



A Letter from ASBCS

Brought to you by the Arizona State Board for Charter Schools

Issue #17

Monday, August 13, 2018

Important Dates

- **August 15, 2018:** Amendment submissions due for [October Board Meeting](#).
- **August 21, 2018:** Financial Framework [Subcommittee Meeting](#).
- **August 24, 2018:** End of [Public Comment survey](#) for Financial Framework.
- **September 10, 2018:** Next Regular Session [Board Meeting](#).
- **September 11, 2018:** Amendment submissions due for [November Board Meeting](#).
- **October 1, 2018 to January 15, 2019:** ADE [Alternative School Application Process for FY19](#).

Alternative School Mission Statements

Are you planning to apply or recertify for alternative status in FY 2019? Have you checked your mission statement lately?

As a part of the Arizona Department of Education's (ADE) review of applications for alternative status, both new and recertifications, the Arizona State Board for Charter Schools (Board) will verify that the charter meets certain requirements prior to ADE approving schools for alternative status.

A charter school may be considered alternative if it meets certain criteria, which includes:

1. The Charter's mission statement must clearly indicate that the school serves a specific student population that will benefit from an alternative school setting; and
2. The mission statement must also be in alignment with the program of instruction on file in the charter contract.

If a charter holder determines that its mission statement must be updated to apply for alternative status, **it is the Board's understanding based on ADE's guidance that you must submit your Charter Mission Amendment Request to our office no later than October 1**, for approval prior to January. If a charter holder is updating the mission statement to change its traditional program to an alternative program or the mission does not align with the program of instruction, as contracted, the amendment will be considered by the Board instead of the Executive Director. For questions about alternative school mission statement requirements, contact Rachel Hannah at Rachel.Hannah@asbcs.az.gov.

Fire Marshal Inspection Reports

Opening a new school, moving a school's location, or filing an expansion request requires submission of a current Fire Marshal's Inspection Report to our office. Additionally, checking Fire Marshal's Inspection Reports will be a new component of site visits in FY 2019. When submitting a Fire Marshal's Report to Board staff, please be aware of the following:

- Fire Marshal's Inspection Reports must be from the State Fire Marshal or an entity listed on the LOA list issued by the State Fire Marshal. Please note that the City of Phoenix is not on the LOA list;
- An Inspection report from an entity on the current LOA list that identifies "school" or "educational" use will be allowed in lieu of specifically listing "E" occupancy; and
- **The state requires an inspection by a Fire Marshal every three years.** Inspection Reports that are more than three years old will not be accepted.



A Letter from ASBCS

Brought to you by the Arizona State Board for Charter Schools

Issue #17

Monday, August 13, 2018

Important Dates

- August 15, 2018:** Amendment submissions due for [October Board Meeting](#).
- August 21, 2018:** Financial Framework [Subcommittee Meeting](#).
- August 24, 2018:** End of [Public Comment survey](#) for Financial Framework.
- September 10, 2018:** Next Regular Session [Board Meeting](#).
- September 11, 2018:** Amendment submissions due for [November Board Meeting](#).
- October 1, 2018 to January 15, 2019:** ADE [Alternative School Application Process for FY19](#).

Upcoming Financial Framework Subcommittee

During this past Legislative Session, the budget was passed with language requiring charters to meet the financial performance expectations set forth in the performance framework. This provision gave the Board the authority to take action against a charter it sponsors based on its Financial Performance Framework.

Beginning in August, the Financial Framework Subcommittee (Subcommittee) is charged with reviewing and updating the Board's Financial Performance Framework and must provide recommendations to the full Board.

See the Financial Framework Subcommittee Meeting dates and Board Members below:

Subcommittee Meeting Date:	Financial Framework Subcommittee Board Members:
August 21, 2018	Kathy Senseman
September 12, 2018	Matthew Mason
September 27, 2018	Justan Rice
October 11, 2018	James Swanson
October 23, 2018	
November 6, 2018	
November 27, 2018	
December 11, 2018	
January 8, 2019	

SEEKING PUBLIC COMMENT ON THE FINANCIAL FRAMEWORK

The Financial Framework Subcommittee seeks out input from the public in their process of providing a well thought out recommendation to the Board. The Board has extended the public comment deadline to August 24. Visit the ASBCS website at this [link](#) for more information on how to submit your comments.

Classroom Site Fund – Project 1013

Classroom Site Fund (CSF) monies may only be spent on certain items. Pursuant to A.R.S. § 15-977, CSF monies must be spent on: a) teacher base salary increases and employment related expenses (Project 1011 – 20 percent); b) teacher compensation increases based on performance and employment related expenses (Project 1012 – 40 percent); and c) maintenance and operation purposes, which are defined as class size reduction, teacher compensation increases, assessment intervention programs, teacher development, dropout prevention programs and teacher liability insurance premiums (Project 1013 – 40 percent).

The Board has issued [guidance](#) to assist charter schools in ensuring their practices related to the 40 percent of CSF monies associated with Project 1013 comply with the law.