bring up LGBTQ topics—which is now gaining momentum. Their Career Fair included the Peace Corps, Department of State, Hunger Watch, and the U.S. Army. They launched a social media aspect for the fair and received good feedback from the State Department about it.

Dr. Chris Bustamante, President of Rio Salado College (RSC), introduced Mr. Otis White, Faculty Chair for Business and Public Administration at Rio, who presented on the great partnership between MCCC and industry partners (insurance). At the Insurance Industry Summit – April 2014, he learned that there are 7,000+ employment positions currently available in Maricopa County and in the next five to seven years this number will increase to 15,000. Insurance is a dominant industry growth sector in Arizona and nationwide and offers high paying jobs with a broad range of career options within the industry. MCCC works with an advisory committee comprised of 46 members and represent 23+ national and local companies and organizations. Committee members come from RSC, MCC, GCC, NAU, and the National Industry Education Organizations. In 2014-2015 they met to create the CCL and a new course and created sub groups to work on course competencies, workforce outreach, and program promotion. They also worked with MCCC's Workforce Development Team. Major milestones include: \$43,000 raised to support the program, \$15,000 allocated to a scholarship fund which initially produced three scholarships per semester (one per site—RSC, MCC, and GCC); establishment of a High School Outreach / Bridge Program; focus on Veterans and Re-careering Adults; planning for an AAS in Insurance Studies to begin Fall 2015; online transfer programs to the university planned; and Credit for Prior Learning established for Employees in the Insurance Industry. He said that higher education's role in developing the insurance workforce includes: building interest among young people, helping provide re-training for career shifts, developing programs to help existing workforce move up and succeed, and giving new entrants a leg up in competing for jobs.

**FACULTY EXECUTIVE  
COUNCIL (FEC) REPORT**

Ms. Salina Bednarak, President of the Faculty Association (FA), reported she was the new President and said she was proud to work for Maricopa and the students it serves. She said residential faculty members dedicate their lives to students and FA supports efforts that are transformative for students and meaningful for faculty. They also work with the Adjunct Faculty Association (AFA) and understand that, while the system relies heavily on adjuncts, FA wholeheartedly agrees that increasing the number of residential faculty is necessary. She promised to work together with the Board to meet the needs of the institution.

**ADJUNCT FACULTY  
ASSOCIATION (AFA) REPORT**

Mr. Leo Valverde, President of the Adjunct Faculty Association (AFA), reported two items. On May 9, elections were held and there are new VP/Secretary and VP/Treasurer for the AFA. They will be introduced to the Board after their terms begin July 1. Mr. Valverde informed the Board he would be president for one more year. He then informed the Board that they are working on their Adjunct Faculty Full Day of Learning for fall 2015 which will present MCCC's Residential Faculty hiring process. They are adding an occupational track this year for the first time.

**EMERITUS, AWARDS,  
AND RECOGNITION**

Dr. Ernie Lara, President of Estrella Mountain Community College (EMCC), thanked the Board and asked EMCC's Dean of Academic Affairs, Ms. Kathleen Iudicello, to help present a Vice President Emeritus Distinction to Dr. Bryan K. Tippet. (Dr. Tippet passed away in the Spring so his partner, Mr. Frank Wilson, received the award in his place.) Dr. Tippet has over 30 years of higher education experience, and was committed to ensuring the highest quality teaching, learning, and caring for students, colleagues, and the community. Dr. Tippet began his career in Maricopa 17 years ago at Mesa Community College as an Associate Dean and then Senior Associate Dean, providing instructional leadership for the Division of Mathematics, Sciences, and Exercise Science. He served most recently as the Vice President of Academic Affairs at Estrella Mountain Community College. Dr. Tippet also held other leadership roles which included the Higher Learning Commission; Arizona Academic Administrators Association; Arizona State Board of Pharmacy; West Valley Fine Arts Council; Valley of the Sun United Way, and Sojourner Center, to name a few. Dr. Tippet was instrumental in establishing community partnerships and cross-functional MCCC student activities, including: West Valley Think Tank which facilitates professional growth for instructors and P-20 pipeline for students across local school districts; the Student Research Conference, which uniquely provides MCCC students with conference presentation opportunities for undergraduate research, an activity typically reserved for students at four-year institutions or in graduate-level coursework. His collaborative style supported faculty, staff, administrators, and students, empowering individuals to actualize their potential and advance their academic and life goals. He often stated: "Many institutions of higher education are focused only on teaching, but Estrella Mountain Community College is focused on teaching, learning and caring; and to that end, every decision that is made should improve learning for all." Through the gift of caring and personal encouragement, Dr. Tippet gave heart to the Estrella family so that students and colleagues alike were able to pursue their dreams of higher education and success. Dr. Tippet exemplified teaching, learning and caring at Estrella Mountain Community College, within MCCC, and for the community. Emeritus status for Dr. Bryan K. Tippet would memorialize his legacy and provide inspiration to family, friends, colleagues and students.

