

USFRCS Exception Amendment Request

Charterholder Info

Charter Holder

Name:
Self Development Academy-
Phoenix

CTDS:
07-82-56-000

Mailing Address:
1709 North Greenfield Road
Mesa, AZ 85205
> [View detailed info](#)

Representative

Name:
Anjum Majeed

Phone Number:

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USFRCS Exception

All exceptions to the USFRCS will include:


Charter Holder must utilize Generally Accepted Accounting Principles

The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board of Charter Schools, the Auditor General, and the Arizona Department of Education

The Charter Holder is responsible for any "cross-walks" necessary to complete reporting requirements.

Attachments

Board Minutes –  [Download File](#)

Complete policy for accounting –  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Anjum Majeed 02/20/2017

MINUTES OF MEETING OF BOARD OF DIRECTORS

OF SELF DEVELOPMENT ACADEMY – Phoenix

January 12, 2017

4:00 pm

The meeting of the Board of Directors of Self Development Academy – Phoenix, was held at 1709 N. Greenfield Road in Mesa, Arizona, on the 12th of January, 2016 at 4:00 pm. Having posted this notice on January 10, 2016 at the school's website and the physical site, the School properly noticed this Meeting pursuant to A.R.S. § 38-431.02 and shall make these minutes open to public inspection pursuant to A.R.S. § 38-431.01.

1. Attendance. The following directors of the Corporation were present/absent:

- Asif Majeed/President/Treasurer - present
- Rachel Hunt, Secretary – absent (excused)
- Vernetta Madsen/Vice-President - present
- Dr. Alysha Teed (Bundy) – present by phone
- Patricia Jimenez, Board Member - present

Also, present at the meeting were:

- Dr. Anjum Majeed, School Leader
- Christina Harguess, School Representative
- Guest Speakers, Deanna Raeder and John Todd- invited but did not attend
- Presiding Officers and Quorum. Asif Majeed called the meeting to order and acted as the Chair of the meeting. The Chair announced that a quorum of the directors was present, and that the meeting, having been duly convened, was ready to proceed with its business.
- Call to the Public. Seeing no members of the public present, the Board proceeded to consider its business (Open to the Public, none present).

2. Minutes.

The minutes of the meeting from November 9, 2017 at 4:00 pm were read. A motion was made by Patricia Jimenez and seconded by Vernetta Madsen to approve the Board Minutes.

The motion to approve the minutes for the meeting held on the respective date was approved unanimously.

3. Discussion and Approval for USFRCS Exception Amendment Request

The Accounting Policies of Self Development Academy-Phoenix as described below was read and the USFRCS Exception Amendment Request was discussed.

Self Development Academy- Phoenix will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records of Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions

will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

A motion was made by Dr. Alysha Teed and seconded by Vernetta to approve the policy. The policy was approved unanimously and was passed by the Board.

4. Complaints Filed by Former Vendor, Deborah Lashley

The invited guests, Deanna Raeder and John Todd, did not attend the meeting.

A. Comments

Deanna R. Rader, school's Attorney, sent a letter dated January 12, 2016 to the Board of Directors of Self Development Academy-Phoenix regarding her review of the special education due process complaints filed by Deborah Lashley, a former Vendor.

Christina Harguess read sections of Ms. Raeder's letter to the Board. The following concludes Ms. Raeder's letter to the Board:

“On a final note,” Ms. Raeder added, “I have worked with Self Development for almost ten years. The administration has often contacted me to address special education and other issues. Its concern and focus is always the student and his or her needs, not the cost, time, or expense in meeting the needs of the student. SDA's administration, especially Dr. Anjum Majeed, cares deeply about its students and compliance with all applicable laws and regulations. Ms. Lashely's complaints appear to be motivated by anger and an intent to harm ... because of the termination of the business relationship and should not reflect poorly on the administration.”

John Todd II, school's auditor did not attend the meeting as issues regarding the complaints were resolved satisfactorily.

Resolutions of the three Complaints filed by Deborah Lashley

Complaint # 1: No findings

Complaint # 2: No need for compensatory services as they were not warranted

Complaint #3: No findings

B. Discussion

The discussion focused on the complaints filed by the disgruntled vendor whose services were terminated in September, 2016. SDA-Phoenix has been consistently committed to ensure compliance with special education and other regulations.

Dr. Majeed is working on preventive measures. Working with school's administration, Dr. Majeed is reviewing and developing special education monitoring forms for furthering checks and balances.

5. School Report – Dr. A. Majeed

- As of today, SDA-P has a student enrollment of about 300 FTE
- Looking to hire an individual who will be a floater

6. Old Business

- National School Lunch Program (NSLP) Audit results were excellent – No findings.
- Retirement Plan meeting with staff scheduled on January 25, 2017.

7. New Business

- 2017-2018 Enrollment has begun.

8. Adjournment

A motion was made by Vernetta Madsen and seconded by Patricia Jimenez. The meeting was adjourned at 5:00 pm

SELF DEVELOPMENT ACADEMY – PHOENIX ACCOUNTING POLICY

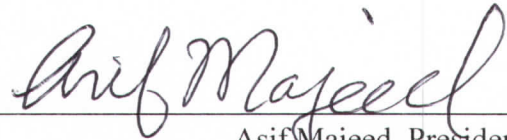
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SELF DEVELOPMENT ACADEMY – PHOENIX,

CERTIFICATE OF ADOPTION

The foregoing Policy was duly adopted by the Board effective as of the 12th day of January, 2017.

SELF DEVELOPMENT ACADEMY – PHOENIX,



Asif Majeed, President