Demonstration of Sufficient Progress Site Visit Inventory

Charter Holder Name: Telesis Center for Learning, Inc.
School Name: Telesis Preparatory
Site Visit Date: April 22, 2014

Required for: Renewal
Evaluation Criteria Area: Curriculum

Document Name/Identification	op
4/11/14 _ Pearson Literature Webinar Nash Requisition – Pearson ELA Curriculum Requisition order forms fy12-13 fy13-14	**Charter holder indicated the intended purpose of the document was to demonstrate: meeting to demonstrate process for identifying holes in alignment with Common Core** **Review that was sent back for record keeping purposes regarding Pearson Literature curriculum, and providing feedback regarding curriculum.** **Catalog teacher input** **(requisition documents included to document order of materials based on conclusion of curriculum committee review process)** **ASBCS staff evaluation: Documentation of adopting curriculum. Requisition forms document adoption of curriculum** **A copy of this document** was **taken because: document the curriculum adoption review process,** demonstrate adoption of curriculum
ELA Notes 3/7	**Charter holder indicated the intended purpose of the document was to demonstrate:** **ASBCS staff evaluation: it seems to address ELA curriculum adoption** **A copy of this document** was **taken because: documents the adoption process for ELA curriculum**

Math/Science Common Core Team Meeting March 7, 2014 **Math/Science Team Meeting 12/13/13** **January 24, 2014** **Common Core Meeting Guiding questions to related meeting minutes: 11/15/13 , 12/13/13, 3/7/14, 1/24/14,**	**Charter holder indicated the intended purpose of the document was to demonstrate: documentation of math curriculum adoption, Prentice Hall mathematics** **ASBCS staff evaluation: documentation of curriculum adoption system and revision of curriculum** **A copy of this document** was **taken because: demonstrates math curriculum adoption process as documented in meeting minutes**
Super Kids Reading Kindergarten **Superkids Kindergarten Program standards alignment** **Lesson Plan for Unit 10 "F" Lesson 64**	**Charter holder indicated the intended purpose of the document was to demonstrate: implementation of curriculum, curriculum pacing guide, alignment to standards,** **ASBCS staff evaluation: documentation of implementation of curriculum for Kindergarten** **A copy of this document** was **taken because: Lesson plan and Super Kids Reading Kindergarten document alignment between lesson plan and pacing document** **standards alignment document NOT taken, because we did review documentation and confirm alignment between Lesson plan and unit activities aligned to standards**
Intermediate Math envision Math/ Pearson grade 5 and 6 pacing guides	**Charter holder indicated the intended purpose of the document was to demonstrate: pacing and alignment to standards** **ASBCS staff evaluation: demonstrates alignment of lesson plans to pacing guides and standards** **A copy of this document** was **taken because: demonstrates pacing and alignment with lesson plans and lesson plan alignment with standards**

SPED curriculum documentation – IEP and Lesson Plans	**Charter holder indicated the intended purpose of the document was to demonstrate:** **ASBCS staff evaluation: reviewed student IEP goals and SPED comments for instructional days log (brief description of lesson plan)** **A copy of this document** was not **taken because: contains student names.**
Intervention Meeting Minutes August 28, 2013	**Charter holder indicated the intended purpose of the document was to demonstrate: adoption process for intervention resources that were recently adopted but not yet fully implemented** **ASBCS staff evaluation: item 5 on August 28 minutes discussion of curriculum supplements** **A copy of this document** was **taken because: it shows the process for adopting curriculum supplements for bottom 25%**
PLC Notes for EE (grades K-2) September 2013, November 2013, January 2014	**Charter holder indicated the intended purpose of the document was to demonstrate: documentation of how curriculum is adapted to meet the needs of students in the bottom 25%** **ASBCS staff evaluation: document demonstrates discussion of adaptations to curriculum for students in bottom 25%.** **A copy of this document** was **taken because: documentation of meetings where discussion for intervention which demonstration of adaptation of curriculum for bottom 25% occurred.**

