Crittenton
Youth Academy

Public Notice
Board meeting
Board of Directors of Crittenton Academy
Florence Crittenton Board Room
January 12, 2010
1:00 PM

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Crittenton Academy and the general public that the Crittenton Academy will hold a meeting open to the public on January 12, 2010 beginning at 1:00 PM in the Florence Crittenton Board Room located at 715 North Mariposa Street, Phoenix, AZ 85013

I. **Call to Order**
II. **Roll Call**
III. **Adoption of the Agenda**
IV. **Call to the Public**: This is the time for the public to comment. Prior to the beginning of the board meeting, a card must be filled out and presented to the board secretary for comment consideration. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.
V. **Approval of Minutes**
   A. Approval of Minutes from the Board meeting on October 13, 2009
      - Motion / Vote
VI. **"Girls For A Change" a Potential Partnership with Crittenton Youth Academy**
      - Discussion
VII. **Crittenton Girls Leadership Academy Polling Data**
      - Discussion
VIII. **State of the School**
   A. CYA State of the School Dashboard
   B. Arizona Charter Schools Association (ACSA) Consultancy Status
   C. Staff Changes
      - Discussion
IX. **Report of the NCA Quality Assurance Review Team**
      - Discussion
X. **Meeting Schedule**
   B. Tuesday April 13, 2010
XI. **Adjournment**

715 West Maricopa Street, Phoenix AZ 85013
phone *602-274-7318 fax 602-288-4118*
www.florencecrittentonofaz.org

Florence Crittenton

CYA Board of Directors
Meeting Minutes
Tuesday, January 12, 2010

The regular meeting of the CYA Board of Directors was held at Florence Crittenton, 715 W. Mariposa Street in Phoenix, AZ. 85013. Laura Wagner called the meeting to order Tuesday, January 12, 2010 at 1:04 p.m. Mifi Martinelli served as recording secretary. Persons attending the meeting were:

Directors: Dan Green, Rona Kasen, Laura Wagner, and Oonagh Boppart

Staff: Linda Volhein, Bill Bressler, Gayle Jackson, Jennifer Miller, Rhonda Baugh and George Allman

Guest: Meghan Arrigo

Laura Wagner welcomed everyone to the meeting. Staff and guest introduced themselves.

Adoption of the Agenda

- No revisions or additions were needed to the agenda

Approval of the Minutes from January 27, 2009

- Laura Wagner called for a motion to approve the minutes from the meeting held April 14, 2009
- Dan Green made the motion and Oonagh Boppart seconded the motion. All were in favor

Girls for a Change

- Linda introduced Megan Arrigo from Girls for a Change and recommended to the board the Crittenton Youth Academy consider it for an after school program. (See attached Presentation)
    - The agreement reads that Girls for a Change would become an after school program powered by Florence Crittenton and be offered to non system involved girls
    - Jennifer Miller discussed how GFC would be an excellent feeder in to the Girls Academy and be a referral source
    - GFC is already out in the community

- School Board will recommend the affiliation to the agency board moving the proposal forward with the Executive Committee

- Linda presented and discussed the polling data for the school (see attached polling sheet)

State of the School (Bill Bressler)

- Bill Bressler announced that the state will fund the school on attendance of 188 students and 95% of enrollment. This is a marked improvement
- AIMS testing is coming up in February and April and is set for a 2012 cohort with 16 students, two of which are residents
- There are 50 students set to graduate in 2010
- ACS Performance Management Plan
  - CYA needs to submit a report with clear evidence of support to NCA that CYA is taking action on the recommendations that NCA has given
    - Documentation
    - Assessment tools
    - Engagement
    - Indications of being on the right track

- Bill Bressler then notified the board members of the current staff change requirements:
  - Certified and Qualified Teachers
  - Experienced
  - Must have Structure in the classroom
  - Instructing Style
  - Accountability and Interpersonal Relationships

- Linda Volhein discussed April's Meeting focus will be on the following:
  - Recruitment Plan for next school year
  - A Four year projection budget
  - Marketing Plan
  - Staff Retreat for teachers
  - AIMS February and April

Adjournment

- Next meeting will be held April 13th, 2010 at 1:00pm.

- A call for a motion was made by Laura Wagner at 2:25pm to adjourn the meeting. Dan Green made the motion and Oonagh seconded the motion. All were in favor

Respectfully Submitted,

Mifi Martinelli
Executive Administrative Assistant

Crittenton
Youth Academy

Public Notice
Board meeting
Board of Directors of Crittenton Youth Academy
Florence Crittenton Board Room
May 12, 2010
12:15 PM

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Crittenton Academy and the general public that the Crittenton Academy will hold a meeting open to the public on May 12, 2010 beginning at 12:15 PM in the Florence Crittenton Board Room located at 715 North Mariposa Street, Phoenix, AZ 85013

I. **Call to Order**
II. **Roll Call**
III. **Adoption of the Agenda**
IV. **Call to the Public**: This is the time for the public to comment. Prior to the beginning of the board meeting, a card must be filled out and presented to the board secretary for comment consideration. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.
V. **Approval of Minutes**
Approval of Minutes from the Board meeting on January 12, 2010
- Discussion /Motion

VI. **Charter Transfer Application Result**
- Discussion

VII. **CYA State of the School Dashboard**
- Discussion

VIII. **USFRCS and Procurement Law Exemption Amendment Request**
- Discussion /Motion

IX. **Approval of 2011 school calendar**
- Discussion /Motion

X. **Adoption of HB 2725 recess policy for grades 6th- 8th**
- Discussion /Motion

XI. **Board Meeting Calendar**
- Discussion

XII. **Adjournment**

715 West Maricopa Street, Phoenix AZ 85013
phone *602-274-7318 fax 602-288-4118*
www.florencecrittentonofaz.org

Florence Crittenton

CYA Board of Directors
Meeting Minutes
Wednesday, May 12, 2010

The regular meeting of the CYA Board of Directors Committee was held at Florence Crittenton, 715 W. Mariposa Street in Phoenix, AZ. 85013. Mike Olsen called the meeting to order Wednesday, May 12, 2010 at 12:25 p.m. Mifi Martinelli served as recording secretary. Persons attending the meeting were:

Directors: Rona Kasen, Cathy Hardwick, Carole McManus, Melissa Baffert and Mike Olsen

Staff: Linda Volhein, Bill Bressler, Gayle Jackson, Jennifer Miller, Carrie Ostroski and George Allman

Guest: Dan Green

Adoption of the Agenda

- No revisions or additions were needed to the agenda
- A call to the public was made and there were no comments or concerns from the public

Approval of the Minutes from January 12, 2010

Mike Olsen called for a motion to approve the minutes from the January 12th meeting. Melissa Baffert made the motion and Carole McManus seconded the motion. Motion passed unanimously.

Charter Transfer Application Result

Linda informed the committee that the application to transfer the school from the State Board of Education to the Arizona Charter School Board was approved.

State of the School (Bill Bressler)

Bill Bressler reported the following:

- The percentage of girls enrolling has increased
- There are 50 students set to graduate in 2010 which is an increase from 34% to 70%
- Attendance rate has increased from 90% to 95% from 2009

It was discussed that a three hour focus session be scheduled to relay information from the past year to the new committee members to inform them of the past milestones and the future planning for the school:

- Recruitment plan for next school year
- School Improvement Grant (SIG)

- A four year projection budget
- Marketing plan
- Staff retreat for teachers

USFRCS and Procurement Law Exceptions

The USFRCS and Procurement exceptions were discussed and it was made clear that none of the agencies policies would change while allowing the agency to not be mandated to participate in costly audits. A motion to approve the USFRCS exception amendment and the Procurement Laws exception request was made by Rona Kasen. Carole McManus seconded and all were in favor.

Approval of 2011 School Calendar

Bill Bressler explained the content in the 2011 Calendar. The motion to approve the calendar was made by Cathy Hardwick and seconded by Melissa Baffert. The motion passed with all in favor.

Adoption of HB 2725 recess policy for grades 6-8

Bill Bressler explained to the committee that there is currently not a recess policy for the school. The intermissions that the children partake in are planned and intermittent, yet not scheduled daily activities or free recess time. It is recommended that the policy read that the recess time stay as it is currently and that the board passes a motion to adopt the policy. The motion to pass the new policy was made by Cathy Hardwick and seconded by Rona Kasen. The motion passed unanimously.

Board Meeting Calendar

The discussion on the 2010-2011 Board Committee Meetings have six meetings in the upcoming year. This is an increase from four in prior years. This deems necessary in lieu of the upcoming SIG grant, the transition from CYA to an all girls academy, and the Advancement Initiative. The new calendar will be sent out to all t he committee members as the Board calendars are created.

Adjournment

A call for a motion was made by Mike Olsen at 1:15pm to adjourn the meeting. Melissa Baffert made the motion and Carole McManus seconded the motion. All were in favor.

Respectfully Submitted,

Mifi Martinelli
Executive Administrative Assistant

Crittenton
Youth Academy

Public Notice
Board meeting
Board of Directors of Crittenton Youth Academy
Florence Crittenton Board Room
July 14, 2010
1:30 PM

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Crittenton Academy and the general public that the Crittenton Academy will hold a meeting open to the public on July 14, 2010 beginning at 1:30 PM in the Florence Crittenton Board Room located at 715 North Mariposa Street, Phoenix, AZ 85013

I. **Call to Order**
II. **Roll Call**
III. **Adoption of the Agenda**
IV. **Call to the Public**: This is the time for the public to comment. Prior to the beginning of the board meeting, a card must be filled out and presented to the board secretary for comment consideration. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.
V. **Approval of Minutes from the Board meeting on May 12, 2010**
- Discussion /Motion

VI. **School FY 2011 Budget Adoption**
- Discussion /Motion

VII. **SB 1197 required each charter governing board to conduct a public meeting to review and consider adoption of the best practice recommendations**
- Discussion

VIII. **Arizona School Board Responsibilities Training**
- Discussion

IX. **Student Recruitment/Marketing Plan**
- Discussion

X. **School Improvement Grant**
- Discussion

XI. **Four Year Projected Budget**
- Discussion

XII. **Staff Retreat**
- Discussion

XIII. **Other Business**
- Discussion

XIV. **2011 SY Board Meeting Calendar**
- Discussion /Motion

XV. **Adjournment**

715 West Mariposa Street, Phoenix Arizona 85013 | P. 602-274-7318 | F. 602-288-4118
www.flocritaz.org

Florence Crittenton

Crittenton Youth Academy Board of Directors
Meeting Minutes
July 14, 2010

The regular meeting of the CYA Board of Directors Committee was held at Florence Crittenton, 715 W. Mariposa Street in Phoenix, Arizona. Mike Olsen called the meeting to order Wednesday, July 14, 2010 at 1:30 p.m. Cindy LePert served as recording secretary. Persons attending the meeting were:

Directors: Melissa Baffert, Julie McCollum and Mike Olsen

Staff: Linda Volhein, Bill Bressler, Gayle Jackson, Jennifer Miller, Rhonda Baugh and George Allman

Guest: Dan Green

Adoption of the Agenda

- No revisions or additions were needed to the agenda
- A call to the public was made and there were no comments or concerns from the public

Approval of the Minutes from May 12th, 2010

Mike Olsen called for a motion to approve the minutes from the May12, 2010 meeting. Melissa Baffert made the motion and Julie McCollum seconded the motion. Motion passed unanimously.

School FY2011 Budget Adoption

George Allman presented the 2011 ADE budget to the Board. Mike Olson called for a motion to approve the School FY 2011 ADE Adopted Budget. Julie McCollum made the motion and Melissa Baffert seconded the motion. Motion was passed unanimously

SB 1197 Review and Consideration of Best Practice Recommendations

Bill Bressler led a review and discussion of the Report from the Task Force on Best Practices in Special Education and Behavior Management created by Arizona Senate Bill 1197. The school has applicable policies in place related to Task Force recommendations.

Arizona School Board Responsibilities Training

Bill Bressler presented a training session on Arizona School Board Responsibilities. Training covered the essential functions of an Arizona Charter School Governing Board.

Board requested a copy of the School's Contract with the Arizona Charter.

Student Recruitment and Marketing Plan

Jennifer Miller reported on the status of the current marketing and recruitment activities. Board requested a step by step Business and Project Plan be created and presented.

School Improvement Grant

Governing Board requested minutes reflect their sincere gratitude to the School Improvement Grant Committee for their hard work.
Board requested the current date be added to the top of the dashboard and a student progress report section be included.

Four Year Projected Budget

George Allman explained data on the Four Year Projected Budget. The budget is driven by census. Funding is determined per pupil.

Staff Retreat

Bill Bressler reported that a Staff Retreat will be held January 18-19, 2011. The Retreat will focus on staff development. Dr. Leonard Sax from the National Association of Single Sex Public Education will be presenting.

Board Meeting Calendar

Discussion was held to determine the 2010-2011 Board Committee meeting calendar for the upcoming year. Meetings were set for the following dates:

September 16th at 11:45 AM to 1:15 PM
October 7th at 11:45 AM to 1:15 PM
January 6th at 11:45 AM to 1:15 PM
March 3th at 11:45 AM to 1:15 PM
May 5th at 11:45 AM to 1:15 PM

Mike Olsen called for a motion to approve the 2010 Board Committee Meeting Calendar. Julie McCollum made the motion and Melissa Baffert seconded the motion. Motion passed unanimously.

Adjournment

A call for a motion was made by Mike Olsen at 4:40 PM to adjourn the meeting. Julie McCollum made the motion and Melissa Baffert seconded the motion. All were in favor.

Respectfully Submitted,

Cindy LePert
Compliance Administrator

9.16.10 School Meeting Agenda

Rona Kasen **11:45 – 11:55**

- Call to Order
- Roll Call and Introductions
- Adoption of Agenda
- Call to Public
- Approval of Minutes July 14

Linda Volhein **12:00 – 12:15**

- Overview (staffing & reorganization)
- Marketing Committee
- Introduce Yvonne Watterson as CAO

Yvonne Watterson **12:15 – 1:00 PM**

- Charter schools (purpose, competition, respond to unique segments of parents and students)
- State of the School
    - What I observed in first 4 weeks (too thinly spread)
    - New information leads to recommendation to focus on high school
- 2010 -2011 school year (More than a turnaround; it is completely new... ground up)
    - School performance goals (SIG goals)
    - Planning and creating a great charter school for girls: quality teachers, data & learning
    - Improving education for residents
- Teaching and student learning

Jennifer Miller **1:00 PM – 1:15**

- Girls Leadership Academy Project plan benchmarks and timelines
- Branding, marketing and growing enrollment

Rona Kasen **1:15**

- 2010-2011 Calendar of meetings
- Adjourn

Florence Crittenton

Crittenton Youth Academy Board of Directors
Meeting Minutes
September 16, 2010

The regular meeting of the CYA Board of Directors Committee was held Thursday, September 16, 2010 at Florence Crittenton Services, 715 W. Mariposa Street, Phoenix, Arizona. Rona Kasen called the meeting to order at 11:50 a.m. Rhonda Baugh served as recording secretary. Those in attendance include:

Directors Present: Rona Kasen, Julie McCollum, Carole McManus, Melissa Baffert, Cathy Hardwick
Directors Absent: Mike Olsen
Staff: Linda Volhein, Yvonne Watterson, Carrie Ostroski, Beckie Mayberry, George Allman, Jennifer Miller, Sherrie Tatreau, and Rhonda Baugh
Guest(s): Daniel Green, Ruth Young, Dawn Olsen, Susan Bansak, Ina Manaster, Sophia Nicholson

Adoption of the Agenda

- The agenda was adopted as submitted.

Public Comment on Agenda Items

- A call to the public was made and there were no comments or concerns from the public.

Consent Agenda for Discussion, Consideration, and Possible Action

- Rona Kasen called for a motion to approve the minutes from the prior board meeting. Motion by Carol McManus; second by Julie McCollum to approve the July 14, 2010 minutes. Motion carried.
- The 2010-2011 Board Meeting Calendar, originally approved at the July 14, 2010 board meeting, was reviewed and accepted.

Superintendent's Report

School staffing/restructure: Linda Volhein, CEO and Superintendent, presented a review of changes at the school over the past month that includes: 1) improving the school; 2) implementing a personalized, educational approach for residential girls; and, 3) developing a girls leadership academy focusing on grades 9-12 that

would require an amendment to the Charter. For more detail, refer to attachment "September 14, 2010 Board Update".
Yvonne Watterson, Chief Academic Officer, was introduced. Yvonne has turnaround experience in under-performing schools. Her vision of a student at the leadership academy is a girl with limited opportunities who has the motivation to succeed in furthering her education and/or career. This student would initially come from the area surrounding the current campus.

- Marketing Committee Update: Dan Green, chairman of the Marketing Committee, reviewed progress of the committee with emphasis on articulating of brand/marketing to target girls to meet the mission of the school. He announced the charter of the committee and goal of having marketing plan in place by January 2, 2011.
- Board Member/Staff Roles and Responsibilities: At the July, 2010 board meeting, state requirements for school board members were examined. For the next meeting on October 7th, the role of School Committee board and how it relates to the agency board will be reviewed. Rona Kasen shared information regarding board workshops at the Arizona Charter School Association Annual Conference, November 11, 2010 (www.azcharters.org/board).

Chief Academic Officer's Report for Discussion, Consideration, and Possible Action

- School Status Update: Yvonne Watterson presented her background in education and a PowerPoint report of what it takes to become a school of choice for young women. (PowerPoint presentation and "The Correlates of Effective Schools" are attached).
- Special Report: "Using School Improvement to Reform and Rebrand Crittenton Youth Academy"

Program Manager's Report for Discussion, Consideration, and Possible Action

- Leadership Academy: project planning update
- Future enrollment planning – Jennifer Miller handed out the "Leadership Academy Transition Project Plan". Due to time constraints, there was minimal time for discussion.

Adjournment

A call for a motion to adjourn was made by Rona Kasen at 1:25 p.m. Melissa Baffert made the motion. Second by Carole McManus. Motion passed.

Respectfully Submitted,
Rhonda Baugh
Business Manager

Crittenton
Youth Academy

Meeting Agenda
School Committee of Crittenton Youth Academy
Teleconference Meeting with Public Access at Crittenton Youth Academy
October 15, 2010
3:30 P.M.

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Crittenton Youth Academy and the general public that the Crittenton Youth Academy will hold a teleconference meeting that will be accessible to the public on October 15, 2010 beginning at 3:30 p.m. at Crittenton Youth Academy located at 715 North Mariposa Street, Phoenix, AZ 85013

I. Call to Order and Roll Call

II. Adoption of the Agenda

III. Public Comment on Agenda Items
This is the time for the public to comment. Prior to the beginning of the board meeting, a card must be filled out and presented to the board secretary for comment consideration. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

IV. Consent Agenda for Discussion, Consideration and Possible Action
A. Approval of September 16, 2010 Board Meeting Minutes
B. November meeting date/time
C. 2009-2010 Annual Financial Report
D. 2010 Declarations of Curricular and Instructional Agreement

V. Adjournment

715 West Mariposa Street, Phoenix AZ 85013
phone 602-274-7318 fax 602-288-4118
www.florencecrittentonofaz.org

Crittenton
Youth Academy

Crittenton Youth Academy School Board
Minutes of the Meeting, October 15, 2010

The regular meeting of the Crittenton Youth Academy School Board was held Thursday, October 15, 2010 by teleconference. Public access was available at Crittenton Youth Academy, 715 W. Mariposa Street, Phoenix, Arizona. Oonagh Boppart led the meeting that was called to order at 3:35 p.m. Rhonda Baugh served as recording secretary. Those in attendance include:

School Board Members:

Present: Oonagh Boppart, Melissa Baffert, Carole McManus, Cathy Hardwick, Daniel Green, Julie McCollum, Mike Olsen

Absent: Rona Kasen

Staff: Linda Volhein, Yvonne Watterson, Rhonda Baugh

Guest(s): None present

Adoption of the Agenda

- By consensus, the agenda was adopted as submitted.