Mr. Wilson thanked the Board on behalf of Dr. Tippet's family and himself for this moment. This emeritus award wonderfully finalizes Dr. Tippet's career and the implications are many. It represents a thank you for a job well done and validates his work. The world has lost another beautiful mind with his passing and today's gathering has allowed this honor to help his legacy move forward. From teaching to administration, he maintained a high bar for himself, yet he always kept in mind not everyone set the bar quite as high for themselves. Mr. Wilson said he lived with Dr. Tippet for 25 years and that ability made him what he was. He hopes his legacy will be carried on.

Dr. Shari Olson, President of South Mountain Community College (SMCC), introduced Ms. Barbara Gonzales, Adjunct Faculty and DECA advisor, to speak about the International Career Development Conference in which key individuals from the DECA club presented and placed. Ms. Gonzales said the students competed at Grand Canyon University in February and five students then went to the international conference in Orlando, FL. In order to go to the international conference, a student would have to score 70% and above for their first place win. Three SMCC students finished in the top 10. She then asked the students to come forward. Gus Barnes informed the Board he participated in the Entrepreneur Challenge which consisted of a case study (which he had 24 hours to study and prepare a presentation) and he finished in the top 10 out of 2,400. He said he received a Blue Diamond award for having 50 hours of community service and maintaining a 3.5 GPA. Brian Florendo informed the Board he participated in the Accounting Challenge which involved a simulation (which he had 30 minutes to study and prepare a presentation) and finished in the top 10. Next year he plans to win! Juan Gonzales informed the Board he participated in the Human Resource Management Entrepreneurial Challenge (he also had only 30 minutes to read a case study and prepare a presentation). He finished in the top 10, as well. He thanked the Board for funding the trip, saying he has learned to add value to himself.

**CITIZEN'S INTERIM**

There were no requests to address the Board.

**CHANCELLOR REPORT**

Chancellor Rufus Glasper took a moment to reflect on Dr. Tippet. He said they shared a cinderblock wall for 19 years as neighbors and his death was a great loss to all. He then thanked the Board for approving the budget and for establishing its committees. MCCC has never had a budget committee in 50 years and the current budget process has evolved over time. He advised the Board he understands the budget is a policy document and policy belongs to the Board. As MCCC continues into the budget process for next year, he asks the Board to consider the path the District has taken in the past 50 years. Since 2008, MCCC has lost \$68 million in resources

and has become more effective. MCCCDC has cut its budgets by \$48 million and will continue to do more. Last year, MCCCDC had a \$7.3 billion impact on Maricopa County. He reminded the Board that 68% of the state university juniors have MCCCDC credits. MCCCDC is able to graduate students with a 4-year degree in partnership with the state universities and students don't have to leave the college campus. MCCCDC just awarded over 23,000 degrees. If it is not allowed to serve all of its communities, the Board needs to make those decisions very deliberately using evidence-based data. The data will show that, without some type of increase in the system, MCCCDC cannot continue to serve all in the community. He has asked the Board to return to 60:40 ratio of full-time faculty to maintain a reasonable level of quality. He thanks the staff for being good soldiers during the trying times and many changes. They get tired, however and he would hate to lose the best and the brightest because of the belief that it is more important to save money. He hopes the Board will continue to make decisions to allow MCCCDC to continue to be the best institution in Arizona and the largest provider of workforce development.

**EMPLOYEE GROUP REPORTS**

There were no reports.

**APPROVAL OF THE ORDER OF THE AGENDA**

President Livingston then requested a motion to approve the Order of the Agenda.

**MOTION****Motion 10302**

Board Member Burke made a motion to approve the Order of the Agenda. Board Member Saar seconded. Motion passed 7-0.

**APPROVAL OF CONSENT AGENDA**

President Livingston asked if anyone wanted to remove any items from the consent agenda. Mr. Saar asked Item 13.4 be tabled for a later date. Item 13.4 was tabled.

The following items were included in the Consent Agenda:

**11.1 APPROVAL OF THE MINUTES OF THE APRIL 28, 2015 REGULAR BOARD MEETING, MAY 11, 2015 SPECIAL SESSION, AND MAY 12, 2015 AGENDA REVIEW AND WORK SESSION****12.1 APPROVAL OF EMERITUS DISTINCTION AWARD—ESTRELLA MOUNTAIN COMMUNITY COLLEGE—award Vice President Emeritus Distinction to Dr. Bryan K. Tippet.**

**13.1 APPROVAL OF CURRICULUM**—the curriculum proposals attached have been processed through all procedures established by the Maricopa Community Colleges; it is recommended that the proposals be approved as submitted.

