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**AGENDA ITEM:** Consideration of Modifications to the Renewal Application.

**Background Information:** Charter holders that intend to apply for renewal must file an application package. The Board approved the initial Renewal Application Instructions at its September 28, 2009, meeting. The instructions identified required components to be submitted with the application package. The first group of charter holders eligible for renewal, with charters expiring in FY 2012, used the Renewal Application Instructions to prepare and electronically submit their renewal application packages.

**Proposed Revisions:** After completing the first round of renewals, Board staff determined that certain revisions or modifications to the Renewal Application Instructions would enhance the process for applicants, staff, and the Board. Staff also considered the renewal standards in Principles & Standards for Quality Charter School Authorizing from the National Association of Charter School Authorizers (NACSA) in making decisions about application changes. Some proposed modifications are intended to provide clarification: existing language was moved from one part of the instructions to a more relevant part; outdated references to the database submission of the application package were removed; and, the summary review will be provided to applicants at the time of eligibility rather than at the time of Board consideration.

Three revisions of significance are:

- providing waivers for both the Academic Performance Section and the Detailed Business Plan Section of the application for applicants that meet identified criteria;
- including only the Performance Management Plan option in the Academic Performance Section; and
- reducing the Detailed Business Plan Section from six components to two and requiring either of those only for charter holders that meet identified criteria.

Materials for this agenda item include two versions of the proposed revisions to the Renewal Application Instructions, a clean version followed by a version with tracked changes.

**Suggested Motion:** Approve the proposed Renewal Application Instructions.