Public Comment on Agenda Items

- A call to the public was made. There were no comments or concerns from the public.

Consent Agenda for Discussion, Consideration, and Possible Action

- Oonagh Boppart called for a motion to approve the minutes from the September 16, 2010 School Committee meeting. Motion by Carole McManus; seconded by Julie McCollum to approve the September 16, 2010 minutes. Motion carried.
- After discussion as to the autonomy of the School Committee in relation to the agency's Board of Directors, it was agreed to refer to the School Committee as the School Board. Dan Green stated that it would not be necessary to change the bylaws.
- By consensus, it was decided to hold the next School Board Meeting on Monday, November 8, 2010 at 5 p.m. to accommodate Directors work schedules and allow participation by the community.

- Rhonda Baugh, Business Manager, presented the Annual Financial Report that is due to the Arizona Department of Education by October 15th. Motion by Melissa Baffert, second by Dan Green to approve the report as submitted.

- Yvonne Watterson, Chief Academic Officer, then reviewed the School Improvement process. School improvement measures are required on the federal level as a result of the SIG grant and on the state level (ASIP or Arizona School Improvement Plan). Statistics of the school's low academic performance in reading and math were reviewed from 2007 through the beginning of the current school year. Refer to attached report. Motion by Carole McManus, seconded by Dan Green to approve the 2010 Declaration of Curricular and Instructional Alignment to the Arizona Academic Standards. Motion carried.

- Oonagh Boppart stressed the commitment necessary to be part of the School Board. If directors could not commit to attending meetings, they may consider serving on another agency board committee. She suggested using doodle.com to poll Directors for best day and time for School Board meetings.

- Dan Green proposed adding one more Director to the School Board to make it an odd number for a total of nine.

Adjournment

Meeting was adjourned by Oonagh Boppart at 4:02 p.m.

Respectfully Submitted,
Rhonda Baugh
Recording Secretary

Crittenton
Youth Academy

Meeting Agenda
School Board of Crittenton Youth Academy
November 8, 2010
5:00 P.M.

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Crittenton Youth Academy and the general public that the Crittenton Youth Academy School Board will hold a meeting that will be open to the public on November 8, 2010 beginning at 5:00 p.m. at Crittenton Youth Academy, Classroom 200, located at 715 North Mariposa Street, Phoenix, AZ 85013

I. Call to Order and Roll Call

II. Adoption of the Agenda

III. Public Comment on Agenda Items
This is the time for the public to comment. Prior to the beginning of the board meeting, a card must be filled out and presented to the board secretary for comment consideration. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

V. Consent Agenda for Discussion, Consideration and Possible Action
A. Approval of October 15, 2010 Board Meeting Minutes
B. December meeting date/time
C. Financial Report as of September 30, 2010

V. Program Manager's Report for Discussion, Consideration, and Possible Action
A. Leadership Academy: Project Planning Update
B. Marketing and future enrollment planning

VI. Chief Academic Officer's Report for Discussion, Consideration, and Possible Action
A. Charter Amendments to be submitted to Arizona State Board for Charter Schools:
i. School Name
ii. Mission Statement
iii. Program Instruction (Girls Leadership & Early College Access)
iv. Grade Levels Served (9 -12)
v. School Governing Board Notification
vi. Charter Representative Notification

VII. Superintendent's Report for Discussion, Consideration, and Possible Action
A. State Retirement

VIII. Adjournment

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www.florencecrittentonofaz.org

Florence Crittenton

Crittenton Youth Academy Board of Directors
Meeting Minutes
November 8, 2010

The regular meeting of the Crittenton Youth Academy School Board was held Monday, November 8, 2010 at Crittenton Youth Academy, Classroom 200, 715 W. Mariposa Street, Phoenix, Arizona. Rona Kasen called the meeting to order at 5:02 p.m. Rhonda Baugh served as recording secretary. Those in attendance include:

Directors Present: Rona Kasen, Melissa Baffert, Carole McManus, Cathy Hardwick, Dan Green, Julie McCollum, Mike Olsen and Oonagh Boppart
Directors Absent: (none)
Staff: Linda Volhein, Yvonne Watterson, Jennifer Miller, and Rhonda Baugh
Guest(s): Linda Goodwin (parent)

Adoption of the Agenda

- The agenda was adopted as published.

Public Comment on Agenda Items

- A call to the public was made and there were no comments or concerns from the public.

Consent Agenda for Discussion, Consideration, and Possible Action

- Rona Kasen called for a motion to approve the minutes from the October 15, 2010 board meeting. Motion by Oonagh Boppart; seconded by Julie McCollum to approve the October 15, 2010 minutes. Motion carried.
- Discussion held regarding best day of the week for school board meetings. Next school board meeting is scheduled for Wednesday, December 8, 2010 at 5:15 p.m.
- Rhonda Baugh reviewed the Income Statement through September 30, 2010.

Program Manager's Report for Discussion, Consideration, and Possible Action

- Jennifer Miller presented updated 'Academy Transition Status Report and Project Timeline'. Discussion regarding the timing of involvement of the Marketing Committee in recruitment efforts and publicity of the Girls Leadership Academy. Ms. Miller stated that the focus has shifted to an inside-out approach (girls who plan to continue at the academy will generate outside referrals) and strong academics. Currently, recruitment efforts are concentrated in local schools and through AZ Quest for Kids that supports students' goals for a college education.
- Linda Volhein stated that the focus is in three areas: 1) to meet student needs; 2) meet residential student needs; and 3) provide a rigorous education at the academy.

- Yvonne Watterson reported that Parental Engagement will be enhanced with the programs of Stand for Children and American Dream Academy.
- Dan Green, chairman of the Marketing Committee, suggested that the committee create branding necessary for recruitment efforts beginning in January.

Academic Officer's Report for Discussion, Consideration, and Possible Action

Yvonne Watterson presented six charter amendments that require approval:

- Motion by Dan Green, seconded by Cathy Hardwick to approve an amendment to change the name from Crittenton Youth Academy to Girls Leadership Academy of Arizona. Motion carried.
- Motion by Oonagh Boppart, seconded by Julie McCollum to approve the following Mission statement:

  Girls Leadership Academy of Arizona Mission Statement

  We will provide young women an opportunity to achieve high school and college academic success simultaneously, while nurturing self-confidence and developing leadership skills in an academically rigorous environment.

  Motion carried.
- Motion by Oonagh, seconded by Julie McCollum to approve the Program of Instruction with emphasis on early college access and leadership focus. Motion carried.
- Motion by Carole McManus, seconded by Melissa Baffert to change the Charter Representative from William Bressler to Yvonne Watterson. Motion carried.
- Motion by Carole McManus, seconded by Melissa Baffert to change Grade Levels served from grades 6-12 to 9-12. Motion carried.
- School governance within the charter will be amended to include current school board members.

Superintendent's Report for Discussion, Consideration, and Possible Action

Linda Volhein reviewed the benefits and costs of the Arizona State Retirement System. Although there would be additional cost, the ability to attract quality teachers would be enhanced creating cost savings in the future.

Motion by Mike Olsen, seconded by Oonagh to approve school employee participation in the Arizona State Retirement System effective January 1, 2011. Motion carried.

Adjournment

A call for a motion to adjourn was made by Rona Kasen at 6:50 p.m. Motion by Mike Olsen, seconded by Oonagh Boppart. Motion carried.

Respectfully Submitted,
Rhonda Baugh
Business Manager

Crittenton
Youth Academy

Meeting Agenda
School Board of Crittenton Youth Academy
December 8, 2010
3:30 P.M.

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Crittenton Youth Academy and the general public that the Crittenton Youth Academy School Board will hold a meeting that will be open to the public on December 8, 2010 beginning at 3:30 p.m. at Crittenton Youth Academy, Classroom 200, located at 715 West Mariposa Street, Phoenix, AZ 85013

I. Call to Order and Roll Call

II. Adoption of the Agenda

III. Public Comment on Agenda Items
This is the time for the public to comment. Prior to the beginning of the board meeting, a card must be filled out and presented to the board secretary for comment consideration. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

IV. Consent Agenda for Discussion, Consideration and Possible Action
A. Approval of November 8, 2010 Board Meeting Minutes
B. January meeting date/time: (Wednesday, January 5, 2011, 5:15 p.m. per November board meeting)
C. Financial Report as of October 31, 2010

V. Chief Academic Officer's Report for Discussion, Consideration, and Possible Action
A. Revised Head of School Job Description
B. Faculty Job Description
C. 301 Plan
D. Curriculum/Instruction Update

VI. Program Manager's Report for Discussion, Consideration, and Possible Action
A. Recruitment activities
B. Community Outreach
C. Current Enrollment

VII. Special Presentation
A. An overview of Charter School Board Responsibilities
Dr. Mark Francis, Arizona Department of Education, AZ Charter School Incentive Program Grant Administrator

VIII. Executive Session
IX. Adjournment

715 West Mariposa Street, Phoenix AZ 85013
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www.florencecrittentonofaz.org

Florence Crittenton

Crittenton Youth Academy Governing Board
Meeting Minutes
December 8, 2010

The regular meeting of the Crittenton Youth Academy School Board was held Wednesday, December 8, 2010 at Crittenton Youth Academy, Classroom 200, 715 W. Mariposa Street, Phoenix, Arizona. Rona Kasen called the meeting to order at 3:35 p.m. Rhonda Baugh served as recording secretary. Those in attendance include:

Directors Present: Rona Kasen, Melissa Baffert, Cathy Hardwick, Dan Green, and Mike Olsen
Directors Absent: Carole McManus, Julie McCollum, Oonagh Boppart and Nina Munson
Staff: Linda Volhein, Yvonne Watterson, Gayle Jackson, Kelly Warren, Jennifer Miller, Angelica Cruz and Rhonda Baugh
Guest(s): Mark Francis, Arizona Department of Education

Adoption of the Agenda

- The agenda was adopted as published while allowing the Special Presentation by Mark Francis to be moved up on the agenda.

Public Comment on Agenda Items

- A call to the public was made and there were no comments or concerns from the public.

Special Presentation – Board Governance, Dr. Mark Francis, Arizona Department of Education

Rona Kasen introduced Dr. Mark Francis, currently the administrator of the AZ Charter School Incentive Grant Program for Arizona Department of Education. Prior background includes charter school development (AZ School for the Arts); teacher, and various school administrative positions. In his presentation to the board, Dr Francis:

- Reviewed governance handout used for the AZCSIP competitive grant application (for new charter schools) as a potentially useful guide for boards in formalizing their role and governing processes.
- Shared that CYA's charter expires in 2013. SY2012 will be a critical year for academic achievement. Although Dr. Francis in not speaking on behalf of any authorizer, he did reiterate that the school's situation is dire as it is in the lowest 5% of persistently low achieving schools in Arizona with less than two years to show

significant gains. He stated that, in our geographic area, 50% of the students are not meeting state standards.

- Described how the ESEA (Elementary Secondary Education Act), per resolution to state authorizers, stresses academic achievement as the most important factor in revoking or renewing a school's charter. The Arizona State Charter Board is aligning their focus to student achievement to federal mandates.
- Explained Arizona's adoption of the Colorado Growth Model that determines, in a fair and valid method, student achievement based on AIMS scores.
- Clarified the unique nature of charter schools that are part of an organization or a corporate governing board, that the school governing board is the responsible party and autonomous in decision making of school matters.
- Recognized Yvonne Watterson's leadership in Arizona's charter school movement over the past 15 years as a teacher, principal, and grant writer.

Consent Agenda for Discussion, Consideration, and Possible Action

- Rona Kasen called for a motion to approve the minutes from the November 8, 2010 board meeting with the clarification to the minutes that school board meetings are scheduled the first Wednesday of each month at 5:15 p.m. Motion by Mike Olsen; seconded by Melissa Baffert to approve the November 8, 2010 minutes. Motion carried.
- Rhonda Baugh reviewed the Statement of Activities through October 31, 2010.

Academic Officer's Report for Discussion, Consideration, and Possible Action

- Job description for Head of School, copy attached, was reviewed. Motion by Mike Olsen, seconded by Dan Green to approve as submitted. Motion carried.
- Job description for faculty, copy attached & included in Board Packet 1 or 2, was reviewed. Motion by Melissa Baffert, seconded by Cathy Hardwick to approve faculty job description as submitted with further review at January, 2011 board meeting. Motion carried.
- Yvonne Watterson presented the Proposition 301 Plan for teachers. The 301 Plan is group based, data driven and based on measurable group goals of AYP and Improved Academic Environment. Motion by Dan Green, seconded by Mike Olsen to approve 301 Plan as submitted. Motion carried.

  Similar performance plan may be used for SIG incentives.

  It was requested that quarterly academic achievement reports be submitted to the board.
- Yvonne Watterson and Angelica Cruz presented an overview of curriculum and instruction, student engagement and academic achievement. An increased emphasis

on instruction includes frequent classroom observations, teacher coaching and school visitations. Specifically, research-based job-embedded professional development includes coaching of teachers, Professional Learning Communities, and external staff development opportunities including visits to classrooms in effective schools and professional workshops including recent Teach for America conference in NM.

- Reviewed research-based Rigor/Relevance Framework and Critical Thinking Taxonomy which will guide reform of existing curricula and assessment practices at CYA.
- Senior Data Coach, Angelica Cruz reviewed the use of Essential Performance Objectives with teachers, which are based on student performance objectives and common standards.
- In collaboration with WestEd, the school's Turnaround team will guide the development of curriculum and formative assessments

Program Manager's Report for Discussion, Consideration, and Possible Action

- Jennifer Miller reported 101 students enrolled as of December 7, 2010. This includes 40 residential girls and 8 December graduates. Next year's potential enrollment from this group could be 48 students.
- Recruitment is active with 15 schools visited and 50 students requesting information. Additionally, they will be invited to visit the school.
- Jennifer met with Dan Green to review for branding for collateral material. A student focus group will be involved in this process.

Adjournment

Meeting was adjourned at 5:30 p.m.

Respectfully Submitted,
Rhonda Baugh
Business Manager

Crittenton
Youth Academy

Meeting Agenda
School Board of Crittenton Youth Academy
January 5, 2011
5:15 P.M.

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Crittenton Youth Academy and the general public that the Crittenton Youth Academy School Board will hold a meeting that will be open to the public on January 5, 2011 beginning at 5:15 p.m. at Crittenton Youth Academy, Classroom 200, located at 715 West Mariposa Street, Phoenix, AZ 85013

I. Call to Order and Roll Call

II. Adoption of the Agenda

III. Public Comment on Agenda Items
This is the time for the public to comment. Prior to the beginning of the board meeting, a card must be filled out and presented to the board secretary for comment consideration. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

IV. Consent Agenda for Discussion, Consideration and Possible Action
A. Approval of December 8, 2010 Board Meeting Minutes
B. February meeting date/time: Wednesday, February 2, 2011, 5:15 p.m.
C. Financial Impact of Enrollment/Attendance for remainder of school year

V. Head of School Report for Discussion, Consideration, and Possible Action
A. Personnel Status
B. Charter Amendment: School Governing Board Notification Request
Charter Holder Governance Notification Request

VI. Marketing Committee Report for Discussion, Consideration, and Possible Action (Dan Green)

VII. Director of School and Community Engagement Report for Discussion, Consideration, and Possible Action
A. Recruitment activities
B. Community Outreach
C. Current Enrollment
D. Retention – Parent Engagement Procedures & Student Risk Assessment

VIII. Adjournment

715 West Mariposa Street, Phoenix AZ 85013
phone 602-274-7318 fax 602-288-4118
www.florencecrittentonofaz.org

Florence Crittenton

Crittenton Youth Academy Governing Board
Meeting Minutes
January 5, 2011

The regular meeting of the Crittenton Youth Academy School Board was held Wednesday, January 5, 2011 at Crittenton Youth Academy, Classroom 200, 715 W. Mariposa Street, Phoenix, Arizona. Rona Kasen called the meeting to order at 5:15 p.m. Rhonda Baugh served as recording secretary. Those in attendance include:

Directors Present: Rona Kasen, Melissa Baffert, Cathy Hardwick, Carole McManus
Directors Absent: Mike Olsen
Staff: Linda Volhein, Yvonne Watterson, Gayle Jackson, George Allman, Jennifer Miller, Angelica Cruz, Eddi Hoedebeck and Rhonda Baugh
Guest(s): Dan Green, Oonagh Boppart and Nina Munson (nominated board members waiting for completion of fingerprint clearance and/or background check)

Adoption of the Agenda

- The agenda was adopted as published.

Public Comment on Agenda Items

- A call to the public was made and there were no comments or concerns from the public.

Consent Agenda for Discussion, Consideration, and Possible Action

- Rona Kasen recommended that minutes of the December 8, 2010 meeting be adopted as published with the change of removing Nina Munson from Director Absent list to the Guest list. Motion to accept minutes as amended by Carole McManus, seconded by Cathy Hardwick. Motion carried.
- Rhonda Baugh reviewed Financial Impact of Average Daily Membership/Average Daily Attendance and Net Revenue from beginning of year with projections for remainder of SY2011. SY2011 net revenue, excluding overhead, was originally projected at $220,000. Allowing for decline in enrollment, right sizing positions, increased grant opportunities and holding the line on operating expenses, the revised net revenue is estimated at $194,000. Copy of report attached.

Head of School Report for Discussion, Consideration, and Possible Action

- Yvonne Watterson, Head of School, reviewed the personnel changes that occurred mid-year. WestEd informed teachers that their jobs would require re-application with panel audition in January, 2011. This may have triggered three resignations that occurred during the holiday recess. Theresa Johnson, new science teacher, was recruited to start the second semester. She has teaching experience at UCLA and most recently Gateway Early College High School. A copy of her syllabus for her students was passed around. The English position was filled by Jennifer Reidy from Dysart High School who may provide an Intro to Theater class for students. Both teachers are seasoned and experienced. Positions for the math teacher and math paraprofessional positions remain open. Our middle school teacher will help with AIMS prep class. Teachers on Contract include: Stella Pope Duarte will teach Creative Writing in the Middle School and assist in High School English. Amanda Patrie, will teach public speaking for 8th and 9th graders and 11th and 12th grade economics.

  Assembly was organized the first day of semester to inform students of faculty resignations and allow students to vent their concerns. An opportunity was also available to respond to what students need or want in the school. Art and theatre were amount the top requests. Parents were informed by letter of personnel changes and were supportive.

  Charter Amendment: This relates to amendment procedures with the State Charter Board for a board member resigning and/or beginning their term. The current goal is to have a 7-member board. The following elected board member of the original six board members with completed State Charter Board paperwork include: Rona Kasen, Melissa Baffert, Carole McManus, Cathy Hardwick and Mike Olsen. Therefore, a quorum of 3 would be required by keeping Mike Olsen on the board until paper work is complete for Oonagh Boppart, Dan Green and/or Nina Munson. Motion by Carole McManus, seconded by Melissa Baffert to accept resignation of Julie McCollum. Motion carried.

  Rona Kasen reported the urgent need for an effective governing board to develop procedures and policies that will, in part, provide guidance for current board members and continuity for future board members. A board retreat has tentatively been scheduled for Saturday, February 12th.

Marketing Committee

- Dan Green reported an immediate need for a school logo/typeface/color palate to satisfy immediate marketing needs and website start-up. The committee met twice with the marketing consultant to work on branding. Collateral and website development are in progress for January in coordination of the advancement initiative.

- Dan led a very articulate girls focus group that provided the following ideas or vision for the Girls Leadership Academy: they prefer the color purple and no mascot; logo style crest with words describing their view of the school (unity, success, uniqueness); a high level of professionalism and rigor for college bound girls; rite of passage from being a girl to becoming a woman.