Arizona State Board for Charter Schools

Academic Enrichment /Intervention **Meeting Minutes for January 22**	**Charter holder indicated the intended purpose of the document was to demonstrate: adaptions of curriculum for bottom 25%** **ASBCS staff evaluation: Document** **A copy of this document** was **taken because: documentation of curriculum for bottom 25% for grades 7-8**
4th Grade Lesson Plan	**Charter holder indicated the intended purpose of the document was to demonstrate: implementation of curriculum aligned to the standard** **ASBCS staff evaluation: curriculum provided "lesson plan" identifies teachers edition where lesson is available, but teacher has provided own lesson. Unable to align two documents.** **A copy of this document** was not **taken because: unable to align lesson plan to pacing and standards, provided only 1 lesson plan,**
7th-8th grade Math pacing guides and lesson plans	**Charter holder indicated the intended purpose of the document was to demonstrate: alignment of curriculum** **ASBCS staff evaluation: documentation of lesson plans and pacing, includes standard and date of lesson** **A copy of this document** was **taken because: pacing guide and aligned lesson plan for 7th-8th math**

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Evaluation Criteria Area: Curriculum

Document Name/Identification	Intended Purpose and Discussion Outcome
Standards for Mathematical Content Prentice Hall Geometry, Algebra 1, Algebra 2	**Charter holder indicated the intended purpose of the document was to demonstrate: alignment of curriculum to Common Core standards** **ASBCS staff: teachers uses teacher edition as lesson plans** **A copy of this document** was **taken because: demonstrates alignment of curriculum to Common Core as well as pacing in lesson planning**
Romeo and Juliet Instructional Questions Aligned with CCSS	**Charter holder indicated the intended purpose of the document was to demonstrate: alignment of curriculum to Common Core standards** **ASBCS staff: instructional questions paired with specific Common Core State Standards** **A copy of this document** was **taken because: demonstrates alignment of questions to Common Core Standards**
Romeo and Juliet Unit Plan from Teacher's Pet Publications, Inc.	**Charter holder indicated the intended purpose of the document was to demonstrate: curriculum mapping and pacing guide** **ASBCS staff: unit does not document identify standards** **A copy of this document** was not **taken because: a unit plan, but does not demonstrate curriculum mapping, and pacing of standards**

Pearson SuccessNet Lesson Plan for Math	Charter holder indicated the intended purpose of the document was to demonstrate: implementation of the curriculum ASBCS staff: lesson plan documents alignment with curriculum map, derived from textbook A copy of this document was taken because: demonstrates alignment with curriculum map
English/Language Arts lesson plan (The Joy Luck Club	Charter holder indicated the intended purpose of the document was to demonstrate: implementation of the curriculum ASBCS staff: lesson plan does not include common core standards, not aligned with common core standards A copy of this document was taken because: does not demonstrate alignment to the standards
English 9, 10, 11 Course Packages	Charter holder indicated the intended purpose of the document was to demonstrate: implementation of the curriculum ASBCS staff: describes course and lists topics, but no standards are included A copy of this document was taken because: does not demonstrate alignment of the standards
Algebra 1, Algebra 2, Geometry, and Algebra 3 Course Package	Charter holder indicated the intended purpose of the document was to demonstrate: ASBCS staff: describes and lists topics, but no standards are included A copy of this document was taken because: does not demonstrate alignment of the standards

Common Core Team Meeting Minutes	**Charter holder indicated the intended purpose of the document was to demonstrate: adoption of ELA curriculum** **ASBCS staff: demonstrated the process to adopt curriculum** **A copy of this document** was **taken because: demonstrated process to adopt curriculum**
Requisition Purchase Order Form	**Charter holder indicated the intended purpose of the document was to demonstrate: adoption of ELA curriculum** **ASBCS staff: demonstrates process for adoption of ELA curriculum** **A copy of this document** was **taken because: demonstrates process for adoption of ELA curriculum**
Board of Director Meeting Minutes	**Charter holder indicated the intended purpose of the document was to demonstrate: evaluation and revision of curriculum** **ASBCS staff: demonstrates process for evaluation and revision of high school curriculum** **A copy of this document** was **taken because: demonstrates process for evaluation and revision of high school curriculum**
Student Performance Trendline for Transition Math	**Charter holder indicated the intended purpose of the document was to demonstrate: modification of curriculum for students in the bottom 25%** **ASBCS staff: reviewed documents on site that demonstrate a curriculum for students in the bottom 25%** **A copy of this document** was not **taken because: demonstrates curriculum for students in the bottom 25% had identifiable student information on documents**

