

APPENDIX B
REQUIRED DOCUMENTATION

D'Andrea Chapman, Ed.S.



EDUCATION

George Washington University Washington, D.C.

Credits Earned: 18 Semester hours **Major:** Educational Administration and Policy

George Washington University Washington D.C. **Professional 06/2007**

Major: Educational Leadership **Ed.S. Educational Specialist**

Norfolk State University Norfolk, VA **Master's Degree 06/2005 Major:** Special Education

Nova Southeastern University Fort Lauderdale, FL **Bachelor's Degree 06/1999**

PROFESSIONAL EXPERIENCE

Major: Business Administration

School Principal, Life Skills High School, Phoenix, AZ

8123 N. 35th Avenue, Phoenix AZ 85051 **06/2016 – Present**

Duties, Accomplishments and Related Skills:

As the School Principal, I am the instructional leader of the building, responsible for all aspects of the academic program and student success. Serves as the instructional leader with shared management and full supervisory responsibilities for both programs/activities and assigned personnel. Further,

- Possesses primary leadership responsibility for educational outreach program, student achievement and is principally responsible for identifying and advocating initiatives and programs that will transform the school into a world-class 21st century learning environment for Pre-K-8 students.
- Collaborates with the local educational agency (LEA) and the Education Leadership Team to develop innovative program plans and projected timelines aligned with current national and state programs and initiatives in order to implement 21st century teaching and learning best practices systematically.
- Implemented the common core curriculum through information technology, professional development, and communications to ensure all components of the school improvement plan and educational plan were involved in the process of creating a 21st Century Learning organization.

Dean, Academic Affairs, ITT Technical Institute

7030 Dorsey Road, Hanover, MD 21076 **01/2015 – Present**

Duties, Accomplishments and Related Skills:

As Dean for Academic Affairs, I am the chief academic officer of the College, responsible for all aspects of the academic program of the College and for supporting the work of the faculty. Duties include:

- Provides instruction and academic support programs which also report to the Dean- including the Registrar's Office, the Office of International Programs and Off-Campus Study, Student Fellowships and Research, Special Academic Programs, and the Center for Learning and Teaching.
- Oversees academic spaces and leads planning for classroom design and renovation, academic buildings, and faculty offices.
- Supports the faculty governance structure of the College and many faculty committees. Responsible for faculty hiring and mentoring, reappointment, promotion and tenure, and for the appointment of instructional and support staff for academic departments and programs.
- Develops and implements the budgets for all academic departments and programs, including faculty and staff salaries, and leads discussions of curriculum and pedagogical innovation.
- Works and designs student services programs and personnel to initiate collaborative projects between instruction and student services to promote student success.

Related Skills:

Over five years of successful secondary and post-secondary teaching experience- teaching and supporting instruction in transformation/turnaround schools in diverse communities.

21st CCLC Grant/Site Coordinator, Delaware College Preparatory Academy

510 W 28th Street, Wilmington, DE 19801 04/2013 – 12/16/2015

Duties, Accomplishments and Related Skills:

- Plans center activities, supervising staff and volunteers, completes 21st CCLC center reporting requirements, conducts student needs assessments and when appropriate conducts home visits to ensure the successful day to day operation of the program and the needed student progress anticipated.
- Develops and nurtures relationships with school faculty, existing after school programs and resources to secure and leverage partnerships required for overall center success.
- Responsible for collecting all required data for submission to the 21st CCLC Director of Programs.
- Interprets and implements the strategies and activities in the 21st CCLC grant and ensure that all center staff read and understand the strategies and activities to be implemented.
- Supports and facilitates the direction of the 21st CCLC Program Coordinator, and with support from the TEA Technical Assistance Coordinator, ensures continuous improvement to the center's programs.
- Trains and leads 21st CCLC center staff on the school day Created and supported Student Disciplinary Plan for all center activities.

Related Skills:

Strong program, administrative and computer skills. Strong organizational, communication, and interpersonal skills as well as team building skills across cross functional teams. Works in a fast paced, fast changing environment and is multi-tasked oriented.

Dean, Curriculum and Instruction, Delaware College Preparatory Academy

510 W 28th Street Wilmington, DE 19801 04/2012 - 11/2014

Duties, Accomplishments and Related Skills:

Developed and provided professional development opportunities which addressed obstacles to school turnaround through modeling, training and providing ongoing support; while maintaining contact with school staff to ensure progress in between visits and:

- Serves as the instructional leader with shared management and full supervisory responsibilities for both programs/activities and assigned personnel.
- Develops both immediate and long-range strategic plans for professional learning activities; and provides leadership and coordination for the following school improvement activities.
- Coordinated development, design and implementation of teacher and leader training for system and school instructional leaders – provided all trainers with content knowledge and skills to support delivery of professional learning
- Designed and develops curriculum content, training materials, training modules, teaching aids, and manages all aspects of curriculum development programs to include, but not limited to: common core implementation, instruction and lesson planning, assessment and data analysis.
- Oriented new staff members to the teaching environment, especially as it relates to the area of pupil personnel policy and procedures and general building practices. Provides supervision and evaluation of classroom instruction.
- Collaboratively works with the school staff and school site council in identifying educational and instructional needs; developing long- and short-term plans to improve the instructional processes.