Director of Community Engagement's Report for Discussion, Consideration, and Possible Action

- Jennifer Miller presented the talking points document developed by Rona Kasen and Yvonne Watterson for the Girls Leadership Academy. Rona Kasen reviewed and commented on the use of the document in assisting with recruiting/promoting of GLAA and providing information for students and parents. Copy attached.

- Jennifer Miller reviewed current enrollment and estimates of continuing enrollment into SY2012 at 43 – this excludes residents, males and graduating seniors. Target for SY2012 is 100. Recruiting is on target with visits to schools, youth organizations and churches – plus a "buzz" has been created by word of mouth. Prospective students have come in for tours with 5 applications completed for next year.

- Jennifer presented information regarding the research-based Advisory Program that began 2nd semester. Copy attached.

- Student application process was reviewed for GLAA that requires careful thought by the student in that it includes a writing sample and goals. Application also serves as a tool to determine student's expectations, community recommendation and helps determine that GLAA is a good fit for the student. Copy attached.

Adjournment

Meeting was adjourned at 6:44 p.m.

Respectfully Submitted,
Rhonda Baugh
Business Manager

Crittenton
Youth Academy

Meeting Agenda
School Board of Crittenton Youth Academy
February 2, 2011
5:15 P.M.

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Crittenton Youth Academy and the general public that the Crittenton Youth Academy School Board will hold a meeting that will be open to the public on January 5, 2011 beginning at 5:15 p.m. at Crittenton Youth Academy, Classroom 200, located at 715 West Mariposa Street, Phoenix, AZ 85013

I. Call to Order and Roll Call

II. Adoption of the Agenda

III. Public Comment on Agenda Items
This is the time for the public to comment. Prior to the beginning of the board meeting, a card must be filled out and presented to the board secretary for comment consideration. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

IV. Consent Agenda for Discussion, Consideration and Possible Action
A. Approval of January 5, 2011 Board Meeting Minutes
B. March meeting date/time: Wednesday, March 2, 2011, 5:15 p.m.
C. Board Retreat: Saturday, February 12, 2011 Board Retreat; an informational & social event at Globe Corp., 6730 N. Scottsdale Road, Scottsdale; 9:00 a.m. to 1:00 p.m.
D. Financial Report

V. Head of School Report for Discussion, Consideration, and Possible Action
A. Charter Amendments to be submitted to Arizona State Board for Charter Schools:
›School Governing Body Notification Request to add board members with including completed background information for Oonagh Boppart, Dan Green and Nina Munson
B. Charter Renewal Process
C. Data Driven Instruction: An Introduction
D. Girls Meet World
E. Guest Speaker: Early College Graduate

VI. Marketing Committee Report for Discussion, Consideration, and Possible Action (Dan Green) - ?

VII. Director of School and Community Engagement Report for Discussion, Consideration, and Possible Action
A. Recruitment activities
B. Community Outreach
C. Current Enrollment

VIII. Adjournment

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Crittenton
Youth Academy

Board of Directors

Crittenton Youth Academy Governing Board
Meeting Minutes
February 2, 2011

The regular meeting of the Crittenton Youth Academy School Board was held Wednesday, February 2, 2011 at Crittenton Youth Academy, Classroom 200, 715 W. Mariposa Street, Phoenix, Arizona. Rona Kasen called the meeting to order at 5:15 p.m. Rhonda Baugh served as recording secretary. Those in attendance include:

Directors Present: Rona Kasen, Melissa Baffert, Cathy Hardwick, Carole McManus
Directors Absent: Mike Olsen
Staff: Linda Volhein, Yvonne Watterson, George Allman, Jennifer Miller, Angelica Cruz, and Rhonda Baugh
Guest(s): Dan Green, Oonagh Boppart and Nina Munson (nominated board members waiting for completion of fingerprint clearance and/or background check); Noemi Ariza; Amy Coyle

Adoption of the Agenda

- The agenda was adopted as published.

Public Comment on Agenda Items

- A call to the public was made and there were no comments or concerns from the public.

Consent Agenda for Discussion, Consideration, and Possible Action

- Rona Kasen asked for a motion to approve the minutes of the January 5, 2011 meeting as published. Motion to accept minutes by Carole McManus, seconded by Melissa Baffert. Motion carried.
- Rona Kasen reviewed plans and proposed agenda for the School Board Retreat to be held Saturday, February 12 at the Globe Corporation headquarters at 6730 N. Scottsdale Road. Rona clarified that this event was a social, information gathering retreat to

assemble board policy and procedures. No legal action will be discussed, proposed or decided.

- Rhonda Baugh reviewed financial Statement of Activities through November 30, 2010. Copy of report attached. Board discussed availability of a Balance Sheet for the school in order to provide a better view of financial self-sufficiency separate from the agency. To provide requested information would require an accounting set-up similar to Girls Ranch (a separate entity within the accounting system with roll-up to the agency). Determining a cash balance would be difficult as there is 13 years of school activity. If this set-up begins next fiscal year, it may be advisable to report the most current cash balance information. Balances for other asset and liability accounts would be easily obtained. Board also expressed a desire for updated projections – especially for fund raising efforts.

Head of School Report for Discussion, Consideration, and Possible Action

- Charter Amendment: Background documents and copies of fingerprinting cards for Oonagh Boppart and Dan Green are ready for submission to the Arizona State Charter Board. Motion by Carole McManus, seconded by Melissa Baffert to add Oonagh Boppart and Dan Green to the school board governance body. Motion carried. Nina Munson's background documents are ready, but waiting for fingerprinting copy.
- Charter Renewal Process: Yvonne Watterson reported on Charter Renewal workshop and the process required to renew the school's charter beginning December, 2011 and to be submitted to the Arizona State Charter Board by March, 2012. Two separate areas will be reviewed: Performance Management Plan and a Business Plan with emphasis on:
    - Contract compliance
    - Fiscal compliance
    - Academic achievement

    More detailed information with be shared with the board as the deadline approaches.
- Data Driven Instruction: Angelica Cruz, Data Coach, presented an overview of how data drives school achievement. The data update will be a standing agenda item, since for charter renewal purposes, the board is required to provide evidence of how it is fulfilling its statutory obligation as a charter school, to monitor student achievement. Angelica showed how academic achievement is tracked for each student throughout the year. Weak areas are targeted for student enrich/re-teach process and trends can reveal individual student and schoolwide progress. Our middle school assessment for reading and algebra after enrich/re-teach showed significant improvement in the content area.
- Curriculum and Instruction: Teachers continue to work to develop and implement new curricula, ensuring real-life relevance and rigor for students who are beginning to adjust to the demands of a new culture of learning. Referring to the data, Yvonne Watterson explained how assessment data is a direct result of implemented curricula. She reported on her progress

towards preparing a rigorous selection process to identify high caliber teachers. During Winter Break, she developed screening processes and interview protocols which include prospective teachers presenting a lesson to either the interview committee or a class. As part of her commitment to ensuring an accomplished teacher for every student – one who is qualified to equip students with the skills necessary to succeed in an increasingly global 21st century – she is reaching out to the AZ K-12 center to identify teachers who may be pursuing National Board Certification. Yvonne shared that nationally less than 5% of teachers have National Board Certification, so we are fortunate to have recently hired a NBCT Math teacher. To illustrate the NBCT experience, Yvonne presented the video, *Mitchell 20,* which highlights the inspired work of a group of teachers at Mitchell Elementary School in the Isaac Elementary School District, Phoenix. In response to the school's dire situation and improvement status, these 20 teachers took the initiative to seek National Board Certification as a way to improve their practice and positively impact student learning. Of the 20 teachers who completed the intensive National Board Certification process in the first year, only 4 teachers succeeded – including GLAA's newly hired Curriculum Coach, Amy Coyle. Recent feedback from ADE indicated that this is really newsworthy; it is relatively unheard of for a public school to have even one NBCT teacher on staff. In fact, the entire Alhambra school district has none in its employ. Amy shared her experience with certification using the Take One approach: a 12-month, job-embedded and sustained professional development course. The program strengthens collaboration among teachers and creates an environment of encouraging other teachers to participate in the certification process. Yvonne is eager to actively recruit a cadre of NBCT teachers in order to offer the best educational experience possible. Research shows this national standard of excellence has a positive effect on student achievement.

- Yvonne Watterson introduced Noemi Ariza, former student of hers from GateWay Early College who is now a current nursing student at ASU. Noemi talked about her experience with a dual-enrollment high school putting her at least one year ahead in college courses. Noemi described herself as a girl who had faced significant barriers to a college education – she did not speak English until she was 9 years old, she is the first family to attend college, and she graduated from GateWay with a High School Diploma and with over 45 college credits, as a bilingual certified nursing assistant. Noemi spoke about the opportunities afforded by early college access as well as how the coursework prepared her to make a seamless transition to university, citing the school wide Advisory program, relevant curricula including Personal Finance, Public Speaking, and Community Service. Noemi also offered to continue helping our recruitment efforts, having already facilitated an opportunity for Jennifer Miller to speak to her church group. As a result of Noemi's efforts, three of those students have completed applications to attend our school next year.

Marketing Committee

- Dan Green reported that the committee selected a school logo/typeface/color palate to satisfy immediate marketing needs and website start-up. Several format variations of the logo were presented. Typeface conveys a sense of purpose. Motion by Melissa Baffert, seconded by Carole McManus to approving branding for GLAA as submitted. Motion carried.

Director of Community Engagement's Report for Discussion, Consideration, and Possible Action

- Jennifer Miller reported that she, along with Angelica Cruz, will be attending a 3-day Girl Meets World Curriculum Training sponsored by the Girls Leadership Institute in Boston, March 30-April1. The curriculum teaches high school girls "critical skills for authentic self-expression, emotional self-awareness, and interpersonal efficacy."
- Jennifer Miller estimates a continuing enrollment into SY2012 with a core group of 28. Recruitment efforts continue with presentations to Teach for America alumni, working with coaches from Girls for a Change, career fairs, school presentations, Boys Hope Girls Hope and Boys & Girls Club.
- Jennifer expressed her appreciation for the positive feedback for the weekly WOW (Well on Our Way) email newsletter that updates school progress and our journey towards becoming a quality school of choice.

Adjournment

Meeting was adjourned at 6:55 p.m.

Respectfully Submitted,
Rhonda Baugh
Business Manager

Crittenton
Youth Academy

Meeting Agenda
School Board of Crittenton Youth Academy
March 2, 2011
5:15 P.M.

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Crittenton Youth Academy and the general public that the Crittenton Youth Academy School Board will hold a meeting that will be open to the public on March 2, 2011 beginning at 5:15 p.m. at Crittenton Youth Academy, Classroom 200, located at 715 West Mariposa Street, Phoenix, AZ 85013

I. Call to Order and Roll Call

II. Adoption of the Agenda

III. Public Comment on Agenda Items
This is the time for the public to comment. Prior to the beginning of the board meeting, a card must be filled out and presented to the board secretary for comment consideration. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

IV. Governing Board Chair Report for Discussion, Consideration and Possible Action
A. Approval of February 2, 2011 Board Meeting Minutes
B. Board Retreat: Follow-up
C. April meeting date/time: Wednesday, April 6, 2011, 5:15 p.m.

V. Financial Report for Discussion, Consideration and Possible Action

VI. Head of School Report for Discussion, Consideration, and Possible Action
A. Personnel Update
B. Report on Professional Learning Communities at Work Summit

VII. Director of School and Community Engagement Report for Discussion, Consideration, and Possible Action
A. Recruitment activities
B. Community Outreach
C. Current Enrollment

VIII. Senior Data Coach Report for Discussion, Consideration, and Possible Action
A. Assessment Review: Benchmark and Formative Data (results not available until Thurs., Feb. 24)
B. AIMS Information

IX. Marketing Committee Report for Discussion, Consideration, and Possible Action

X. Adjournment

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Crittenton
Youth Academy

Board of Directors

Crittenton Youth Academy Governing Board
Meeting Minutes
March 2, 2011

The regular meeting of the Crittenton Youth Academy School Board was held Wednesday, March 2, 2011 at Crittenton Youth Academy, Classroom 200, 715 W. Mariposa Street, Phoenix, Arizona. Rona Kasen called the meeting to order at 5:20 p.m. Rhonda Baugh served as recording secretary. Those in attendance include:

Directors Present: Rona Kasen, Melissa Baffert, Cathy Hardwick, Dan Green, Mike Olsen
Directors Absent: Carole McManus, Oonagh Boppart
Staff: Linda Volhein, Yvonne Watterson, George Allman, Jennifer Miller, Angelica Cruz, Amy Coyle and Rhonda Baugh
Guest(s): Nina Munson (nominated board members waiting for completion of fingerprint clearance and/or background check)

Adoption of the Agenda

- The agenda was adopted as published.

Public Comment on Agenda Items

- A call to the public was made and there were no comments or concerns from the public.

Governing Board Chair Report for Discussion, Consideration, and Possible Action

- Rona Kasen asked for a motion to approve the minutes of the February 2, 2011 meeting as published. Motion to accept minutes by Dan Green, seconded by Cathy Hardwick. Motion carried.
- Rona Kasen requested comments and suggestions for continuing board projects as begun by discussion at the School Board Retreat held February 12, 2011.
    - Cathy Hardwick to present a draft of Policy and Procedures next Board meeting.

- Performance tracking document or dashboard to be reviewed by the Board monthly and to include in part: graduation rate, attendance, enrollment, student achievement and assessment data.
- Performance Plan for Head of School – Yvonne Watterson to write goals and self assessment. Plan is then to be submitted to CEO, School Board Chair and then to School Board. Nina Munson suggested that goals be tied to the Strategic Plan.
- Strategic Plan: Action steps may need to be refined to ensure that steps tie directly to strategic goals. Nina Munson will prepare a Strategic Plan draft for board prior to the next Board meeting.
- Educational grant writer: a position that would benefit Head of School for SIG and other federal programs and grant writing with an education background. Position may be funded by SIG for FY12. Consensus is that this position be hired on a contract basis for the remainder of FY11.
- Dual or Concurrent Enrollment: Mike Olsen spoke to funding of dual enrollment or concurrent enrollment. It may be possible to create a scholarship fund and/or use a portion of the interest from the endowment fund. Yvonne Watterson compared the two processes:
    - Dual Enrollment: our high school teacher would have to be qualified to teach at a college level course. Therefore, course selection is limited and cost could be prohibitive.
    - Concurrent Enrollment: GLAA pays for tuition, the college handles the paper work, provides a teacher at our school and there is greater course offerings for our students. Average cost per course would be approximately $250 ($71/credit hour x 3 credit hours per course + books). A minimum of 18 students would be required to meet their class size requirements. This is feasible with our current enrollment of 70. Watterson recommended that concurrent enrollment would be the desired situation for our school. Estimated cost to be reported at next board meeting in order that planning for offset revenue could be in place. Scholarships would be based on need; or perhaps funding would be available for all students participating in concurrent enrollment. Books may be used or older editions – there are ways to get around the cost of new books.
- Teacher Pay Scale: current pay scale needs revision to include degree plus variables of extra credit hours, mid-year hire or high demand positions. Linda Volhein suggested a range that allows some variation within the base salary. Salary varies district to district with charter schools providing lower pay. Dan Green suggested a comprehensive compensation plan for the school. George Allman

recommended that the base salary be relatively low as 40% of Proposition 301 funds add another level to the base salary.

- Residential Education: Rona suggested that Theresa and Kellie report the next board meeting as to progress and ideas of residential education.

Financial Report for Discussion, Consideration, and Possible Action

- Mike Olsen raised question regarding that decline of revenue for the year matching expenses have also been reduced. Offline budget items may be approved by the school board.
- Rhonda Baugh reviewed financial projections for fiscal year 2011. Projected net revenue for the year is close to the original budget. Also, the Summary Budget Report was reviewed for the school as of January 31, 2011. A third report was presented explaining funding through State Equalization and the difference of enrollment count, ADM (Average Daily Membership) and ADA (Average Daily Attendance). For FY11, we will be paid on ADA as our Absence Threshold exceeded 6%. For FY12, the school will strive for ADM, however, the method of reimbursement by the State will change.

Head of School Report for Discussion, Consideration, and Possible Action

- Jeremy Samoy, our new social studies teacher has been hired.
- Yvonne Watterson reported on the international Professional Learning Communities At Work Summit in Phoenix. Of the 2,500 participants, only about 30 National Board Certified teachers were present – including two from Crittenton Youth Academy. Conference provided resources that will allow us to create a team of educators that can implement systems and structures for great school development.
- Yvonne and Angelica Cruz attended the 2nd Annual Celebration of Accomplishments in Teaching. The 88 teachers who were National Board Certified this past year were honored.

Director of Community Engagement's Report for Discussion, Consideration, and Possible Action

- Jennifer Miller presented enrollment updates for next year. A contact list of schools and organizations was presented with those in bold type indicating some form of communication or presentation has been completed. Open House will be held March 10 from 6:30-7:30 p.m. for all prospective students and their parents.

Data Coach Report for Discussion, Consideration, and Possible Action

- Angelica Cruz presented latest from common formative tests plus benchmark assessment results for reading and writing. The common formative assessments show the difference from the original instruction and subsequent increase in re-teach since January. Data Coach meets with teacher regarding what content needs to be re-taught for understanding. If the original instruction is low,

then Amy Coyle, the Curriculum/Instruction Coach can work with teacher to point out areas needing improvement. An ideal original instruction goal would be 85%. Assessments were reviewed for English, Math, Science, Social Studies and Middle School Reading. Students also track their own progress. An English Benchmark Assessment shows that students are not retaining instruction requiring the Curriculum/Instruction Coach intervention.

- AIMS Reading and Writing had 100% participation – a first. Results will not be known until July.

Marketing Committee

- Dan Green reported that the committee met with Raymond James PR agency to brief them on the school. They will present a marketing/communication plan. PR campaign is set to launch in March.
- Marketing budget was reviewed. Linda Volhein reported that $25,000 was pledged to the school from the campaign to be used for operations. Also, Rhonda Baugh, reported that $32,000 was available for advertising and $4,500 for printing cost.
- Mike Olsen has a potential donor for signage of the building.
- Jennifer Miller reported that preliminary school website development was in progress in collaboration with Kim Searles, marketing staff. School will be using SchoolFusion, a well-known school site developer, but this could take up to 8 weeks. Initial cost would be $5,300 and $2,400 annual support.

Adjournment

Meeting was adjourned at 7:20 p.m.

Respectfully Submitted,
Rhonda Baugh
Business Manager

Crittenton
Youth Academy

Meeting Agenda
School Board of Crittenton Youth Academy
April 6, 2011
5:15 P.M.