Student Performance Trendline for Relevant Writing, Creative Writing, Composition Builder	**Charter holder indicated the intended purpose of the document was to demonstrate: modification of curriculum for students in the bottom 25%** **ASBCS staff: reviewed documents on site that demonstrate a curriculum for students in the bottom 25%** **A copy of this document** was not **taken because: demonstrates curriculum for students in the bottom 25% had identifiable student information on documents**

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Sandra K. Breece, Ed.D.

Demonstration of Sufficient Progress Site Visit Inventory

Charter Holder Name: Telesis Center for Learning, Inc.
School Name: Telesis Preparatory
Site Visit Date: April 22, 2014

Required for: Renewal
Evaluation Criteria Area: Instruction

Document Name/Identification	Intended Purpose and Discussion Outcome
SuperKids Kindergarten Class Record Form for (The Beginning of the Year Test, Class Record Form for Progress Test 5, Class Record Form for Progress Test 1, Class Record Form for Progress Test 5	**Charter holder indicated the intended purpose of the document was to demonstrate:** **ASBCS staff: although documents are from assessment, skills are tracked individually by student for mastery** **A copy of this document** was **taken because: demonstrates process for monitoring integration of standards into instruction**
Formal evaluations – includes teacher self-evaluation, administrator evaluation, scripted notes of lesson observed, and lesson plan (included evaluation of SPED teachers)	**Charter holder indicated the intended purpose of the document was to demonstrate: evaluation of instructional practices of teachers** **ASBCS staff: Observation forms are complete, evaluations are completed, scripted notes align to evaluation areas on form. Form does identify differentiation as an area.** **A copy of this document** was not **taken because: we have observed the completion of teacher evaluation forms**
Peer Observations (4 samples)	**Charter holder indicated the intended purpose of the document was to demonstrate: peer observations of instruction** **ASBCS staff: demonstrates informal observations of teacher instruction** **A copy of this document** was **taken because: demonstrates process of peer observations (informal observations)**

Growth Plan	**Charter holder indicated the intended purpose of the document was to demonstrate: strategies of improvement for a teacher** **ASBCS staff: growth plan identifies areas of concern and solutions for each area, includes timeframes for implementation, monitoring of progress, and final review of progress.** **A copy of this document** was **taken because: documentation of follow-up and monitoring following teacher evaluation**
Informal observations for teachers on a growth plan	**Charter holder indicated the intended purpose of the document was to demonstrate: follow-up and monitoring** **ASBCS staff: informal observation forms document specific issues and identify whether it was present or needed** **A copy of this document** was **taken because: documentation of follow-up and monitoring after teacher evaluations are completed**

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Kat

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Demonstration of Sufficient Progress Site Visit Inventory

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Required for: Renewal
Evaluation Criteria Area: Instruction

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Formal evaluations – includes teacher self-evaluation, administrator evaluation, scripted notes of lesson observed, and lesson plan (included evaluation of SPED teachers)	**Charter holder indicated the intended purpose of the document was to demonstrate: evaluation of instructional practices of teachers** **ASBCS staff: Observation forms are complete, evaluations are completed, scripted notes align to evaluation areas on form. Form does identify differentiation as an area.** **A copy of this document** Choose an item. **taken because: it's a massive binder and we have observed the completion of teacher evaluation forms**
Peer Observations (4 samples)	**Charter holder indicated the intended purpose of the document was to demonstrate: peer observations of instruction** **ASBCS staff: demonstrates informal observations of teacher instruction** **A copy of this document** was **taken because: 3 of peer observations (informal observations)**

