

Arizona State Board for Charter Schools

1700 W. Washington Street, Room 164
Phoenix, AZ 85007



Phone: (602) 364-3080
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October 8, 2009

Dr. Fawzia Mai Tung
US Mental Math Federation Incorp
17215 N. 3rd Drive
Phoenix, AZ 85023

RE: Notification of first time noncompliance with fingerprinting requirements under A.R.S. § 15-185.I

SENT VIA CERTIFIED MAIL

Dear Dr. Tung:

On October 7, 2009, staff of the Arizona State Board for Charter Schools ("Board") conducted a site visit to Aim High Institute. During this visit, staff reviewed the school's compliance with fingerprinting requirements as prescribed in A.R.S. § 15-183.C.4 and A.R.S. § 15-512.

The school could not provide valid fingerprint clearance cards in accordance with A.R.S. § 15-183.C.4 for the following:

Chunling He - Teacher
Alex Kolodin - Teacher

Additionally, the school could not provide evidence that all required steps for an emergency hire have been completed for the two teachers identified above. Specifically, as required by A.R.S. § 15-183.C.4, the school did not:

- Document the necessity for hiring and placement of the applicant before receiving a fingerprint clearance card;
- Ensure that DPS completes a statewide criminal history information check on the applicant every 120 days until the FCC is issued;
- Obtain references from the applicant's current employer and the two most recent previous employers (except for applicants who have been employed for at least five years by the applicant's most recent employer); and
- Complete a search of criminal records in all local jurisdictions outside of this state in which the applicant has lived in the previous five years.

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The school could not provide evidence of compliance with A.R.S. § 15-183.C.4 or § 15-512, as applicable for the following personnel:

Alyssa Yingling – Administrative Assistant

A.R.S. § 15-185.I grants the Arizona State Board for Charter Schools the authority to impose a civil penalty of \$1,000.00 per occurrence if a charter school fails to comply with the fingerprinting requirements prescribed in A.R.S. § 15-183.C.4 or A.R.S. § 15-512, as applicable. This law took effect on September 19, 2007.

This letter serves as written notice for civil penalty purposes under A.R.S. § 15-185.I of your school's first time failure to comply with statutory fingerprinting requirements. At its meeting on **November 20, 2009**, the Board will determine whether the school has failed to comply with statutory fingerprinting requirements and whether the school's noncompliance with statutory fingerprinting requirements is a first time occurrence.

Provided with this letter are copies of A.R.S. § 15-185.I (Laws 2007, 1st Reg. Sess., ch. 6) and the Policy Statement on Civil Penalties for Fingerprinting Violations.

In order to come into compliance, complete all requirements in accordance with 15-183.C.4 (a) through (f) or provide a copy of a fingerprint clearance card for Chunling He and Alex Kolodin. Additionally, provide a copy of the fingerprint clearance card in accordance with 15-183.C.4 or background check in accordance with A.R.S. § 15-512 as applicable for Alyssa Yingling.

It is noted that the school provided evidence that a fingerprint clearance card application was been received by DPS for Chunling He and Alex Kolodin.

If you have any questions, please contact me at (602) 364-3080.

Sincerely,



Heather Kelley
Contracts & Administrative Services Manager