

APPENDIX B
REQUIRED DOCUMENTATION

**MINUTES
BOARD OF DIRECTORS MEETING
KAIZEN EDUCATION FOUNDATION**

October 11, 2017

A meeting of the Board of Directors (the “Board”) of the Kaizen Education Foundation, an Arizona Corporation (the “Foundation”), was held at its offices located at 7878 N. 16th Street, Suite 150, Phoenix, Arizona.

Attendance and Quorum

The following director was present in person: Ted Frederick

The following directors participated by means of teleconference whereby all persons participating in the meeting were able to hear one another: Jenna Wiseman, Jessica Brown and Ginger Smith. The following director was absent: Gina Conflitti.

The following guests were present: Mary Berg, Scott Shelley, and Gary Bae.

Ted Frederick called the meeting to order at approximately 4:40 p.m. and noted that a quorum was present. Mr. Frederick served as Secretary of the meeting for the purpose of recording the minutes.

Minutes

Minutes for the September 13, 2017 Board meetings were presented. A motion to approve the minutes was made by Ms. Smith and duly seconded by Ms. Wiseman. The Board approved the motion.

Call to the Public

A call was made to the public to discuss items on the agenda. No members of the public were present.

President’s Report

Mr. Frederick corrected an error in item 9.2 of the agenda. Discover U should read Gilbert Arts Academy. A face to face dinner meeting was discussed for late October or early November. More specific dates would be presented to the Board at a later time. The teachers that qualify for the one-percent teacher pay teacher increase have been identified and HR will send out the notification letters. As to the donor scam charges, Ms. Almassy’s sentencing has been moved to November 20th. AZMerit test results for selected grades were provided the Board in their packets.

Management Company Report

Ms. Berg reported the AZ Merit test results for each school. Scott Shelley reported that the student membership for the year was looking very good and the projected Kaizen schools should be about 200 students above last year’s membership. Mr. Bae reported that there was no change in student funding.

Old Business

None

10/11/17

New Business

--A motion was made by Mr. Frederick and duly seconded by Ms. Wiseman to approve the revised budget to include teacher pay increases. The motion passed.

--A motion was made by Mr. Frederick and duly seconded by Ms. Brown that grade levels 7 and 8 be added to Gilbert Arts Academy; that grade level 4 be added to Advanced U; that grade level 5 be added to Colegio Petite Nogales; and that grade level 6 be deleted from South Pointe Elementary. The motion passed.

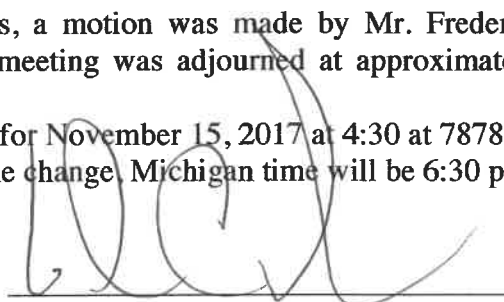
Board Comments

None

Adjournment

There being no further business to discuss, a motion was made by Mr. Frederick and duly seconded by Ms. Smith to adjourn. The meeting was adjourned at approximately 5:10 p.m.

The next meeting of the Board is scheduled for November 15, 2017 at 4:30 at 7878 N 16th Street, Suite 150, Phoenix, Arizona. Due to the time change, Michigan time will be 6:30 pm.



President

GILBERT FIRE INSPECTION NOTICE



January 25, 2018

GILBERT ARTS ACADEMY
862 E ELLIOT RD
GILBERT, AZ 85234

Congratulations, an inspection of your facility on Jan 25, 2018 revealed no violations. We appreciate your attention to safety for both your employees and the patrons that visit your facility.

EMERGENCY ACCESS - DID YOU KNOW...

The Knox-Box Rapid Entry System was developed to save property and lives. It is a secure emergency access program developed for your business and the Gilbert Fire Department. In an emergency situation the Knox-Box System can be accessed by fire units to obtain a key to your business which will help to prevent costly forced entry damage while protecting your property. Property owners store entrance keys or access cards in high-security key boxes which in most cases are already mounted on the property. All Knox-Boxes are keyed to a single master key controlled by the Gilbert Fire Department. To add a key or update an existing key or learn more about this Rapid Entry System please email fireprevention@gilbertaz.gov



4741 Kerry Smith
Inspector



Lauren Arnold



Wheeler, Eddie <eddie.wheeler@leonagroup.com>

Fwd: 2018 GILBERT FIRE AND RESCUE INSPECTION REPORT FOR GILBERT ARTS ACADEMY CLASSIFICATION (E) EDUCATIONAL OCCUPANCY

3 messages

Christina Enriquez <christina.enriquez@leonagroup.com>
To: "Wheeler, Eddie" <eddie.wheeler@leonagroup.com>

Thu, Apr 19, 2018 at 10:11 AM

The gilbert fire marshall sent an email stating in the subject that the building is E occupancy. Can you see if that works for the charter board.

----- Forwarded message -----

From: Kerry Smith <Kerry.Smith@gilbertaz.gov>

Date: Thu, Apr 19, 2018 at 10:07 AM

Subject: 2018 GILBERT FIRE AND RESCUE INSPECTION REPORT FOR GILBERT ARTS ACADEMY CLASSIFICATION (E) EDUCATIONAL OCCUPANCY

To: MICHELLE WICKER <michelle.wicker@leonagroup.com>, christina.enriquez@leonagroup.com <christina.enriquez@leonagroup.com>

Cc: Engine Company Safety Survey <ECSS@gilbertaz.gov>

From the Gilbert Green Team: Please consider the environment before printing this email.

Under Arizona Law, email to and from public entities may be public records subject to release upon request. This message (including any attachments) contains information intended for a specific individual and purpose. If you are not the intended recipient, please notify the sender immediately by either reply email or by telephone and delete this message from your system.

--

Sent from Gmail Mobile

2 attachments **ATT00001.txt**
1K **Inspection_Report-8559356-01-25-2018.pdf**
63K

Wheeler, Eddie <eddie.wheeler@leonagroup.com>
To: Christina Enriquez <christina.enriquez@leonagroup.com>

Thu, Apr 19, 2018 at 10:12 AM

thank you

Eddie Wheeler

Chief of Staff

The Leona Group

7878 North 16th Street Suite #150

Phoenix, Arizona 85020

P: 602.953.2933 | C: 602.292.1165

eddie.wheeler@leonagroup.com | www.leonagroup.com

[Quoted text hidden]

Wheeler, Eddie <eddie.wheeler@leonagroup.com>

Thu, Apr 19, 2018 at 10:13 AM

To: Rachel Hannah <rachel.hannah@asbcs.az.gov>, Bianca Ulibarri <Bianca.Ulibarri@asbcs.az.gov>

Please see the email below from the City of Gilbert. The subject line notes the E Occupancy.

Eddie Wheeler

Chief of Staff

The Leona Group

7878 North 16th Street Suite #150

Phoenix, Arizona 85020

P: 602.953.2933 | C: 602.292.1165

eddie.wheeler@leonagroup.com | www.leonagroup.com



THE LEONA GROUP

[Quoted text hidden]

2 attachments

 **ATT00001.txt**
1K

 **Inspection_Report-8559356-01-25-2018.pdf**
63K

CERTIFICATE OF OCCUPANCY

ISSUED BY
THE TOWN OF GILBERT

PERMIT #: BLD-2011-03077 EDITION OF CODE: 2006 IBC DATE: 10/25/2011

ADDRESS: 862 E ELLIOT RD GILBERT, AZ 85234

SUITE:

CONSTRUCTION TYPE: VB

FIRE ALARM:

OCCUPANCY USE: EDUCATIONAL ELEMENTARY SCHOO FIRE SPRINKLER: 13

OCCUPANCY : B/E

HAZARD GROUP:

