

Technical Review Panel Policy Statement

R7-5-101 Definitions

“Technical Review Panel means individuals appointed by the Executive Director of the Board who use their expertise in charter school development, curriculum, and finance to assist in the evaluation of a preliminary or revised application package.”

The Technical Review Panel shall be made up of the following:

- Current charter holders in compliance with their charter who are considered educational program experts with expertise in curriculum development, or operational experts with knowledge of facilities management, and/or budget development and school finance.
- Educational program experts with expertise in curriculum development and oversight.
- Financial experts that may have non-profit lending experience or other financial experience that is relevant to running a small business.

Note: Actual panel make-up will depend upon the availability of individuals volunteering.

The TRP members are distinguished in two areas:

1. Education/Curriculum
2. Business/Organization

TRP Duties:

- Each TRP member will complete an Application for Participation and sign a Conflict of Interest/Confidentiality Agreement form.
- Members of the panel will be trained as a group before individually scoring application packages using the scoring criteria adopted by the Board.
- The TRP members will score each assigned application package.
- After the application package has been scored independently, the TRP members assigned to each application package will meet and provide a “consensus score”.
- Each TRP member will be expected to score at least two application packages during the Substantive Review process.

All members of the Technical Review Panel (TRP) will take part in a training session. They will learn how to:

- Access the ASBCS Database to review application packages.
- Score each section of the application package.
- Use the scoring rubric to evaluate each application package.

Historical Note:

Effective: September 8, 2003
Board Approval Date: September 8, 2003
Revised: