

**APPENDIX A**

**AMENDMENT REQUEST**

**AND SUPPORT MATERIALS**

1. CHARTER HOLDER GOVERNANCE  
AMENDMENT REQUEST FORMS
2. AMENDMENT REQUEST DOCUMENTS
  - a. Declaration of Consistency
  - b. Declaration of Payment, Benefit or  
Consideration
  - c. Board Minutes



Arizona State Board for Charter Schools



- [Dashboard](#)
- [Alerts](#)
- [Bulletin Board](#)
- [Charter Holder](#)
- [DMS](#)
- [Email](#)
- [Tasks](#)
- [Search](#)
- [Reports](#)
- [Help](#)
- [Other](#)

## Charter Holder Governance Request

### Charterholder Info

#### Charter Holder

**Name:**  
Eastpointe High School, Inc.

**CTDS:**  
10-87-81-000

**Mailing Address:**  
8495 E. Broadway  
Tucson, AZ 85710

[View detailed info](#)

#### Representative

**Name:**  
Todd Brown

**Phone Number:**  
520-731-8180

**Fax Number:**  
520-731-2160

### Downloads

[Download all files](#)

### Current Officers, Directors, Members, or Partners

- Krista Scott
- James Meehan
- Harriet Caruso

### New Officers, Directors, Members, or Partners

#### New Officers, Directors, Members, or Partners

Christopher Meehan  
 Email: [REDACTED]  
 SSN: [REDACTED]  
 DOB: [REDACTED]  
 Files:  
[Fingerprint Clearance Card](#)  
[Affidavit](#)  
[Resume](#)

[Remove Officers, Directors, Members, or Partners](#)

**Please select one of the following:**  
 The officers, directors, members, or partners of the charter holder also serve as the school's governing body

### Attachments


#### Board Minutes

[Download File](#) — Board Minutes

#### Declarations



 [Download File](#) – Declaration of Consistency

 [Download File](#) – Declaration of Payment

---

**Additional Information\***

No documents were uploaded.

## Signatures

**Charter Representative Signature**

Todd Brown 10/29/2019



## Arizona State Board for Charter Schools

### Declaration of Consistency

This form must be completed, signed and dated by the Charter Representative and upload as described in the appropriate instructions.

Charter Holder Information	
Name of Charter Holder Entity	Eastpointe High School, Inc.
Name of individual(s) being added/removed	Christopher Meehan

Check box below to indicate the type of request	
<input checked="" type="checkbox"/>	Adding Charter Principal <i>(Any officer, director, partner, or member of the corporate board of the Charter Holder)</i>
<input type="checkbox"/>	Adding School Governing Body Member
<input type="checkbox"/>	Removing Charter Principal <i>(Any officer, director, partner, or member of the corporate board of the Charter Holder)</i>
<input type="checkbox"/>	Removing School Governing Body Member

Check box below to indicate agreement	
<input checked="" type="checkbox"/>	As the Charter Representative, I understand that when adding and/or removing board members, the Charter Holder must maintain consistency with the number of members set forth in the current bylaws or operating agreement. My signature below verifies that the change(s) requested will maintain the correct number of board members, as required by the bylaws or operating agreement.

Check box below to indicate agreement (for changes in Charter Principals ONLY)	
<input checked="" type="checkbox"/>	The Charter Principals are the Officers, Directors, Members, and Partners of the corporation that is the Charter Holder. As the Charter Representative, I understand that these must be the same individuals who are identified through filings with the Arizona Corporation Commission ("ACC"), and that the Charter Holder must update the membership with ACC to ensure continued alignment.

Failure to comply with board alignment requirements may result as a non-compliance issue and recorded in Measure 2 (d and/or e) of the Charter Holder's operational performance dashboard.

Signature	
Charter Representative's Signature: <u>      Jedid Brown      </u>	Date: <u>      10/24/19      </u>



## Arizona State Board for Charter Schools

### Declaration of Payment, Benefit or Consideration

Complete form for each individual listed in the request. Have each form signed and dated by the individual listed below or the Charter Representative and upload as described in the appropriate instructions.

Charter Holder Information	
Name of Charter Holder Entity	Eastpointe High School, Inc.
Name of individual(s) being added/removed	Christopher Meehan

Check box below to indicate the type of request	
<input type="checkbox"/>	Adding Charter Representative <i>(An individual with the power to bind a Charter Holder contractually and the primary point-of-contact for communications regarding the Charter Holder)</i>
<input checked="" type="checkbox"/>	Adding Charter Principal <i>(Any officer, director, partner, or member of the corporate board of the Charter Holder)</i>
<input type="checkbox"/>	Adding School Governing Body Member
<input type="checkbox"/>	Removing Charter Representative <i>(An individual with the power to bind a Charter Holder contractually and the primary point-of-contact for communications regarding the Charter Holder)</i>
<input type="checkbox"/>	Removing Charter Principal <i>(Any officer, director, partner, or member of the corporate board of the Charter Holder)</i>
<input type="checkbox"/>	Removing School Governing Body Member

Check box below to indicate which statement applies	
<input checked="" type="checkbox"/>	For the specific request listed above, I have received <b>no</b> payment, benefit, or consideration in the transition.
<input type="checkbox"/>	For the specific request listed above, I have received payment, benefit, or consideration in the transition. Explain:

Signature	
Individual/Charter Representative's Signature: <u>Joel Brown</u>	Date: <u>10/28/19</u>

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF  
EASTPOINTE HIGH SCHOOL INC.**

**October 15th, 2019**

A regular meeting of the Board of Directors of Eastpointe High School Inc. of Arizona was held, pursuant to notice duly given on October 14<sup>th</sup>, 2019. The meeting was held at 8495 East Broadway, Tucson Arizona 85710.

The meeting began at 3:05 pm.

Present at the meeting were: James Meehan, President, and Treasurer, Krista Scott, Board Member (joined during item 3) and Board Member Harriet Caruso.

Mr. Meehan, Mrs. Scott and Mrs. Caruso attended via telephone.

The July 8<sup>th</sup>, 2019 Board meeting minutes were reviewed and Mr. Meehan moved to approve the minutes. Mrs. Caruso seconded the motion. Mr. Meehan, Mrs. Scott and Mrs. Caruso voted yes to approve the minutes.

The 2018-2019 State Annual Financial Report (AFR) was reviewed and Mr. Meehan moved to approve the AFR as presented. Mrs. Caruso seconded the motion. Mr. Meehan, Mrs. Scott and Mrs. Caruso voted yes to approve the AFR.

The Board then discussed adding Christopher Meehan to the Board. Mr. James Meehan then made the motion to add Christopher Meehan to the Board. Mrs. Caruso seconded the motion and Mr. James Meehan, Mrs. Scott and Mrs. Caruso voted yes to the motion.

The meeting was adjourned at 3:25 pm.



---

Todd Brown – Chief Financial Officer