

USFRCS Exception Amendment Request

Charterholder Info

Charter Holder

Name:
Ball Charter Schools (Val Vista)

CTDS:
07-85-86-000

Mailing Address:
17606 North 7th Avenue
Phoenix, AZ 85023
> [View detailed info](#)

Representative

Name:
Arlene Palm

Phone Number:
602-896-9160

Downloads

 [Download all files](#)

USFRCS Exception

All exceptions to the USFRCS will include:

Charter Holder must utilize Generally Accepted Accounting Principles

The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board of Charter Schools, the Auditor General, and the Arizona Department of Education

The Charter Holder is responsible for any “cross-walks” necessary to complete reporting requirements.

This exception will not be granted to State Board of Education sponsored charter schools

Attachments

Board Minutes –  [Download File](#)

Complete policy for accounting –  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Arlene Palm 09/11/2013

MINUTES
Ball Charter Schools Governing Board Meeting
September 9, 2013

I. Call to Order. The meeting was called to order at 6:02 P.M. on September 9, 2013 in the Multi-Purpose Building on the campus at Hearn Academy, 17606 N. 7th Avenue, Phoenix, AZ 85023.

II. Pledge of Allegiance

III. Roll Call:

Present:

Stephanie Clergé, Board Member
 Mike Dyer, Board Member (Arrived at 6:20 PM)
 Diane Fernichio, Board Vice-President
 Marcus L. Harrison, Board Member
 Michael Hoogstra, Board President
 Michael Larrabee, Board Member
 Mary Beth Miller, Board Member
 Sarah Watts, Board Member
 Bob Rossi, Executive Director
 Arlene Palm, Board Coordinator
 Taimé Bengochea, Dobson Principal
 Ray Webb, Val Vista Principal
 Gaye Garcia Leo, Hearn Principal

Absent:

Melissa Flint, Board Member
 Amy Gurtler, Board Secretary

Others Present:

Jim Hudspeth, Business Manager, Hearn Academy
 Kim Pierce, Hearn Academy Teacher
 Jennifer Werner, Hearn Academy Teacher
 Angela Gauthier, Hearn Academy Teacher
 Kristi Paszko, Hearn Academy Teacher
 Beibei Sun, Hearn Academy Foreign Language

IV. Approval of Agenda – Motion by Diane Fernichio, second by Marcus Harrison, to approve the agenda as presented with the exception of moving New Business Item IX H before the Consent Agenda. All in favor. Motion carried.

V. School Recognition/Mission Moment – Gaye Garcia Leo, Hearn Academy Principal, recognized Angela Gauthier, Hearn Academy Science Teacher who was named outstanding adjunct faculty at Rio Salado. Dr. Leo also introduced Kim Pierce, Hearn Academy Specials Teacher (PE), who introduced the other “specials” teachers at Hearn: Kristi Paszko, Music; Jennifer Werner, Technology; Beibei Sun, Foreign Language. A short video was shown featuring the specials programs at Hearn Academy.

VI. Public Comment – None.

IX. New Business

IX H – Approval of Revised Job Description for Executive Director for AZ Ball Charter Schools –

Motion by Marcus Harrison, second by Diane Fernichio, to approve the revised job description for the Executive Director for AZ Ball Charter Schools as presented. All in favor. Motion carried.

VII. Consent Agenda

VII A – Minutes from Previous Meeting - August 12, 2013 (Regular Meeting); August 20, 2013 (Special Meeting)

VII B – Staffing Recommendations for Dobson, Hearn and Val Vista Academy – *Dobson* – None. *Hearn* – Change of Title: Certified – Dr. Pat Stone, from Assistant Special Education Director to Director of Special Education (Part-time, Exempt). *Val Vista* – New Appointment: Certified – Alyssa Basquez, 5th Grade Teacher.

VII C – Enrollment/Attendance Updates for Dobson, Hearn and Val Vista Academy – Enrollment/attendance updates were presented for Dobson Academy, Hearn Academy and Val Vista Academy: Dobson enrollment: 571; Hearn enrollment: 644; Val Vista enrollment: 298.