Related Skills:

Implementing K-12 school improvement programs and Campus Effectiveness Plan at College Level and;

- Experience implementing comprehensive school reform programs or initiatives
- Strong knowledge of the Federal No Child Left Behind Act
- Five or more years of experience in a building-level and system-level leadership role
- Successful experience with designing, planning, developing, and conducting professional learning programs that are job-embedded and focused on impacting student achievement
- Trained and supports professional staff as well as training module development

Principal, Center City Public Charter School, 711 N Street NW, Washington, DC 20001
07/2011 - 08/2012

Duties, Accomplishments and Related Skills:

Serves as the instructional leader with shared management and full supervisory responsibilities for both programs/activities and assigned personnel.

- Possesses primary leadership responsibility for educational outreach program, student achievement and is principally responsible for identifying and advocating initiatives and programs that will transform the school into a world-class 21st century learning environment for Pre-K-8 students.
- Collaborates with the local educational agency (LEA) and the Education Leadership Team to develop innovative program plans and projected timelines aligned with current national and state programs and initiatives in order to implement 21st century teaching and learning best practices systematically.
- Implemented the common core curriculum through information technology, professional development, and communications to ensure all components of the school improvement plan and educational plan were involved in the process of creating a 21st Century Learning organization.
- Participated in action research of current and trending tools, resources, processes, and models of 21st century instruction and technologies and how they all relate to 21st century teaching and learning.
- Supported the superintendent and other leadership to develop goals, benchmarks, strategies and a framework for professional development ensuring that these goals are derived from basic 21st Century teaching and learning fundamentals.
- Formulated and provided managerial expertise regarding all aspects of staff operations for Teaching and Learning and directs, coordinates, and oversees the work of the school through subordinate leaders and/or supervisors.
- Set/approved and oversaw performance standards of subordinates, plans and organized work to achieve maximum efficiency, conducted medium/long-range planning, and set/reviewed and approved schedules and priorities for the accomplishment of the mission.

- Established priorities among multiple projects while managing school budgets over \$5,000,000 from start up to completion.
- Established timeline for multiple projects and closed out projects using Microsoft Project.
- **Grant Writer/Management:**
- Managed numerous school improvement grants; Comprehensive School Reform Grant (\$100,000), Maryland State School Reform Grant (\$200,000), and Title I School grants and funding in excess of \$4,000,000.
- Facilitated the development of a shared vision and used data to create goals and objectives which were aligned to state and federal standards and assessed effectiveness.
- Established a clear focus and a strategic plan for supporting the mission and vision of the LEA, State and national educational programs.
- Conducted educational research activities and special analyses and studies to resolve/improve educational programs.
- Comprehensive School Reform Grant, Writer and Manager, 2002-2004
- Dominion Power Grant, Writer and Recipient, 2005
- **Related Skills:**

My daily work experiences involved routinely educating, advising, or participating in meetings with groups or individuals when contacted to address issues or problems. This included developing rapport and establishing credibility to resolve issues that were mutually satisfactory to all parties involved.

Accomplishments: Designed and implemented every aspect of our after school program and Early Childhood Center from start-up to implementation, which included:

- Contracted services with vendors, surveyed school stakeholders by providing needs assessments and surveys.
- Co-constructed the vision of the program with the LEA while identifying program problems and challenges in program implementation; formulated and evaluated possible courses of action and implemented them successfully.
- Addressed program staffing while ensuring sustainability, guidance and technical assistance.
- Overall responsibility for managing numerous projects and analyzing program outcomes: After school program, new STEM initiative, Race to the Top initiatives which were new for the LEA, created and led professional development school and district-wide in order to familiarize staff members with goals and new programs.
- Utilized best practices and directly supervised the program to ensure success.

Principal, Baltimore City Public Schools 200 E. North Avenue, Baltimore, MD 21202
07/2011

06/2007 -

Duties, Accomplishments and Related Skills:

- Developed system wide action plans to implement curriculum and program standards; monitored the quality of program services to ensure compliance with professional quality assurance standards; served as a subject matter expert over directing systematic reviews of programs.
- Instituted process changes to increase student achievement and instructional knowledge of staff regarding best practices.
- Conducted needs assessments and surveys to identify professional development needs and effective teaching strategies and curriculum programs to determine impact on program objectives and operations.
 - Evaluated, managed and supervised staff of over 70 people. Conducted annual performance review plan and school improvement plan inclusive of school stakeholders. DEVELOPED AND UTILIZED DIFFERENT PROTOCOLS AND PROGRAM MODELS FOR STUDENT SUPPORT AND SERVICES WHILE BUILDING STAFF CONSENSUS.

