

Arizona State Board for Charter Schools

1700 W. Washington St., Room 164, Phoenix, AZ 85007

(602) 364-3080 Fax (602) 364-3089

www.asbcs.az.gov

USFRCS EXCEPTION AMENDMENT REQUEST



(Charter Holder Name) Scottsdale Preparatory Academy (CTDS) 078533000

(Charter Holder Mailing Address) 2020 N Arizona Ave, Suite G-62

(City, State) Chandler (Zip) 85225

(Charter Representative's Name) Daniel Scoggin

(Phone Number) 480-899-9181 (Fax Number) 480-782-1115

Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.

- ✚ Exception to the USFRCS – (This exception will not be granted to State Board of Education sponsored charter schools)

Included are the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Complete policy for accounting (sample policy available on the ASBCS website)

All exceptions to the USFRCS will include:

- Charter Holder must utilize Generally Accepted Accounting Principles
- The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board for Charter Schools, the Auditor General, and the Arizona Department of Education
- The Charter Holder is responsible for any “cross-walks” necessary to complete reporting requirements

The Arizona State Board for Charter Schools and Scottsdale Preparatory Academy Charter Holder), herein agree to amend the terms of the charter contract as follows:

In witness whereof, Charter Holder has signed this contract amendment as of this 31 day of Aug, 2009, and the State Board for Charter Schools has signed this contract amendment as of this ____ day of _____, 200__, to take effect at such time as it is signed by both parties.

Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

**Great Hearts Academies—Scottsdale Prep / Scottsdale Preparatory Academy
Notice of Meeting of Board of Directors**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to members of the Board of Directors of Great Hearts Academies—Scottsdale Prep and to the general public that the Board of Directors of Great Hearts Academies—Scottsdale Prep will hold a meeting open to the public on August 31st at 7:45am at Great Hearts Academies OR by Telephone (866-298-2144, conf code 899-9181)

The Board of Directors reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3).

Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Peter Bezanson at (480) 899-9181.

Persons with a disability may request a reasonable accommodation by contacting Peter Bezanson at 480 899-9181 at least 48 hours in advance of the meeting to allow the Academy time to arrange for the accommodation.

UNAPPROVED MINUTES

1. Call to Order

Peter Bezanson called the meeting to order at 7:55am. A quorum was present (Bezanson, Scoggin, Wagner, Lenniger, Heiler)

2. Call to the Public

In compliance with the Open Meeting Law, the Board of Directors will neither discuss nor take action on issues raised during the call to the public that are not specifically identified on the agenda. Members of the Board of Directors may, however, respond to criticism made by those who have addressed the Board, ask staff to review a matter, or ask that a matter be placed on a future agenda.

A Call to the Public was made and no public were present

3. Review and Possible Approval of Amendment to seek exception to USFRCS

After some discussion, Dan Scoggin moved for Scottsdale Prep to approve the stated policy for accounting and seek an exception to USFRCS. Diane Lenniger seconded. Passed unanimously.

4. Discussion and possible approval of charter amendment seeking exception to procurement laws.

After some discussion, Dan Scoggin moved for Scottsdale Prep to approve the stated policy for procurement and seek an exception to Procurement Laws. Diane Lenniger seconded. Passed unanimously.

5. Adjournment

Meeting was adjourned at 8:05am

Members of the Board of Directors will attend the meeting either in person or by telephone conference call. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time.

Dated and posted this _____ day of _____

At _____ a.m. / p.m.

Scottsdale Preparatory Academy

By _____
Diane Bishop, Headmaster of Scottsdale Prep Academy

Great Hearts Academies—Scottsdale Prep Accounting Policy

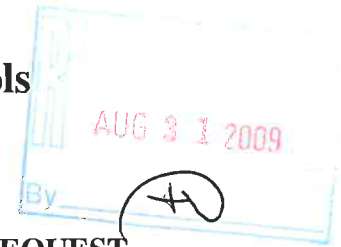
Great Hearts Academies—Scottsdale Prep (aka Great Hearts Academies—Scottsdale Prep) will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

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PROCUREMENT LAWS EXCEPTION AMENDMENT REQUEST

(Charter Holder Name) Scottsdale Preparatory Academy (CTDS) 078533000

(Charter Holder Mailing Address) 2020 N Arizona Ave, Suite G-62

(City, State) Chandler, AZ (Zip) 85224

(Charter Representative's Name) Dan Scoggin

(Phone Number) 480-899-9181 (Fax Number) 480-782-1115

Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.

- ✚ Exception to the Procurement Laws – (This exception will not be granted to State Board of Education sponsored charter schools)

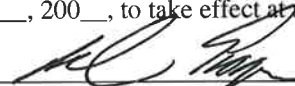
Included are the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Complete policy for procuring goods and services (sample policy available on the ASBCS website)

PLEASE NOTE: Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

The Arizona State Board for Charter Schools and Scottsdale Preparatory Academy (Charter Holder), herein agree to amend the terms of the charter contract as follows: **Exception to the Procurement Laws**

In witness whereof, Charter Holder has signed this contract amendment as of this 31 day of Aug, 2009, and the State Board for Charter Schools has signed this contract amendment as of this ____ day of ____, 200__, to take effect at such time as it is signed by both parties.



Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

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Dated and posted this _____ day of _____

At _____ a.m. / p.m.

Scottsdale Preparatory Academy

**By _____
Diane Bishop, Headmaster of Scottsdale Prep Academy**

Great Hearts Academies—Scottsdale Prep Procurement Policy

Great Hearts Academies—Scottsdale Prep (aka Great Hearts Academies—Scottsdale Prep) will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Great Hearts Academies—Scottsdale shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Great Hearts Academies—Scottsdale understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.