**13.2 APPROVAL OF PHOENIX COLLEGE PREPARATORY ACADEMY CAP INCREASE FROM 100 TO 400**—approve a CAP increase for the number of students at Phoenix College Preparatory Academy from 100 to 400.

**13.3 APPROVAL OF U.S. SMALL BUSINESS ADMINISTRATION AWARD FOR ARIZONA SMALL BUSINESS DEVELOPMENT CENTER NETWORK**—approve acceptance of a negotiated contract in the amount of \$2,200,489 from the U.S. Small Business Administration to the Maricopa County Community College District for the Arizona Small Business Development Center Network for the period of January 1, 2015 – December 31, 2015

**MOTION****Motion 10303**

Board Member Burke moved for approval of the Consent Agenda, as amended. Board Member Haver seconded. Motion passed 7-0.

President Livingston noted that Item 14.2 Approval of Authorization of Expenditures of Legal Fees will be pulled for consideration at a future meeting.

**14.1 APPROVAL OF PROPOSED POLICY LANGUAGE REVISIONS 4.10 BOARD CODE OF CONDUCT AND 4.5 BOARD MEETINGS**—approve the proposed changes to Board Policy as noted. Language has been abbreviated to show only those sections requesting changes.

**MOTION****Motion 10304**

Board Member Burke moved for approval of Item 14.1. Board Member Saar seconded. Motion passed 7-0.

**15.1 APPROVAL OF CONTRACT AWARD FOR THE REPLACEMENT OF THE MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT KJZZ BROADCAST TOWER**—approve a contract award in the

amount of Six Hundred Eighty Eight Thousand, Four Hundred Sixty-Eight and 84/100ths Dollars (\$688,468.84) to Saber Industries to provide a replacement tower on the South Mountain broadcast site.

**MOTION****Motion 10305**

Board Member Saar moved for approval of Item 15.1. Board Member Gutierrez seconded. Motion passed 7-0.

**15.2 APPROVAL OF CONCEPTUAL APPROVAL FOR THE SOCIAL BEHAVIORAL BUILDING REMODEL AND EXPANSION AT SCOTTSDALE COMMUNITY COLLEGE**—provide Conceptual Approval for the Social Behavioral (SB) remodeling and expansion project at the Scottsdale Community College campus with a Total Project Budget of \$3,700,000.

**MOTION****Motion 10306**

Board Member Saar moved for approval of Item 15.2. Board Member Gutierrez seconded. Motion passed 7-0.

**15.3 APPROVAL OF CONTRACT AWARD FOR THE 2015 ANNUAL SUMMER PAVEMENT MAINTENANCE PROGRAM DISTRICT-WIDE**—approve a contract award in the amount of Seven Hundred Thirty-two Thousand, Six Hundred Ninety-Seven Dollars (\$732,697.00) to Ace Asphalt of Arizona, Inc. to provide annual preventive maintenance and minor replacement of asphalt paving at thirty-nine parking lots and driveways at the following District locations: CGCC, CGCC-Williams, GCC, GCC-North, GWCC, MCC, MCC-Red Mountain, PC, PVCC, SCC, SMCC and DSSC-Tempe.

**MOTION****Motion 10307**

Board Member Saar moved for approval of Item 15.3. Board Member Gutierrez seconded. Motion passed 7-0.

**15.4 APPROVAL OF CYBER RISK INSURANCE**—approve the award of the second layer (excess over primary) Cyber Risk Insurance for FY 2015-16 to Barbican with Lloyds of London with an excess limit of \$5,000,000 for a total premium of \$158,154.

**MOTION****Motion 10308**

Board Member Burke moved for approval of Item 15.4. Board Member Saar seconded. Motion passed 7-0.

**INFORMATION ITEMS**

**16.1 REVIEW OF EMPLOYMENTS (NEW HIRES, SPECIALLY FUNDED, AND SHORT-TERM)**—in accordance with employee group policies, the listed personnel actions were approved (April 1-30, 2015). Budget approvals have been granted and are on file for the recommended personnel actions in this item.

**16.2 REVIEW OF SEPARATIONS**—in accordance with employee group policies, the listed personnel actions were approved (April 1-30, 2015). Budget approvals have been granted and are on file for the recommended personnel actions in this item.

**MONITORING REPORTS**

**17.1 BUDGET ANALYSIS REPORT, FUND 1—GENERAL UNRESTRICTED FUND FOR THE TEN MONTHS ENDING APRIL 30, 2015**—Expenditure analysis indicates 63.8% of the budget has been expended this year as compared to 69.4% expended at this same point last year. 22.2% of the budget remained unexpended or unencumbered compared to 16.5% in the prior year. Revenue analysis indicated that 87.1% of the budget has been recognized as compared to 88.8% in the prior year. The projected fund balance will increase by ~\$2.2M this fiscal year and the projected ending fund balance for June 2015 is \$166.3M. The District should meet its financial stability requirements.