SQUARE FOOTAGE: 6200

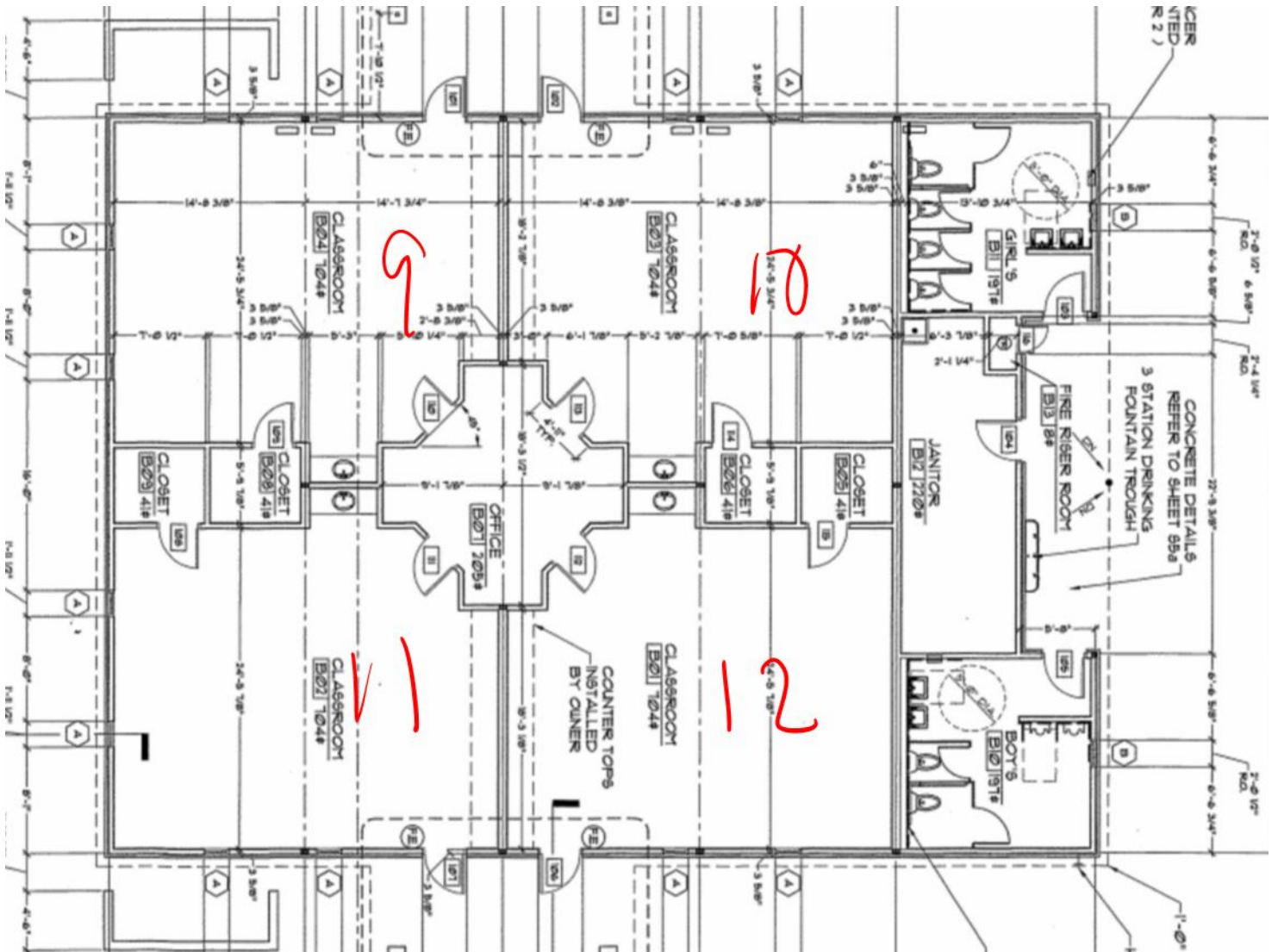
SPECIAL CONDITIONS:

