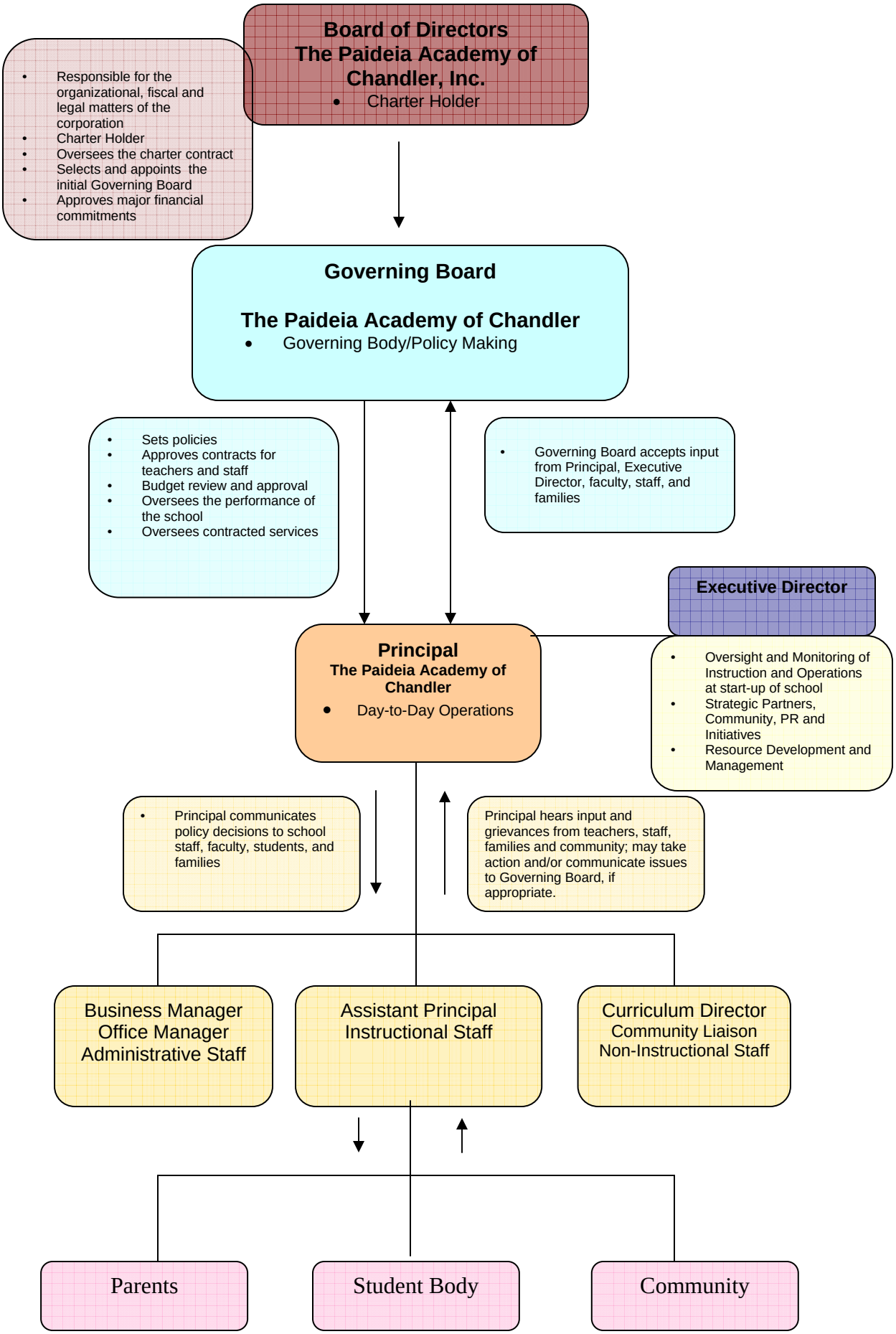
Board of Directors
The Paideia Academy of Chandler, Inc.
Charter Holder
Responsible for the organizational, fiscal and legal matters of the corporation
Charter Holder
Oversees the charter contract
Selects and appoints the initial Governing Board
Approves major financial commitments
Governing Board
The Paideia Academy of Chandler
Governing Body/Policy Making
Sets policies
Approves contracts for teachers and staff
Budget review and approval
Oversees the performance of the school
Oversees contracted services
Governing Board accepts input from Principal, Executive Director, faculty, staff, and families
Executive Director
Oversight and Monitoring of Instruction and Operations at start-up of school
Strategic Partners, Community, PR and Initiatives
Resource Development and Management
Principal
The Paideia Academy of Chandler
Day-to-Day Operations
Principal communicates policy decisions to school staff, faculty, students, and families
Principal hears input and grievances from teachers, staff, families and community; may take action and/or communicate issues to Governing Board, if appropriate.
Business Manager
Office Manager
Administrative Staff
Assistant Principal
Instructional Staff
Curriculum Director
Community Liaison
Non-Instructional Staff
Parents
Student Body
Community