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Crittenton Youth Academy and the general public that the Crittenton Youth Academy School Board will hold a meeting that will be open to the public on April 6, 2011 beginning at 5:15p.m. at Crittenton Youth Academy, Classroom 200, located at 715 West Mariposa Street, Phoenix, AZ 85013

I. Call to Order and Roll Call

II. Adoption of the Agenda

III. Public Comment on Agenda Items
This is the time for the public to comment. Prior to the beginning of the board meeting, a card must be filled out and presented to the board secretary for comment consideration. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

IV. Governing Board Chair Report for Discussion, Consideration and Possible Action
- A. Approval of March 2, 2011 Board Meeting Minutes
- B. School Governing Amendment: approval to be submitted to Arizona State Board for Charter Schools (adding Nina Munson and accepting resignation of Mike Olsen as members of the school board)
- C. Next board meeting date/time: possible change to second Wednesday of the month

V. Financial Report for Discussion, Consideration and Possible Action
- A. Revised ADE Budget for FY2010: for overall budget decrease and to correct SPED budget

VI. Head of School Report for Discussion, Consideration, and Possible Action
- A. School Technology Plan as approved by ADE
- B. SIG Repurposing: Summary of Changes
- C. Uniforms
- E. School Calendar for 2011-2012
- F. Graduation Requirements

VII. Special Presentations
- A. Residential Education – Theresa Dwyer-Federhar
- B. Strategic Plan – Nina Munson
- C. Policies & Procedures – Cathy Hardwick

VIII. Director of School and Community Engagement Report for Discussion, Consideration, and Possible Action
- A. Enrollment and recruitment activities

IX. Senior Data Coach Report for Discussion, Consideration, and Possible Action
- A. Assessment Review: Benchmark and Formative Data
- B. School Data Dashboard

X. Marketing Committee Report for Discussion, Consideration, and Possible Action
- A. Public Relations Campaign Update: Beckie Mayberry

XI. Public Relations Campaign Report for Discussion, Consideration, and Possible Action

XII. Adjournment

Crittenton
Youth Academy

Board of Directors

Crittenton Youth Academy Governing Board
Meeting Minutes
April 6, 2011

The regular meeting of the Crittenton Youth Academy School Board was held Wednesday, April 6, 2011 at Crittenton Youth Academy, Classroom 200, 715 W. Mariposa Street, Phoenix, Arizona. Rhonda Baugh served as recording secretary. Those in attendance include:

Members Present: Rona Kasen, Melissa Baffert, Carole McManus, Cathy Hardwick, Dan Green, Oonagh Boppart, Nina Munson
Members Absent: Mike Olsen

Call to Order

The regular meeting was called to order at 5:15 p.m.

Adoption of the Agenda

- The agenda was adopted as published.

Call to the Public

- A call to the public was made and there were no comments or concerns from the public.

Governing Board Chair Report for Discussion, Consideration, and Possible Action

- Rona Kasen welcomed guests and asked for a motion to approve the minutes of the March 2, 2011 meeting as published. Motion to accept minutes by Carole McManus, seconded by Oonagh Boppart. Motion carried.
- Motion by Oonagh Boppart, second by Carole McManus to accept Nina Munson to the governing board with voting privileges to become effective after approval of School Governing Amendment to the Arizona State Charter Board.
- Discussion regarding moving School Board meeting to the second Wednesday of the month in order to provide agency board with more current information. Motion by Dan Green, second by Carole McManus that beginning in June, 2011, meetings will begin on the second Wednesday at 5:00 p.m. Motion carried.

- Teachers in attendance were introduced.

Financial Report for Discussion, Consideration, and Possible Action

- Revised Budget to the ADE has been postponed for May, 2011 meeting.

Head of School Report for Discussion, Consideration, and Possible Action

- Technology Plan, submitted and approved by ADE, was distributed to the Board prior to the meeting. Yvonne Watterson reviewed highlights on the Plan which projects technology needs for the next three years. Funding for technology possibilities through SIG for next year was discussed. Motion by Oonagh Boppart, second by Carole McManus to approve the Technology Plan as submitted/approved to ADE. Motion carried.
- Amy Coyle and Rhonda Baugh reported on the Western SIG Conference they attended in L.A. Basic message from the conference was that schools in improvement need to continue to stay the course, no matter how uncomfortable, in making changes toward improvements in student learning. If a school does not implement all facets of improvement, they will fail.
- Yvonne Watterson presented the repurposing of SIG funds to more accurately reflect current staffing and instructional resources including the need to purchase a mobile computer lab for this Year 1. Rona Kasen asked about progress toward hiring a part-time grant writer. In response, Yvonne Watterson explained her reluctance to move forward given the recent discussions around funding educational services for residential girls and the GLAA; however, there may be Title I funding available to fund a less-than part-time employee to support this effort. Rona Kasen indicated the school board is still supportive of hiring a part-time grant-writer when the time is right.
- 2011-2012 Academic Calendar presented. Yvonne Watterson indicated it offers 182 instructional days. The instructional calendar will include an additional three weeks of curriculum development for teachers. Motion by Melissa Baffert, second by Carole McManus to approve the 2011-2012 School Calendar as submitted. Motion carried.
- Graduation Requirements effective for the class of 2016 presented. These are consistent with other college prep schools in preparing graduates for university entrance. Oonagh Boppart emphasized the importance of the arts. In response, Yvonne Watterson explained that the graduation requirements presented are to fulfill university entrance requirements, and there is an opportunity to incorporate the arts in creative ways through either extra-curricular programming, community partnerships and/ or college coursework. Carole McManus asked how the graduation requirements compared to high performing charter schools and public schools. Yvonne Watterson explained she had researched to ensure the proposed requirements are more than comparable. Motion by Dan Green, second by Cathy Hardwick to approve Graduation Requirements for School Year 2011-2012 as submitted. Motion carried. A discussion was held related to ensuring science lab requirements could be met and fundraising resources necessary to support renovations would be available.
- Yvonne Watterson reported on the success of Student-led Conferences that were held last week. Students presented to a panel that included their parents and teachers the progress they have made

this year and their goals for future achievement. She reported that 54% of parents participated, all of whom completed post-conference surveys indicating their positive response to this method of assessment. In light of the school's low parental participation rate, this is a positive step toward engaging parents in the education of their children.

- Yvonne Watterson shared that her professional goals for the 2010-2011 year are available in the board packets. Dan Green asked to comment and Rona Kasen suggested comments be tabled for the next meeting.
- Oonagh Boppart asked about recruitment and if we are concentrating on 9th and 10th graders. Jennifer Miller shared that of the current 22 students 5 would be entering 9th, 10th, and 12th, and 7 into 11th respectively. However, one of our current 12th graders may be credit-deficient, while an incoming 12th grader from Central High School may be on track. Most interest recently has been from 9th and 10th graders. Currently, there are 9 new complete applications and 12 active/incomplete applications (for a projected total of 43 to date). In response to the question about how to accommodate small classes of seniors/juniors, Yvonne Watterson explained that one way to deal with this is to hire adjunct faculty and repeated what has been said before that it will be difficult for at least 4 years because we are not starting with a freshman class only. Recommended amending motion to accept graduation requirements effective with the class of 2016. Motion to amend previous motion by Oonagh Boppart, second by Dan Green. Motion carried.

Special Presentations

- Theresa Dwyer-Federhar, Program Director for the agency board presented an update regarding the proposed educational services for residents, explained that Dr. Warren and the school have been working to develop a program that will include an array of services that include different tracks aligned to individual academic needs as determined by assessments administered upon placement in the Residential Program. Theresa expressed gratitude for the support from the school in her work with Dr. Warren. A discussion was held regarding the need to ensure the plans for residential education program are clear and available to all stakeholders.
- Nina Munson reported on progress made with the school's Strategic Plan based on feedback from and following the retreat. Copies were distributed to all members. The plan speaks to key principles along with more detailed action steps. She suggested that board members review and provide input prior to presenting a final draft at the May School Board meeting. Melissa Baffert asked if it would be helpful to submit questions and concerns, and Oonagh Boppart asked if it would be possible to send to all in order to feed off each other's comments. Rona Kasen suggested that comments be sent to everyone.

- Cathy Hardwick will complete the final draft of Policies & Procedures for the May School Board meeting. A copy of the draft will be emailed to Board members in the interim.

Director of Community Engagement's Report for Discussion, Consideration, and Possible Action

- Jennifer Miller reported the recruitment efforts are very active with a total of 43 prospective students scheduled for next school year. Typically, the major enrollment time is later in the school year into the summer. Organizations who have been contacted were reviewed.
- Jennifer Miller commented that prospective students were questioning the requirement for uniforms at GLAA. Generally, those who ask this are in favor of uniforms. Discussion took place regarding pros & cons of requiring uniforms with concern for affordability and perhaps the need to subsidize for students in need. Carole McManus has worked with local uniform outfitters that may be helpful in selection of uniforms for GLAA. Rona Kasen expressed concern over residential girls who may not have the option of wearing a uniform that may create a "caste system." Dan Green suggested that the use of uniforms should be a decision of the school board for GLAA only. For the residential girls, this decision can be made through the agency committees. Yvonne Watterson expressed that uniforms alone will not teach students how to dress appropriately for leadership positions, and suggested options including 'dress for success' days. Motion by Dan Green, second by Carole McManus that dress for students attending the GLAA be in the form of a uniform. Motion carried.

Marketing Committee

- Beckie Mayberry, Chief Development Officer for the agency
    - Gordon C. James, PR firm, has been hired to assist with media relations.
    - Press release to 58 media outlets with on March 25th. There is no hard news date for this type of press release. AZ Republic and Business Journal are writing articles that will be published next week. Raising Arizona Kids is writing a blog about GLAA. Channel 15 will be interviewing Yvonne and Rona for the Smart Family show. Front Doors may write a feature story.
    - All the public affairs shows for TV and radio have been called to schedule interviews.
    - A press release was also sent to the local editions of Chronicle of Philanthropy, Wall Street Journal and New York Times.
    - Basic collateral has been printed: letterhead, business cards, and envelopes.
    - Purchased ads in Arizona Teen and Latino Perspective
    - Post-it snipe in Arizona Republic will run April 24th
    - Web banner in AZFamily.com and email blast to 10,000 subscribers
    - Banners that hang from the school and agency buildings
    - The first of a 3-series postcard was mailed to targeted households within a 10-mile radius.
    - School website is active and still in development

- Clear Channel is donating PSA's on all 8 stations.
- Brochure development is in process.
- Professional trade show booth has been ordered.
- Remotes by Marty Manning of KEZ and "Barrel Boy" from KNIX
- Facilities Department is working on a new building sign
- Scheduling of an Opening Ceremony in June is tentatively planned

Discussion regarding using ads in church bulletins in the area; using a 4th postcard mailing in Spanish; using Spanish TV-Guide "Teleritmo" to add a stronger media mix, cable advertising (which can be leveraged to triple or quadruple the number of ads) would be included if funds are available.

Beckie Mayberry requested additional money for TV ads which would require $20,000-$25,000. Motion by Melissa Baffert, second by Oonagh Boppart to approve $25,000 expenditure for advertising. Motion carried. Then there was discussion about which budget would be impacted. Beckie indicated that it would be the campaign budget.

Data Coach Report for Discussion, Consideration, and Possible Action

- Angelica Cruz presented student achievement data in March which was impacted by only 12 days of instruction due to Spring Break, Kagan Conference, student conferences and field trip. Initial benchmarks performed right before Spring Break for geometry and biology measured retention. On the Geometry benchmark, 20% of students scored proficient and 0% of students were proficient on the Biology benchmark. Teachers analyzed benchmark data and based their 4th quarter curriculum on weak performance objectives in order to improve student learning. Common Formative Assessments indicated improvements in all subject areas after the initial instruction/re-teach process. Students who just took the AIMS tests in Math and Science had 100% participation, meeting the AYP requirement for 95% tested. Results from AIMS Math and Science will be available in June.
- Angelica Cruz presented a draft of the revised school dashboard which documents current student attendance, student achievement, classroom observation data, and GLAA recruitment data.
- Report of Girls Leadership Institute conference in Boston by Angelica Cruz and Jennifer Miller, both of whom were trained in the "Girls Meets World" curriculum which has been selected by Oprah Winfrey for her school.

Adjournment

Meeting was adjourned at 7:36 p.m.

Respectfully Submitted,
Rhonda Baugh
Business Manager

Crittenton
Youth Academy

Meeting Agenda
School Board of Crittenton Youth Academy
April 26, 2011
11:45 A.M.

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Crittenton Youth Academy and the general public that the Crittenton Youth Academy School Board will hold a meeting in conjunction with the Florence Crittenton Board of Directors meeting, and, for the School Board portion of the meeting, will be open to the public on April 26, 2011 beginning at 11:45 a.m. Location of the meeting is Florence Crittenton Services, Board Room, 715 West Mariposa Street, Phoenix, AZ 85013.

I. Call to Order and Roll Call

II. Adoption of the Agenda

III. Public Comment on Agenda Items
This is the time for the public to comment. Prior to the beginning of the board meeting, a card must be filled out and presented to the board secretary for comment consideration. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

IV. Financial Report for Discussion, Consideration and Possible Action
A. Discussion of FY2011-FY2016 Budget Forecast including Crittenton Youth Academy/Girls Leadership Academy budget.

V. Adjournment

Crittenton
Youth Academy

Crittenton Youth Academy Governing Board
Meeting Minutes
April 26, 2011

The regular meeting of the Florence Crittenton Services agency board was held Tuesday, April 26, 2011 at 715 W. Mariposa Street, Phoenix, Arizona. A notification to the public was posted on the school website and entrances to Buildings A & B at 715 W Mariposa Street, Phoenix, Arizona. A quorum of School Board Members was present at this meeting as governing participants of both agency and school. The minutes reflect discussion that pertain only to Crittenton Youth Academy.

Members Present: Rona Kasen, Melissa Baffert, Carole McManus, Cathy Hardwick, Dan Green, Mike Olsen, Nina Munson and Oonagh Boppart

Call to Order
The regular meeting was called to order at 11:52 a.m. by Mike Olsen.

Adoption of the Agenda
- The agenda was adopted as published.

Call to the Public
- A call to the public was made and there were no comments or concerns from the public.

Agency Governing Board Chair Report for Discussion, Consideration, and Possible Action
- Mike Olsen reported that compliance with open meeting law becomes awkward with School Board members serving on both school and agency governing boards. It may be advisable to restructure the School Board governing board in membership and/or responsibilities of budgeting and policy making upon advice of legal counsel.

School Board Governing Chair Report for Discussion, Consideration, and Possible Action
- Rona Kasen reported that the Head of School was saddled with corrective action for the school's academic performance, hiring of new faculty, change in mission to a Girls Leadership Academy and has done so by creating a positive atmosphere within the school. Enrollment for GLAA is a concern, but not cause for panic.

Adjournment
Meeting was adjourned at 1:15 p.m.

Respectfully Submitted,
Rhonda Baugh, Business Manager

Crittenton
Youth Academy

Meeting Agenda
School Board of Crittenton Youth Academy
May 4, 2011
5:00 P.M.

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Crittenton Youth Academy and the general public that the Crittenton Youth Academy School Board will hold a meeting that will be open to the public on May 4, 2011 beginning at 5:00p.m. at Crittenton Youth Academy, Classroom 200, located at 715 West Mariposa Street, Phoenix, AZ 85013

I. Call to Order and Roll Call

II. Adoption of the Agenda

III. Public Comment on Agenda Items
This is the time for the public to comment. Prior to the beginning of the board meeting, a card must be filled out and presented to the board secretary for comment consideration. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

IV. Governing Board Chair Report for Discussion, Consideration and Possible Action
A. Approval of April 6, 2011 Board Meeting Minutes
B. Next board meeting date/time: begin second Wednesday of the month schedule: June 8, 2011, 5:00 p.m.
C. Board Structure

V. Financial Report for Discussion, Consideration and Possible Action
A. Revised ADE Budget for FY2011: overall budget decrease and to correct SPED budget

VI. Head of School Report for Discussion, Consideration, and Possible Action
A. Salary Schedule
B. Open Meeting Law - review

VII. Special Presentations
A. Strategic Plan – Nina Munson
B. Policies & Procedures – Cathy Hardwick

VIII. Director of School and Community Engagement Report for Discussion, Consideration, and Possible Action
A. Enrollment and recruitment activities

IX. Senior Data Coach Report for Discussion, Consideration, and Possible Action
A. Assessment Review: Benchmark and Formative Data
B. School Data Dashboard

X. Marketing Committee Report for Discussion, Consideration, and Possible Action

XI. Adjournment

Crittenton
Youth Academy

Board of Directors

Crittenton Youth Academy Governing Board
Meeting Minutes
May 4, 2011

The regular meeting of the Crittenton Youth Academy School Board was held Wednesday, May 4, 2011 at Crittenton Youth Academy, Classroom 200, 715 W. Mariposa Street, Phoenix, Arizona. Rhonda Baugh served as recording secretary. Those in attendance include:

Members Present: Rona Kasen, Melissa Baffert, Carole McManus, Dan Green, Mike Olsen, Nina Munson, Oonagh Boppart
Members Absent: Cathy Hardwick

Call to Order

The regular meeting was called to order at 5:04 p.m.

Adoption of the Agenda

- The agenda was adopted as published. Head of School Report will be moved up after Governing Board Chair Report as Yvonne Watterson has an interview with Horizonte this evening.

Call to the Public

- A call to the public was made and there were no comments or concerns from the public.

Governing Board Chair Report for Discussion, Consideration, and Possible Action

- Rona Kasen welcomed guests and asked for a motion to approve the minutes of the April 6, 2011 meeting as published. Motion to accept minutes by Oonagh Boppart, second by Dan Green. Motion carried.
- Next Board meeting is June 8th, the first meeting of the new schedule to the second Wednesday of the month beginning at 5:00 p.m. with goal of meeting not to extend beyond 7:00 p.m. if possible.
- Rona Kasen discussed the idea of board restructuring that was brought up at the agency board meeting to avoid situations that may violate Open Meeting Law (OML) by quorum of school board members present at agency and executive committee meetings. The

Department of Education and the Arizona Charter School Board are looking for stability and productivity considering we are in corrective action. Secondly, there is a steep learning curve in school board development. Considering that progress is being made in both areas of stability and development, the idea of replacing some board members with members outside of the agency would require bylaw changes and be disruptive to board governance at a critical time for the school. Potential issues with OML have to be recognized to avoid problems. At agency board meetings, there will also generally be a quorum of the school board in attendance. However, the school report includes items that have been decided by the school board. There is no discussion of school business. Executive Committee presents a problem as currently five members of the school board are on the committee. A possible solution: with Mike Olsen and Oonagh rotating off the school board (pending a replacement for Oonagh), it would be possible to have only three members on the committee. Mike Olsen stated there is a memo coming from legal counsel clarifying discussion of school board issues.

Head of School Report for Discussion, Consideration, and Possible Action

- Yvonne Watterson presented an overview of the Open Meeting Law from the Attorney General's office (see attached). Highlights for possible action:

  -Teleconferencing is permissible, but only if the governing body has approved this practice and the public has accessibility to the meeting. Regarding email, the board may want to review a disclaimer? at the end of their emails. Mike Olsen suggested this item may be reviewed by legal counsel.
  -Agendas should be posted in a locked case.
  -Written minutes and recordings of meeting must be made available and posted for one year.
  -Staff is not considered the public.

- The Salary Scale for teachers for FY12 was presented that reflects salaries of the current staff including degree, additional credit hours, years teaching experience, multiple teaching certification, mid-year hire, high need teaching areas and performance pay incentives through Proposition 301 and/or SIG (copy attached). Dan recommended that incentives be included under a separate sub-heading clearly separating and defining performance pay from degree/credit hours pay. Rona Kasen requested that Gayle Jackson and Yvonne Watterson review salary scale again and present at the next board meeting.

Financial Report for Discussion, Consideration, and Possible Action

- A summary of the ADE Revised Budget was presented by Rhonda Baugh. Revisions are necessary to correct special education maintenance of effort reporting and to reflect overall decline in revenue/expenses for FY11. Motion by Mike Olsen, second by Melissa Baffert to approve the Revised Budget to submission to ADE. Motion carried.

Special Presentation

- Policy and Procedure discussion delayed to next meeting as Cathy Hardwick was not able to attend this meeting.

Director of Community Engagement's Report for Discussion, Consideration, and Possible Action

- Jennifer Miller reported 46 currently enrolled for GLAA next fall. This includes 15 girls enrolled at the Registration Night held April 28th. Radio ads and TV reports are bringing in more inquiries. 120 girls have expressed an interest due to presentations at schools, churches and organizations.
- 11 seniors will be graduating with ceremonies set for May 25th at the Rio Salado Conference Center at 2411 W. 14th Street in Tempe.
- Jennifer reported on progress with selecting uniforms that include plaid skirts, black pants and purple shirts. Sample uniforms were received from companies recommended by Carole McManus. Cost of uniforms would be minimal to most families. A possibility exists that uniforms could be donated. Kellie Warren will be contacted regarding the use of uniforms for residential girls.
- Social media has been minimally used at this point with a Girls Leadership Academy having a Facebook page, but is not that active.