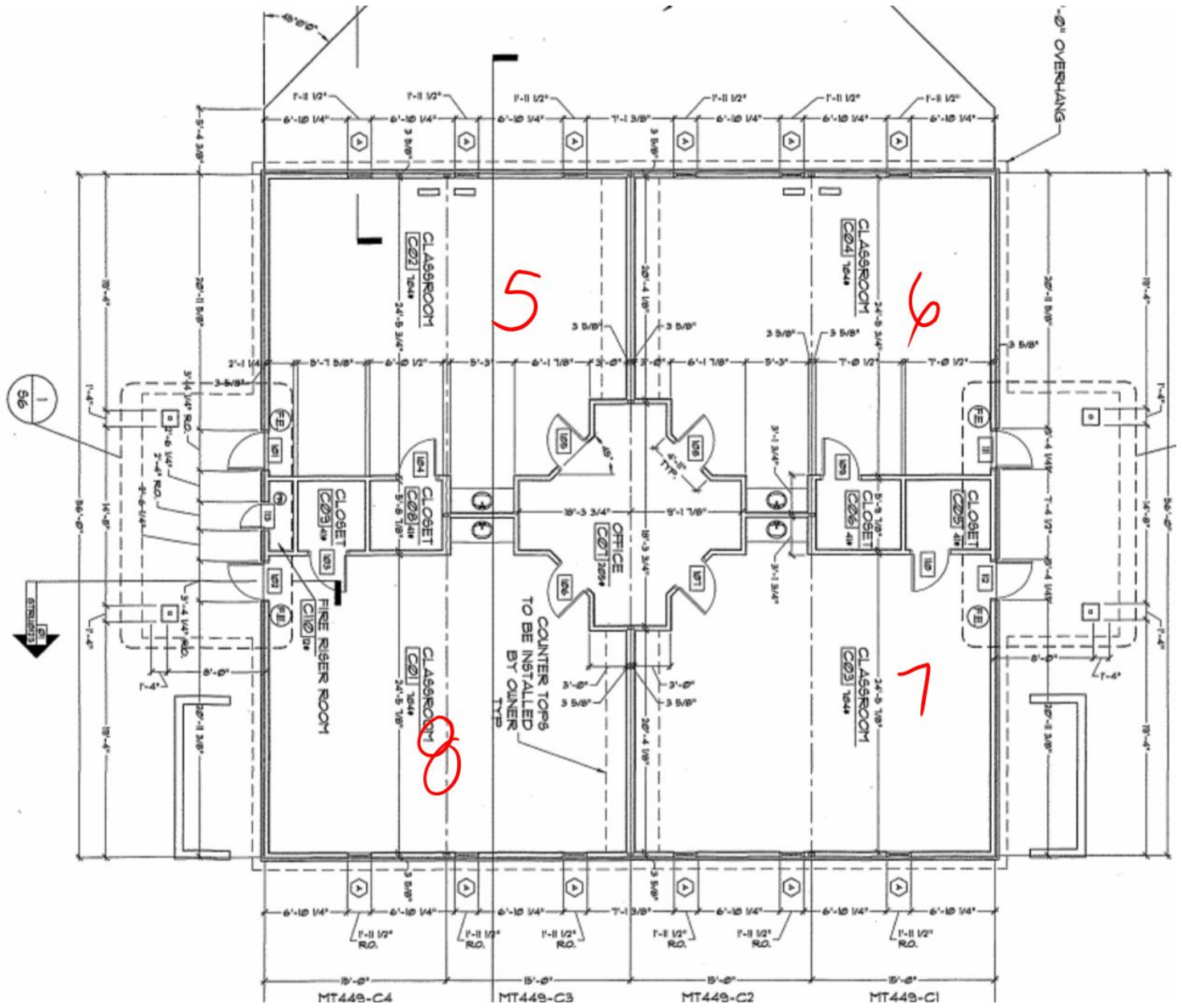
Laurence R. Taylor

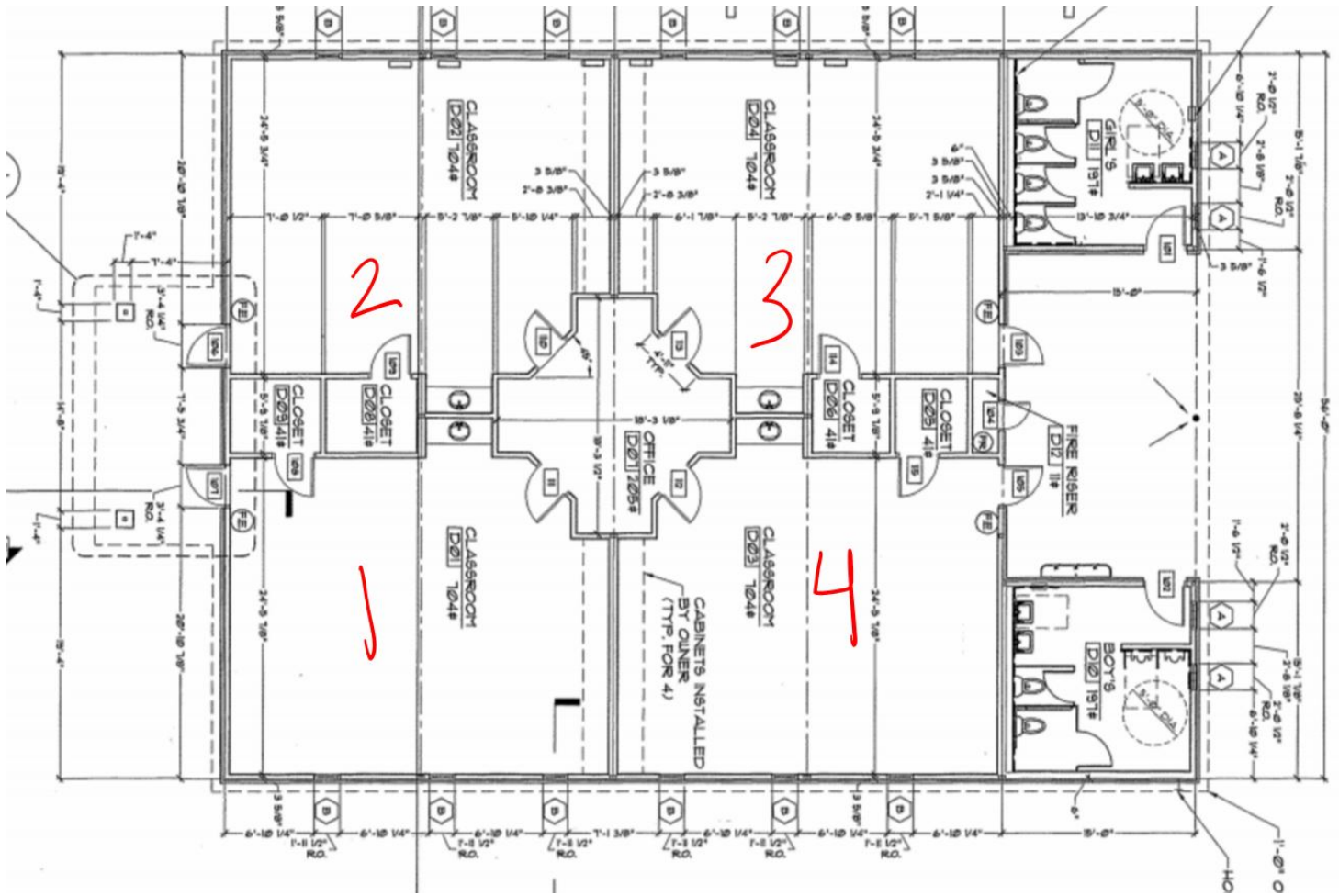
BUILDING OFFICIAL

This certifies that so far as ascertained by the Town of Gilbert the described structure has been inspected for compliance with the requirements of the Code of Gilbert Arizona for the occupancy and construction type for which the proposed occupancy is classified.