Organization Chart Narrative and Reporting Structure

The Paideia Academy of Chandler, Inc is a not-for-profit Arizona corporation. The Paideia Academy of Chandler, Inc. was formed to operate The Paideia Academy of Chandler, a public charter school in the State of Arizona.

- The Corporate Board is Responsible for the organizational, fiscal and legal matters of the corporation. The Corporate Board is the Charter Holder, oversees the charter contract and approves major financial commitments. The Corporate Board selects and appoints the Governing Board for the school.

- The Governing Board is the policy making body for the school. The Governing Board sets policies, approves contracts for teachers and staff, reviews and approves the budgets, oversees the performance of the school and oversees contracted services.

- The Executive Director is an oversight position, created by the corporate board. The Executive Director will oversee and monitor the implementation of the program of education and the business operation to ensure the successful start-up of operations. The Executive Director reports to and works collaboratively with the Governing Board of Directors and strategic community

- The Principal is responsible for the day-to-day operations of the school. The Principal of the school interviews and hires all employees. The Principal reports to the Governing Board. The Governing Board approves the contracts of all hired personnel of the school.

- The Business Manager is responsible for the financial management and reports to the Principal.

- Parents form Parent Committees or act individually in their communication with the Governing Board, Principal and Teachers.

Communication Chart Narrative and Reporting Structure

Communication is essential to the smooth working of our organization. Below is a description of the process for communicating with the major stakeholders of our school. The process described is aligned to the mission and the philosophy of the school.

- <u>School Administration:</u>
  - The School Principal works under the authority of the School Governing Board and is responsible for overseeing the day-to-day operations of the school. He/She oversees the implementation of the School's curriculum and State Academic Standards, and manages the teachers and staff.
  - The Executive Director is an oversight and monitoring position. The Executive Director reports to and works collaboratively with the Governing Board of Directors. The Executive Director will supervise a team of community partners and consultants working on school development, curriculum, community and public relations, resource management, and other strategic initiatives.

- School Principal to Parents: The School Principal meets with parents at the Parent Committee meetings once per month, at which time any interested families may bring issues to the Principal's attention. The Principal acts upon those issues as appropriate, for example, communicating existing school policy, making decisions in conjunction with the faculty, or presenting matters to the School Governing Board for action or approval. The Principal also meets privately with families or students upon request.

- Parents with Teachers: Parents are encouraged to communicate regularly with teachers. Families can meet in conferences with all of a student's teachers twice a year. Additional conferences are also held at the family's or teacher's request when necessary at other times during the year.

- Parents with School Governing Board: Parents are encouraged to attend the School Governing Board meetings and participate where applicable in the discussions as indicated in the Agendas. They can voice their positions and address the School Governing Board during the call to the public or during special agenda items when parental involvement is sought. Parental involvement in the School Governing Board sessions is encouraged individually or through their organized bodies (Parental Committees).