Data Coach Report for Discussion, Consideration, and Possible Action

- Amy Coyle stated that the Middle School had their AIMS testing in April with 100% participation. AIMS results will be available in June. The Stanford 10 was given to the 9th graders in April in reading, language and math.
- Progress of teach/re-teach in specific content areas during the past month was presented. Research based data assessment has been updated to reflect information gathered at recent conferences. Due to change in staff mid-year, teacher coaching began in February. Teach/Re-teach may show success with a different teaching technique and being aware of how a student best learns.
- Due to the Middle School teacher resignation, they have been transferred to the high school with grade level content being taught in the different subject areas by the various teachers.
- For a look for next year: consistency is key – turnover is difficult for progress; research based systems will be utilized; grading system will change to a 4-point scale and moving toward a system of motivation by given opportunities for re-taking of tests or given another chance for homework. Ongoing professional development is essential for teachers and staff as a whole. A high level of implementation of systems started this year will continue next year with PLC's, technology, RTI (Response to Intervention), formative assessment data; Girl Meets World; and AVID (Advancement Via Individual Determination) geared to middle level students needing the extra push to be successful in school.

- Mike Olsen requested that the number of students tested column be added to the teach/re-teach data.

Marketing Committee

- Beckie Mayberry, Chief Development Officer, submitted a written report of marketing efforts during the past month (copy attached).

It was requested that the agenda order be changed for future school board meetings in this order: Data, Director of School & Community Engagement, Marketing, Head of School and Finance.

Mike Olsen inquired about the State Retirement Plan. Gayle Jackson reported that the ASRS has not yet received a response from the Social Security Administration and has no date of anticipated response. The 401(k) plan was discontinued for school staff effective January 1, 2011 in anticipation of ASRS starting in January. Gayle stated that this will be reviewed by Linda Volhein, George Allman and Gayle Jackson.

In response to Nina Munson's question regarding faculty staff, Amy Coyle stated that at this time, a chemistry teacher will be added to the current staff. School ends Mar 25th and begins August 8, 2011

Adjournment

Meeting was adjourned at 7:02 p.m.

Respectfully Submitted,
Rhonda Baugh
Business Manager

GIRLS
LEADERSHIP ACADEMY

School Board Meeting Agenda
Girls Leadership Academy of Arizona
June 1, 2011, 5:00 P.M.

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Girls Leadership Academy of Arizona and the general public that the Girls Leadership Academy School Board will hold a meeting that will be open to the public on June 1, 2011 beginning at 5:00 p.m. at Girls Leadership Academy, Classroom 200, located at 715 West Mariposa Street, Phoenix, AZ 85013

I. Call to Order and Roll Call

II. Adoption of the Agenda

III. Executive Session: review of AIMS student achievement data

IV. Public Comment on Agenda Items
This is the time for the public to comment. Prior to the beginning of the board meeting, a card must be filled out and presented to the board secretary for comment consideration. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

V. Governing Board Chair Report for Discussion, Consideration and Possible Action
A. Approval of May 4, 2011 Board Meeting Minutes
B. Next board meeting date/time: begin second Wednesday of the month schedule: August 10, 2011, 5 pm
C. Amendment to AZ State Board for Charter Schools: removal of Linda Volhein as charter representative
D. July conference call for Proposed and Adopted Budget for FY2012
E. Retirement funding: 401(k) and Arizona State Retirement System

VI. Financial Report for Discussion, Consideration and Possible Action
A. Financial Reports: as of March, 2011
B. Review of school budget for FY2012
C. School as separate entity within agency accounting system

VII. Head of School Report for Discussion, Consideration, and Possible Action
A. Salary Schedule
B. Summary of Year 2 SIG plans
C. WestEd update
D. Graduation Presentation

VIII. Director of School and Community Engagement Report for Discussion, Consideration, and Possible Action
A. Enrollment, marketing and recruitment activities

IX. Special Presentations
A. Policies & Procedures – Cathy Hardwick

X. Senior Data Coach Report for Discussion, Consideration, and Possible Action
A. School Data Dashboard

XI. Adjournment

GIRLS LEADERSHIP ACADEMY OF ARIZONA

Board of Directors

Girls Leadership Academy of Arizona
Meeting Minutes
June 1, 2011

The regular meeting of the Girls Leadership Academy of Arizona School Board was held Wednesday, June 1, 2011 at Girls Leadership Academy, Classroom 200, 715 W. Mariposa Street, Phoenix, Arizona. Rhonda Baugh served as recording secretary. Those in attendance include:

Members Present: Rona Kasen, Melissa Baffert, Carole McManus, Cathy Hardwick, Dan Green, Mike Olsen, Nina Munson, Oonagh Boppart
Members Absent: (no absences)

Call to Order

The regular meeting was called to order by Rona Kasen at 5:05 p.m.

Adoption of the Agenda

- The agenda was adopted as published. For future meetings, the Head of School Report should occur after Governing Board Chair Report followed by the Director of School & Community Engagement and Business Manager's reports.

Call to the Public

- A call to the public was made and there were no comments or concerns from the public.

Executive Session

- Rona Kasen called for Executive Session at 5:10 p.m. Those in attendance included: Rona Kasen, Melissa Baffert, Carole McManus, Cathy Hardwick, Dan Green, Mike Olsen, Nina Munson, Oonagh Boppart, Angelica Cruz, Amy Coyle and Yvonne Watterson.
- Purpose of Executive Session was to discuss records exempt by law from public inspection.
- Executive Session adjourned at 5:25 p.m.

Governing Board Chair Report for Discussion, Consideration, and Possible Action

- Rona Kasen asked for a motion to approve the minutes of the May 4, 2011 meeting as published. Motion by Oonagh Boppart to approve the minutes with the following

correction: last paragraph of the minutes reads "School ends Mar 25th", but should read "School ends May 25th". Second by Cathy Hardwick. Motion carried.

- Because of summer vacations, Rona Kasen suggested that the next board meeting scheduled for July 13th be a teleconference with the primary purpose of reviewing the ADE Proposed and Adopted Budgets that must be submitted to ADE by July 15th. However, due to impending decisions regarding Board Policy and Procedures it was decided to hold the meeting as usual at the school beginning at 5:00 p.m.
- Regarding Linda Volhein as charter representative, it was moved by Dan Green, seconded by Melissa Baffert that an amendment be submitted to the Arizona State Board for Charter Schools removing Linda Volhein as charter representative and adding Rona Kasen as charter representative. Charter representatives currently are: Yvonne Watterson and George Allman. Motion carried.
- Due to the Social Security Administration's delay in approving Section 218, the Arizona School Retirement System has not been able to begin the application process for school employees to participate in state retirement as originally scheduled to begin January 1, 2011. Motion by Carole McManus, second by Nina Munson, to recommend to the agency board that the 401(k) plan be reinstated and/or begun for new school employees who meet eligibility requirements and that the 401(k) plan ends at the time of ASRS designated start date. Motion carried. Gayle Jackson has not heard back from the 401(k) representative as to how best to treat employees who were active participants in the plan until the January 1, 2011 cut-off.

Financial Report for Discussion, Consideration, and Possible Action

- George Allman presented a summary of the school's budget. Business Manager, Rhonda Baugh, presented a detailed direct budget. After much discussion on specific line items, a motion was made by Dan Green, seconded by Oonagh Boppart to approve the school direct budget. Motion carried. It was requested that a line item be created for Concurrent Enrollment expense.

Director of Community Engagement's Report for Discussion, Consideration, and Possible Action

- Jennifer Miller reported 57 currently enrolled for GLAA next fall. May was a slow month perhaps because of graduation and end-of-year activities at other schools. It is anticipated the enrollment applications will increase during the summer.
- A press conference to announce the start of Girls Leadership Academy is scheduled for June 24 with Mayor Gordon invited as honored guest.

Head of School Report for Discussion, Consideration, and Possible Action

- Yvonne Watterson presented the revised Teacher Salary Schedule for FY2012. Motion by Carole McManus, second by Cathy Hardwick to approve the Teacher Salary Schedule for FY2012 as presented. Motion carried.

- Yvonne Watterson commended Cindy LePert for providing accurate data for student attendance records and submissions to ADE.
- The first draft of the SIG Year 2 budget as submitted to ADE was reviewed. It includes the added instructional positions of Technology Integration Specialist and AVID teacher. Technology hardware and software was requested in the amount of $143,795 (includes 120 laptops and 7 smart boards).
- WestEd update: Yvonne Watterson reported that WestEd's work will continue to include SIG funded curriculum development with teachers in July, RTI, and a STEM institute. WestEd's contract is extended from June 30, 2011 to November 30, 2011 at no additional cost.
- PowerPoint graduation presentation will be presented at the agency board meeting on June 23rd.

Special Presentation

- Cathy Hardwick gave members a copy of the board Policy and Procedures with recommendation that it be reviewed for further discussion at the July 13, 2011 school board meeting.

Data Coach Report for Discussion, Consideration, and Possible Action

- Angelica Cruz reviewed the latest dashboard student achievement data (copy attached). AIMS testing in April with 100% participation. AIMS results will be available in June. The Stanford 10 was given to the 9th graders in April in reading, language and math.

Adjournment

Meeting was adjourned at 7:20 p.m.

Respectfully Submitted,
Rhonda Baugh
Business Manager

GIRLS
LEADERSHIP ACADEMY
OF ARIZONA

School Board Meeting Agenda
Girls Leadership Academy of Arizona
August 10th, 5:00 P.M.

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Girls Leadership Academy of Arizona and the general public that the Girls Leadership Academy School Board will hold a meeting that will be open to the public on July 13, 2011 beginning at 5:00 p.m. at Girls Leadership Academy, Classroom 200, located at 715 West Mariposa Street, Phoenix, AZ 85013

I. Call to Order and Roll Call

II. Adoption of the Agenda

III. Public Comment on Agenda Items
This is the time for the public to comment. Prior to the beginning of the board meeting, a card must be filled out and presented to the board secretary for comment consideration. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

IV. Governing Board Chair Report for Discussion, Consideration and Possible Action
A. Approval of June 1, 2011 Board Meeting Minutes
B. Next board meeting date/time: September 14th, 5PM
C. Discussion and possible action with regard to location of school board meetings
D. Approve change in Governing Body membership/Governing Body Notification Request

V. Director of School and Community Engagement Report for Discussion, Consideration, and Possible Action
Enrollment, marketing and community outreach activities

VI. Head of School
A. Personnel update - new faculty Introduction
B. Curriculum Update (Amy Coyle)
C. Assessment Update (Angelica Cruz)
   a. Understanding AZ LEARNS
   b. AYP/School Improvement Update (Yvonne Watterson)

VII. Special Presentations
Policies & Procedures – Cathy Hardwick

VIII. Adjournment

GIRLS LEADERSHIP ACADEMY OF ARIZONA

School Governing Board Meeting Minutes
August 11, 2011

The regular meeting of the Girls Leadership Academy of Arizona School Board was held Wednesday, August 11, 2011 at Girls Leadership Academy, Classroom 201, 715 W. Mariposa Street, Phoenix, Arizona. Cindy LePert served as recording secretary.

Members Present: Rona Kasen, Melissa Baffert, Cathy Hardwick, Dan Green, Mike Olsen, Nina Munson

Members Absent: Carole McManus, Oonagh Boppart

Call to Order

The regular meeting was called to order by Rona Kasen at 5:01 p.m.

Adoption of the Agenda

The agenda was adopted as published.

Call to the Public

A call to the public was made and there were no comments or concerns from the public.

Governing Board Chair Report for Discussion, Consideration, and Possible Action

- Rona Kasen asked for a motion to approve the minutes of the June 1, 2011 meeting as published. Motion to approve minutes by Cathy Hardwick, seconded by Nina Munson. Motion carried.
- Next Board meeting scheduled for September 14th 5PM. Cathy Hardwick will not be available to attend.

Discussion and possible action with regard to location of school board meeting:

- The Board will continue meet in Room 201 until it is determined that more space is necessary. The cafeteria can be reserved in advance, if the need for more space arises.

Approve change in Governing Body Membership:

- Discussion regarding recommendation to maintain seven board members which would require a quorum of four; however, a concern was expressed about only four people making decisions. Board President reiterated importance of active, committed participation from all who serve on the school board and, if necessary, members could teleconference.
- Rona Kasen asked for a motion to remove Mike Olsen from the school board. Motion by Nina Munson, second by Melissa Baffert to remove Mike Olsen from School Board. Motion carried.

Head of School Report for Discussion, Consideration, and Possible Action

- Yvonne Watterson presented two new faculty members, Ms. Darla Muckley, who will be serving as our SIG funded Technology Integration Specialist, and will be supporting instruction of the new Exploratory Technology course, Ms. Deb Malouf, who will be teaching AVID. Not in attendance, were Jess Horton and Ellen Cochran, representing our new partnership with Teach for America.
- AYP/ School Improvement Update
  Head of School explained the school made AYP this year only because there were less than 40 students tested over 3 years, so the state did not evaluate percent proficiency. The school made AYP on percent tested, graduation rate, and attendance rate. Most likely the school will not make AYP next year, because there will be more than 40 students, and the 3-year average will be used. She continued to explain the Title I School Improvement Consequence Chart which indicates GLAA is "frozen" in the fourth year of School Improvement, Year 2 Corrective Action. A school must make AYP for two consecutive years before being out of improvement. It is impossible to attach these data and labels to Crittenton Youth Academy, because GLAA is simply an amended charter, not a new school. We can expect at least two more years, given the three year average, before the school is out of improvement. Furthermore, there may be more changes with the reauthorization of NCLB. The Department of Education continues to be very supportive. Because we are fully implementing the requirements of SIG's Turnaround Model and providing technical assistance through the role of Head of School, the school will experience continued growth, which will be critical for charter renewal. Yvonne commended Jennifer Miller for effectively conveying to parents, information about the school's status and past performance. The school will continue to engage in transparent, open dialogue with stakeholders, to ensure the community is involved in supporting the school's turnaround efforts. The Annual Title I meeting on August 25th at 6PM will provide an opportunity to address any questions.

Assessment Update: Understanding AZLEARNS Angelica Cruz

- Announced on Sept 7th, AZ LEARNS labels are based 50% on Measures of Academic Progress and 50% on growth (with growth being broken down into 2 areas: 25% growth for all students and 25% growth for lowest performing Students). GLAA data indicated growth in Math from 18% to 29%; however, overall proficiency was still low.
- Formerly, AZ LEARNS labels were "Performing," "Underperforming," etc. and will, in the future, be a letter grade A – D. A school receiving a "D" for two consecutive years will be assigned an "F"
- Last week, all students were tested in Reading, Writing and Math. This assessment data informed scheduling decisions. Academically diverse, some 9th graders are ready to advance to Geometry, while some Juniors need to re-take Algebra. Schedules have been built individually. At the next board meeting, Angelica will present a report of initial school-wide assessment data.

Curriculum Update: Amy Coyle

- Instructional staff spent 3 weeks before school designing rigorous curriculum which will be delivered in the following courses this semester: English 9,10 and11, Algebra, Geometry, Algebra 2, Integrated

Science, Biology, Chemistry, World Cultures/Geography, Economics, U.S. History, AVID , Health, Personal Finance, Service Learning, Public Speaking, Art, and Creative Writing. Teachers have created unit plans for all core classes. Amy presented a sample curriculum unit.

- English and Math classes are based on Common Core Standards; while the remaining courses are aligned to AZ State Standards.
- AVID (Advancement via Individual Determination) is a required course for which students will receive elective credit. AVID reinforces college-readiness skills and critical thinking, includes Cornell note taking, organizational skills, college visits, and guest presenters. Instructional staff participated in a 3 day AVID conference prior to start of school
- To determine eligibility to participate in concurrent classes at Phoenix College next semester, students will be assessed by the ASSET test. PC requires at least 18 students for the class to make. Subjects may include undergrad level courses: Strategies for College Success and a Foreign Language.
- GLAA is using a modified block schedule, with each student assigned 7 classes as well as an Advisory, where "Girl Meets World" is utilized.
- Kathleen Roberson and Angelica Cruz have spent the last few weekends learning how to build robots and will sponsor a Robotics club for students. At least 25 girls have expressed an interest.

Director of Community Engagement's Report for Discussion, Consideration, and Possible Action

- Jennifer Miller reported current enrollment of 83 students: 49 Freshman, 20 Sophomores, 13 Juniors, 1 Senior. Most all students qualify for Free and Reduced Lunch. Student body is predominantly Hispanic (56 students).
- Transportation issues have contributed to a lower than anticipated initial enrollment, with some families having relocated during the summer. Since some schools are still on Summer Break, we anticipate new enrollments over the next few weeks. Plans are also in the works for early registration for next year.
- Board members were encouraged to visit classrooms at any time.

Special Presentations: Policies and Procedures – Cathy Hardwick

Cathy Hardwick had previously provided a copy of the board Policy and Procedures and made the following recommendations:

1. School Board Structure
   - Minimum 5 board members and maximum 9 – 7 is the optimal membership.
   - Move election of school board members to May because of the long process involved. This would require a change to agency by-laws.
   - No more than 3 school board members should serve on the agency's executive committee to avoid a quorum
   - Rename 'secretary' as "Vice President," since recording of minutes falls under the scope of a school administrative position.

- Members serve a 2 year minimum with the additional wording to policy: "subject to term limits of governing board."
- Agency Board Chair is always ex officio but can also serve as President of the School Board.

2. School Board Meetings and Communications
   - Create a schedule that shows what business needs to be conducted at upcoming meetings
   - Materials/handouts for board presentations should be sent out a week prior to the meeting. Ensure members not in attendance receive handouts/materials shared during meetings.
   - Because a school board quorum will be present at agency board meetings, no discussions will take place that could result in an action being taken by the school board.
   - Minutes must be posted 3 days after meeting. Send to Yvonne and Rona to review before posting.
3. School Board Member Orientation and Continuing Education
   - Since a new board member is joining in October, Cathy Hardwick and Rona Kasen will update the handbook to include to staff bios, organizational chart, and member info. prior to October meeting
   - Need to build in board education on a regular basis; refer to AZCSA calendar for seminars.
   - Determine content for orientation of new school board members: review handbook, meeting with board president, Head of School, and other meetings.
   - School Board member self assessments should be conducted at the Governing Board level.
   - Mike Olsen suggested George Allman send out by-laws which were revised April 2010 and address succession planning.
   - Create policy and procedure of interacting with media.

Adjournment

Meeting was adjourned at 6:48 p.m.

Respectfully Submitted,

GIRLS
LEADERSHIP ACADEMY
OF ARIZONA

School Board Meeting Agenda
Girls Leadership Academy of Arizona
September 14th 2011, 5:00 P.M.