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Academy Team Minutes February 10, 2014	**Charter holder indicated the intended purpose of the document was to demonstrate: monitoring instruction** **ASBCS staff: documentation of monitoring of instruction through peer observations** **A copy of this document** was **taken because: documentation of monitoring of instruction through peer observations**

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Required for: Renewal
Evaluation Criteria Area: Assessment

Document Name/Identification	Intended Purpose and Discussion Outcome
Assessment Plan	**Charter holder indicated the intended purpose of the document was to demonstrate: implementation of an assessment plan** **ASBCS staff: documentation of types of assessments given,** **A copy of this document was taken because: documentation of assessment plan**
PLC Notes (grades 1-2)	**Charter holder indicated the intended purpose of the document was to demonstrate: data team meetings** **ASBCS staff: documentation of meetings to discuss assessments** **A copy of this document was taken because: documentation of data discussion meetings**
Intervention Meeting minutes (2/26/14, 1/22/14, 12/18/14)	**Charter holder indicated the intended purpose of the document was to demonstrate: data meetings** **ASBCS staff: documentation of meetings to discuss assessment administration** **A copy of this document was taken because: documentation of data discussions**

Intervention Meeting Minutes with individual student discussions (meetings include students, parents, and school staff)	**Charter holder indicated the intended purpose of the document was to demonstrate: data team meetings** **ASBCS staff: identify specific strategies used with students based on data** **A copy of this document** was not **taken because: includes student information**
PLC Goals (elementary team 9/13/13) 3rd grade and 4th grade	**Charter holder indicated the intended purpose of the document was to demonstrate: data team meetings** **ASBCS staff: indicates that it identifies strategies used and evaluates instruction, gaps, methods for addressing gaps based on assessments** **A copy of this document** was **taken because: documents data meetings**
Junior Academy 7th Grade Assessment Policy	**Charter holder indicated the intended purpose of the document was to demonstrate: assessment plan** **ASBCS staff: identifies assessments and schedule for frequency of each assessment type** **A copy of this document** was **taken because: demonstrates 7th grade assessment plan**

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Document Name/Identification	Intended Purpose and Discussion Outcome
Academy team minutes December 16, 2013	**Charter holder indicated the intended purpose of the document was to demonstrate: data team meetings** **ASBCS staff: minutes demonstrate assessment schedule** **A copy of this document was taken because: demonstrates assessment schedule for STAR testing and post-test/finals**

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Demonstration of Sufficient Progress Site Visit Inventory

Charter Holder Name: Telesis Center for Learning, Inc.
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Site Visit Date: April 22, 2014

Required for: Renewal
Evaluation Criteria Area: Professional Development

Document Name/Identification	Intended Purpose and Discussion Outcome
Advanced standards 5 binder – materials from RTI PD	**Charter holder indicated the intended purpose of the document was to demonstrate: high quality implementation of PD** **ASBCS staff: demonstrates high quality implementation of RTI PD** **A copy of this document** was not **taken because: large amount of material**
Common Core PD Overview	**Charter holder indicated the intended purpose of the document was to demonstrate: high quality implementation of PD** **ASBCS staff: demonstrates high quality implementation of Common Core PD** **A copy of this document** was not **taken because: large amount of material**
Friday PD Calendar Agenda (2013-14)	**Charter holder indicated the intended purpose of the document was to demonstrate: professional development plan addresses areas of high need** **ASBCS staff: demonstrates monthly PD sessions, list of topics includes Common Core sessions.** **A copy of this document** was **taken because: documentation of PD addressing areas of high need**

Technology/PARCC Team Meeting Summary 12/12/13	**Charter holder indicated the intended purpose of the document was to demonstrate: documentation of follow-up and monitoring of professional development** **ASBCS staff: saw one example of follow-up** **A copy of this document was taken because: demonstrates follow-up to professional development**

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Evaluation Criteria Area: Professional Development