- Created protocol for data reporting aligned with district objectives. Performed and supervised research, data collection and analysis, and preparation of statistical reports.
- Provided leadership in the implementation of new policies, initiatives and system-wide assessments; coordinate key performance indicators, and assist in integrating programmatic assessment.
- **DEMONSTRATED SUCCESS IN DEVELOPING PRESENTATIONS AND IN PRESENTING COMPLEX INFORMATION TO TEACHERS, AND ADMINISTRATORS.**
- Prepared reports and briefings for board members and other internal and external stakeholders. Created and developed materials for public review inclusive of local agencies and school/district stakeholders. Collaborated with team for the purpose of improving student academic performance and complying with relevant local, state, and federal regulations.
- Utilized qualitative research methods and research design and procedures, and writing to collect an array of information from a large number of people through structured interviews and web-based questionnaires.
- Utilized program management software programs to ensure all deadlines were met. Plan, coordinate, and execute training and professional development of an annual calendar, workshops and seminars for over 150 staff members.

ALIGNED ALL ASPECTS OF THE ORGANIZATIONS CULTURE TO STATE AND NATIONAL GOALS AND OBJECTIVES: Customized professional development, in-class coaching and ongoing support. Lead a team of coaches to model, co-teach, plan lessons, analyze data and provide instructional remedies. Topics covered in the last two years include: differentiating instruction, data-driven instruction, maximizing instructional time, positive behavioral management, fidelity to the state curriculum, lesson planning, and remedial instruction for middle school. **IMPROVED ORGANIZATIONAL PRACTICES THROUGH THE PURPOSEFUL OBSERVATION AND EVALUATION OF STAFF.**

Instructional Technology Specialist, Norfolk Public Schools

800 E City Hall Ave Norfolk, VA 23510 **06/2006 - 06/2007**

Duties, Accomplishments and Related Skills:

Filled a specialized position at the central office level which supported principals, teachers, and personnel across content areas district-wide in grades K-12. Organized and ensured success of in-service sessions and workshops; provided demonstration lessons for teachers.

- Served as a facilitator on various committees including textbook adoption committees, task forces, and citywide in-service committees representing the school district.
- Coordinated budget for computer resources including hardware, software, learning resources and training needs.
- Delivered virtual training including Blackboard and learning delivery systems and tools.
- Developed monetary resources (fund raising and recruitment) for schools and district.
- Collaborated with others in school/district to establish grant funding, corporate sponsorship, community partnerships in order to enhance computer resources. Recommend and, in some cases, purchased hardware, software and related resources.
- Served as a liaison with systems analysts and network coordinators ensuring technical problems are resolved.
- Created, maintained and oversaw the integration the district technology plan for schools within the district.

Teacher, Norfolk Public Schools 800 E City Hall Ave, Norfolk, VA 23510 **06/2001 - 08/2005**

Duties, Accomplishments and Related Skills:

- Implemented instructional activities that contributed to a climate where students are actively engaged in meaningful learning experiences
- Identified, selected, and modified instructional resources to meet the needs of the students with varying backgrounds, learning styles, and special needs.
- Assessed changing curricular needs and offered plans for improvement.
- Modeled professional and ethical standards when dealing with students, parents, peers, and community. Ensured that student growth and achievement was continuous and appropriate for age group, subject area, and/or program classification.
- Established and maintains cooperative working relationships with students, parents, and schools, as measured by district/school survey results.

Adjunct Faculty, Chaffey Community College

5885 Haven Ave Alta Loma, CA 91737 United States 06/2000 - 10/2002

Duties, Accomplishments and Related Skills:

Responsible for the coordination, planning, preparation, presentation and evaluation of classroom instruction and related activities. Provided instruction, instructional counseling, academic advising, serving on various committees, participating in local, state, regional, and national professional activities and organizations.

Relevant Coursework, Licenses and Certifications:

EDUC 6116 Introduction to Educational Statistics
EDUC 6368 Power, Leadership, and Education
EDUC 6371 Education Policy
EDUC 6570 Educational Planning
EDUC 8110 Advanced Study: Ideas, Issues, and Practices in Education
EDUC 8120 Group Comparison Designs and Analyses
EDUC 8122 Qualitative Research Methods
EDUC 8280 Critical Review of Educational Leadership Literature
EDUC 8276 Seminar: Administration and Supervision

Additional Information:

Chair, Grant Committee and IEP Team, 2001-2009

Presenter, Morgan State University, Challenges of the 21st Century: Diversity, Research and Leadership in Higher Education, 2014

Presenter, Title I Conference, Norfolk Public Schools, 2005, 2006, 2007

Presenter, University of Virginia, Closing the Gap by Utilizing Research-based Strategies in the Classroom, 2020

Presenter, Virginia Department of Education, Comprehensive School Reform, 2006

Disney Teacher of the Year – Semi-Finalist 2000

Chair, Grant Committee

Chair, IEP Team

School Bell Award, Norfolk Public Schools, 2006

Presenter, Morgan State University, Challenges of the 21st Century: Diversity, Research and Leadership in Higher Education

Workshop, Best Practice Instructional Strategies for Meeting the Needs of English Language Learners/LEP Students, 2006

Presenter at Norfolk Public Schools, Workshop for Mentor Teacher, 2006

Rigby Balanced Literacy Model Facilitator/Trainer, 2005

Member, Pi Lambda Theta, International Honor Society in Education

LEVI FRYE



Objective

To help work with Arizona Online Academy as a future board member to help continually improve the most important commodity humans can attain – children and a their education. Through presently working as an Assistant Superintendent of Business Services (CFO), as well as being able to work with a charter gives the opportunity to work with all children as best as possible in the state of AZ to make a better tomorrow.