**BOARD MEMBERS**

Mr. Burke reported on a busy month of activities. He attended four Convocations (American Indian, African-American, Asian Pacific Islander, and Hispanic), two college Commencements (CGCC and Rio), and Rio's High School Equivalency Graduation. He attended CGCC's Teal and Silver Awards program where CGCC gives awards to community members who help the college. He attended the Women's Leadership Group luncheon and the Major Taxpayers meeting.

Mr. Gutierrez reported he also attended many Convocations and felt it was very inspiring to be at those graduations and convocations at the end of the year. He was particularly inspired by the Veterans' Convocation which was dramatically larger than last year (which was the first year). It was great to see all the grads who were excited to be at our colleges.

Mrs. Haver reported she recently visited SMCC and it was an exciting experience where she learned a lot. Their developmental education program is amazing. She was particularly impressed by their Boot Camp for students who 'almost' placed into college courses. The Boot Camp provides intense instruction over a couple of weeks, saving students a semester's worth of time and expense. She also attended several celebrations including one for SPOT 107. She also attended CGCC's Silver and Teal Awards. She attended the Maricopa Foundation Awards program and participated in PC's Commencement. She said half of the students received their degrees in the rain but no one left until everyone had gotten their papers.

Mr. Heep congratulated students for their graduations and gave a shout out to the presidents and their staff for their enthusiasm. He said it was an honor to participate. He attended Commencements for Rio and MCC and also the Veteran's Convocation. He also went to CGCC's Silver and Teal Awards and was impressed as he has never seen that kind of appreciation for vendors before.

Mrs. McGrath reported she also attended many rewarding ceremonies.

Mr. Saar reported he attended SCC Commencement and noted that MCCCDC graduated over 25,000 students this year. He congratulated everyone. He noted he would be attending the Southwest Pathways Conference in Scottsdale later in the week (May 28-29) and he attended the PCPA Graduation which had 17 graduates this year (up from 7 last year).

Mrs. Livingston reported she had spoken at Rio, GWCC, PVCC Commencements and at the Veterans Convocation, and was delighted to speak at Rio's High School Equivalency graduation. Several of those students came back to us after some time away and it was absolutely moving. It was so exciting to be there and to feel their excitement and see in their eyes and heart. They were all true champions that night. It was a pleasure to see all the different graduates make their mark. So many were off the traditional path, including many dual enrollment students who received their college degree before graduating from high school. She was so pleased to see what MCCCDC is turning out. She reported she had gone to visit SMCC before the Board meeting that day and was similarly impressed with their developmental education efforts. She will be finishing her college tours in August.

**VICE CHANCELLOR**

There were no reports.

**AADGB**

There was no report.

**ASBA AND ACCT**

There were no reports.

**NEXT BOARD MEETINGS**

President Livingston then announced the following future meetings.

- June 1, 2015, 6:00 p.m., Ethics Training, Governing Board Room
- June 4, 2015, 10:00 a.m., Budget and Finance Committee Retreat, Governing Board Room
- June 9, 2015, 5:00 p.m., Board Policy Committee Meeting, Governing Board Room
- June 9, 2015, 6:00 p.m., Agenda Review, Governing Board Room
- June 16, 2015, 5:00 p.m., Board Budget and Finance Committee Meeting, Maricopa Room
- June 16, 2015, 6:30 p.m., Regular Board Meeting, Governing Board Room

**NOTES:** *The June Regular Board Meeting was rescheduled from June 23 to June 16 and there will be no Board meetings in the month of July, 2015.*

**ADJOURNMENT**

President Livingston adjourned the regular board meeting at 8:45 p.m.

**EXECUTIVE SESSION**

Executive Session was called to order at 9:00 p.m. President Livingston moved to go into Executive Session for discussion or consultation for legal advice with attorneys for the Board—ARS §38-431.03.A.3—Expenditure of Legal Fees.

**MOTION**

**Motion 10309**

Board Member Burke made a motion to go into Executive Session. Board Member Saar seconded. Motion passed 7-0.

43171045

THIS CERTIFICATE MUST BE POSTED AND PERMANENTLY MAINTAINED IN A CONSPICUOUS PLACE AT OR CLOSE TO THE ENTRANCE OF THE BUILDING REFERRED TO BELOW NO CHANGE IN THE STIPULATIONS BELOW SHALL BE MADE UNLESS A NEW CERTIFICATE OF OCCUPANCY IS OBTAINED TO SHOW COMPLIANCE WITH THE BUILDING CODE. THIS BUILDING SHALL BE MAINTAINED IN A SAFE AND SANITARY CONDITION ALL DEVICES, SAFEGUARDS AND EXIT FACILITIES WHICH ARE REQUIRED BY THE CONSTRUCTION CODE SHALL BE MAINTAINED IN GOOD WORKING ORDER