Document Name/Identification	Intended Purpose and Discussion Outcome
Advanced standards 5 binder – materials from RTI PD	**Charter holder indicated the intended purpose of the document was to demonstrate: high quality implementation of PD** **ASBCS staff: demonstrates high quality implementation of RTI PD** **A copy of this document** was not **taken because: large amount of material**
Common Core PD Overview	**Charter holder indicated the intended purpose of the document was to demonstrate: high quality implementation of PD** **ASBCS staff: demonstrates high quality implementation of Common Core PD** **A copy of this document** was not **taken because: large amount of material**
Friday PD Calendar Agenda (2013-14)	**Charter holder indicated the intended purpose of the document was to demonstrate: professional development plan addresses areas of high need** **ASBCS staff: demonstrates monthly PD sessions, list of topics includes Common Core sessions.** **A copy of this document** was **taken because: documentation of PD addressing areas of high need**

Technology/PARCC Team Meeting Summary 12/12/13	**Charter holder indicated the intended purpose of the document was to demonstrate: documentation of follow-up and monitoring of professional development** **ASBCS staff: saw one example of follow-up to professional development** **A copy of this document was taken because: demonstrates follow-up to professional development**

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Required for: Renewal
Evaluation Criteria Area: Data

Document Name/Identification	Intended Purpose and Discussion Outcome
Growth data within the year	**Charter holder indicated the intended purpose of the document was to demonstrate: improved student achievement** **ASBCS staff: looked at growth data within the year from a variety of assessments** **A copy of this document** was not **taken because: does not demonstrate improvement as compared to previous years**

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Document Name/Identification	Intended Purpose and Discussion Outcome
HS AIMS Reading Scores	**Charter holder indicated the intended purpose of the document was to demonstrate: improved student proficiency** **ASBCS staff: demonstrates improved proficiency in Reading for 2014** **A copy of this document** was **taken because: demonstrates improved student proficiency in Reading for 2014**
Cohort 2014 Reports Tracking Growth/Progress in Mathematics	**Charter holder indicated the intended purpose of the document was to demonstrate: improved student proficiency** **ASBCS staff: demonstrates improved student proficiency in Math for two students** **A copy of this document** was **taken because: demonstrates improved proficiency for two students in Math.**
Cohort 2015 Reports Tracking Growth/ Progress in Mathematics and Reading	**Charter holder indicated the intended purpose of the document was to demonstrate: improved student proficiency** **ASBCS staff: demonstrates improved student performance on AIMS in Math for 3 students and one SPED student in Reading** **A copy of this document** was **taken because: demonstrated improved proficiency for 3 students in Math, and demonstrates improved proficiency for one SPED student in Reading**

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Katherine

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Demonstration of Sufficient Progress Site Visit Inventory

Charter Holder Name: Telesis Center for Learning, Inc.
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Site Visit Date: April 22, 2014

Required for: Renewal
Evaluation Criteria Area: Graduation

Document Name/Identification	Intended Purpose and Discussion Outcome
ACIS student surveys	**Charter holder indicated the intended purpose of the document was to demonstrate: implementation of plan for career success** **ASBCS staff: demonstrates student plan for career success** **A copy of this document was taken because: demonstrates implementation of a plan for career success**
A+ Courses used for credit recovery	**Charter holder indicated the intended purpose of the document was to demonstrate: credit recovery and system to ensure students graduate on time** **ASBCS staff: demonstrates system to ensure students graduate on time** **A copy of this document was taken because: demonstrates system to ensure students graduate on time**
Guidance Counsling Program	**Charter holder indicated the intended purpose of the document was to demonstrate: credit recovery and system to ensure students graduate on time** **ASBCS staff: demonstrates system to ensure students graduate on time** **A copy of this document was taken because: demonstrates system to ensure students graduate on time**

Academy Team Meeting Minutes **December 2, 2014**	**Charter holder indicated the intended purpose of the document was to demonstrate: credit recovery and system to ensure students graduate on time** **ASBCS staff: demonstrates system to ensure students graduate on time** **A copy of this document was taken because: demonstrates system to ensure students graduate on time**

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