Skill Summary.

Current Assistant Superintendent of Business overseeing \$26M budget, while head admin over all business departments. Also a former Dean, After School & Summer School Coordinator and Sports coach giving a fast field of academic experience to better understand the school system.

Education

Bachelor of Science - Finance & Real Estate		July 2006
2002-2006	Colorado State University, Fort Collins, CO	G.P.A. 3.1
2000-2002	Concordia University, Irvine, CA	G.P.A. 3.7

Work Experience

LEADERSHIP SKILLS:

- ✓ **Current CFO** – San Carlos Unified #20
- ✓ **Company CEO - RE Investments**
 - 2014 – present
- ✓ **Dean of Students/Admin. Liaison**
 - 2010 – 2013
- ✓ **Loan Officer/AVP**
 - 2007
- ✓ **HS Head Coach**
 - 2010-2012
- ✓ **Facility Supervisor** – Cortez Rec Center
 - 2002

CUSTOMER SERVICE & RELATIONS:

- ✓ **Mailroom Rep**
 - 2000-2002
- ✓ **CO River Guide & Interpreter**
 - 2011-2012 (summers)
- ✓ **Bartender**
 - 2005 – 2007, 2010
- ✓ **A.D.T. Sales – Home Security**
 - 2006 (summer)
- ✓ **Admin Lead on Discipline Hearings**
 - 2010-2013

Detailed Work History

- 2016 – Present** *CFO/Assistant Superintendent of Business Services*
Position: Operator in RE Investments
 - Oversee \$26M budget for Public School District – San Carlos Unified, San Carlos, AZ
 - Head Admin – Oversee all business departments from Facilities, Transportation, Finance
 - Current Core Team for developing and creating changes to school layout and curriculum base..
- 2014 – 2016** *CEO & Owner –Living Freedom Investors, LLC*
Position: Operator in RE Investments
 - Rehab & Fix Foreclosure or dilapidated homes
 - Market to buyers and investors Real Estate properties
 - Hold RE license w/ AZ for knowledge and ethical standards
- 2009 – 2013** *Page Unified School District, Page, AZ*
Position: Dean of Students/Interventionist/Coach/After School Director
 - Lead administrator for discipline and behavior decision. (Second to VP and Principal)
 - Lead facilitator in public relations, parent concerns, and data reporting.
 - Coached HS Boys basketball
 - Director/Supervisor of After School and Summer School programs
- 2011 - 2013** *Colorado River Discovery*
Position: Rafting Guide – 3 seasons
 - Recreational work rehabilitating and building trail in nat'l forests.
 - Graphics and Publishing for Supervisor

2007 & 2009

US Forest Service & BLM, Dolores, CO

Position: **Natl Forest Service Recreation Tech.**

- Recreational work rehabilitating and building trail in nat'l forests.
- Built Causeways, Bridges, Signs, Inclines, etc.
- Checking public for recreational tags and help guiding.

2007-2008

First Southwest Bank, Cortez, CO

Position: **Commercial Loan Officer**

- Second in charge under President of the Bank/Assumed "VP" Position
- Approved Lend and controlled over 8 million dollars worth of business finance
- First year within bank I was one of the top lenders within all 9 banks

REFERENCES:

Name: **Lana Berry**
Job Title: *Assistant Superintendent Of Business Services – Chandler, AZ*
Work Phone: [REDACTED]
[REDACTED]

Name: **Justin Schmitt**
Job Title: *Director – Arizona Online Academy*
Phone: [REDACTED]
[REDACTED]

Name: **Jason Whitaker**
Job Title: *Principal – Imagine Schools, Phoenix, AZ*
Work Phone: [REDACTED]
[REDACTED]
[REDACTED]

Name: **Jim Walker**
Job Title: *Superintendent - Page Unified School District, Page, AZ*
Phone: [REDACTED]
[REDACTED]

Name: **Korey Seyler**
Job Title: *General Manager – CO River Discovery*
Phone: [REDACTED] [REDACTED]
[REDACTED]



Arizona State Board for Charter Schools

Declaration of Payment, Benefit or Consideration

Complete form for each individual listed in the request. Have each form signed and dated by the individual listed below or the Charter Representative and upload as described in the appropriate instructions.

Charter Holder Information	
Name of Charter Holder Entity	Arizona Academy of Science & Tech
Name of individual(s) being added/removed	D'Andrea Chapman

Check box below to indicate the type of request

<input checked="" type="checkbox"/>	Adding Charter Representative <i>(An individual with the power to bind a Charter Holder contractually and the primary point-of-contact for communications regarding the Charter Holder)</i>
<input type="checkbox"/>	Adding Charter Principal <i>(Any officer, director, partner, or member of the corporate board of the Charter Holder)</i>
<input type="checkbox"/>	Adding School Governing Body Member
<input type="checkbox"/>	Removing Charter Representative <i>(An individual with the power to bind a Charter Holder contractually and the primary point-of-contact for communications regarding the Charter Holder)</i>
<input type="checkbox"/>	Removing Charter Principal <i>(Any officer, director, partner, or member of the corporate board of the Charter Holder)</i>
<input type="checkbox"/>	Removing School Governing Body Member

Check box below to indicate which statement applies

<input checked="" type="checkbox"/>	For the specific request listed above, I have received no payment, benefit, or consideration in the transition.
<input type="checkbox"/>	For the specific request listed above, I have received payment, benefit, or consideration in the transition. Explain:

Signature

Individual/Charter Representative's Signature: D'Andrea Chapman Date: 11/2/2018



Arizona State Board for Charter Schools

Declaration of Payment, Benefit or Consideration

Complete form for each individual listed in the request. Have each form signed and dated by the individual listed below or the Charter Representative and upload as described in the appropriate instructions.