CITY OF PHOENIX, ARIZONA

BUILDING SAFETY DEPARTMENT

# CERTIFICATE OF OCCUPANCY

DATE 6/11/82

CONST PERMIT NO  
600C88 Log ----

PROJECT NAME  
**Enclose entry hall/patio  
for memorial hall**

PROJECT ADDRESS  
**3310 North 10 Avenue**

OCCUPANCY  
**Church**

THE PROJECT NAMED ABOVE IS IN SUBSTANTIAL COMPLIANCE WITH THE CONSTRUCTION CODE OF THE CITY OF PHOENIX AND OCCUPANCY THEREOF IS HEREBY AUTHORIZED SUBJECT TO THE FOLLOWING STIPULATIONS

*mailed to:  
Darryl J. Dutzbach, Inc.  
7549 N. 6 St.  
Phoenix, AZ 85020*

*12 9/7*

### APPROVALS

BUILDING <i>6-11-82</i> <i>CB Info</i>	PLUMBING <i>6-4-82</i> <i>S. Norman</i>	ELECTRICAL <i>6-9-82</i> <i>D. Schuman</i>	MECHANICAL <i>6-4-82</i> <i>S. Norman</i>
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DEPUTY DIR OF BLDG SAFETY, FIELD INSP DIV

*W. P. Wold*

1ST OWNER      2ND BUILDING SAFETY      3RD FIRE PREVENTION

THIS CERTIFICATE MUST BE POSTED AND PERMANENTLY MAINTAINED IN A CONSPICUOUS PLACE AT OR CLOSE TO THE ENTRANCE OF THE BUILDING REFERRED TO BELOW NO CHANGE IN THE STIPULATIONS BELOW SHALL BE MADE UNLESS A NEW CERTIFICATE OF OCCUPANCY IS OBTAINED TO SHOW COMPLIANCE WITH THE BUILDING CODE THIS BUILDING SHALL BE MAINTAINED IN A SAFE AND SANITARY CONDITION ALL DEVICES, SAFEGUARDS AND EXIT FACILITIES WHICH ARE REQUIRED BY THE CONSTRUCTION CODE SHALL BE MAINTAINED IN GOOD WORKING ORDER

CITY OF PHOENIX, ARIZONA

BUILDING SAFETY DEPARTMENT

# CERTIFICATE OF OCCUPANCY

DATE

5/8/81

CONST PERMIT NO

28667 Log 7645

PROJECT NAME

New Chapel

PROJECT ADDRESS

3310 North 10 Avenue

OCCUPANCY

Assembly

THE PROJECT NAMED ABOVE IS IN SUBSTANTIAL COMPLIANCE WITH THE CONSTRUCTION CODE OF THE CITY OF PHOENIX AND OCCUPANCY THEREOF IS HEREBY AUTHORIZED SUBJECT TO THE FOLLOWING STIPULATIONS

*Mailed to:  
Chonon Const Co. Inc  
3308 N. 3rd ave  
PHX, 85013  
5/11/81 JH*

APPROVALS

DEPUTY DIR OF BLDG SAFETY, FIELD INSP DIV

BUILDING

4-24-81

*CB Fife*

PLUMBING

5-8-81

*J. Shannon*

ELECTRICAL

4-22-81

*D. Housman*

MECHANICAL

5-8-81

*J. Shannon*

*mp wld*

1ST OWNER

2ND BUILDING SAFETY

3RD FIRE PREVENTION

DIVISION OF BUILDING INSPECTIONS

# CERTIFICATE OF OCCUPANCY

BLDG. PERMIT NO.

E-07157-4393

PROJECT NAME

School Building - Classrooms

PROJECT ADDRESS

3310 N. 10th Avenue

OWNER

Temple Beth Israel

ARCHITECT

Max Kaufman

CONTRACTOR

Ray Petersen

TYPE OF CONSTRUCTION

I-C

THE PROJECT NAMED ABOVE IS IN SUBSTANTIAL COMPLIANCE WITH THE BUILDING CODE, OF THE CITY OF PHOENIX, 1964, AND OCCUPANCY THEREOF IS HEREBY AUTHORIZED SUBJECT TO THE FOLLOWING STIPULATIONS:

OCCUPANCY (CODE PART 7)

School

MAXIMUM OCCUPANT LOAD (CODE PART 7)

141 per floor

282 Total

FIRE DEPARTMENT ACCESS SEPARATION

(CODE SECTION 702.22 (a))

N. R.

FIRE SPRINKLERS REQUIRED

N. R.

FIRE ALARM (CODE SECTION 917)

 REQUIRED SYSTEM ON FILE WITH  
FIRE PREVENTION SUPT.

