GEM CHARTER SCHOOL

MINUTES OF BOARD MEETING

When: Tuesday, February 21, 2012
Where: Good Earth Montessori/GEM Charter School
1704 N. Center Street
Mesa, AZ 85201

Open Meeting Called to Order 2:00 PM.
Roll Call

1. Nelleke van Savooyen Present
2. Robert E. Stratton Present
3. Cindy Carter Present
4. Sandy Holzer Present
5. Gene Letson Present

Quorum established.

Topic Discussed:

I. Charter School Renewal Contract Application, due February 27, 2012
Presented by Nelleke van Savooyen

Application presented included:

- Narrative for the Performance Management Plan for both Reading and Math
- Performance Management Plan Template for both Reading and Math
- Organizational Chart and explanation
- Statement of Financial Sustainability of GEM Charter School
- Budget for current year with Proposed Budget through FY2015
- Board Meeting Minutes and Agendas from previous year

Discussion was opened.

All parts of Application, Unanimously approved.

Meeting adjourned 2:45 PM

1704 N. Center Street
Mesa, AZ 85201

Telephone: (480) 833-6527
Fax: (480) 833-2655

GEM Charter School

NOTICE OF PUBLIC MEETING

Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.02., notice is hereby given to the members of the GEM Charter School Board and to the general public that the Board will hold a meeting open to the public as specified below. The Board reserves the right to change the order of items on the agenda.

One or more members of the Board may participate in the meeting by telephonic communications.

In accordance with Title II of the American Disabilities Act (ADA), this board does not discriminate on the basis of disability in admission to and participation in Board Meetings. Persons with a disability may request a reasonable accommodation. This notice and agenda may be made available in an alternative format. (In compliance with 28 CFR. Sec 35.163(a)

Pursuant to (A.R.S.) 38-431.01.A.2. and A.3. the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on this agenda or to review records exempt by law from public inspection.

DATED AND POSTED this 13th day of October, 2011.

GEM Charter School Board
By: Nelleke van Savooyen
Executive Director
(480) 833-6527

AGENDA

GEM Charter School Board
October 19, 2011
3:15 PM.
GEM Charter School
1704 N. Center Street
Mesa, AZ 85201

PERSON RESPONSIBLE

Nelleke van Savooyen

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Roll Call

Notice of Public Meeting

1) **Election/Re-election of Board members.**

2) **Approval of AFR 2010-2011**

3) **Report on how the current school year is going and budget cuts.**

4) **Adjourn to Executive Session if needed.**
   To discuss employment pursuant to A.R.S. Section 380431.03(1)

5) **Return to open session to vote on Employment items if needed.**

All items are presented by the Executive Director Nelleke van Savooyen

GEM CHARTER SCHOOL

MINUTES OF BOARD MEETING

When: Wednesday, October 19, 2011
Where: Good Earth Montessori/GEM Charter School
1704 N. Center Street
Mesa, AZ 85201

Open Meeting Called to Order 3:15 PM.
Roll Call

1. Nelleke van Savooyen Present
2. Robert E. Stratton Present
3. Cindy Carter Present
4. Sandy Holzer Present
5. Gene Letson Absent

Quorum established.

Topics Discussed:

I. Election/Re-election of Board Members
Presented by Nelleke van Savooyen
Re-elected, Nelleke van Savooyen, Sandy Holzer, Robert Stratton, Gene Letson, and Cindy Carter.

Discussion regarding who in the community might be a good addition to our school board. Possibilities include other Montessori School Directors, teachers or administrators. Would like to add more depth to the board…maybe someone with a legal background or accounting. Will revisit next board meeting to discuss further.

II. Approval of AFR 2010-2011 Presented by Nelleke van Savooyen
Discussion/Explanation of AFR. Unanimously approved by all board members.

III. Report on how the current school year. Presented by Nelleke van Savooyen

1. In an effort to cut expenses we will be eliminating cleaning two days per week and asking parents to volunteer to help with the cleaning. Landscaper has offered to overseed our grounds at no charge to help out. We have also asked parents to volunteer to help with repairs and maintenance. We have streamlined the classroom assistant's schedules. All classes are covered but we were able to cut a few hours. Sandy has taken an hour per week with no pay beginning in October in an effort to help. If things get worse, we may consider furlough days.
2. Overview given regarding the upcoming Charter contract renewal that will begin the end of November.

Meeting adjourned 4:07 PM

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DATED AND POSTED this 20th day of June, 2011.

GEM Charter School Board
By: Nelleke van Savooyen
Executive Director
(480) 833-6527

AGENDA

GEM Charter School Board
June 23, 2011
1PM.
GEM Charter School
1704 N. Center Street
Mesa, AZ 85201

Roll Call PERSON RESPONSIBLE Nelleke van Savooyen

Public Budget Hearing to discuss and introduce the 2011-2012 school budget

Start of Board Meeting.

1) **Approve budget for 2011-2012 school year.**

2) **Approve changed AFR for 2009**

3) **Re-cap 2010-2011 school year and preparations for the new school year presented by Nelleke van Savooyen**

4) **Adjourn to Executive Session.**
   To discuss employment pursuant to A.R.S. Section 380431.03(1)

5) **Return to open session to vote on Employment items.**

All items are presented by the Executive Director Nelleke van Savooyen

GEM CHARTER SCHOOL

MINUTES OF BOARD MEETING

6/23/2011

Meeting Called to Order 1:08pm

Established a quorum to do the voting today.

Budget Meeting

All 4 Employment proposals were approved Unanimously.

Role Call

Nelleke van Savooyen	President	Present
Sandy Holzer	Secretary	Present
Cindy Carter	Board member	Present
Bob Stratton	Board member	Present
Gene Letson	Board member	Present

I. Budget for 2011-2012 and Update

Unanimously Approved. 2011-2012 Budget. Our budget will be very conservative for this upcoming year. It is based on 60 students.

II. Change in AFR for 2008-2009

Unanimously Approved. Corrections were made to our AFR to correctly categorize our SPED money. Our AFR for 2008-2009 now correctly reflects our Sped budget for 2008-2009.

III. Recap 2010-2011

Budget was cut even more so this year. It went the way we predicted but we were conservative enough to save over the summer to help. As we previously planned, we will have an additional teacher coming in for 2011-2012 in anticipation of re-expanding to 4 total classrooms.

IV. Health Insurance

Unanimously Approved. Due to a 20% increase we are proposing changing insurance "groups". Change Health Insurance from Aetna to United Healthcare, using the Charter School Association which means we have to stay a member at $200 each year. Each person will be $399.52 for the medical only, a $3000 deductible but a 100% covered thereafter. Co-pays will be $30 and $60 instead of $25 and $50.

They also have a choice of, medical ($399.52), dental ($16.19) and or vision ($5.40). The school pays 80% and employees 20% of their own only. That comes out to $319.61

for medical only and $336.88 for all 3. For the employee it will be $79.91 for medical only and $84.22 for all 3.
Last year we paid a total of $1,556.00 for the school's share monthly which will now be $1,431.75 for August and starting September Megan will be added, for a total of $1,734.09.

Open Meeting adjourned to Executive Session

Employment Issue #1-4 Unanimously Approved

Meeting Adjourned 2:30pm