Johanna Medina

From: Johanna Medina
Sent: Wednesday, July 10, 2013 2:29 PM
To: lenny@azatwork.com
Subject: Demonstration of Sufficient Progress Site Visit Notification
Attachments: DSP Initial Evaluation Sage Academy.pdf

Arizona State Board for Charter Schools

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Sage Academy, Inc.
Lenny Letcher, Charter Representative
P.O. Box 1400
Surprise, AZ 85378

RE: Demonstration of Sufficient Progress

Dear Mr. Letcher,

This email is to notify you that Hugh Thompson and I will conduct a site visit on July 17, 2013 at 10:00 am to meet with your leadership team and to review documentation identified in the Demonstration of Sufficient Progress (DSP) submitted with the New School Site Notification Request.

I have attached the initial evaluation of the DSP submitted for Sage Academy. During the site visit, we will confirm the information identified in the DSP. Have the following documents, identified in the DSP, available for review at the time of the visit:

- Curriculum maps
- Curriculum binders for each subject
- Attendance sheets and related documents for after-school tutoring
- Areas of concern identified for students in after-school tutoring
- Documentation for encouraging students to attend
- Walk-through observations
- Lesson plans, including those incorporating differentiated instruction
- Documentation for monitoring curriculum alignment
- Documentation for inspecting lesson plans
- Student data from Curriculum Based Measures
- Benchmark assessment data from textbook series for grades 5-8
- Intervention plans
- Teacher administered assessments
- Student data from teacher administered assessments
- Student data tracking for RTI program
- PD sign in sheets, agenda, and materials
- Teacher documentation of evidence of student growth (student work samples, formative and summative assessments, and presentations)

- DIBELS student data for grades K-4
- Roster of students identified as “at-risk”
- Student data for K-8 writing benchmark
- Student portfolio to include writing benchmarks and progress monitoring
- Standards Based report card

The attached DSP Evaluation Instrument lists which areas were deemed “Acceptable” based on the narrative and data provided in the DSP. For areas that were deemed “Not Acceptable” in the initial evaluation, the charter holder may provide additional evidence at the site visit that demonstrates that the school is making sufficient progress toward meeting the Board’s academic expectations. The “Comments” column in the DSP Evaluation Instrument is provided as technical assistance to identify how the narrative and data provided in the DSP did not meet the “Acceptable” criteria described in the *Academic Framework and Guidance* document.

You may contact me if you have any questions regarding the information in this email.

Sincerely,

Johanna Medina
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