Motion to approve the Consent Agenda as presented by Sarah Watts, second by Marcus Harrison. All in favor. Motion approved.

VIII. Old Business

VIII A – Solar Energy Project ~ Hearn Academy – Jim Hudspeth reported he had good news – Adamas got in touch with APS. They have been recognized as the solar installer. The work is scheduled to begin during fall break. The project is moving forward.

VIII B – Adopt Principal Management Goals – Bob Rossi reported that the evaluation instrument was approved and members reviewed the indicators in the tool which can be looked at as specific goals. These will be used by the principals when presenting their monthly reports. Stephanie Clergé commented that previously members were presented with principal management goals in a different format.

VIII C – Classroom Extension for Hearn Academy/Central Office Considerations – Bob Rossi reviewed bids received for the classroom extension at Hearn. He indicated this would serve a two-fold purpose – it would provide special education students a classroom on campus so they do not have to walk through the administration building and it would also provide office space and a conference room for the central office. Rossi added this could be a long term solution for a central office. Mike Dyer reported he has no space at his office building. Sarah Watts commented we need to get our bearings and get a better look at our priorities. Watts and Stephanie Clergé added that we seem to be putting on a Band-Aid and need to look at the whole picture. Diane Fernichio indicated she would like to see other options. Mike Dyer added we need to be very specific in what we want and need. Lengthy discussion followed. Motion by Mike Dyer, second by Diane Fernichio, to table this item and request the Financial/Personnel Committee to review the options to house the Executive Director and central office at one of the three campuses. All in favor. Motion approved.

Michael Larrabee asked for more clarity as to what we are looking for by tabling the item. Additional discussion took place and the following questions were raised: what are the needs at all campuses for classroom and office space; what are the costs; is the Executive Director going to be housed here or somewhere else.

VIII D – Appoint Human Resource and Communication Manager for Ball Charter Schools – Bob Rossi reported that five applicants applied for the position, only one met all the qualifications. He recommended Lisa Reznick for the position and shared her resume with the members present.

Motion by Stephanie Clergé, second by Mary Beth Miller, to appoint Lisa Reznick as the Human Resource and Communication Manager for Ball Charter Schools. All in favor. Motion approved.

IX. New Business

IX A – Financial Reports - Dobson, Hearn and Val Vista – Jim Hudspeth passed out the Hearn Academy Consolidated Cash Flow Report. He reported that the financials for Dobson and Val Vista were not available due to too many delays – there are issues with closing out the end of year balance. He elaborated on the delays and the attempts being made to resolve them. Once June is closed out he will have the reports available. He will be taking responsibility for all three campuses. Hudspeth added that the Annual Financial Report (AFR) must be approved before the next Board meeting. The AFR can only be completed after the audit is done. Discussion followed regarding moving the October Board Meeting to October 14th in order to approve the AFR before the October 15th deadline.

IX B – Special Education Update ~ Dobson, Hearn, and Val Vista – This update was included for information only.

IX C – Consideration of Removal of a Board Member – Michael Hoogstra reported that a Board Member has not attended meetings nor has communicated with us. Hoogstra is recommending removal per the bylaws. Discussion followed.

Motion by Mike Dyer, second by Mary Beth Miller, to remove Amy Gurtler for lack of communication and participation as per the bylaws. All in favor. Motion approved.

IX D – Status and Possible Appointment of Board Secretary —

Motion by Mike Dyer, second by Sarah Watts, to appoint Melissa Flint as Board Secretary, pending her acceptance. All in favor. Motion approved.

IX E – Declaration of Curricular & Instructional Alignment to the Arizona Academic Standards – Bob Rossi reported that the declaration is required by the Department of Education to affirm that the Board has adopted a curriculum that is aligned with the State Standards.

Motion by Mike Dyer, second by Marcus Harrison, to affirm that the Governing Board for Dobson, Hearn and Val Vista adopted a curriculum that is aligned with the Arizona Academic Standards, including Arizona's Common Core Standards, and adopted an evaluation system that assesses whether teachers are integrating the Standards into their instructional practices. These policies are in effect for the 2013-2014 school year. All in favor. Motion approved.