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Girls Leadership Academy of Arizona and the general public that the Girls Leadership Academy School Board will hold a meeting that will be open to the public on September, 14th 2011 beginning at 5:00 p.m. at Girls Leadership Academy, Classroom 200, located at 715 West Mariposa Street, Phoenix, AZ 85013

I. Call to Order and Roll Call

II. Adoption of the Agenda

III. Public Comment on Agenda Items
This is the time for the public to comment. Prior to the beginning of the board meeting, a card must be filled out and presented to the board secretary for comment consideration. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

IV. Governing Board Chair Report for Discussion, Consideration and Possible Action
A. Approval of August 10, 2011 Board Meeting Minutes
B. Next board meeting date/time: October 12th 5PM
C. ADE deadlines for submission of annual reports

V. Director of School and Community Engagement Report for Discussion, Consideration, and Possible Action
A. Enrollment, marketing and community outreach activities
B. Parent Involvement Plan: Parent Ambassador Leaders (PALS)

VI. Director of Assessment Report for Discussion, Consideration and Possible Action
A. August Achievement Data Presentation
B. AZ Accountability Overview – Explaining "A" – "F" Accountability System

VII. Head of School
A. NCLB Activities: Annual Title One Orientation 2011-2012
B. SIG and Continuous Improvement Plan (CIP) Update
C. Personnel Update

VIII. Director of School Business and Administration Introductory Report

IX. Adjournment

GIRLS LEADERSHIP ACADEMY OF ARIZONA

School Governing Board Meeting Minutes
September 14, 2011

The regular meeting of the Girls Leadership Academy of Arizona School Board was held Wednesday, September 14, 2011, at the Girls Leadership Academy of Arizona, Classroom 201, 715 W. Mariposa Street, Phoenix, Arizona 85013. Johnny Jackson, Director of School Business & Administration served as recording secretary.

Members Present: Rona Kasen, Melissa Baffert, Carole McManus, Dan Green, Nina Munson, Oonagh Boppart.

Members Absent: Cathy Hardwick

Call to Order
The regular meeting was called to order by Rona Kasen at 5:03 p.m.

Adoption of the Agenda
The agenda was adopted as published.

Call to the Public
A call to the public was made and there was an address from Maria Maloney. Ms. Maloney read a letter from the former school business manager Ronda Baugh, detailing her (Ms. Baugh's) specific issues with her termination of service and personal perspective regarding financial control and dissemination of information from Florence Crittenton Services of Arizona. Ms. Maloney requested that the letter be included with the minutes for the public record.

Governing Board Chair Report for Discussion, Consideration, and Possible Action

- Rona Kasen asked for a motion to approve the minutes of the August meeting as published. Motion to approve minutes by Melissa Baffert, seconded by Dan Green. Motion carried.
- The next Board meeting is scheduled for October 12, 2011; at 5 p.m. Cathy Hardwick is not expected to be in attendance.
- Rona Kasen explained the upcoming ADE deadlines, and distinguished those items which require Board approval. Carole McManus asked if there was enough time to meet the necessary deadline. Time frames were clarified.
- Regarding the role of Head of School, the Board recognized that this role also fulfils the role of Superintendent which is helpful for reporting purposes to ADE, since it does not recognize the Head of School title.
- Dan Green asked for a glossary of acronyms to assist with the Board's understanding of the dialogue as it relates to school business. Yvonne Watterson stated that she would create a glossary/handbook to meet the needs of this request.
- Rona Kasen introduced the new interim CEO Herb Paine to the School Board.

Director of School & Community Engagement Report for Discussion, Consideration and Possible Action

- Jennifer Miller reported a current enrollment of 83 and offered explanations for why three students had withdrawn. Plans are underway for recruitment of 8th grade students for the next academic year, and we are now poised to use students as ambassadors for GLAA to help with recruiting efforts.
- The Board commented that the 97% attendance rate is high for a high school.

- Jennifer discussed the first meeting of Parent Ambassador Leaders (PALS) which was also attended by Board President, Rona Kasen. Parents involved in the meeting agreed to help develop a phone tree which will support efforts to call upon other parents to get involved in the school. In response to a joke made about how to engage older people by serving coffee, Rona Kasen, on behalf of the Board, presented the school with a new coffee maker.
- Parents are interested in planning fundraising events, and members of the board suggested various means of raising money. Nina Munson shared donorschoose.org as a prospective resource for potential donors. The school already participates in Target's cash back program and will investigate others including Target and Wal-Mart.

Director of Assessment Report for Discussion, Consideration and Possible Action

- Angelica Cruz presented the August dashboard, specifically student achievement data, and included a PowerPoint presentation to illustrate the results.
- Students were initially assessed using the web-based Diagnostic Online Reading Assessment (DORA) and Diagnostic Online Math Assessment (DOMA) and results indicate that only 34% of GLAA students scored at the high end of reading comprehension/vocabulary/decoding. It was also identified that 49% of the GLAA students have low vocabulary knowledge. Dan Green asked if the scores could be attributed to English Learner issues. Angelica explained that a students' dominant language is not measured in the analysis of this assessment. DOMA identified that less than 5% of the GLAA students tested were Algebra ready, and that the majority of GLAA students tested still needed basic math skills assistance. Parents have been informed of the results from both assessments and appropriate class placements have been made.
- Rona Kasen commented on the connection between reading and comprehension and a student's ability to do well on tests like the ACT college placement assessment. Yvonne Watterson provided additional feedback on the Word Generation academic vocabulary acquisition program which will help support students' literacy needs. Additionally, Title 1 funds will be used to provide tutoring and summer school.
- In response to Nina Munson's question about GLAA's homework philosophy, Yvonne Watterson explained that homework is to be purposeful, meaningful, and to provide practice. Students are expected to spend time every night reviewing notes, reading, practicing math.
- The Board asked if the assessment scores had been broken down by grade level. Angelica responded and exclaimed that DORA was a standardized assessment, but DOMA is administered by grade level.
- Angelica explained the "D" label assigned to GLAA by ADE which reflects the performance of Crittenton Youth Academy. At the next meeting, Yvonne Watterson will present an overview of the new monitoring instrument used to measure our implementation of the Turnaround Model (SIG).

Head of School Report for Discussion, Consideration, and Possible Action

- Yvonne Watterson summarized the mandatory Annual Title I meeting for Parents and provided a No Child Left Behind (NCLB) pamphlet she had created for parents to help them understand what is entailed in school improvement. The pamphlet is also available for Spanish speaking parents. It was communicated to parents that the school is 'frozen' in corrective action since it made Adequate Yearly Progress (AYP). Depending on the

average number of sophomores who take AIMS, the school may make AYP next year as well. The Continuous Improvement Plan is due October 3rd and will be developed by the Title I committee which includes a parent.

- Dan Green asked about the dynamics of the teachers in the school and their impact on the students' ability to learn and grow. Yvonne explained that this new faculty that is still learning about each other and very focused on building a strong team. She encouraged board members to visit classrooms to experience the learning environment which has been characterized as high energy, positive, and student-focused.
- Oonagh Boppart announced that she would be resigning from the school board and a replacement has already been identified. The board and all in attendance expressed appreciation for Oonagh's work on the School Board.
- Yvonne introduced Johnny Jackson as the new Director of School Business and Administration.

Director of School Business & Admin. Report for Discussion, Consideration, and Possible Action

- Johnny Jackson explained that his focus has been one of auditing during his first two weeks, as a result of some inconsistencies in how expenses have been tracked previously. Further, he recognized the need to regularly communicate openly with the various departments of the agency to ensure GLAA has all necessary information in order to successfully present viable and complete financial information to the school.
- Johnny Jackson explained the differences in reporting financial information to the Arizona Department of Education, Florence Crittenton, and to the School Board. He explained the process necessary for the School Board to be able to see the financial reports in a typical and readily identifiable format. While there were some initial issues obtaining information, Johnny explained that he is making progress to remove any barriers to communication.
- In response to the Board's questions about how long it should take for the financials to be readily available to report on a regular basis, Johnny explained that the larger issue is that expenses have not been allocated appropriately and that many expenses have been coded to generic placement identified as 999, and have to be properly reallocated to the correct funding/grant source.
- Johnny Jackson introduced the Board to a new organizational and tracking system to control the various funding sources in the school.
- The board asked if GLAA would make ADE's deadline for the Annual Financial Report. Johnny Jackson and Yvonne Watterson are hopeful and reiterated the importance of submitting timely reports especially since this is a renewal year for the school's charter.

Adjournment

Meeting was adjourned at 6:28 p.m.

Respectfully Submitted,

Johnny Jackson
Director of School Business & Administration

September 14, 2011
School Board Meeting, Girls Leadership Academy
For the Public Record

To the School Board of the Girls Leadership Academy of Arizona: My name is Maria Maloney. Thank you for the opportunity to speak as a concerned tax payer of this public charter school. I have been requested to read the following letter from Rhonda Baugh, former Business Manager of Girls Leadership Academy. A copy will be submitted for attachment to the minutes of this meeting. Rhonda wishes to extend her thanks for the opportunity to express her concerns. Her letter reads as follows:

.....

I have high regard for the members of the school board and staff at Girls Leadership Academy of Arizona. This is truly a bright light for education of girls in the Phoenix area. To the parents in attendance, GLAA has the potential to elevate education for girls for years to come.

I am writing this with concern regarding the culture of Florence Crittenton that affects the school, firing and hiring of school personnel, and dissemination of financial information.

For those who don't know my history at Florence Crittenton, a brief review:

In December, 2002, I was hired as an Accounting Manager eventually promoted to Director of Accounting supervising two Staff Accountants. During the eight years, I submitted eight clean, unqualified audits for the agency. I was responsible for compilation of data and draft reporting for the agency budget for several years. As the school became involved with additional federal grants (most significantly, the SIG grant), there was a need for the school to hire a Business Manager. I transferred to that position effective September, 2010.

In recent years, the agency adopted a more autocratic management style utilizing a portion of Jim Collins' Good to Great. The agency has progressively become a place where leaders shut down employees' opinion creating a culture of fear, frustration and lack of trust.

I was terminated in July, 2011. A week prior, I was told I was being "investigated" regarding comments I made to certain staff at the agency. While some comments were ill-advised, most were opinions voiced by many others at the agency over several years.

My concerns regarding my termination:

- **I was given no warning and no reason for termination** – depriving me of the opportunity to correct or change what was needed. Is it right to single me out when other employees voiced the same opinions? Even if justified, termination of an individual is a serious decision that should require more effort to avoid.

- **I was terminated during the time the Head of School, Yvonne Watterson, was on vacation.** She had no knowledge whatsoever that I was being investigated or terminated.

- **This arbitrary firing process has been allowed to continue for the past 4-5 years.** Many former employees were dedicated, productive, and held themselves to high ethical

standards. Since 2002, there has been a turnover of at least 6 principals at the school creating chaos and numerous non-compliance issues.

Shouldn't Florence Crittenton go beyond the minimal requirements of an at-will state and treat employees with the same regard as it treats clients or students? I believe a thorough review of hiring and firing processes is in order.

Another concern impacting the school involves finances:

I questioned the agency's CEO, CFO and CAO about a lack of transparency regarding the school's finances. Some of my concerns are as follows:

- **The reporting and use of initiative campaign donations for the benefit of the school.** What method is being used to allocate unrestricted gifts to the programs funded by the campaign? What contributions were pledged to the school and how would that be reported? I could not get answers to these questions.

- **This School Board requested balance sheet reporting. This request was ignored.** In order to have a clearer understanding of cash balances and lending activity between the agency and the school, it was requested by this Board that the school prepare balance sheet reporting segregated from the agency beginning with fiscal year 2012. I agreed and stated it could easily be accomplished in the same manner as Girls Ranch is segregated. However, I ran into numerous roadblocks including: a reluctance on the agency side to build an historical cash balance for the school; unfounded concern with internal control procedures; and, when I requested we open separate checking and investment accounts for the school, I was told this was not necessary.

- **A problem with deriving accurate indirect cost information** for the school's internal and state reported budgets. Budget reporting by the agency was based on outdated allocations for each program – including the school. I volunteered to up-date the allocations prior to my reporting the school's budget to the Department of Education, but other than the facility cost update, I was denied access to essential information for accurate allocations (i.e. – salaries & benefits). Bottom line: the reported indirect and overhead budget allocations for the agency and the school were inaccurate.

- **Obtaining current school financial information was hindered by the two-month delay of the agency's financial reporting.** Although this could be expected in the first few months for a new controller, why was it not addressed earlier? My offers to assist went unanswered.

I ask you to consider: Why these roadblocks? Why the secrecy? The school's finances rely heavily on the open exchange and access of information with the agency. I believe this warrants an investigation by the Board.

Over the past year, I have experienced a democratic style of leadership at the school. This experience was like a breath of fresh air. It strongly contrasted with the agency's autocratic system. My hope is that the "flat tire" culture of the agency can be fixed. The employees and vital programs of the agency, including the school, desperately need and deserve a rejuvenating lift in leadership focus.

Thank you once again. I appreciate the passion and progress of the school under the leadership of the School Board, Yvonne Watterson, the Leadership Team and a very dedicated group of support staff and teachers. Working with you was the highlight of my career. I wish you continued success with the Girls Leadership Academy!

Rhonda Baugh

Respectfully submitted for the public record,
Rhonda Baugh

GIRLS LEADERSHIP ACADEMY OF ARIZONA

School Board Meeting Agenda
Girls Leadership Academy of Arizona
October 12, 2011, 5:00 P.M.

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Girls Leadership Academy of Arizona and the general public that the Girls Leadership Academy of Arizona School Board will hold a meeting that will be open to the public on September 14, 2011 beginning at 5:00 p.m. at Girls Leadership Academy, Classroom 200, located at 715 West Mariposa Street, Phoenix, AZ 85013

I. Call to Order and Roll Call

II. Adoption of the Agenda

III. Public Comment on Agenda Items
This is the time for the public to comment. Prior to the beginning of the board meeting, a card must be filled out and presented to the board secretary for comment consideration. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

IV. Governing Board Chair Report for Discussion, Consideration and Possible Action
A. Approval of September 14, 2011 Board Meeting Minutes
B. Next board meeting date/time: November 9th 2011, 5 pm
C. Board Retreat: Strategic Planning Proposal

V. Special Presentation: *The Matilda Project* by Brianna Stapleton Walsh

VI. Director of School Business and Administration's Report for Discussion, Consideration and Possible Action
A. Annual Financial Report (AFR)

VII. Assessment Director's Report for Discussion, Consideration, and Possible Action
A. School Data Dashboard
B. Homework and Grading Policy
C. GLAAZ Fast Facts Presentation

VIII. Director of School and Community Engagement Report for Discussion, Consideration, and Possible Action
A. Enrollment, marketing and recruitment activities
B. Parent Ambassador Leaders (PALS) Update

IX. Head of School Report for Discussion, Consideration, and Possible Action
A. Student Led Conferences
B. Professional Development Update
   a. National Association for Single Sex Public Education (NASSPE)
   b. AZ Department of Education SIG Training
C. Approval of Superintendent and Governing Body Declarations of Curricular and Instructional Alignment to the Arizona State Standards

X. Adjournment

GIRLS LEADERSHIP ACADEMY OF ARIZONA

School Governing Board Meeting Minutes
October 12, 2011

The regular meeting of the Girls Leadership Academy of Arizona School Board was held Wednesday, October 12, 2011, at the Girls Leadership Academy of Arizona, Classroom 201, 715 W. Mariposa Street, Phoenix, Arizona 85013. Johnny Jackson, Director of School Business & Administration served as recording secretary.
Members Present: Rona Kasen, Melissa Baffert, Carole McManus, Dan Green, Nina Munson.
Members Absent: Cathy Hardwick

Call to Order
The regular meeting was called to order by Rona Kasen at 5:01 p.m.

Adoption of the Agenda
The agenda was adopted as published.

Call to the Public
A call to the public was made and there were no comments or concerns from the public.

Governing Board Chair Report for Discussion, Consideration, and Possible Action

- Rona Kasen asked for a motion to approve the minutes of the September meeting as published. Motion to approve minutes by Nina Munson, seconded by Dan Green. Motion carried.
- The next Board meeting is scheduled for November 9, 2011; at 5 p.m.
- Rona Kasen discussed the upcoming School Board retreat which will focus on developing a 5 year strategic plan. A preliminary meeting is scheduled with Rona, Yvonne, Herb, and the retreat facilitator in early November.
- Rona Kasen introduced Craig Thatcher, who will join the School Board pending approval from AZSBCS.

Special Presentation for Discussion, Consideration, and Possible Action

- ASU Graduate student and writer, Brianna Walsh, presented the Matilda Project, an original extra-curricular drama residency that will provide at least 15 students an opportunity to experience creative self-expression through process drama. The project will culminate with an event at ASU. Ms. Walsh sought out GLAA because the goals of the project are aligned with GLAA's philosophy. The School Board expressed enthusiasm for this project's implementation at GLAA.

Director of School Business & Administration Report for Discussion, Consideration, and Possible Action

- Johnny Jackson began the AFR presentation with a brief overview of its purpose to inform ADE if the school's expenses align to the adopted budget. He presented a preliminary AFR based on current available information. To ensure compliance with ADE and to avoid a potential 10% decrease in funding, this report must be filed by October 15th; however, the AFR will be resubmitted once actual, as opposed to estimated, expenses are reallocated from the generic "999" placement to the appropriate grant source. Johnny assured the Board that it is not uncommon for schools to resubmit an AFR.
- Rona asked for a motion to approve the AFR, understanding that GLAA would be resubmitting the AFR once the allocations have occurred. Motion to approve the AFR by Nina Munson, seconded by Melissa Baffert and Dan Green. Carole McManus abstained.

Head of School Report for Discussion, Consideration, and Possible Action

- Yvonne Watterson provided an overview of student led conferences which are an integral part of the school's assessment program. 76% of parents attended. On a survey following conferences, 96% of those parents stated they were completely satisfied with GLAA. This is significant given the school's commitment to improving parent involvement.

- Per Dan Green's request, Yvonne provided a glossary of educational terms often used during the School Board meetings. This was acknowledged as a useful tool.
- Yvonne explained that the school's improvement status mandates that 10% of Title I funds are set aside for PD. Yvonne emphasized that PD is driven solely by student data and aligned to NSDC standards .She provided an update on recent Professional Development (PD) activities including the National Association of Single Sex Public Schools annual conference attended by Yvonne Watterson, Angelica Cruz, Amy Coyle, and Jennifer miller. The conference focused on gender-specific instructional strategies, engaging girls in robotics, and working with the media within the current climate which is not always favorable towards single-gender schools. Discussion ensued regarding a recent NY Times article on this issue. Yvonne and Angelica identified the researchers and flaws in the study.
- Yvonne provided an update on ADE's FY12 trainings which include a focus on the effective use of formative assessment. GLAA teachers are being provided job-embedded professional development to ensure the creation of clear assessments through articulating learning goals and success criteria for students. A review of student data indicates a large percentage of students passing; however, this might not accurately represent student proficiency given the low DORA and DOMA scores from the beginning of the year and also that teachers continue to work on creating high quality assessment rubrics. This was explained further in the Director of Assessment's report.
- Yvonne presented for approval, the annual Governing Board and Superintendent's Declaration of Instructional Alignment. Dan Green made a motion to approve, and Melissa Baffert seconded.

Director of Assessment Report for Discussion, Consideration and Possible Action

- Angelica Cruz presented the September dashboard and addressed student achievement data. She also presented "Fast Facts about GLAA" which provides qualifications of teachers, student enrollment and achievement data from FY11, and results of the NSDC leadership survey. School leadership at GLAA was the highest rated indicator as measured by the National Staff Development Council's Assessment and Standards Survey. Fast Facts, produced by ADE, will be useful for current and incoming School Board members.
- Angelica provided an overview of GLAA's recently developed Homework and Grading Policies which have necessitated a paradigm shift that stresses formative assessment as integral to learning. Angelica presented the 4-point scale, an innovative approach, which has been endorsed by Robert Marzano and other experts in the field. Angelia explained how it is implemented in the classroom and how it translates to traditional grading scale. All students and parents were made aware of the homework policy during conferences.
- Dan Green asked about student behavior and its impact on learning. Angelica and Jennifer Miller commended Student Success Liaison, Greg Wingo, whose proactive approach to school-wide discipline has contributed to no discipline referrals to the Head of School.
- Rona asked for a motion to approve the grading scale and the homework policy. Motion to approve by Melissa Baffert, seconded by Dan Green and Nina Munson.