Charter Holder Information	
Name of Charter Holder Entity	Arizona Academy of Science and Technology, Inc.
Name of individual(s) being added/removed	Grant Creech

Check box below to indicate the type of request	
<input type="checkbox"/>	Adding Charter Representative <i>(An individual with the power to bind a Charter Holder contractually and the primary point-of-contact for communications regarding the Charter Holder)</i>
<input type="checkbox"/>	Adding Charter Principal <i>(Any officer, director, partner, or member of the corporate board of the Charter Holder)</i>
<input type="checkbox"/>	Adding School Governing Body Member
<input checked="" type="checkbox"/>	Removing Charter Representative <i>(An individual with the power to bind a Charter Holder contractually and the primary point-of-contact for communications regarding the Charter Holder)</i>
<input checked="" type="checkbox"/>	Removing Charter Principal <i>(Any officer, director, partner, or member of the corporate board of the Charter Holder)</i>
<input checked="" type="checkbox"/>	Removing School Governing Body Member

Check box below to indicate which statement applies	
<input checked="" type="checkbox"/>	For the specific request listed above, I have received no payment, benefit, or consideration in the transition.
<input type="checkbox"/>	For the specific request listed above, I have received payment, benefit, or consideration in the transition. Explain:

Signature	
Individual/Charter Representative's Signature: _____	Date: <u>10/2/10</u>

Clear Form



Arizona State Board for Charter Schools

Declaration of Payment, Benefit or Consideration

Complete form for each individual listed in the request. Have each form signed and dated by the individual listed below or the Charter Representative and upload as described in the appropriate instructions.

Charter Holder Information	
Name of Charter Holder Entity	Arizona Academy of Science and Technology, Inc.
Name of individual(s) being added/removed	Jaime Martinez

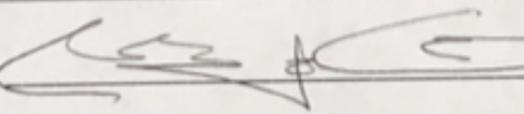
Check box below to indicate the type of request

<input type="checkbox"/>	Adding Charter Representative <i>(An individual with the power to bind a Charter Holder contractually and the primary point-of-contact for communications regarding the Charter Holder)</i>
<input type="checkbox"/>	Adding Charter Principal <i>(Any officer, director, partner, or member of the corporate board of the Charter Holder)</i>
<input type="checkbox"/>	Adding School Governing Body Member
<input type="checkbox"/>	Removing Charter Representative <i>(An individual with the power to bind a Charter Holder contractually and the primary point-of-contact for communications regarding the Charter Holder)</i>
<input checked="" type="checkbox"/>	Removing Charter Principal <i>(Any officer, director, partner, or member of the corporate board of the Charter Holder)</i>
<input checked="" type="checkbox"/>	Removing School Governing Body Member

Check box below to indicate which statement applies

<input checked="" type="checkbox"/>	For the specific request listed above, I have received no payment, benefit, or consideration in the transition.
<input type="checkbox"/>	For the specific request listed above, I have received payment, benefit, or consideration in the transition. Explain:

Signature

Individual/Charter Representative's Signature:  Date: 8/15/18



Arizona State Board for Charter Schools

Declaration of Consistency

This form must be completed, signed and dated by the Charter Representative and upload as described in the appropriate instructions.

Charter Holder Information	
Name of Charter Holder Entity	ARIZONA ACADEMY OF SCIENCE & TECHNOLOGY, INC.
Name of individual(s) being added/removed	REMOVED: GRANT CREECH & JAIME MARTINEZ

Check box below to indicate the type of request	
<input checked="" type="checkbox"/>	Adding Charter Principal <i>(Any officer, director, partner, or member of the corporate board of the Charter Holder)</i>
<input checked="" type="checkbox"/>	Adding School Governing Body Member
<input checked="" type="checkbox"/>	Removing Charter Principal <i>(Any officer, director, partner, or member of the corporate board of the Charter Holder)</i>
<input checked="" type="checkbox"/>	Removing School Governing Body Member

Check box below to indicate agreement	
<input checked="" type="checkbox"/>	As the Charter Representative, I understand that when adding and/or removing board members, the Charter Holder must maintain consistency with the number of members set forth in the current bylaws or operating agreement. My signature below verifies that the change(s) requested will maintain the correct number of board members, as required by the bylaws or operating agreement.

