A.4. School Calendar and Weekly Schedule

Description of School Calendar

When operating as a private school The Caepe School calendar has consistently mirrored the calendar for the Deer Valley Unified School District to allow our families the consistency afforded when siblings and friends may attend a neighboring school. It is intended that we will continue to follow this same practice as our target population is in the DVUSD boundaries. The school calendar at TCS has 182 instructional days therefore over the minimum number of teaching days at 180 per A.R.S 15-341.01. School days are set Monday through Thursday from 8:10 am to 3:30 pm. Every Friday is an early release for students at 1:30 pm. The school hours at TCS ensure the minimum numbers of hours taught per week are met in each subject area per A.R.S. 15-901.

Rationale

By mirroring the Deer Valley School District's calendar, it allows parents to have siblings in other schools and to schedule their family vacations to minimize student absences. The proposed calendar supports the intended target population of Caepe School students within the same boundaries of Deer Valley Schools.

The attached calendar for the 2014/2015 school year identifies the **professional development days** for staff training are held weekdays July 28th - August 5th, weekly on Friday school days 1:30 pm-4:00 pm, and May 22nd. The early release for students on Fridays allows for teacher training, professional development, and staff meetings to occur on an ongoing basis and consistent with our goals for teachers to collaborate and discuss data to adjust instruction accordingly to meet benchmark learning goals for each student. These professional development days are consistent with the information provided in Strategy IV of the Performance Management Plans and are intended to result in **improvement of pupil achievement**.

In compliance with the Arizona statues, the daily start and finish times for students at The Caepe School have been set to ensure students receive the recommended hours of instruction per week and per year. In addition to implementing the program of instruction, these school hours also allow additional time to implement the practices of the Responsive Classroom approach to teaching implemented at The Caepe School and specified and explained in our Educational Philosophy in section A.1. This schedule allows our teachers and students more time to optimize social and emotional development and success as well as plentiful opportunities for teachers to deliver a rigorous and challenging **program of instruction**. Time dedicated to delivering the program of instruction is the critical and necessary to **improve pupil achievement**, which is our primary goal as an educational institution.

In alignment with our mission and vision to meet the needs of each child as a total individual and provide opportunities for growth in all areas of life to be well rounded, our weekly schedule supports the Responsive Classroom practices with time dedicated to focus on **social and emotional development** that does not detract from the time dedicated to instruction. In addition to being a part the Responsive classroom practices implemented, our whole school Friday meeting develops and practices our **standards of behavior** being **relational and community** minded and **communicative** resulting in all of our families "being in the know" about all things Caepe. Allowing our students opportunities on the stage to share their successes in all areas of their school life promotes **ownership and pride**, a desire for them to **bring their best**, to share **positive energy** and be a **team player**. The early release on Friday also allows our middle school students to participate in competitive games in the Mountain Valley Athletic League and our lower school students to participate in our junior cougars athletic enrichment program. This participation in athletic programs attends to the growth and development of their physical health and well-being.

Total Instruction Days:

The minimum number of school days per year as described in A.R.S. 15-341.01 is 180 days of instruction. The Caepe School exceeds this with 182 school days scheduled on our proposed calendar. Instruction days as well as the end dates for each quarter are noted on the school calendar on the following page for the 2014/2015 school years.

Description of Weekly Schedule

The Caepe School also meets the minimum number of hours/minutes of instruction per day/week for each grade level as described in A.R.S. 15-901 outlined in Table 1 below. Table 2 below highlights that TCS exceeds the recommended number of instructional hours per school year by the Arizona Department of Education.

Table 1- Weekly Instructional Minutes

Weekly Instructional Minutes Per Grade							
Grade Level	**KG**		**1-3**		**4-6**		**7-8**
Developmental Reading	450		450		300		300
Language Arts	300		300		300		300
Mathematics	400		400		300		300
Social Studies	150		150		200		200
Science	150		150		200		200
Physical Education	135		135		135		135
Art	60		60		60		60
Music	60		60		60		60
Health	60		60		60		60
Total Minutes	**1665**		**1665**		**1615**		**1615**

Table 2 – Yearly Instructional Hours

	Grade								
	KG	**1st**	**2st**	**3rd**	**4th**	**5th**	**6th**	**7th**	**8th**
TCS Instructional Hours Yearly	1071	1071	1071	1071	1150	1150	1150	1150	1150
ADE Recommended Yearly Instructional Hours	712	712	712	712	890	890	890	890	890

The minimum number of minutes/hours for the TCS weekly schedule conforms to those described in A.R.S. 15-901. In addition, students have enrichment programs that are cross curricular and complement the work done in the core academic areas. Teachers meet with students before and after school for tutoring support. The core academics will be conducted primarily in the Monday-Thursday schedule. This schedule allows for focus on core academic areas and ample time for homework Thursday evening

through Sunday for larger projects due. Tables 3 and 4 below **show the daily and weekly schedules** for all grade levels to be served at TCS.