****POST IN A PROMINENT LOCATION ****



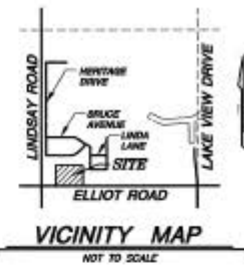
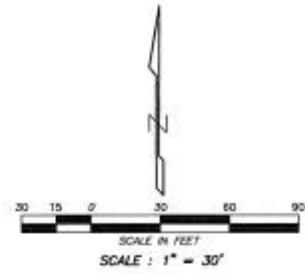




A.L.T.A. / A.C.S.M. LAND TITLE SURVEY

OF A PORTION OF THE SOUTHWEST QUARTER OF SECTION 8, TOWNSHIP 1 SOUTH, RANGE 6 EAST OF THE GILA AND SALT RIVER BASE AND MERIDIAN, MARICOPA COUNTY, ARIZONA.

LOME ESTATES BK. 272, PG. 43, M.C.R.



DESCRIPTION

Lot 1, LOME ESTATES TRD, according to Book 550 of Maps, Page 34, records of Maricopa County, Arizona.

AREA = 3.000 ACRES
130,691 SQ. FT.

CERTIFICATION

BY: THE LOMA GROUP ARIZONA, LIFE SCHOOL, COLLEGE PREPARATORY, INC., an Arizona non-profit corporation, and CHICAGO TITLE INSURANCE COMPANY.

This is to certify that this map or plat or the survey on which it is based were made in accordance with the Minimum Standard Detail Requirements for A.L.T.A./A.C.S.M. Land Title Surveys, jointly established and adopted by A.L.T.A. and N.P.S. in 2003, and include items 1, 2, 4, 7(c), 7(b)(1), 7(c), 8, 9, 10, 11(a), and 14 of Table A thereof. Pursuant to the Accuracy Standards as adopted by A.L.T.A. and N.P.S. and in effect on the date of this certification, undersigned further certifies that in my professional opinion, as a land surveyor registered in the State of Arizona, the Relative Positional Accuracy of this survey does not exceed that which is specified therein.