Check box below to indicate agreement (for changes in Charter Principals ONLY)	
<input checked="" type="checkbox"/>	The Charter Principals are the Officers, Directors, Members, and Partners of the corporation that is the Charter Holder. As the Charter Representative, I understand that these must be the same individuals who are identified through filings with the Arizona Corporation Commission ("ACC"), and that the Charter Holder must update the membership with ACC to ensure continued alignment.

Failure to comply with board alignment requirements may result as a non-compliance issue and recorded in Measure 2 (d and/or e) of the Charter Holder's operational performance dashboard.

Signature	
Charter Representative's Signature: _____	Date: 10/16/10



Arizona State Board for Charter Schools

Declaration of Payment, Benefit or Consideration

Complete this form for each individual listed in the request. Have each form signed and dated by the individual listed below and upload as described in the appropriate instructions.

Charter Holder Information	
Name of Charter Holder Entity	ARIZONA ACADEMY OF SCIENCE & TECHNOLOGY
Name of individual being added/removed	Jean-Louis Foye
Check box below to indicate the type of request	
<input type="checkbox"/>	Adding Charter Representative (An individual with the power to bind a Charter Holder contractually and the primary point-of-contact for communications regarding the Charter Holder)
<input checked="" type="checkbox"/>	Adding Charter Principal (Any officer, director, partner, or member of the corporate board of the Charter Holder)
<input checked="" type="checkbox"/>	Adding School Governing Body Member
<input type="checkbox"/>	Removing Charter Representative
<input type="checkbox"/>	Removing Charter Principal
<input type="checkbox"/>	Removing School Governing Body Member

Check box below to indicate which statement applies	
<input checked="" type="checkbox"/>	For the specific request listed above, I have received no payment, benefit, or consideration in the transition.
<input type="checkbox"/>	For the specific request listed above, I have received payment, benefit, or consideration in the transition. Explain: _____ _____ _____ _____ _____
(If more space is needed for this explanation, please upload an additional page)	

Signature	
Signature: <u>Jean-Louis Foye</u>	Date: <u>8-1-18</u>

Clear Form



Arizona State Board for Charter Schools

Declaration of Payment, Benefit or Consideration

Complete form for each individual listed in the request. Have each form signed and dated by the individual listed below or the Charter Representative and upload as described in the appropriate instructions.

Charter Holder Information	
Name of Charter-Holder Entity	Arizona Academy of Science & Technology
Name of individual(s) being added/removed	Steve Miller

Check box below to indicate the type of request	
<input type="checkbox"/>	Adding Charter Representative <i>(An individual with the power to bind a Charter Holder contractually and the primary point-of-contact for communications regarding the Charter Holder)</i>
<input type="checkbox"/>	Adding Charter Principal <i>(Any officer, director, partner, or member of the corporate board of the Charter Holder)</i>
<input type="checkbox"/>	Adding School Governing Body Member
<input type="checkbox"/>	Removing Charter Representative <i>(An individual with the power to bind a Charter Holder contractually and the primary point-of-contact for communications regarding the Charter Holder)</i>
<input checked="" type="checkbox"/>	Removing Charter Principal <i>(Any officer, director, partner, or member of the corporate board of the Charter Holder)</i>
<input checked="" type="checkbox"/>	Removing School Governing Body Member

Check box below to indicate which statement applies	
<input checked="" type="checkbox"/>	For the specific request listed above, I have received no payment, benefit, or consideration in the transition.
<input type="checkbox"/>	For the specific request listed above, I have received payment, benefit, or consideration in the transition. Explain:

Signature	
Individual/Charter Representative's Signature: _____	Date: _____

Steve Miller

9-12-18



Arizona State Board for Charter Schools

Declaration of Consistency

This form must be completed, signed and dated by the Charter Representative and upload as described in the appropriate instructions.

Charter Holder Information	
Name of Charter Holder Entity	ARIZONA ACADEMY OF SCIENCE & TECHNOLOGY, INC.
Name of individual(s) being added/removed	ADDED: LEVI FRYE / REMOVED: STEVE MULLER

Check box below to indicate the type of request	
<input checked="" type="checkbox"/>	Adding Charter Principal <i>(Any officer, director, partner, or member of the corporate board of the Charter Holder)</i>
<input checked="" type="checkbox"/>	Adding School Governing Body Member
<input checked="" type="checkbox"/>	Removing Charter Principal <i>(Any officer, director, partner, or member of the corporate board of the Charter Holder)</i>
<input checked="" type="checkbox"/>	Removing School Governing Body Member

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<input checked="" type="checkbox"/>	As the Charter Representative, I understand that when adding and/or removing board members, the Charter Holder must maintain consistency with the number of members set forth in the current bylaws or operating agreement. My signature below verifies that the change(s) requested will maintain the correct number of board members, as required by the bylaws or operating agreement.

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Failure to comply with board alignment requirements may result as a non-compliance issue and recorded in Measure 2 (d and/or e) of the Charter Holder's operational performance dashboard.