Director of School & Community Engagement Report for Discussion, Consideration and Possible Action

- Jennifer Miller provided an update on recruitment efforts for FY13. 17 girls requested applications. Enrollment interviews are scheduled for December 2011. An open house is tentatively scheduled for November 10.
- Jennifer provided an update on our PALS group, now at 14. Discussion ensued on parental engagement efforts.

Adjournment

Meeting was adjourned at 6:42 p.m.

Respectfully Submitted,

Johnny Jackson
ector of School Business & Administration

GIRLS LEADERSHIP ACADEMY OF ARIZONA

Please Note Time and Location of Meeting

Girls Leadership Academy of Arizona
715 W. Mariposa Street, 2nd Floor
Phoenix, AZ 85013

Wednesday, November 9, 2011
Starting Time: 5:00 p.m.

GOVERNING BOARD

Rona Kasen	**President**
Melissa Baffert	Member
Daniel Green	Member
Cathy Hardwick	Member
Carole McManus	Member
Nina Munson	Member

HEAD OF SCHOOL
Yvonne Watterson

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Girls Leadership Academy of Arizona and the general public that the Girls Leadership Academy of Arizona School Board will hold a meeting that will be open to the public on November 9, 2011 beginning at 5:00 p.m. at Girls Leadership Academy, Classroom 201, located at 715 West Mariposa Street, Phoenix, AZ 85013.

AGENDA

Order of Business

I. GENERAL

A. Call to Order

B. Citizens Interim

This is an opportunity for members of the public to address the Governing Board. In compliance with the Open Meeting Law, the Governing Board will neither discuss nor take action on issues raised during this portion of the agenda. When necessary, issues will be taken under advisement and placed on a subsequent agenda.

II. ADOPTION AND APPROVAL OF THE AGENDA

The order of agenda items is subject to change.

III. EXECUTIVE SESSION: NONE

IV. COMMUNITY LINKAGE

Governing Board President, Head of School and representatives from GLAA may each present a brief summary of current events.

A. Governing Board President Report

B. Internal Community Reports

a. Head of School Report
b. Academic Affairs Report
c. School and Community Engagement Report
d. School Administrative and Business Services Report

V. CONSIDERATION OF CONSENT AGENDA

All items marked with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Body member. Consent Agenda items will be approved by one motion (Note: a second to the motion shall not be needed) and there will be no specific discussion of these items)

VI. ACTION

A. APPROVAL OF MINUTES

*1. Approval of the minutes of the October 12, 2011 Regular School Governing Board Meeting.

B. CONSENT ITEMS

*1. Approval of 2011-2012 GLAA Faculty and Administrative Calendar
*2. Approval of 2011-2012 School Improvement Grant (SIG) Financial Incentives Plan
*3. Approval of 2011-2012 Proposition 301 Pay for Performance Plan
*4. Affirm appointment of School Governing Body Chair for FY 2012
*5. Approve Craig Thatcher's appointment to the School Governing Body

VII. ESTABLISHMENT OF NEXT MEETING DATES, TIMES, AND PLACES

The next regular meeting of the Governing School Board will be on Wednesday, December 14, 2011, beginning at 5:00 p.m. at Girls Leadership Academy, Classroom 201, located at 715 West Mariposa St, Phoenix, AZ 85013. Agenda items for this meeting should be submitted to the Director of School Business and Administration Services no later than 5:00 p.m., Wednesday, December 7, 2011.

VIII. ADJOURNMENT

GIRLS LEADERSHIP ACADEMY OF ARIZONA

--nool Governing Board Meeting Minutes
November 9, 2011

The regular meeting of the Girls Leadership Academy of Arizona School Board was held Wednesday, November 9, 2011, at the Girls Leadership Academy of Arizona, Classroom 201, 715 W. Mariposa Street, Phoenix, Arizona 85013. Johnny Jackson, Director of School Business & Administration served as recording secretary.
Members Present: Rona Kasen, Melissa Baffert, Carole McManus, Dan Green, Nina Munson, Craig Thatcher.
Members Absent: Cathy Hardwick

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I. GENERAL
Call to Order
The regular meeting was called to order by Rona Kasen at 5:02 p.m.

Citizens Interim
A call to the public was made and there were no comments or concerns from the public.

II. ADOPTION AND APPROVAL OF THE AGENDA
The agenda was adopted as published.

III. EXECUTIVE SESSION
None.

IV. COMMUNITY LINKAGE
'erning Board President Report for Discussion, Consideration, and Possible Action

- Rona Kasen presented information on the upcoming School Governing Board retreat which will be an opportunity to engage in a 5-year strategic planning process. Nina Munson recommended all board members re-read the current strategic plan which had been written last year. Rona urged all members to submit agenda items for the retreat which will take place in January. She offered to share an example of an outstanding strategic plan from another school.

Head of School Report for Discussion, Consideration, and Possible Action

- Yvonne Watterson provided an overview of the December 1st SIG Compliance Monitoring visit by the Arizona Department of Education (ADE). In addition to reviewing SIG financial records from FY2011 and YTD FY2012, the monitoring team will observe program implementation and conduct interviews with selected LEA representatives including the school leadership team, faculty, and the charter representatives, Rona Kasen and George Allman. Yvonne confirmed that following their on-site review, ADE will complete a Compliance Monitoring Report that details their findings. This will be presented to the School Board.
- Yvonne provided an overview of the SIG Financial Incentive Plan for Teachers which awards up to $3,000 for teachers who meet established success criteria including: increasing the percent of students proficient in writing, reading comprehension, academic vocabulary, and math; participation in weekly coaching cycle; completion of peer observations using Formative Assessment Classroom Observation Tool; completion of individual professional growth plans.
- Yvonne explained the FY12 Prop 301 pay for performance plan for teachers, which is required by law. In December, eligible teachers will receive a base pay salary stipend in addition to a stipend for having met AYP indicators. They are also eligible to receive a 301 stipend in May based upon improved student achievement. Discussion ensued regarding the financial incentives for school employees and Yvonne discussed other steps that have been taken to create more flexible work conditions designed to recruit, place, and retain staff with the skills necessary to meet the needs of GLAA students, noting the revised work calendar for school faculty and administrators.

- Yvonne provided an update on the annual Tax Credit program and presented the revised GLAA website's "Contribute" page which allows for online giving and ensures tax credit monies are separate from the Working Poor Tax Credit on the general agency website.

Director of Assessment Report for Discussion, Consideration and Possible Action

- Angelica Cruz presented October's student achievement data. Students took predictive benchmark exams which indicate their likelihood of passing AIMS in Spring 2012. The results are being used to more effectively implement interventions and to provide additional help including ALEKS software, tutoring, and the use of a Title I Math paraprofessional.

Director of School & Community Engagement Report for Discussion, Consideration and Possible Action

- Jennifer Miller provided an update on recruitment efforts for FY2013. Board discussion ensued regarding our current capacity and its impact on future enrollment. This will require additional discussion at the upcoming retreat. Jennifer provided information on the following student activities:
  - GLAA students attended a preview day at Phoenix College.
  - Personal Finance and Economics students will be participating in Junior Achievement's annual Stock Market Challenge at the Arizona Biltmore.
  - Approximately 30 GLAA students are attending the Light the Nigh walk to raise money for lymphoma and leukemia. To date, they have raised over $400.
- Rona Kasen was commended for her presentation to the school body on Women in Photography.

Director of School Business & Administration Report for Discussion, Consideration, and Possible Action

- Johnny Jackson provided an overview of the agency's system for identifying and coding transactions. He discussed collaboration with the agency's Finance Department and their ongoing efforts to refine the grants management process for GLAA within the context of the agency.
- Johnny also discussed the original SIG budget, the Year 1 Completion Report prepared and submitted by *Compliance Services, Inc.* (CSI), and the findings of an internal audit he performed to align financials with program execution of SIG resources. Differences between all three reports have been noted and can't be addressed until the SIG compliance audit/review is completed by ADE.
- Johnny explained the process to reconcile the SIG financials and will be using this same process to reconcile all state and federal grants in order to complete and submit an accurate Annual Financial Report (AFR).
- Johnny pointed out that GLAA currently does not have an Indirect Cost plan.

V. CONSIDERATION OF CONSENT AGENDA:

Dan Green moved for approval of the Consent Agenda. Board Member Melissa Baffert seconded.

VI. ACTION

Rona Kasen moved to approve Consent Agenda Items A(1) and B(1-5) Motion seconded by Nina Munson.

Consent	A 1. Approval of Minutes of the October 12, 2011 School Governing Board meeting
Consent	B.1. Approval of 2011-2012 GLAA Faculty and Admin Calendar
Consent	B.2. Approval of FY2012 SIG Financial Incentives Plan
Consent	B.3. Approval of FY2012 Prop 301 Pay for Performance
Consent	B.4 Affirm appointment of Rona Kasen as School Governing Body Chair for FY 2012
Consent	B.5. Approve Craig Thatcher's appointment to the School Governing Body

ADJOURNMENT: Meeting was adjourned at 6:41 p.m.

Respectfully Submitted,

ny Jackson, Director of School Business & Administration

GIRLS LEADERSHIP ACADEMY OF ARIZONA

Please Note Time and Location of Meeting

Girls Leadership Academy of Arizona
715 W. Mariposa Street, 2nd Floor
Phoenix, AZ 85013

Wednesday, December 14th, 2011
Starting Time: 5:00 p.m.

GOVERNING BOARD

Rona Kasen	**President**
Melissa Baffert	Member
Daniel Green	Member
Cathy Hardwick	Member
Carole McManus	Member
Nina Munson	Member

HEAD OF SCHOOL
Yvonne Watterson

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Girls Leadership Academy of Arizona and the general public that the Girls Leadership Academy of Arizona School Board will hold a meeting that will be open to the public on December 14, 2011 beginning at 5:00 p.m. at Girls Leadership Academy, Classroom 201, located at 715 West Mariposa Street, Phoenix, AZ 85013.

AGENDA

Order of Business

I. GENERAL

A. Call to Order

B. Citizens Interim

This is an opportunity for members of the public to address the Governing Board. In compliance with the Open Meeting Law, the Governing Board will neither discuss nor take action on issues raised during this portion of the agenda. When necessary, issues will be taken under advisement and placed on a subsequent agenda.

II. ADOPTION AND APPROVAL OF THE AGENDA

The order of agenda items is subject to change.

III. EXECUTIVE SESSION: NONE

IV. COMMUNITY LINKAGE

Governing Board President, Head of School and representatives from GLAA may each present a brief summary of current events.

A. Governing Board President Report

SIG Compliance Monitoring Visit

Fundraising

B. Parent Ambassador LeaderS (PALS) Coordinator Report

C. Internal Community Reports: Study Session

Revised School Business Model

V. CONSIDERATION OF CONSENT AGENDA

All items marked with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Body member. Consent Agenda items will be approved by one motion (Note: a second to the motion shall not be needed) and there will be no specific discussion of these items)

VI. ACTION

A. APPROVAL OF MINUTES

*1. Approval of the minutes of the November 9, 2011 Regular School Governing Board Meeting.

The next regular meeting of the Governing School Board will be on January 11, 2012, beginning at 5:00 p.m. at Girls Leadership Academy, Classroom 201, located at 715 West Mariposa St, Phoenix, AZ 85013. Agenda items for this meeting should be submitted to the Director of School Business and Administration Services no later than 5:00 p.m., January 3, 2012.

VII. ESTABLISHMENT OF NEXT MEETING DATES, TIMES, AND PLACES

VIII. ADJOURNMENT

GIRLS LEADERSHIP ACADEMY OF ARIZONA

School Governing Board Meeting Minutes
December 14, 2011

The regular meeting of the Girls Leadership Academy of Arizona School Board was held Wednesday, December 14, 2011, at the Girls Leadership Academy of Arizona, Classroom 201, 715 W. Mariposa Street, Phoenix, Arizona 85013. Johnny Jackson, Director of School Business & Administration served as recording secretary.
Members Present: Rona Kasen, Melissa Baffert, Cathy Hardwick, Dan Green, Nina Munson, Craig Thatcher.
Members Absent: Carole McManus

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I. GENERAL
Call to Order
The regular meeting was called to order by Rona Kasen at 5:00 p.m.

Citizens Interim
A call to the public was made and there were no comments or concerns from the public.

II. ADOPTION AND APPROVAL OF THE AGENDA
The agenda was adopted as published.

III. EXECUTIVE SESSION
None.

IV. COMMUNITY LINKAGE
Governing Board President Report for Discussion, Consideration, and Possible Action

- Rona Kasen presented an update on the recent SIG Compliance monitoring visit conducted by a team from ADE.
- Rona also indicated a need to pursue future fundraising opportunities as the school's achievement data shows an upward trend. At this time, given the school's improvement status, fundraising and grants will focus on current needs and existing resources including the SIG award which has provided technology to improve instruction and student learning.

Director of Assessment Report for Discussion, Consideration and Possible Action

- Angelica Cruz presented 11th grade Fall 2011 AIMS data. 90% of the students who retook AIMS passed in Reading and Writing, and 45% passed in Math. Interventions will continue with before and after school tutoring, a weekly Academic Support period, and Supplemental Educational Services (SES) provided by an outside vendor.

Parent Ambassador Leaders (PALS) Coordinator, Ahnalisa Cano, Report

- Ahnalisa Cano provided the School Board with an update on the recent See's Candies fundraiser, the proceeds of which are to support the 2012 yearbook. . The fundraiser generated almost $500 in profit. Discussion ensued on future fundraising efforts planned by the PALS group. PALS is comprised of a core group of about 18 parents who meet monthly.

Head of School Report for Discussion, Consideration, and Possible Action

- Yvonne Watterson revisited the GLAA Business model to provide the current reality and how it differs from what had been anticipated at the February 2011 School Board retreat. Yvonne illustrated the complexities inherent in scheduling multiple subjects with a small faculty that includes part-time adjunct. There are challenges in enrolling all grades, as opposed to enrolling 9th graders along with space constraints related to the school's limited use of the building. Yvonne recommended an assessment of the top floor to determine if space can be reconfigured to accommodate at least two more classrooms for a total enrollment of 210 students; possible relocation of school front office to downstairs lobby;

reduction of individual class loads in order to recruit and retain high quality teachers; and, cap enrollment at each grade level to minimize scheduling and staffing challenges.

- Other important considerations include School Turnaround which requires at least 3-5 years, up to 7 years for sustainability; ineligibility for SIG funding in FY2013; and only in 2014, when the current freshmen are Seniors, will the school be able to offer more standard schedules.

Director of School Business & Administration Report for Discussion, Consideration, and Possible Action

- Johnny Jackson provided a report detailing the projected school operations, marketing and capital costs. The report included a full analysis of all revenue, projected expenses, and the net income/loss for the school.
- Johnny pointed out that the School Board does not control the costs of administrative overhead and depreciation. An example was provided to help explain the expense of administrative overhead.
- Johnny's report also took into consideration the schools financial position once SIG expires. The School Board agreed that the revised financial model should be presented to the finance committee, and then to the executive board.

V. ACTION

Rona Kasen moved to approve Consent Agenda Items A(1). Motion seconded by Dan Green.

- Consent A 1. Approval of Minutes of the October 12, 2011 School Governing Board meeting

ADJOURNMENT: Meeting was adjourned at 6:41 p.m.

Respectfully Submitted,

Johnny Jackson, Director of School Business & Administration

GIRLS LEADERSHIP ACADEMY OF ARIZONA

Please Note Time and Location of Meeting

Girls Leadership Academy of Arizona
715 W. Mariposa Street, 2nd Floor
Phoenix, AZ 85013

Wednesday, January 11, 2012
Starting Time: 5:00 p.m.

GOVERNING BOARD

Rona Kasen	**President**
Melissa Baffert	Member
Daniel Green	Member
Cathy Hardwick	Member
Carole McManus	Member
Nina Munson	Member
Craig Thatcher	Member

HEAD OF SCHOOL
Yvonne Watterson

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Girls Leadership Academy of Arizona and the general public that the Girls Leadership Academy of Arizona School Board will hold a meeting that will be open to the public on December 14, 2011 beginning at 5:00 p.m. at Girls Leadership Academy, Classroom 201, located at 715 West Mariposa Street, Phoenix, AZ 85013.

AGENDA

Order of Business

I. GENERAL

A. Call to Order

B. Citizens Interim

This is an opportunity for members of the public to address the Governing Board. In compliance with the Open Meeting Law, the Governing Board will neither discuss nor take action on issues raised during this portion of the agenda. When necessary, issues will be taken under advisement and placed on a subsequent agenda.

II. ADOPTION AND APPROVAL OF THE AGENDA

The order of agenda items is subject to change.

III. EXECUTIVE SESSION: NONE

IV. SPECIAL PRESENTATION:

School Improvement Grant (SIG) Compliance Monitoring: presented by by ADE (Robert Gray, Director of LEA School Improvement, Central Region and C.J. Beckstrom, Education Program Specialist - Budget & Compliance:

V. COMMUNITY LINKAGE

Governing Board President, Head of School and representatives from GLAA may each present reports for discussion, consideration, and possible action

A. Governing Board President Report: School Financials and Future Planning

B. Director of Assessment: Student Academic Achievement Update

C. Director of School Business and Administration Report: Annual Legal Compliance Audit
Progress toward AFR completion

D. Head of School Report:
Charter Renewal Update
Concurrent Enrollment Update
Revised Discipline Guidelines

VI. CONSIDERATION OF CONSENT AGENDA

All items marked with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Body member. Consent Agenda items will be approved by one motion (Note: a second to the motion shall not be needed) and there will be no specific discussion of these items)

VII. ACTION

A. APPROVAL

*1. Approval of the minutes of the December 14, 2011 Regular School Governing Board Meeting
*2 . Notification of Charter Holder Representative Changes: Approval of removal of George Allman as Charter Holder Representative and addition of Deb Budnick as Charter Holder Representative
*3. Approval of the revised discipline guidelines

VIII. ESTABLISHMENT OF NEXT MEETING DATES, TIMES, AND PLACES

IX. ADJOURNMENT

GIRLS LEADERSHIP ACADEMY OF ARIZONA

School Governing Board Meeting Minutes
January 11, 2012

The regular meeting of the Girls Leadership Academy of Arizona School Board was held Wednesday, January 11, 2012, at the Girls Leadership Academy of Arizona, Classroom 201, 715 W. Mariposa Street, Phoenix, Arizona 85013.

Johnny Jackson, Director of School Business & Administration served as recording secretary.

Members Present: Rona Kasen, Cathy Hardwick, Dan Green, Craig Thatcher, Carole McManus (by phone conference)
Members Absent: Melissa Baffert, Nina Munson

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I. GENERAL

Call to Order
The regular meeting was called to order by Rona Kasen at 5:00 p.m.

Citizens Interim
A call to the public was made and there was an address from Theresa Johnson, GLAA faculty member, announcing the school's first annual Blood Drive on January 19th Students need just 6 more people to sign up to meet their goal.

II. ADOPTION AND APPROVAL OF THE AGENDA
The agenda was adopted as published.

III. EXECUTIVE SESSION
None.

IV. SPECIAL PRESENTATION:
School Improvement Grant (SIG) Compliance Monitoring
The Head of School introduced Robert Gray, Director of LEA School Improvement, Central Region and C.J. Beckstrom, Education Program Specialist from the Arizona Department of Education who presented findings from a comprehensive compliance monitoring review of the agency and the school. Robert indicated ADE expects to have findings any time a school/LEA is monitored for compliance. Ratings are "Substantial Compliance," "Partial Compliance," and "Non-Compliance."

1. The LEA was found in substantial compliance in the areas of Comprehensive Instructional Reform and Teacher and School Leader Effectiveness. Robert stated the school is doing very well in implementing the program reform, and he is encouraged by the work of the leadership and staff of the school. He clarified that, in spite of substantial change at the school, it is still considered the same charter school with "no reset button." Girls Leadership Academy is essentially an amended charter.