Table 3 & 4– Daily and Weekly Schedule for Kindergarten through 8th Grade

Kindergarten through 3rd Grade						
Monday-Thursday		**Instructional Minutes**		**Friday**		**Instructional Minutes**
TIME	**LESSON**			**Time**	**LESSON**	
8:17 - 9:07	Math	50		8:17 - 9:17	Health	60
9:10 - 10:00	Math	50		9:20-10:20	Music	60
10:03 - 11:18	Science/Social Studies	75		10:23-11:23	Art	60
11:18 - 11:43	LUNCH	25		10:26-11:56	Lunch	30
11:45 - 12:10	Physical Education	25		11:56-12:26	Physical Education	30
12:12 - 1:27	Language Arts	75		12:26-12:56	Reading	30
1:30 - 2:45	Developmental Reading	75		1:00-1:30	Whole School Meeting	
2:48 - 3:18	Developmental Reading	30		1:30 p.m.	DISMISSAL	
3:18 - 3:30	Homeroom/ Responsive Classroom					
3:30	DISMISSAL					

4th – 8th Grade						
Monday-Thursday				**Friday**		
TIME	**LESSON**	**Minutes**			**LESSON**	**Minutes**
8:17 - 9:07	Social Studies	50		8:17 - 9:17	Art	60
9:10 - 10:00	Science	50		9:20-10:20	PE	60
10:03 - 11:18	Reading	75		10:23-11:23	Health	60
11:18 - 11:43	Physical Education	25		10:26-11:56	Music	30
11:45 - 12:10	Lunch	25		11:56-12:26	Music	30
12:12 - 1:27	Math	75		12:26-12:56	Lunch	30
1:30 - 2:45	Language Arts	75		1:00-1:30	Whole School Meeting	
2:48 - 3:20	Homeroom/ Responsive Classroom	30		1:30 p.m.	DISMISSAL	
3:20	DISMISSAL					

The Caepe School

Total Individuals.

Calendar 2014-2015

JULY/AUGUST 2014

Teacher In-Service	Jul 28-Aug 5
First Day School	August 6

SEPTEMBER 2014

Labor Day-School Closed	September 1
Curriculum Night	September 9

OCTOBER 2014

End of 1st Quarter	October 8
Fall Break-School Closed	October 9-13
Conferences / Early Release	October 23 & 24
Fall Festival	October 31

NOVEMBER 2014

Veteran's Day Tribute	November 11
Thanksgiving-School Closed	November 27&28

DECEMBER 2014

End of 2nd Quarter	December 19
Winter Break-School Closed	Dec 22 - Jan 3

JANUARY 2015

School Reconvenes	January 5
MLK Day- School Closed	January 19

FEBRUARY 2015

President's Day-School Closed	February 16
Conferences	February 6

MARCH 2015

End of 3rd Quarter	March 13
Spring Break-School Closed	March 16-20

APRIL 2015

Spring Recess-School Closed	April 3-6
STANDARDIZED TESTING	April 13-17

MAY 2015

End of 4th Quarter	May 21
Last Day of School	May 21
Teacher In-Service	May 22

8:10 to 3:30 Monday through Friday
Early Release at 1:30 every Friday

1st Quarter-Aug 6- Oct 8 (45 days)

2nd Quarter- Oct 14- Dec 19 (47 days)

3rd Quarter-Jan 5- Mar 13 (48 days)

4th Quarter-Mar 23- May 21 (42 days)

July 2014

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2014

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2014

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2014

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2014

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2014

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2015

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2015

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2015

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2015

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2015

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2015

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

39905 N. Gavilan Peak Parkway, Anthem, AZ 85086 Tel:623-551-7808 Fax:623-551-2425 www.thecaepeschool.org

A. 4 Sources

Arizona Department of Education Website