

# Instructional Days Amendment Request

## Charterholder Info

### Charter Holder

**Name:**  
STEP UP Schools, Inc.

**CTDS:**  
07-86-34-000

**Mailing Address:**  
580 West Melody Drive  
Gilbert, AZ 85233  
> [View detailed info](#)

### Representative

**Name:**  
Betty (Ann) Peschka

**Phone Number:**  
480-813-9537

**Fax Number:**  
480-813-6742

## Downloads

 [Download all files](#)

## Contractual Days

180

To  
200

**Fiscal Year Effective Date**  
2012-2013

**Type of Change**  
Permanent Change

## Attachment

Board Minutes —  [Download File](#)

School Calendar —  [Download File](#)

Daily Instructional Schedule —  [Download File](#)

Narrative —  [Download File](#)

**Additional Information\***  
No documents were uploaded.

## Signature

**Charter Representative Signature**  
Betty (Ann) Peschka 10/15/2012

**STEP UP SCHOOLS, Inc.**

**Board Meeting Minutes, September 11, 2012**

Members in attendance: JoAnna Curtis, Ann Peschka, Fred Pinkney, Joyce Fox (telephonically)

Members not in attendance: Chad Heywood, Paul Robershotte, Sherry Simon

Non- members in attendance: Sheri Drew, Lynn Robershotte, Cliff Moon, Barbara Duncan

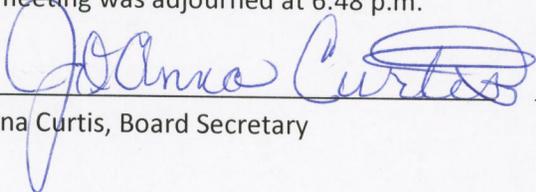
The meeting was held per posted agenda at 44 E 5<sup>th</sup> St., Mesa, AZ 85201 and per web page.

1. President Fred Pinkney called the meeting to order at 4:15 p.m. The Board members took a tour of the facility.
2. **Approval of Minutes:** Ann Peschka motioned to accept the revised minutes of Feb. 9, 2012 and JoAnna Curtis seconded the motion. The Board unanimously approved. Ann further suggested that we modify the minutes as presented from August to have Barbara Duncan's name placed as a non-member of the Board and Paul Robershotte to be moved from a non-member to a member of the Board. JoAnna Curtis motioned to accept the August minutes with these changes and Ann Peschka seconded the motion. The Board unanimously approved.
3. **Consideration of Expenditures and Disbursements:** Dr. Robershotte reviewed the facility expenditures. The IT, building, cabinetry, and yard expenses were \$292,850 other expenses for start-up were \$121,383. Monthly expenditures were approved and initialed as presented.
4. **Review of financial reports:** The financial reports were reviewed and discussed. Fred Pinkney motioned to accept the financial reports and Ann Peschka seconded the motion. The Board unanimously approved.
5. **Consideration of Resignations:** none
6. **Consideration of 200 Day Contract:** Lynn Robershotte asked the Board to approve entering into a 200 day school year contract with the state. The normal school year is 180 days, but Dr. Robershotte feels that having these children in school for another 20 days per year will be critical to their success. Ann Peschka motioned to approve a 200 day school year, Fred Pinkney seconded and the Board unanimously approved.
7. **Consideration of Letters to the Board:** None
8. **Consideration of October 4<sup>th</sup> Community Celebration** Barbara Duncan informed the Board of the Red Ribbon Cutting Ceremony and Student Cottage Fair. All Board members, political leaders, and community members have been invited. JoAnna Curtis informed the Board of the celebration for Mexican Independence day to be held on Sept. 14<sup>th</sup>.
9. **Consideration of Future Board Meeting Dates** Except for noted exceptions the meetings will be the second Tuesday of each month at 4:15 p.m. JoAnna Curtis motioned to accept the adopted future board meeting dates as presented and Ann Peschka seconded the motion. The Board unanimously approved. The next meeting, however will need to be moved to October 23<sup>rd</sup> to avoid fall break and scheduled leave of certain Board members.

10. **Consideration of IRS Notification & Bylaws:** JoAnna Curtis motioned that the Notification and ByLaws be modified as noted and Ann Peschka seconded the motion. The Board unanimously approved the IRS Notification & Bylaws.
11. **Consideration of Property and Liability Insurance:** JoAnna Curtis motioned to have Catlin/WRM be our insurance company through Scottscom insurance. Ann Peschka seconded the motion. The Board unanimously approved.
12. **Consideration of Bell Purchase:** In order to have a Bell Choir, Ann Peschka moved that we adopt the Bell Purchase with a ceiling of \$6,500 plus tax and shipping. Fred Pinkney seconded the motion and the Board unanimously approved.
13. **Consideration of Evening Community Offerings:** Dr. Lynn Robershotte talked about an October evening community offering.
14. **Consideration of Child Reporting Protocol: Consideration of Curricular Adoptions:** Dr. Lynn Robershotte discussed the child reporting protocol for STEP UP SCHOOLS. One CPS referral has been made at STEP UP.
15. **Update on Facility for Mesa :** A tour of the facility was conducted.
16. **Consideration of Letter of Reprimand:** Dr. Lynn Robershotte discussed the unprofessional conduct of MK and read the email exchanges and letter of reprimand. In addition, Dr Robershotte expressed concern that this teacher is not teaching the children. During observations on camera and in person, the teacher has been seen rarely engaging with the children. Dr. Robershotte asked the Board to allow reposting the position. Dr. Robershotte will do a formal evaluation and a further written reprimand regarding the teaching issues.
17. **Superintendent's Report:** Dr. Lynn Robershotte provided a report. Contributions from EDUPRIZE SCHOOLS from the many services Lisa Greenhalgh (purchasing), Charlotte Nessinger (audit prep), Dr. Barbara Duncan (management), Dr. Robbie McCamman (enrollment drives), Jeannie Knapp (enrollment), JoAnna Curtis (HR and training), and Hilary Smith (Special Ed. Director) have been provided at the expense of EduPrize Schools, LLC. Ann Peschka moved to recognize the contributions from EDUPRIZE SCHOOLS in the many capacities in which they serve and thanked them for all they did and continue to do to get this school "off the ground."

Call to public: none

The meeting was adjourned at 6:48 p.m.

  
\_\_\_\_\_  
JoAnna Curtis, Board Secretary

10-4-12  
\_\_\_\_\_  
Date

## STEP UP Narrative

STEP UP School in Mesa, AZ operates on the site of the original segregated Booker T. Washington Elementary School. The children serviced by STEP UP School are all free and reduced qualified. The children have in general a significant discrepancy between grade level and grade level performance. The children have limited assistance in the home to support their academic progress. It is for this reason that we have extended the school day and are requesting approval to offer a 200 day school year.