

USFRCS Exception Amendment Request

Charterholder Info

Charter Holder

Name:
South Phoenix Academy, Inc.

CTDS:
07-85-99-000

Mailing Address:
17667 North 91st Avenue
Peoria, AZ 85328
> [View detailed info](#)

Representative

Name:
Ronda Owens

Phone Number:
4807792000

Fax Number:
480-705-9045

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USFRCS Exception

All exceptions to the USFRCS will include:

Charter Holder must utilize Generally Accepted Accounting Principles


The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board of Charter Schools, the Auditor General, and the Arizona Department of Education

The Charter Holder is responsible for any "cross-walks" necessary to complete reporting requirements.

This exception will not be granted to State Board of Education sponsored charter schools

Attachments

Board Minutes —  [Download File](#)

Complete policy for accounting —  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Ronda Owens 11/11/2011

Procurement Laws Exception Amendment Request

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Procurement Laws Exception

Please Note

Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

This exception will not be granted to State Board of Education sponsored charter schools.

Attachments

Board Minutes —  [Download File](#)

Complete policy for procuring goods and services —  [Download File](#)

Additional Information*

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Signatures

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Ronda Owens 11/11/2011

NOTICE OF PUBLIC MEETING

School Name: South Phoenix Academy, Inc.

Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.02, notice is hereby given to the members of the Board of Trustees of South Phoenix Academy, Inc and to the general public that the Board will hold a meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Board may participate in the meeting by telephonic communications.

Pursuant to A.R.S. 38-431.03.A.2 and A.3, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda or hearing or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Skyline Education District Office at (623) 385-3580. Requests should be made as early as possible to allow time to arrange the accommodation.

DATED AND POSTED this 10/17/11

By _____

Dominick Sirianni

Name: _____

Board President

Board of Trustees

Time: 6pm

Date: 10/20/11

School Name: South Phoenix Academy, Inc.

Address: 4039 E. Raymond St., #3, Phoenix, AZ 85040

School Name: South Phoenix Academy, Inc.
Board Meeting Agenda

Address: *4039 E. Raymond St., #3, Phoenix, AZ 85040*

Date/Time: 10/20/2011 at 6pm

1. Call to order
Individuals wishing to address the Governing Board on any agenda item should fill out a request form and turn it in to the Board Secretary prior to the start of the meeting.
2. Public Comment: Speakers will only address **non-agenda** topics and will be limited to 3 minutes per person. (Statute prohibits board members from discussing any item that is not on the agenda but may respond to criticism, ask staff to review a matter or ask that a matter be put on a future board agenda.)
3. USFRCS Exemption, Procurement Laws Exemption
4. 501 (c) 3 Progress
5. Review and approve modification to SPED Policy and Procedures
6. New Facility on 40th St & Baseline:
 - Board Resolution giving authority to approve sublease.
 - Review sublease
 - Review closing & construction schedule
7. Board Participation
8. Motion to adjourn

School Name: South Phoenix Academy, Inc.
Board Meeting Agenda

Address: *4039 E. Raymond St., #3, Phoenix, AZ 85040*

Date/Time: 10/20/2011 at 6pm

Meeting minutes 10/20/11

1. Call to order at 6:01pm. In attendance. Dominick Siriani, Swen Anderson, Deb Coleman (ex-officio, Principal of school), Armando Villareal, Zyzick Owens, Zeenat Hasan.

Individuals wishing to address the Governing Board on any agenda item should fill out a request form and turn it in to the Board Secretary prior to the start of the meeting.

2. Public Comment: Speakers will only address **non-agenda** topics and will be limited to 3 minutes per person. (Statute prohibits board members from discussing any item that is not on the agenda but may respond to criticism, ask staff to review a matter or ask that a matter be put on a future board agenda.)
3. Approved previous meeting minutes. Motion by Swen, Second by Zyzick, passed unanimously.
4. USFRCS Exemption, Procurement Laws Exemption
 - a. South Phoenix Academy is submitting an exemption to the Procurement Laws and the USFRCS. Motion to approve exemption request by Dominic Sirianni. Motion is seconded by Zeenat Hasan and motion passes unanimously.
 - b. KJ Weihing is new director of finance from Skyline Education, Inc.
5. 501 (c) 3 Progress
 - a. Update - South Phoenix has had 501c3 approved and South Valley is in process and awaiting decision from IRS.
 - b. Item inserted by Board President: Principal's report (Deb Coleman)
 - i. Enrollment is 74 students. Parents are happy with what is going on here.
 - ii. Tomorrow is first awards assembly. New student council will lead the awards ceremony. Parents have been invited to attend.
 - iii. Benchmark testing has occurred in the first two weeks of school. Based on results, tutoring is offered to students in the morning and after-school.
 - iv. Josh Fontes Athletic director/marketing has formed sports teams and is holding a fundraiser to purchase uniforms for the teams.

- v. October 28th is the first annual fall festival. Mr. Martinez , schoold dance instructor, is working with kids to perform on the October 28th event.
 - vi. School wide Dance Production is scheduled for November 17th at 6:00pm.
 - vii. Board requested to attend school events and engage with school community.
 - viii. January principles report to the board will include progress reports , AIMS desegregated scores, Galileo and benchmark scores.
6. Review and approve modification to SPED Policy and Procedures. Swen Anderson makes a motion to approve modification to procedure, Zy seconds the motion, non opposed, motion passed.
7. New Facility on 40th St. & Baseline:
- a. Board Resolution giving authority to approve sublease.
 - i. The new school facility is financed through a sub-lease. Option to purchase school in year 5,7, 10. School has a guarantor (High Mark School Development)
 - ii. \$79K rent for both schools combined. Lease has been reviewed by counsel in depth.
 - iii. Subordination clause allows us not to be disturbed as long as payment is up to date in the event of a foreclosed mortgage on the premises or facility or for termination of the Prime lease.
 - iv. Target opening enrollment is 575 students.
 - v. Motion to allow Swen Anderson or Ronda Owens as authorized person to sign the authorization to approve the sub-lease on the building. Motion is seconded and motion passes unanimously. Mr. Anderson will gather board member signatures to that effect.
 - b. Review sublease
 - c. Review closing & construction schedule
 - i. Closing is scheduled for tomorrow (October 21) *(Clarify)*
8. Board Participation
- a. Mr. Siriani requests board members to identify and solicit potential future board members now that we have made some initial progress.
 - b. Look for additional 1-2 members (parents, community members).
 - c. Mr. Siriani requests that board members engage in school events .
9. Next meeting scheduled for Tuesday Jan 24th @6pm
10. Motion to adjourn at 6:44PM. Motion passes. Meeting adjourned at 6:44PM.

South Phoenix Academy Inc. Accounting Policy

South Valley Academy, Inc. will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

South Phoenix Academy, Inc. Procurement Policy

South Phoenix Academy, Inc. will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

South Phoenix Academy, Inc. shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

South Phoenix Academy, Inc. understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.