Signature	
Charter Representative's Signature: _____	Date: 10/16/18

ARIZONA ACADEMY OF SCIENCE AND TECHNOLOGY
GOVERNING BOARD
REGULAR MEETING MINUTES

A special meeting of the Governing Board of Arizona Academy of Science and Technology, an Arizona nonprofit corporation organized and existing under the laws of the State of Arizona (the “School”), was held at 2920 E. 7th Street, Phoenix, Arizona, 85014 on the 1st day of October, 2018, at 11:00 a.m.

Board Members Present: Grant Creech, Jamie Martinez , Justin Schmitt, David DeKoster and Steve Miller

Regrets: No Directors were absent.

Staff Present: DeAndrea Chapman

Special Guests: Joel Brice (Consillium School Finance Group), and Yvonne Moss (Caritas Law Group, P.C.).

MINUTES

I. Call to Order

Meeting called to order by Mr. Creech at 11:09 a.m. Ms. Moss, legal counsel for the School, was appointed secretary of the meeting.

II. Roll Call

Mr. Creech called the roll. A quorum was achieved with 5/5 Governing Board members being present.

III. Approval of the Agenda

Mr. Creech discussed the Agenda and requested that the Board move the discussion regarding Repayment of Post-Petition Debt to Related Party (Item 6(d) of the Agenda) to the beginning of the meeting. Mr. Miller motion to approve the agenda and discussing Item 6(d) first. Mr. DeKoster seconded the motion. Duly made and properly seconded, the motion was unanimously approved.

IV. Repayment of Post-Petition Debt to Related Party.

Mr. Creech began this discussion by informing the Board that he had a conflict of interest and would recuse himself from this matter. He further stated Mr. Schmitt had a conflict as well. Mr. Schmitt confirmed the conflict and stated he would recuse himself from this matter.

At this point, Mr. Schmitt motioned to move into executive session for the purpose of legal consultation on this matter. Mr. DeKoster seconded the motion. Duly made and properly seconded, the motion was unanimously approved.

At 11:16 a.m., the School’s governing board went into executive session for legal counsel. Staff were asked to wait outside, only board members, Mr. Brice and Ms. Moss remained.

See Executive Session Minutes

Returned to Public Meeting at 12:58 pm

Mr. Martinez motioned to acknowledge, affirm, and ratify the debt in the amount of \$23,715 from the related party. Mr. DeKoster seconded the motion. Duly made and properly seconded, the motion was unanimously approved.

Mr. Miller motioned to direct Mr. Brice to pay the related party debt in full at this time (same day as meeting). Mr. Martinez seconded the motion. Duly made and properly seconded, the motion was unanimously approved.

V. Call to the Public

No public input received.

VI. Consent Agenda

- a. Approval of Meeting Minutes. Mr. Creech presented for discussion and possible approval the meeting minutes for the August 31, 2018 Regular Board Meeting. Mr. Martinez motioned to approve the August 31, 2018 meeting minutes as presented. Mr. DeKoster seconded the motion. Duly made and properly seconded, the motion was unanimously approved.

VII. New Business

- a. Student Transportation. The Governing Board tabled this matter until the next regular meeting.
- b. Staffing & Operations. The Governing Board tabled this matter until the next regular meeting.
- c. Cyber Liability Insurance. The Governing Board tabled this matter until the next regular meeting.
- d. Repayment of Post-Petition Debt to Related Party. Addressed in Section IV above.
- e. Resignation of Board Contact with Legal Counsel for Chapter 11 Case. Mr. DeKoster motioned to accept the resignation of Mr. Creech as representative/board contact to legal counsel on the Chapter 11 Case. Mr. Schmitt seconded the motion. Duly made and properly seconded, the motion was unanimously accepted the resignation of Mr. Creech as board contact for the Chapter11 Case.
- f. Appointment of Board Contact with Legal Counsel for Chapter 11 Case. The Governing Board tabled this matter until the next regular meeting.
- g. Resignation and Appointment of Charter Representative. Mr. Martinez moved to accept the resignation of Mr. Creech as the Charter Representative with the Arizona Charter School Board and appoint Ms. DeAndrea Chapman as the new charter representative. Mr. DeKoster seconded the motion. Duly made and properly seconded, the motion was unanimously approved.

- h. Resignation of Board Members. The Board discussed the resignation of Mr. Creech and Mr. Martinez from the Board. Mr. Miller, who resigned from the Board at the August 31, 2018 meeting to be effective when the Arizona Charter School Board approved a new member, questioned whether his service was required until the appointment of such new board member. Ms. Moss informed the Board that after the resignations, the Board would not have enough members pursuant to the School's governing documents and that until a third member joined the Board, no official action could be taken. Mr. Schmitt motioned to accept the resignation of Mr. Creech and Mr. Martinez and to accelerate Mr. Miller's resignation to be effective immediately. Mr. Martinez seconded the motion. Duly made and properly seconded, the motion was unanimously accepted the resignations of Mr. Creech, Mr. Martinez, and Mr. Miller.

VIII. Other Business

- a. Annual Meeting – Mr. Creech reminded the Board about the Annual Meeting and the need to file annual reports. No action was taken on this matter.

IX. Adjournment

- a. With no further business to properly come before the Governing Board, Mr. DeKoster motioned to adjourn the meeting. Mr. Martinez seconded the motion. Duly made and properly seconded, the motion was unanimously approved.
- b. The meeting was adjourned at 1:25p.m.