 NOT REQUIRED

EMERGENCY LIGHTING (CODE SECTION 915.3)

 TYPE 1 REQUIRED

 TYPE 2 REQUIRED

 NOT REQUIRED

OTHER:

*OK D.P. Byrd*  
*R.E.L. 11-29-66*

*[Signature]* 2-23-67

 RECEIPT NO. WHEN FEE  
REQUIRED:

**SUPERINTENDENT OF BUILDING INSPECTIONS**

APPROVALS

BUILDING

11-22-66

MECHANICAL

ELECTRICAL

PLUMBING

BY

*F. J. Mary*

BY

*[Signature]*

BY

*[Signature]*

BY

*[Signature]*

DISTRIBUTION

WHITE: OWNER

GREEN: BUILDING INSPECTIONS

BLUE: DIVISION OF FIRE PREVENTION

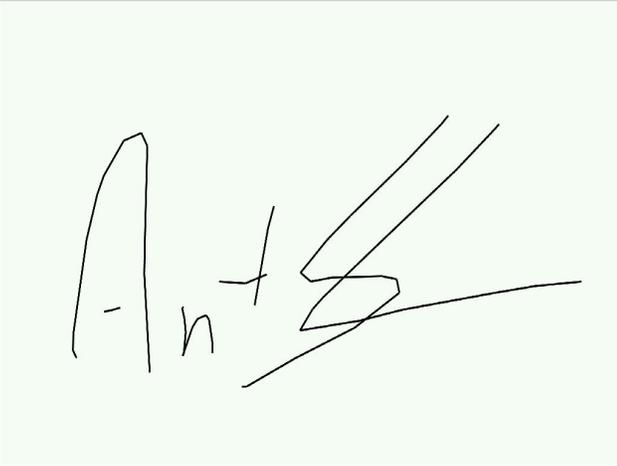
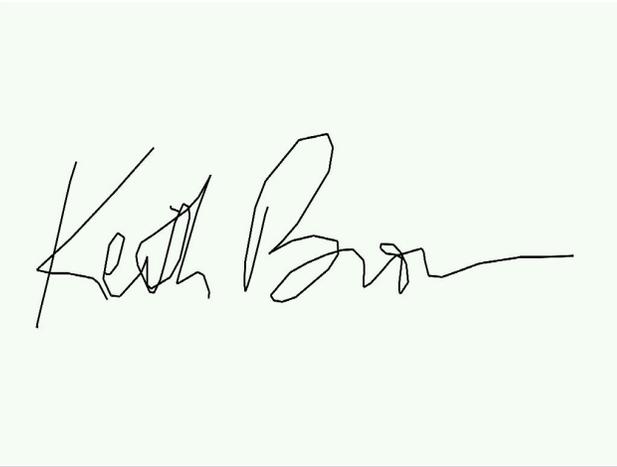


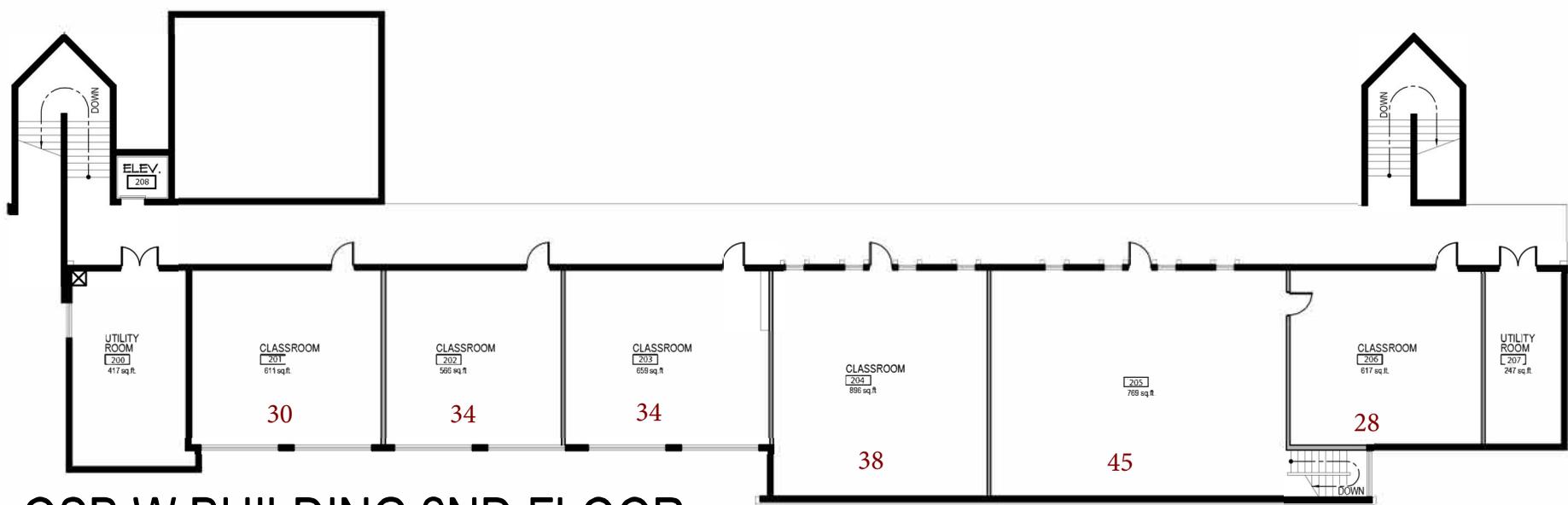
**Department of Forestry  
and Fire Management**  
Office of the State Fire Marshal



