Review Email

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To

- dscoggin@greatheartsaz.org

Subject

First Year Site Visit Results

Email Body

See Email HTML

Arizona State Board for Charter Schools

1700 W. Washington Street, Room 164
Phoenix, AZ 85007

Phone: (602) 364-3080
Fax: (602) 364-3089

December 15, 2011

Trivium Preparatory Academy
Dr. Daniel Scoggin, Charter Representative
444 N. 44th St., Suite 100
Phoenix, AZ 85008

Dear Dr. Scoggin:

On December 2, 2011, staff of the Arizona State Board for Charter Schools conducted the first year site visit of Great Hearts Academies – Trivium Prep. I appreciated the opportunity to meet with Dave Beskar and Susie Kissell, tour the facility, and observe the school in action. The table below is a summary of items reviewed, corresponding observations and findings and any follow-up action/information that needs to be completed.

<table>
<tr><th>Staff Action</th><th>Observation/Finding</th><th>Follow-up Required</th></tr>
<tr><td>Tour of Facility</td><td>A tour of the facility was conducted.</td><td>None</td></tr>
<tr><td>Student Count</td><td>On the day of the site visit a total of 86 6-7 grade students were counted. According to the enrollment records provided to Board staff for December 2, there were 89 students attending, and 3 students absent, for an ADM of 86. The discrepancy between the students counted and students reported is less than 5%, threshold used to determine whether additional information is required.

Students were organized into the following grades:
<table>
<tr><th></th><th>Observed</th><th>Attending</th><th>Absent</th><th>ADM</th></tr>
<tr><td>6</td><td>43</td><td>45</td><td>2</td><td>43</td></tr>
<tr><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td>7</td><td>43</td><td>44</td><td>1</td><td>43</td></tr>
<tr><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td>Total</td><td>86</td><td>89</td><td>3</td><td>86</td></tr>
</table></td><td>None</td></tr>
<tr><td>FCCs and</td><td>Fingerprint clearance cards (FCCs) were reviewed pursuant to</td><td>None</td></tr>
</table>

Background Checks	A.R.S. §15-183.C.5. Background checks, if applicable, were reviewed according to A.R.S. §15-512.	
Resume File	A resume file of all current and former instructional employees, was available upon request pursuant to A.R.S. §15-183.F.	None
Governing Body Minutes	The governing body meeting notices, agendas, and minutes were reviewed and are compliant with Open Meeting Law A.R.S. §38-431.01-09. Public notices have complied with A.R.S. §38-431.02 (A) (1). The governing body listed on the ASBCS website consisted solely of Dr. Scoggin. In the minutes reviewed, there were five members listed. Dr. Scoggin has submitted the School Governing Body Notification Request for another charter and will submit an additional one for this charter after the first notification has gone through.	By December 28, file the School Governing Body Notification Request with the ASBCS Online system.
Daily Instructional Schedule	The class schedules were reviewed. The school meets the requirements for hours of instruction in each grade level per A.R.S. §15-901.	None
Program of Instruction	Direct and small group instruction and assessment, as described in the charter, was observed. Materials and resources appeared appropriate for the level and type of instruction described. Observation for 6th grade – Fine Arts Students were observed seated at the front of the classroom while observing a few students role playing. Observation for 6th grade – Science Students were observed taking a test. Observation for 7th grade – Ancient History Students were observed seated at tables in groups, working on review questions for a Monday test. Observation for 7th grade – Fine Arts Students were observed seated in a semi-circle while observing a few students role playing.	None

I look forward to the receipt of the additional information by the dates indicated above. If you have any questions concerning the table above, please contact me at (602) 364-3067.

Sincerely,

Johanna Medina

Director of School Quality

Date Sent

12/15/11