Yvonne Moss, Secretary of the Meeting

**Arizona Academy of Science and Technology
Governing Board
Meeting Minutes
August 31, 2018
2920 North 7th Street
Phoenix, Arizona 85014**

Members Present

Creech, Grant
DeKoster, David
Martinez, Jaime
Miller, Steve
Schmitt, Justin

Meeting called to order at 9:01 am by Grant Creech

Agenda Item 1: Pledge of Allegiance

Members of the Governing Board and Public were asked to observe and/or recited the United States Pledge of Allegiance.

Agenda Item 2: Roll Call

Mr. Creech called roll. All Governing Board Members listed above were present.

Agenda Item 3: Public Comment

There were no requests for public comment.

Agenda Item 4: Consent Agenda

(a) Approval of Board Meeting Minutes – August 30, 2018

Motion

Mr. Miller made a motion to approve the Board meeting minutes from the meeting on August 30, 2018. Mr. Martinez seconded the motion.

Motion passed unanimously

Agenda Item 5: New Business – Discussion and Possible Vote

(a) Approval of Post-Petition Debt to Related Party

Mr. Creech addressed the Board regard outstanding post-petition debt. The Board discussed the post-petition debt payment in full and the amounts pertaining to legal fees paid. The Board acknowledged that this post-petition debt needs to be addressed and repaid, and that although the debt is owed by the school and no interest has been charged, there is a belief that a resolution may involve a facilitated resolution alongside A3. The Board agreed to place the remaining post-petition repayment on the next Board agenda.

Motion

Mr. Miller made an irrevocable motion to approve debt repayment to related party Grant Creech for legal fees paid by Mr. Creech, noting that repayment would not exceed \$5,000, and that the remaining post-petition debt would be addressed for repayment at the next Board meeting. Mr. Martinez seconded the motion.

**Motion passed unanimously, 4-0
(Mr. Creech – Recused from Vote)**

Mr. Martinez excused from meeting at 9:52am

(b) Indemnity and Equitable Contribution by the Arizona Academy of Science & Technology to current and former board directors, officers, or employees thereof as related to any action, claim, lawsuit, and associated costs of legal fees or settlements by Chapter 11 creditors

The Board discussed this item, noting that indemnity and related contribution for legal fees and settlements born by Board members in the Bylaws covers this item. The Board stated that this was a non-action item given the Bylaws.

(c) Resignation of Charter Representative

(i) Grant Creech

(d) Appointment of Charter Representative

(ii) D'Andrea Chapman

The Board discussed tabling Items (c)(i) and (d)(i) for the current meeting and reintroducing at a September Board meeting.

Motion

Mr. Miller made a motion to table Items (c)(i) and (d)(i) to be added to a September Board meeting. Mr. DeKoster seconded the motion

Motion passed unanimously, 4-0

(e) Resignation of Board Members

(i) Grant Creech

(ii) Jaime Martinez

(iii) Steve Miller

The Board discussed tabling resignations (e)(1)-(e)(3), noting that at least one (1) resignation would need to occur to allow for the prospective addition of Item (f)(i). Mr. Miller tendered his resignation to be effective upon any new Board member, as identified in Item (f)(i), would be approved by the Arizona State Board for Charter Schools.

Motion

Mr. DeKoster made a motion to acknowledging that resignations (e)(i) and (e)(ii) were tabled, and Steve Miller's resignation, Item (e)(iii) was accepted and to be made effective upon any new Board member, as identified in Item (f)(i), would be approved by the Arizona State Board for Charter Schools. Mr. Creech seconded the motion.

Motion passed unanimously, 4-0

(f) Approval of Board Member

(i) Levi Frye

Levi Frye was introduced to the Board as Board appointments in accordance with Board bylaws. The Board discussed the appointments, noting that the individual had provided all the required documentation for processing by the Arizona State Board for Charter Schools.

Motion

Mr. Schmitt made a motion to accept appointment of Levi Frye to the Board of Directors for the Arizona Academy of Science & Technology, Inc. as an a3 director in accordance with our organization's bylaws. Mr. DeKoster seconded the motion.

Motion passed unanimously, 4-0

Agenda Item 6: Annual Corporate Meeting
(a) Board Slate & Officers

The Board discussed tabling the Annual Corporate Meeting to approve the slate & officers for the month of September.

Motion

Mr. DeKoster made a motion to table the Annual Corporate Meeting until September. Mr. Schmitt seconded the motion.

Motion passed unanimously, 4-0

Agenda Item 7: Other Business

Outside of the Board acknowledging the above items to be slated on the next Board agenda, Mr. DeKoster requested that school cyber liability insurance also be placed on the regular September Board meeting agenda.

Agenda Item 8: Executive Session

No motions were made to enter Executive Session.

Adjournment

Seeing no further business, Mr. Creech sought a motion adjourning the meeting.

Motion

Mr. DeKoster made a motion to adjourn the meeting. Mr. Schmitt seconded the motion.

Motion passed unanimously

Adjournment: The meeting adjourned at 10:12 am.

Grant Creech 9/7/18
Signature Date