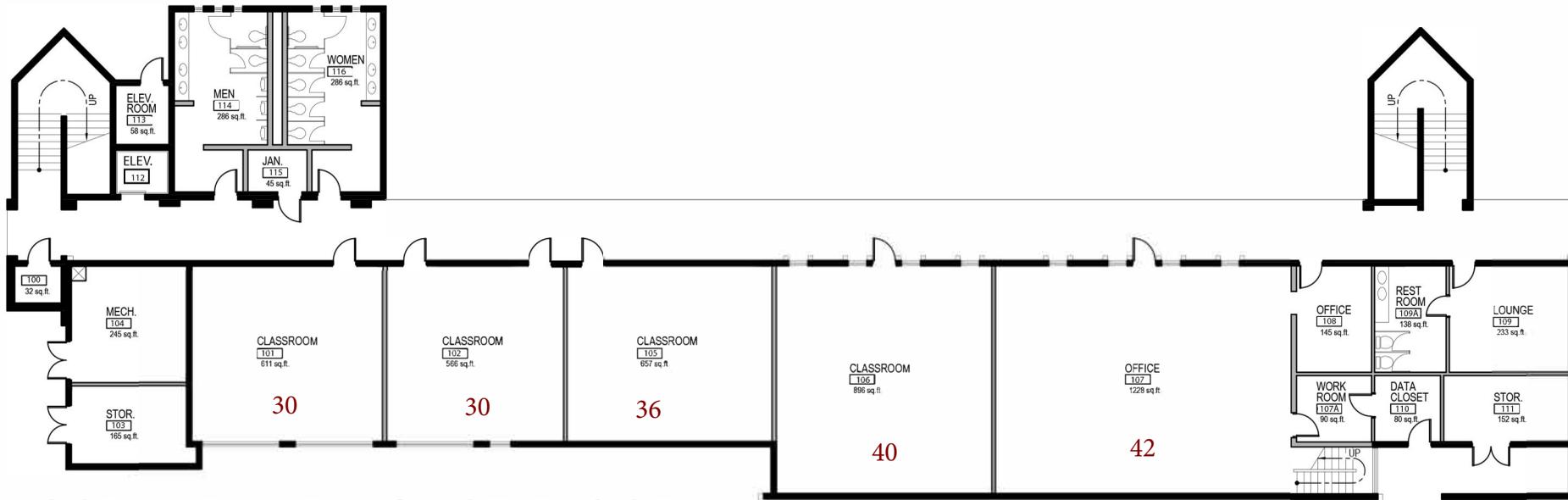
**ARIZONA STATE FIRE MARSHAL - Monday, April 24, 2017 12:18:50 PM (Anthony Shamblen)**

User Name	Anthony Shamblen	
User #	6027620619	
Form Started	4/24/2017 12:18:50 PM	
Form Submitted	4/24/2017 12:24:40 PM	
Inspection Date	Monday, April 24, 2017	
OSFM Facility ID	680	
Occupancy Classification	E	
Ownership	Public Property	
Property Usage	School	
School Type	High School	
Fire Alarm Coverage	Full Coverage	
Fire Alarm System Monitored	Yes	
Fire Sprinkler Coverage	No Fire Sprinklers	
Facility Name	PHOENIX COLLEGE PREPARATORY ACADEMY	
Facility Address	3310 NORTH 10TH AVE	
City	PHOENIX	
County	Maricopa	
Contact for Inspection	KEITH BROWN	
Contact Phone Number	6022857979	
Fire Marshal Contact	Arizona State Fire Marshal's Office Suite 100 Phoenix, Arizona 85007	1110 West Washington St. (O) 602.364.1003
DEPUTY FIRE MARSHAL:	Anthony Shamblen 84	

Inspector Signature	[Signature]
	
Phone	(602) 527-9756
Permit Inspection	No
Type of Inspection	Scheduled
Inspection	Periodic Fire Safety Inspection
Inspection Results	
1 Violation Type	No Violations
Congratulations	At time of inspection this facility had no vilolations of the Arizona State Fire Code noted.,Approved for DES licensure for three years.,Approved for DHS licensure for three years. ,Approved for state licensure.
Violation Type	N/A
Comments	PERIODIC FIRE INSPECTION WAS COMPLETED WITH COLLEGE CAMPUS. ALL VIOLATIONS WERE CORRECTED ON 23FEB17.
Tag	Pass
Inspection Time	0.5
Travel Time	0.5
Mileage From Office	3.2
Fire Code Compliance Status	The items noted above, unless otherwise stated, are in compliance with the Arizona State Fire Code, A.A.C. R4-36-201 adopted pursuant to A.R.S. 41-2146. This inspection is for your safety and the safety of the citizens of Arizona. Your cooperation is appreciated.
Report received by	[Signature]
	
