

# Instructional Days Amendment Request

## Charterholder Info

### Charter Holder

**Name:**  
Veritas Preparatory Academy

**CTDS:**  
07-89-84-000

**Mailing Address:**  
3102 N. 56th Street  
Suite 300  
Phoenix, AZ 85018  
> [View detailed info](#)

### Representative

**Name:**  
Daniel Scoggin

**Phone Number:**  
602-438-7045

**Fax Number:**  
602-438-7242

## Downloads

 [Download all files](#)

## Contractual Days

180

**To**  
173


**Fiscal Year Effective Date**  
2015

**Type of Change**  
Permanent Change

## Attachment

Board Minutes —  [Download File](#)

School Calendar —  [Download File](#)

Daily Instructional Schedule —  [Download File](#)

Narrative —  [Download File](#)

**Additional Information\***  
No documents were uploaded.

## Signature

**Charter Representative Signature**  
Daniel Scoggin 11/10/2014

**VERITAS PREPARATORY ACADEMY**  
**Board of Directors Minutes**

Date: 23 April 2014

Time: 5:15 p.m.

Location: Great Hearts Academies

A meeting of the Great Hearts Academies-Veritas Prep Board of Directors was held at Great Hearts Academies, 3102 N. 56<sup>th</sup> Street, Suite 300, Phoenix, AZ 85018, pursuant to A.R.S. 38-431.02, notice having been duly given.

**I. Call to Order**

Mr. Mulhern called the meeting to order at 5:22 p.m. The following directors/administrators were present/absent:

Directors	Office	Present	Absent	Notes
Bob Mulhern	President	x		
Shannon Clancy	Secretary	x		
Amy Hall	Director	x		
Helen Hayes	Director	x		
Jay Heiler	Director		x	
Samir Sawhney	Director	x		
Dan Scoggin	Director	x		
Dan Sullivan	Director	x		
<b>Administration</b>				
Douglas Minson	Headmaster, VPA	x		
Ramsey Margison	Staff Accountant, GH	x		
Sara Rapp	GH employee	x		
Sarah Marbach	Director of Academy Giving, VPA	x		

**II. Call to the Public**

Mr. Mulhern made a call to the public at 5:22 p.m. No		
---	--	--

public was present.		
---------------------	--	--

**III. Approval of Consent Agenda**

--	--	--

**IV. Review and Possible Approval of the SY 2014-15 Calendar**

Mr. Minson verified the calendar represents adequate instructional hours to meet AZ requirements.		Mr. Sullivan made a motion that the board approves the 2014-15 VPA school calendar as discussed. Mr. Sawhney seconded, all in favor, none opposed, the motion carried at 5:32 p.m.
---	--	--

**V. Review and Possible Approval of the SY 2014-15 Extracurricular and Field Trip Fee Schedule**

--	--	--

**VI. Headmaster's Report**

--	--	--

**VII. Financial Report**

--	--	--

**VIII. Great Hearts Reports**

--	--	--

**IX. Possible Executive Session**

N/A.		
------	--	--

**X. Leave Executive Session**

N/A.		
------	--	--

**X. Possible Motions from Executive Session**

N/A.		
------	--	--

**X. Announcements/Adjournment**

		Mr. Sullivan made a motion that the board adjourns. Ms. Hall seconded, all in favor, none opposed, the motion carried at 6:21 p.m.
--	--	--

---

Submitted by Shannon Clancy, Secretary  
-Allison Harmon, Scribe-

Veritas Preparatory Academy  
2014-2015 School Year

Normal School Hours: 7:40 a.m.-2:40 p.m.

