Patrice Arnout

[redacted]

Driven, energetic, French-English bilingual administration professional with entrepreneurial business background in varied industries.

Core Accomplishments

BUSINESS

- Co-Founder of the French American School of Arizona (2010)
- Owner-Operator of private marketing and training company (1990)

MANAGEMENT

- Head Administrator of the French American School of Arizona
- Chief of Staff at motivational training start-up company in Utah

Professional Experience

THE FRENCH AMERICAN SCHOOL OF ARIZONA *2010-PRESENT*

- Co-Founder and Head Administrator
  - Responsible for managing all aspects of administration at this private elementary and preschool, including enrollment, finance, budgeting and forecasting, payroll, human resource management, procurement, purchasing, contracts, compliance, food services, custodial services, security, and information technology
  - Responsible for all parent communication
  - Oversight of all areas of non-instructional student activities, including events planning and extra-curricular clubs

XGOPRO *2007-2008*

- Chief of Staff
  - Responsible for managing all aspects of administration at this start-up which delivered training to motivational speakers and other staff

Additional Relevant Experience

BUSINESS

- International Motivational speaker, groups ranging from 25 to 10,000+, 7 years
- Event Management and Planning, 7 years

INVESTIGATIVE/PROTECTION

- Private investigator licensed in Europe and the US (expired)
- Personal protective services (bodyguard) in Europe

Education

FRENCH BACCALAUREATE IN MARKETING & BUSINESS MANAGEMENT | 1981 | FRANCE

This is equivalent to a high-school degree in the US.