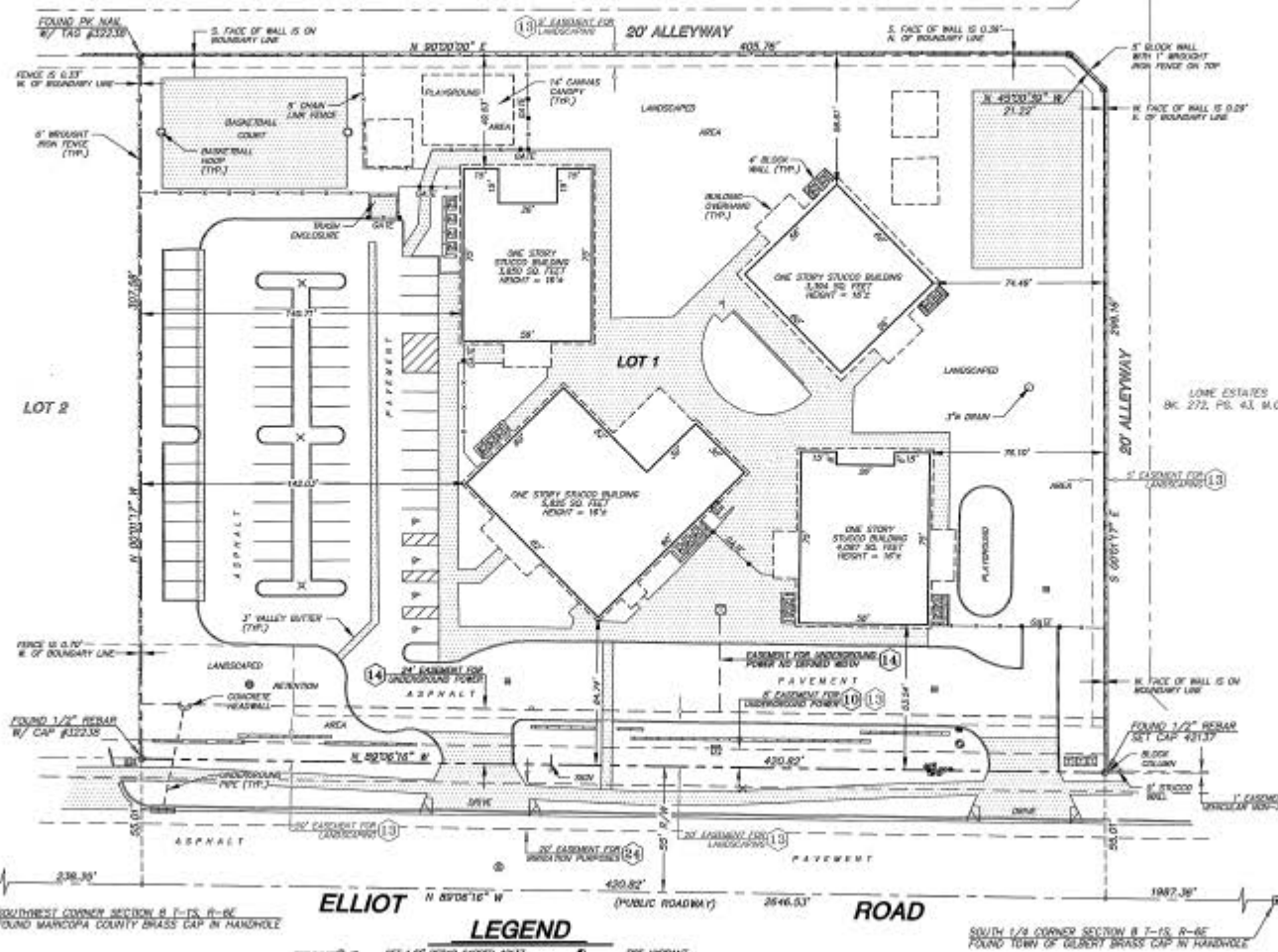
April 30, 2008
David S. Kline
A.L.S. 42157



- ### NOTES
- The basis of bearing is the monument line of Elliot Road, also being the South line of the Southwest quarter of Section 8, using a bearing of North 89 degrees 06 minutes 16 seconds West.
 - All site information and the description shown is based on a First Amended Commitment for Title Insurance issued by Chicago Title Insurance Company, Order Number 2719353, dated April 16, 2008.
 - The number of striped parking spaces on the subject property are as follows:
Regular: 56
Handicapped: 2
Total: 58
 - The building lines and dimensions shown depict the exterior building footprint of ground level based on field measurements. This information is intended to depict the general configuration of the building at ground level and may or may not be the exact dimensions of the building foundation. The building square footage shown is based on the exterior building footprint and is not intended to reflect the interior or leaseable area of any building. The building offset distances shown are to actual building corners.
 - This survey shows visible above ground evidence of underground utilities or facilities on the subject property. No guarantee can be made as to the extent of the utilities available, either in service or abandoned, nor to their exact location. In the event this site is to be developed or improved this survey should not be used for design purposes. Please call an underground utility locator or "811" at 248-1100 for the precise location and extent of all utilities in the area prior to any design and/or excavation.
 - The Surveyor has not obtained any information relating to, and has no knowledge of any proposed right of ways, easements, or dedications that any municipality, individual or governmental agency may require.
 - This A.L.T.A./A.C.S.M. Land Title Survey was prepared specifically for the use of the parties named in the certification and their representatives. Use of this survey by any other party is forbidden unless expressly permitted in writing in advance by Superior Surveying Services, Inc. This survey is not to be used for design purposes. Superior Surveying Services, Inc. shall have no liability for any unauthorized use of this information without their prior written consent.