	S	M	T	W	T	F	S		S	M	T	W	T	F	S
<b>JULY</b>	x	x	1	2	3	4	5	<b>JANUARY</b>					1	2	3
	x	x	so	so	so	so	WK						BR	BR	WK
	6	7	8	9	10	11	12		4	5	6	7	8	9	10
	WK	so	so	so	so	so	WK		wk	BR	BR	BR	BR	BR	WK
	13	14	15	16	17	18	19		11	12	13	14	15	16	17
	WK	so	so	so	so	so	WK		wk	FD	FD	HD	FD	FD	WK
	20	21	22	23	24	25	26		18	19	20	21	22	23	24
WK	so	so	so	so	so	WK	wk	H	FD	FD	FD	FD	WK		
27	28	29	30	31	x	x	25	26	27	28	29	30	31		
WK	so	so	so	so	x	x	wk	FD	FD	FD	FD	HD	WK		
<b>AUGUST</b>	S	M	T	W	T	F	S	<b>FEBRUARY</b>	S	M	T	W	T	F	S
	x	x	x	x	x	1	2		1	2	3	4	5	6	7
	x	x	x	x	x	so	WK		wk	FD	FD	HD	FD	FD	WK
	3	4	5	6	7	8	9		8	9	10	11	12	13	14
	WK	so	so	so	so	so	WK		wk	FD	FD	FD	FD	HD	WK
	10	11	12	13	14	15	16		15	16	17	18	19	20	21
	WK	FD	FD	FD	FD	FD	WK		wk	H	FD	FD	FD	FD	WK
17	18	19	20	21	22	23	22	23	24	25	26	27	28		
WK	FD	FD	HD	FD	FD	WK	wk	FD	FD	FD	FD	HD	WK		
24	25	26	27	28	29	30									
WK	FD	FD	FD	FD	HD	WK									
<b>SEPTEMBER</b>	S	M	T	W	T	F	S	<b>MARCH</b>	S	M	T	W	T	F	S
	31	1	2	3	4	5	6		1	2	3	4	5	6	7
	WK	H	FD	FD	FD	FD	WK		wk	FD	FD	HD	FD	FD	WK
	7	8	9	10	11	12	13		8	9	10	11	12	13	14
	WK	FD	FD	FD	FD	HD	WK		wk	FD	FD	FD	FD	HD	WK
	14	15	16	17	18	19	20		15	16	17	18	19	20	21
	WK	FD	FD	HD	FD	FD	WK		wk	BR	BR	BR	BR	BR	WK
21	22	23	24	25	26	27	22	23	24	25	26	27	28		
WK	FD	FD	FD	FD	HD	WK	wk	FD	FD	FD	FD	FD	WK		
28	29	30	x	x	x	x	29	30	31						
WK	FD	FD	x	x	x	x	wk	FD	FD						
<b>OCTOBER</b>	S	M	T	W	T	F	S	<b>APRIL</b>	S	M	T	W	T	F	S
	x	x	x	1	2	3	4					1	2	3	4
	x	x	x	HD	FD	FD	WK					FD	FD	H	WK
	5	6	7	8	9	10	11		5	6	7	8	9	10	11
	WK	FD	FD	FD	FD	HD	WK		wk	FD	FD	HD	FD	FD	WK
	12	13	14	15	16	17	18		12	13	14	15	16	17	18
	WK	BR	BR	BR	BR	BR	WK		wk	FD	FD	FD	FD	HD	WK
19	20	21	22	23	24	25	19	20	21	22	23	24	25		
WK	FD	FD	HD	FD	FD	WK	wk	FD	FD	HD	FD	FD	WK		
26	27	28	29	30	31	x	26	27	28	29	30				
WK	FD	FD	FD	FD	HD	x	wk	FD	FD	FD	FD				
<b>NOVEMBER</b>	S	M	T	W	T	F	S	<b>MAY</b>	S	M	T	W	T	F	S
	x	x	x	x	x	x	1							1	2
	x	x	x	x	x	x	WK							HD	WK
	2	3	4	5	6	7	8		3	4	5	6	7	8	9
	WK	FD	FD	HD	FD	FD	WK		wk	FD	FD	FD	FD	FD	WK
	9	10	11	12	13	14	15		10	11	12	13	14	15	16
	WK	FD	H	FD	FD	FD	WK		wk	FD	FD	FD	FD	HD	WK
16	17	18	19	20	21	22	17	18	19	20	21	22	23		
WK	FD	FD	HD	FD	FD	WK	wk	FD	HD	HD	HD	HD	WK		
23	24	25	26	27	28	29	24	25	26	27	28	29	30		
WK	FD	FD	HD	H	BR	WK	wk	H	so	so	so	so	WK		
<b>DECEMBER</b>	S	M	T	W	T	F	S	<b>JUNE</b>	S	M	T	W	T	F	S
	30	1	2	3	4	5	6		31	1	2	3	4	5	6
	WK	FD	FD	FD	FD	FD	WK		wk	so	so	so	so	so	WK
	7	8	9	10	11	12	13		7	8	9	10	11	12	13
	WK	FD	FD	FD	FD	FD	WK		wk	so	so	so	so	so	WK
	14	15	16	17	18	19	20		14	15	16	17	18	19	20
	WK	FD	FD	HD	HD	HD	WK		wk	so	so	so	so	so	WK
21	22	23	24	25	26	27	21	22	23	24	25	26	27		
WK	BR	BR	BR	H	BR	WK	wk	so	so	so	so	so	WK		
28	29	30	31	x	x	x	28	29	30						
WK	BR	BR	BR	x	x	x	wk	so	so						