Send Email To:	KEITH.BROWN@PHOENIXCOLLEGE.EDU
Date	Monday, April 24, 2017



**OSB W BUILDING 2ND FLOOR**



**OSB W BUILDING 1ST FLOOR**

**Max Capacity TOTAL: 387**



**OSB W - Building**

# The Phoenix College Preparatory Academy

[www.phoenixcollege.edu/pc-prep-academy](http://www.phoenixcollege.edu/pc-prep-academy)



PHOENIX COLLEGE  
A MARICOPA COMMUNITY COLLEGE

## Capacity for PCPA Classrooms:

OSW101 – max capacity (30)

OSW102 – max capacity (30)

OSW105 – max capacity (36)

OSW106 – max capacity (40)

OSW107 – max capacity (42)

OSW201 – max capacity (30)

OSW202 – max capacity (34)

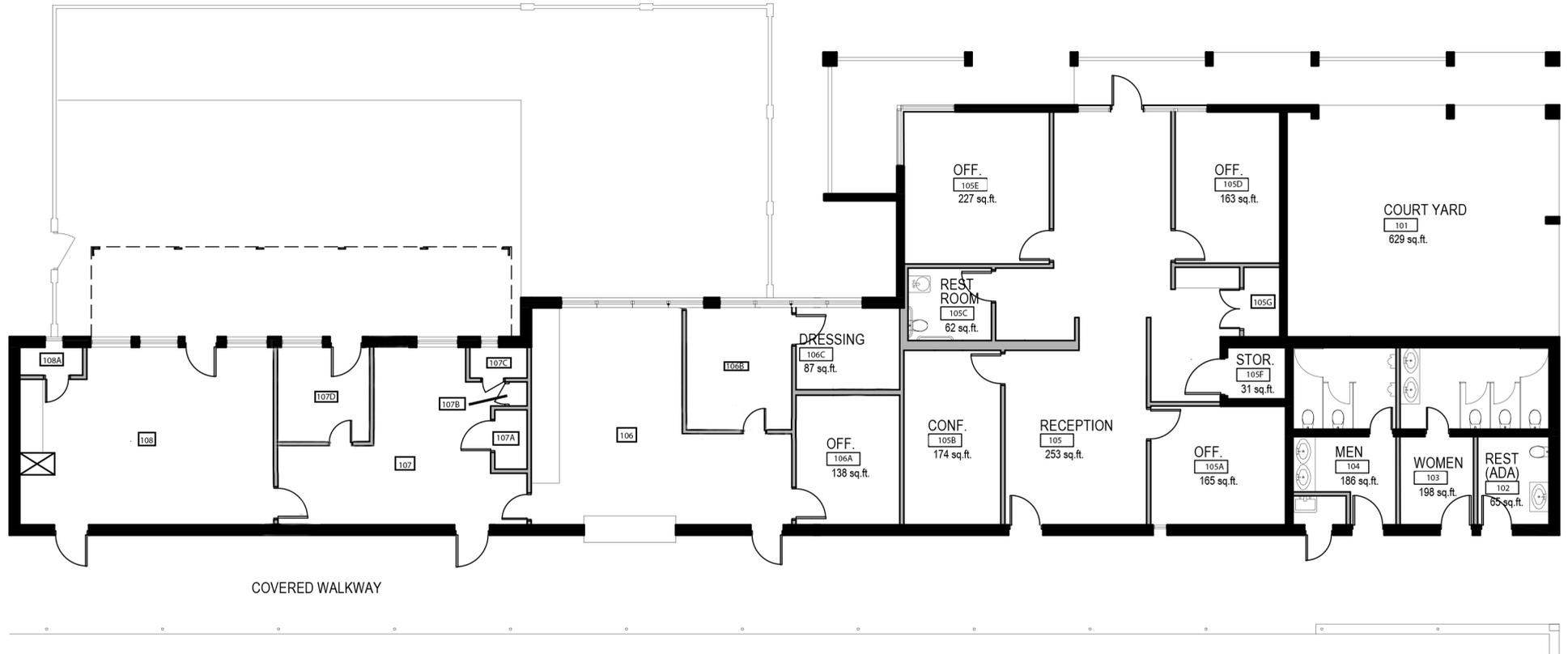
OSW203 – max capacity (34)

OSW204 – max capacity (38)

OSW205 – max capacity (45)

OSW206 – max capacity (28)

**TOTAL: 387**



# OSB E - Building