SCHEDULE "B" ITEMS

- Conditions, covenants and restrictions and easements (but omitting, if any, such conditions, covenants or restrictions based on race, color, religion, sex, handicap, familial status or national origin unless and only to the extent that said covenant (a) is exempt under Chapter 42, Section 3607 of the United States Code or (b) relates to handicap but does not discriminate against handicapped persons) contained in instrument recorded in Book 272 of Maps, Page 43.
- Conditions, covenants and restrictions and easements (but omitting, if any, such conditions, covenants or restrictions based on race, color, religion, sex, handicap, familial status or national origin unless and only to the extent that said covenant (a) is exempt under Chapter 42, Section 3607 of the United States Code or (b) relates to handicap but does not discriminate against handicapped persons) contained in instrument recorded in Recording No. 84-0410737, hereinafter "First Amendment" recorded in Recording No. 85-009368; Second Amendment recorded in Recording No. 86-101522. (PERTAINS TO BLANKET EASEMENT OVER PROPERTY NORTH AND EAST OF THE SUBJECT PROPERTY FOR ENJOYMENT AND DRAINAGE PURPOSES)
- Easement and rights incident thereto for underground power as set forth in instrument recorded in Recording No. 85-053520.
- Conditions, covenants and restrictions and easements (but omitting, if any, such conditions, covenants or restrictions based on race, color, religion, sex, handicap, familial status or national origin unless and only to the extent that said covenant (a) is exempt under Chapter 42, Section 3607 of the United States Code or (b) relates to handicap but does not discriminate against handicapped persons) contained in instrument recorded in Book 550 of Maps, Page 34.
- Easement and rights incident thereto for underground power as set forth in instrument recorded in Recording No. 8001-0024550.
- Terms and Provisions contained in Location Notice of Migration Facilities as recorded in Recording No. 2004-0884250.



LEGEND

- | | |
|--|----------------------------|
| SET 1/2" REBAR CAPS 42137 (DASHED CIRCLES NOTED) | LINE AVOIDANT |
| BOUNDARY LINE | FLAG POLE |
| CONCRETE SURFACE | ROUND POST OR GUY POST |
| 24 INCH METAL GIRD & GUTTER | HANDICAPPED SPACE |
| 6 INCH CONCRETE CURB | METAL GUY IR (RECTANGULAR) |
| INDICATES DRIVEWAY (DIRMS OF ACCESS) | METAL GUY IR (CIRCULAR) |
| WELL | UTILITY POLE |
| FRANCE | SEWER GLOW GUT |
| SCHEDULE B ITEM | SEWER MANHOLE |
| WATER METER | TELEPHONE ASER |
| WATER METER | WATER METER |
| WATER METER | WATER METER |
| ASSESSORS PARCEL NUMBER | ASSESSORS PARCEL NUMBER |
| MARICOPA COUNTY RECORDS | MARICOPA COUNTY RECORDS |
| RIGHT OF WAY | RIGHT OF WAY |
| BOOK | BOOK |
| PAGE | PAGE |

REFERENCES

- SUBDIVISION OF "LOME ESTATES" RECORDED IN BOOK 272 OF MAPS, PAGE 43, MARICOPA COUNTY RECORDS
- SUBDIVISION OF "LOME ESTATES 2" RECORDED IN BOOK 550 OF MAPS, PAGE 34, MARICOPA COUNTY RECORDS

Superior Surveying Services, Inc.
Professional Land Surveying
21415 North 23rd Avenue, Phoenix, Arizona 85027
Phone (602) 969-0223 Fax (602) 969-0222

A.L.T.A. / A.C.S.M. LAND TITLE SURVEY
962 E. ELLIOT ROAD, GILBERT, AZ 85296

DATE	DESCRIPTION	SHEET 1 OF 1
DATE	DATE	DATE
DATE	DATE	DATE