C.5 Three- Year Operational Budget

Tucson Country Day School has been operating under a different charter, held by the same charter holder (Tucson Country Day School, Inc) so assumptions and the development of the budget is based on 14 years of experience.

REVENUE	
State Funding (Equalization Assistance)	Assumes state revenues based on 695 ADM, which is roughly 91% of full capacity.
Secured Funds - Private Donations	
Secured Funds - Loans	
Secured Funds - Other	
Total Revenue	
Administration, Instruction, & Support (AIS) EXPENDITURES	
(add lines as necessary)	
Salaries	
Director/Principal	All personnel assumes the stated number of FTE and average salary amount per FTE. Also assumes 8% of salaries for Required Employer Contributions and a 1% increase is salaries from the previous year.
Teacher-Regular Education	
Teacher-Special Education	
Teacher - Specials	
Instructional Assistants-Regular Education	
Instructional Assistants-Special Education	
Special Education Speech	
Clerical	
Bookkeeper/Finance	
Custodial/Maintenance	
Other ____Counselor_____	
Other ____Technology staff_____	
Chief Executive Officer	
Chief Operations Officer	
Employee Benefits	Assumes $450 per FTE
Employee Insurance (if applicable)	Assumes $3500 per FTE for health insurance
Office Supplies (Paper, Postage, etc.)	Assumes costs for general goods used in the admin office
Instructional Consumables	Assumes about $98 per student in full capacity
Membership Dues, Registrations, & Travel	Assumes membership dues for the Arizona Charter Schools Association and limited conference registration and travel expenses for staff PD
Contracted Services (AIS)	
Contracted Services (Special Education)	
Curriculum & Resource Materials	Assumes most curricular resources are already owned by Tucson Country Day School and $15,000 is needed to replace or add supplemental materials each year
Library Resources/Software	
SAIS Software	Assumes current costs of student information

	system
Auditor Fees	Assumes current cost of annual audit
Other	
Total Administration, Instruction, & Support	
Operations & Maintenance (O&M) EXPENDITURES	
(add lines as necessary)	
Supplies	Assumes costs for operational supplies
Marketing/Advertising	Assumes limited advertising each year, consisting of some events and limited print materials
Contracted Services - O&M	
Building Rent/Lease/Loan	Assumes annual debt service of facility based on historical record
Building & Improvements	Assumes no building or improvements are needed
Land & Improvements	Assumes no land or improvements are needed
Fees/Permits	Assumes some fee or permit costs may be incurred each year
Property/Casualty Insurance	Assumes costs based on historical record for facility
Liability Insurance	Assumes liability insurance is included in the property/casualty line item
Utilities (Electric, Gas, Water, Waste)	Assumes costs based on historical record for facility
Phone/Communications/Internet Connectivity	Assumes costs based on historical record for facility
Transportation	Assumes no transportation is provided
Food Service	Assumes no transportation is provided
Student Furniture & Other Equipment	Assumes most needed student furniture is already owned by Tucson Country Day School and $5,000 is needed to replace or add supplemental materials each year
Office Furniture & Other Equipment	Assumes most office furniture is already owned by Tucson Country Day School and $5,000 is needed to replace or add supplemental materials each year
Student Technology Equipment	Assumes cost for replacing and upgrading student technology each year
Office Technology Equipment	Assumes cost for limited upgrades and replacements needed in three years
Other Leases (Security, Copiers, etc.)	Assumes annual cost for leasing copiers for teachers
Loan Repayment	Assumes no other loan repayment