IX F – Request to Petition the State Charter Board to Exempt Val Vista from USFRCS – Jim Hudspeth reported that this request is being made to make Val Vista consistent with the other Ball Charter Schools. Motion by Mike Dyer, second by Marcus Harrison, to authorize Val Vista staff to petition the Charter Board for exception to make Val Vista exempt from USFRCS. All in favor. Motion approved.

IX G – Promissory Note from Dobson to Val Vista – Jim Hudspeth reported that at the end of the year Dobson had given monies to Val Vista for salary expenses for the Business Manager and Curriculum Director. Money was transferred from Dobson to Val Vista. Mike Dyer commented that this needs to be taken out of promissory if we are to consider phase II. Discussion followed. Motion by Mike Dyer, second by Marcus Harrison, to table this item. All in favor. Motion carried.

X. Reports:

XI A – Board Committee Reports – The Board discussed the following items:

(a) Planning and Development – Arlene Palm reminded everyone that the Board Retreat is on Saturday September 14th and we would like to begin promptly at 8:00 AM. Mike Dyer asked everyone to get the questionnaire back to Bob Rossi. The next committee meeting date is October 3, 2013.

(b) Financial/Personnel – Marcus Harrison reported on the following: expanding the committee; IT – contracting with Copper state Communications for help desk services at Dobson and Val Vista and other support services at \$90/hour; credit card – address process and procedures; insurance coverage – 3 bids received on mold coverage for Dobson; copy machines – looking at monthly usage & contracts. The next committee meeting date is October 2, 2013.

(c) School Expansion/School Development – Sarah Watts reported the committee is in need of representatives from Dobson and Hearn. Watts also shared information on the following: tax credit donations; marketing blitz scheduled to start next week - not reasonable; fundraising priorities received from the campuses; sponsorship packet; window decals ordered; Val Vista expansion – Bob Rossi shared highlights from a recent meeting with Chase Bank representatives. The next committee meeting date is September 18, 2013.

XI B – Principals Report –

(a) Dobson Academy – Dr. Bengochea shared information on upcoming events, enrollment, volunteer hours and evaluation competencies and other related topics at Dobson. She added the numbers are stable and the common core seminar for all 3 campuses was well received by all.

(b) Hearn Academy – Dr. Leo shared information on upcoming events, enrollment, volunteer hours and evaluation competencies and other related topics at Hearn, i.e. smart boards on campus and family foreign language night. She added the school is waiting for clearance from the City of Phoenix for the pre-school.

(c) Val Vista Academy (Eastside) – Ray Webb shared information on upcoming events, enrollment, volunteer hours and evaluation competencies and other related topics at Val Vista, i.e. first orchestra and band started; first lockdown scheduled. He also added that the staff appreciated the gift card and lunch.

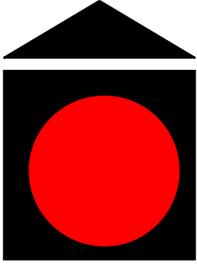
XI C – Executive Directors Report – Dr. Rossi reported that the teachers were appreciative of the lunch and asked if we could do this every year. He also shared highlights of the retreat scheduled for Saturday – 3 - 4 transitions, theme is trust, transparency, teamwork. He thanked everyone in advance for giving up their Saturday to participate in the retreat.

XI. Future Agenda Item(s) – Member vacancies. Uniforms – this should go to a committee.

XII. Adjournment: Motion by Michael Larrabee, to adjourn the meeting at 8:32 P.M. Second by Mike Dyer. Approved unanimously.

The next regular meeting is scheduled for Monday, October 14, 2013 at 6:00 pm at Dobson Academy.

Approved by Ball Charter Schools Governing Board



Arizona Ball Charter Schools Governing Board
Dobson Academy * Hearn Academy * Val Vista Academy
"Where Children Are the Priority"

Ball Charter Schools (Val Vista) Accounting Policy

Ball Charter Schools (Val Vista) will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.