Full Day  
Half Day  
Early Release

	FD	HD	ER
July	0	0	0
August	13	2	0
September	18	3	0
October	14	4	0
November	14	3	0
December	12	3	0
January	12	2	0
February	16	3	0
March	15	2	0
April	18	3	0
May	10	6	0
June	0	0	0

142 31 0

173

## NARRATIVE

Veritas Preparatory Academy is approved for 180 instructional days. In creating the calendar for the FY15 school year the administrative staff with the approval of the school's Board of Directors set the number of instructional days at 173. The reason for reducing the number of instructional days was two-fold: a) to provide more instructional time per period per day and b) to provide additional non-instructional days within the school year for professional development for teachers. Both of these actions result in improved pupil achievement since a) increasing the amount of instructional time per period provides time for more intense and focused instruction and for teachers to spend more time with students who may require additional help in understanding the concepts presented in the lesson and b) providing additional days for professional development increases the effectiveness of the school's teachers in delivering instruction and meeting students' academic needs.

The school calendar and daily instructional schedule provided demonstrate compliance with ARS §15-901 regarding instruction for each grade served as follows:

### Explanation of the Calendar

The Calendar shows the total number of instructional full days (142), half days (31) and early release days (0), which add to the total 173 instructional days for the year.

### Explanation of the Daily Instructional Schedule

The Daily Instructional Schedule for each grade (6, 7, 8, 9, 10, 11, 12) provides two tables: the one on the left shows the periods that meet on each full day and half day and the total amount of non-instructional time, instructional time, and passing period time for each category; in grades 6-12, passing minutes count as instructional minutes if they occur between instructional classes. The total instructional minutes (shown in the column labeled Attendance Minutes Countable) for full days is highlighted in blue and for half days in orange. These color-coded instructional minutes are carried over to the table on the right, which displays the number of full days and half days for each month of the school year in the green columns. The color-coded instructional minutes are at the top of each green column with the total number of days in each category (full day, half day) at the bottom of each green column. Multiplying the total number of days in each category by the number of instructional minutes at the top of each column provides the total number of instructional minutes per year for each category, which is the number in red below each green column. Dividing each of these red numbers by 60 provides the number of instructional hours per year for each category, which is the number in blue below the number in red. The total instructional hours per year is at the bottom of column 5.

For Veritas Preparatory Academy, the total number of instructional hours provided per year in each grade served compared to the number required by ARS §15-901 is:

GRADE	INSTRUCTIONAL HRS PROVIDED	INSTRUCTIONAL HOURS REQUIRED
6	1,013.67	890
7	1,013.67	1,000
8	1,013.67	1,000
9	1,001.83	720
10	1,001.83	720
11	1,001.83	720
12	1,001.83	720

In every grade, as shown by the Daily Instructional Schedule, the number of instructional hours provided by Veritas Preparatory Academy in its 173 day calendar is greater than the number of instructional hours required by ARS §15-901, thereby demonstrating compliance with the statute.

The timeline for implementing the 173 day calendar is the FY15 school year.