

Procurement Laws Exception Amendment Request

Charterholder Info

Charter Holder

Name:
Tucson Collegiate Prep, Inc.

CTDS:
10-84-01-000

Mailing Address:
1236 East Drachman
Tucson, AZ 85719
> [View detailed info](#)

Representative

Name:
Stephen Campbell

Phone Number:
520-870-1670

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Procurement Laws Exception

Please Note

Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

This exception will not be granted to State Board of Education sponsored charter schools.

Attachments

Board Minutes —  [Download File](#)

Complete policy for procuring goods and services —  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature

Stephen Campbell 05/31/2013

USFRCS Exception Amendment Request

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USFRCS Exception

All exceptions to the USFRCS will include:

Charter Holder must utilize Generally Accepted Accounting Principles

The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board of Charter Schools, the Auditor General, and the Arizona Department of Education

The Charter Holder is responsible for any "cross-walks" necessary to complete reporting requirements.

This exception will not be granted to State Board of Education sponsored charter schools

Attachments

Board Minutes —  [Download File](#)

Complete policy for accounting —  [Download File](#)

Additional Information*

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Signatures

Charter Representative Signature
Stephen Campbell 05/31/2013



Tucson Collegiate Prep, Inc.
40 W. Ft Lowell Rd.
Tucson, AZ 85705

**Tucson Collegiate Prep
Governing Board
Minutes for Regular Governing Board Meeting**

Time: May 28th, 2013

**Place: 40 W. Ft Lowell Rd.
Tucson, AZ 85705**

A meeting of the Governing Board of Tucson Collegiate Prep was held on May 28th, 2013 at the Tucson Collegiate Prep, 40 W. Ft. Lowell Rd.

Present: Stephen Campbell, President
Ruben Romero, Board Member
Les Alderson, Board Member

Item:

5:30 p.m. - Regular meeting called to order

Action

No action required

Call to the Public

No comments by public

Board Member Activity Reports

Stephen Campbell, President, President: Report on the TCP request to seek an USFRCS and Procurement Exception Amendment Request.

Action required

Stephen Campbell, President, President: Report on the TCP Accounting policies

Action required

Action Items

Item one: USFRCS and Procurement Exception

Mr. Campbell explained the TCP request for an USFRCS and Procurement Exemption. and answered questions. Mr. Alderson made a motion to approve the USFRCS and Procurement Exception Amendment and Mr. Romero seconded the motion. The motion passed unanimously.

Board voted 3-0 in favor of USFRCS and Procurement Exemption

Item two: Adoption of TCP Accounting Practices

Mr. Campbell reviewed the TCP Accounting Practices contained in the TCP Manual. Mr. Romero made a motion to approve and Mr. Alderson seconded the motion. The motion passed unanimously.

Board voted 3-0 in favor of adoption of TCP Accounting Policies

Finances

No action

Facility

No action

Academic/Growth

No action

Meeting was adjourned at 6:30 p.m.

Tucson Collegiate Prep Governing Board President: Stephen W. Campbell Date: 5/29/2013
Stephen Campbell



**TUCSON COLLEGIATE PREP, INC.
P.O. BOX 641
TUCSON, AZ 85702-0641**

Tucson Collegiate Prep, Inc. Procurement Policy

Tucson Collegiate Prep, Inc. charter school will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Tucson Collegiate Prep, Inc. charter school shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Tucson Collegiate Prep, Inc. charter school understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.



**TUCSON COLLEGIATE PREP, INC.
P.O. BOX 641
TUCSON, AZ 85702-0641**

Tucson Collegiate Prep, Inc. Accounting Policy

Tucson Collegiate Prep, Inc. charter school will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