2. The LEA was found in partial compliance in the area of Operational Flexibility, Support and Community Engagement due to lack of flexibility for the leader of the school to access clear financial information.
3. The LEA was found in non-compliance in the area of Use of Funds, although C.J. Beckstrom indicated the school has already made corrections since the December 1, 2011 monitoring and the issue of Time and Effort reporting has been resolved. Yvonne explained that since this was the first time the school had received federal funds in excess of $500,000, this was a new responsibility for the agency.
4. Florence Crittenton, as the charter holder, was presented with a Compliance Assistance Plan to address the areas on partial and non-compliance. The documentation related to the Compliance Assistance Plan must be submitted to ADE by February 15, 2012. The LEA has an opportunity to appeal any of the findings

V. COMMUNITY LINKAGE

Governing Board President Report for Discussion, Consideration, and Possible Action

School Financials and Future Planning

1. Rona Kasen asked Johnny Jackson to present the updated financial projections. Johnny explained the School Improvement Grant (SIG) had previously been omitted from projections. The revised document includes SIG in order to properly code SIG expenses. Additionally, the American Express Grant which had initially been presented as $40,000 annual revenue was revised to reflect the receipt of $40,000 for a two year period.
2. GLAA faculty and staff participation in the Arizona State Retirement System is still in the approval process. The expense associated with the ASRS contributions match was originally presented as an annual amount; the updated document represents an expense for the remaining six months of FY2012.
3. Increases include a potential 2% increase to payroll taxes beginning in FY2013; Accounting Fees to include a portion of the agency-wide audit; Professional & Consulting Services to include a portion of the contract for WestEd.
4. Changes occurred in Depreciation and Administrative Overhead based on the actual amounts from the five months that have happened in FY2012.
5. Rona commended both Johnny Jackson and Deb Budnick for their hard work in providing current financial information to the school board.

Fundraising

1. Rona Kasen discussed the need for fundraising to begin that is specific to GLAA. Previous reports to the Board of Directors have inaccurately indicated the school has relied heavily on the agency. Because the budget is built on a maximum occupancy of 200 students and the current building space is not equipped with the necessary number of classrooms, Rona expressed the need to hire a consultant to provide an estimate of reconstruction costs. Discussion ensued.
2. Rona clarified that donations can be designated specifically to the school.
3. In response to questions about fundraising, Interim CEO, Herb Paine explained that the Teaming Up For Kids (TUFK) Luncheon is the primary source of unrestricted funds to support the program operations at Florence Crittenton Services of Arizona. Therefore, there is a need for thoughtful, collaborative planning for targeted fundraising that supports the full operations of the agency – social services and education.

4. A new Branding and Marketing committee has been established to more effectively brand Florence Crittenton as a relevant organization.

Director of Assessment Report for Discussion, Consideration and Possible Action

Student Academic Achievement Update

1. Angelica Cruz presented Final Exam Scores and Final Grades for Fall Semester and explained the translation of scores on the 4-point scale to the traditional A-F grading scale. Students who received incomplete grades have received individual contracts which specify missing assignments or standards yet to be mastered. Students who need "reteaching" will have an opportunity to be reassessed.
2. Attendance rate continues to remain at 95%. Angelica also reported that one student is on a long-term suspension.
3. Rona asked Angelica to prepare a comparison of 2010-2011 and 2011-2012 academic achievement data to present to the Board of Directors.

Head of School Report for Discussion, Consideration, and Possible Action

1. Yvonne Watterson provided an update on concurrent enrollment – 31 students are registered for CIS 105 through Phoenix College and 3 students are registered for CIS 120 through Rio Salado. The total tuition cost for both courses is $8,943. Students were selected based on teacher recommendation, grades, leadership skills, and college readiness.
2. Yvonne provided a brief overview of the charter renewal process. The school will contract with Dr. Ildi Laczko-Kerr of the Arizona Charter Schools Association to assist with the Performance Management Plan which must be submitted online by March 30, 2011. Yvonne explained that in her absence, Angelica Cruz will work with Dr. Laczko-Kerr to ensure the charter renewal application is submitted on time. Because of the school's corrective action, the renewal will require a Performance Management Plan. The renewal is based on: success of the academic program, fiscal management and compliance, adherence to the terms of the charter.
3. Yvonne presented the revised Student Discipline Guidelines which align to infractions outlined on the AZ Safety Accountability for Education (AZ SAFE) regulations.

Director of School Business & Administration Report for Discussion, Consideration, and Possible Action

1. Johnny Jackson explained the Legal Compliance Questionnaire which must be completed in order to finalize the Single Audit by March 30, 2012
2. Johnny also discussed the status of the revised Annual Financial Report which will require board members signatures prior to January 20, 2012.

ACTION

Rona Kasen moved to approve Consent Agenda Items. Motion seconded by Dan Green.

1. Consent A 1: Approval of the minutes of the December 14, 2011 Regular School Governing Board Meeting

GIRLS LEADERSHIP ACADEMY OF ARIZONA

2. A 2: Notification of Charter Holder Representative Changes: Approval of removal of George Allman as Charter Holder Representative and addition of Deb Budnick as Charter Holder Representative
3. A 3. Approval of the revised Student Discipline Guidelines

ADJOURNMENT: Meeting was adjourned at 6:56 p.m.

Respectfully Submitted:

Johnny Jackson, Director of School Business & Administration

GIRLS LEADERSHIP ACADEMY OF ARIZONA

Please Note Time and Location of Meeting

Girls Leadership Academy of Arizona
715 W. Mariposa Street, 2nd Floor
Phoenix, AZ 85013

Wednesday, February 8, 2012
Starting Time: 5:00 p.m.

GOVERNING BOARD

Rona Kasen	**President**
Melissa Baffert	Member
Daniel Green	Member
Cathy Hardwick	Member
Carole McManus	Member
Nina Munson	Member
Craig Thatcher	Member

HEAD OF SCHOOL
Yvonne Watterson

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Girls Leadership Academy of Arizona and the general public that the Girls Leadership Academy of Arizona School Board will hold a meeting that will be open to the public on December 14, 2011 beginning at 5:00 p.m. at Girls Leadership Academy, Classroom 201, located at 715 West Mariposa Street, Phoenix, AZ 85013.

AGENDA

Order of Business

I. GENERAL

A. Call to Order

B. Citizens Interim

This is an opportunity for members of the public to address the Governing Board. In compliance with the Open Meeting Law, the Governing Board will neither discuss nor take action on issues raised during this portion of the agenda. When necessary, issues will be taken under advisement and placed on a subsequent agenda.

II. ADOPTION AND APPROVAL OF THE AGENDA

The order of agenda items is subject to change.

GIRLS LEADERSHIP ACADEMY OF ARIZONA

School Governing Board Meeting Minutes
February 8, 2012

The regular meeting of the Girls Leadership Academy of Arizona School Board was held Wednesday, February 8, 2012, at the Girls Leadership Academy of Arizona, Classroom 201, 715 W. Mariposa Street, Phoenix, Arizona 85013.

Johnny Jackson, Director of School Business & Administration served as recording secretary.

Members Present: Rona Kasen, Cathy Hardwick, Craig Thatcher, Carole McManus, Melissa Baffert, Nina Munson
Members Absent: Dan Green

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I. GENERAL

Call to Order
The regular meeting was called to order by Rona Kasen at 5:02 p.m.

Citizens Interim
A call to the public was made and there were no comments or concerns from the public.

II. ADOPTION AND APPROVAL OF THE AGENDA
The agenda was adopted as published.

III. EXECUTIVE SESSION
None.

IV. COMMUNITY LINKAGE

Governing Board President Report for Discussion, Consideration, and Possible Action

1. Rona Kasen asked Johnny Jackson a series of financial questions surrounding two core subjects: The use of SIG money and excess revenue to support GLAA activities and the details of the endowment and grant received from the Dorrance Family. Johnny Jackson provided a response regarding the use of SIG funds and other revenues. Deb Budnick provided additional insight on the endowment questions.

2. Johnny also noted that to date the agency as a whole has and is able to provide a balance sheet. Deb explained that it was possible to record endowment revenue in a way that would allow the revenue to be tracked / identified by the school.

3. Rona reminded the School Governing Board of a photographic presentation she held with all of the GLAA students. Rona then discussed and passed around a pamphlet the students of GLAA produced. The girls have been inspired to photograph each other for the yearbook.

Director of School Business & Administration Report for Discussion, Consideration, and Possible Action

1. Johnny Jackson explained some of the repercussions of the SIG Compliance Monitoring that happened in December 2011.

2. Johnny also discussed the revised Annual Financial Report. The discussion included a look at a crosswalk that was used to translate the agency's financial information into an output aligned with USFR requirements. Johnny also provided the School Governing Board a means from which to verify the information in the AFR against the actual financial information documented by the agency on behalf of GLAA. Johnny explained to the board the issue of Joy Solomon and the financial implications against GLAA's current grant revenue.

GIRLS LEADERSHIP ACADEMY OF ARIZONA

Director of Assessment Report for Discussion, Consideration and Possible Action

1. Angelica Cruz presented the January dashboard and addressed student achievement data. She pointed out that recent analysis of student math achievement against their performance on the DOMA did not align. Kathleen, the math teacher for GLAA provided additional information to the School Governing Board that aligns with Angelica's data analysis of the student's performance. Both Angelica and Kathleen informed the board that further assessment of DOMA revealed the test to be an inaccurate measure of student performance. Current math assessments other than DOMA are suggesting that students are on target for passing AIMS.

2. Angelica provided an update on the progress of the charter renewal process. The school has contracted with Dr. Ildi Laczko-Kerr of the Arizona Charter Schools Association to assist with the review of the Charter Renewal Application, including the Performance Management Plan, which must be submitted online by March 30, 2011.

Director of Curriculum Report for Discussion, Consideration, and Possible Action

1. Amy Coyle provided a recruitment and enrollment update which included information from three recent enrollment presentations.

2. Amy also discussed table sponsorship for GLAA students to attend the TUFK benefit.

3. School Board Member Carole McManus inquired about the change in the School Governing Board agenda for the February 8, 2012 meeting, and noted the absence of the school tax credit topic. Johnny provided an explanation of the agenda change. Discussion ensued about the use of tax credit dollars. It was decided by the Governing Board that policies should be put into place regarding expenditures of school tax credit money above a certain dollar amount.

4. Rona motioned to restrict the spending of tax credit dollars until further information could be obtained and School Governing Board policies created. The motion was seconded by Carole McManus.

ACTION

Rona Kasen moved to approve Consent Agenda Items. Motion seconded by Melissa Baffert.

1. Consent A 1: Approval of the minutes of the January 11, 2011 Regular School Governing Board Meeting
2. Consent A 2: Approval of the revised annual financial report (AFR)

ADJOURNMENT: Meeting was adjourned at 7:06 p.m.

Respectfully Submitted:

Johnny Jackson, Director of School Business & Administration

III. EXECUTIVE SESSION: NONE

IV. COMMUNITY LINKAGE

Governing Board President, Head of School and representatives from GLAA may each present reports for discussion, consideration, and possible action

A. Governing Board President Report:

- School Financials and Endowment Inquiry

B. Director of Assessment:

- Student Academic Achievement Update
- Charter Renewal Update

C. Director of School Business and Administration Report:

- SIG Compliance Monitoring Response
- Tax Credit Updates & Questions
- New York Trip

D. Director of Curriculum Report:

- Recruitment & Enrollment
- Table Sponsorship for GLAA Girls at TUFK

V. CONSIDERATION OF CONSENT AGENDA

All items marked with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Body member. Consent Agenda items will be approved by one motion (Note: a second to the motion shall not be needed) and there will be no specific discussion of these items)

VI. ACTION

A. APPROVAL

*1. Approval of the minutes of the January 11, 2012 Regular School Governing Board Meeting

*2. Approval of the revised AFR

VII. ESTABLISHMENT OF NEXT MEETING DATES, TIMES, AND PLACES

- Next School Governing Board Meeting is scheduled to be held on March 14, 2012, at 5:00PM, Girls Leadership Academy of Arizona, 715 W. Mariposa Street, 2nd Floor, Phoenix, AZ 85013

VIII. ADJOURNMENT

GIRLS LEADERSHIP ACADEMY OF ARIZONA

Please Note Time and Location of Meeting

Girls Leadership Academy of Arizona
715 W. Mariposa Street, 2nd Floor
Phoenix, AZ 85013

Wednesday, March 14th, 2012
Starting Time: 5:00 p.m.

GOVERNING BOARD

Rona Kasen	**President**
Craig Thatcher	Member
Melissa Baffert	Member
Daniel Green	Member
Cathy Hardwick	Member
Carole McManus	Member
Nina Munson	Member

HEAD OF SCHOOL
Yvonne Watterson

Pursuant to A.R.S. 38-431.02, notice is hereby given to interested parties of the Girls Leadership Academy of Arizona and the general public that the Girls Leadership Academy of Arizona School Board will hold a meeting that will be open to the public on March 14, 2012 beginning at 5:00 p.m. at Girls Leadership Academy, Classroom 201, located at 715 West Mariposa Street, Phoenix, AZ 85013.

AGENDA

Order of Business

I. GENERAL

A. Call to Order

B. Citizens Interim

This is an opportunity for members of the public to address the Governing Board. In compliance with the Open Meeting Law, the Governing Board will neither discuss nor take action on issues raised during this portion of the agenda. When necessary, issues will be taken under advisement and placed on a subsequent agenda.

II. ADOPTION AND APPROVAL OF THE AGENDA

The order of agenda items is subject to change.

III. EXECUTIVE SESSION: NONE

IV. SPECIAL PRESENTATION: "TUFK Experience" GLAA Junior, Marli Maryon

V. COMMUNITY LINKAGE

Governing Board President, Head of School and representatives from GLAA may each present a brief summary of current events.

A. Governing Board President Report

- Site Council Update
- School Board Retreat

B. Director of Assessment

- Charter Renewal/Performance Management Plan Progress Update
- Student Academic Achievement Update

C. Director of Curriculum and Instruction

- Using Youtube to Support Students Struggling in Math
- Learning beyond the classroom: Fieldtrips
- Update on concurrent enrollment

D. Director of School and Community Engagement Report

VI. CONSIDERATION OF CONSENT AGENDA

All items marked with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Body member. Consent Agenda items will be approved by one motion (Note: a second to the motion shall not be needed) and there will be no specific discussion of these items)

VII. ACTION

A. APPROVAL OF MINUTES

*1. Approval of the minutes of the February, 8 2012 Regular School Governing Board Meeting.

B. TAX CREDIT

GLAA Tax Credit Policy

C. GLAA FIELD TRIP POLICY

Approval of GLAA Field Trip Policy and Procedures

D. SITE COUNCIL

Approval of Exemption

B. ESTABLISHMENT OF NEXT MEETING DATES, TIMES, AND PLACES

C. ADJOURNMENT

The next regular meeting of the Governing School Board will be on April 10, 2012, beginning at 5:00 p.m. at Girls Leadership Academy, Classroom 201, located at 715 West Mariposa St, Phoenix, AZ 85013. Agenda items for this meeting should be submitted to the Director of School Business and Administration Services no later than 5:00 p.m., January 3, 2012.

GIRLS LEADERSHIP ACADEMY OF ARIZONA

School Governing Board Meeting Minutes
March 14, 2012

The regular meeting of the Girls Leadership Academy of Arizona School Board was held Wednesday, March 14, 2012, at the Girls Leadership Academy of Arizona, Classroom 201, 715 W. Mariposa Street, Phoenix, Arizona 85013.

Johnny Jackson, Director of School Business & Administration served as recording secretary.

Members Present: Rona Kasen, Dan Green, Craig Thatcher, Carole McManus, Melissa Baffert, Nina Munson
Members Absent: Cathy Hardwick

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I. GENERAL

Call to Order
The regular meeting was called to order by Rona Kasen at 5:01 p.m.

Citizens Interim
A call to the public was made and there were no comments or concerns from the public.

II. ADOPTION AND APPROVAL OF THE AGENDA
The agenda was adopted as published.

III. EXECUTIVE SESSION
None.

IV. SPECIAL PRESENTATION
1. GLAA Junior Marli Mayon presented a student's perspective on the Teaming Up For Kids (TUFK) experience. Miss Mayon stated an overall favorable experience but identified a need to provide identification of GLAA students as a unique part of the Florence Crittenton organization.

V. COMMUNITY LINKAGE
Governing Board President Report for Discussion, Consideration, and Possible Action
1. Rona Kasen presented information regarding the formation of a site council at GLAA Rona reported that the School Governing Board was able to exempt from this requirement based on the fact that GLAA is a single site school. Rona asked for a motion to accept the School Governing Boards exemption from requiring GLAA to establish a site council. Motion to approve by Melissa Baffert, seconded by Dan Green.
2. Rona presented her initial thoughts on agenda items for the School Governing Boards retreat. Rona also opened the floor for discussion on when to hold the retreat. General consensus agreed to a date in June.

Head of School Report for Discussion, Consideration, and Possible Action
1. Yvonne Watterson discussed the relationship GLAA has established with ASU and their new teachers program. The report included an update on the dynamics between GLAA's current student teacher Sheri Speyer, and National Board Certified math teacher Kathleen Roberson. Yvonne also explained how a student teacher progresses towards leading their own classroom. Yvonne also pointed out upcoming professional development of other GLAA faculty.
2. Yvonne provided an update on projects placed on the DonorsChoose website by GLAA faculty. Carole McManus reminded everyone of the Chase matching fund that matches donations made.
3. Yvonne discussed the field trip policy and noted that GLAA has always had a field trip policy in place. Included in this discussion were highlights of an Assumptions of Risk & Release form to be used specifically for out of state travel. Melissa Baffert noted that the Assumptions of Risk & Release form be reviewed by a Florence Crittenton attorney to ensure the agency and the school are released from liability.

GIRLS LEADERSHIP ACADEMY OF ARIZONA

Recruiting/Community Engagement Report for Discussion, Consideration and Possible Action

1. Yvonne provided the School Governing Board with an update on recruiting presentations, noting the number of presentations scheduled for April and the outcome of recent recruiting presentations. This report also included the following points:
    a. Pam Duty, a current Florence Crittenton employee, is networking with her former district to schedule GLAA recruiting presentations.
    b. GLAA has recently hosted 16 perspective students who shadowed current GLAA students.
    c. GLAA has devised a system for selecting "student ambassadors" in order toprovide additional leadership opportunities for GLAA students.
    d. Yvonne provided an update on the GLAA parents involved with the American Dream Academy.

Assessment Report for Discussion, Consideration and Possible Action

1. Angelica Cruz provided an update on the charter renewal process.
2. Angelica presented the March student achievement data update, which included the results of recent benchmark assessments administered by GLAA faculty.

Curriculum Report for Discussion, Consideration, and Possible Action

1. Amy Coyle provided insight on how GLAA math teacher has been using technology (YouTube) to provide math interventions prior to the AIMS. The curriculum report also included the following points:
    a. Amy explained how any scheduled fieldtrips at GLAA have to align with academic curriculum.
    b. Amy also provided an updated on the concurrent enrollment courses.

Director of School Business & Administration Report for Discussion, Consideration, and Possible Action

1. Johnny Jackson explained the current calculation of ADM and its impact on state equalization for FY12.
2. Johnny also discussed the revenue/expenses for GLAA, providing insight on challenges and system updates.

ACTION

Rona Kasen moved to approve Consent Agenda Item A. Motion was seconded by Dan Green.

- **Action A: Approval of the February 8, 2012 minutes of the regular School Governing Board meeting.**
- **Action B: No final action was taken on this item. Further vetting is necessary before action can be taken.**
- **Action C: A motion to approve this item was moved and carried during the Governing Board President's report.**

ADJOURNMENT: Meeting was adjourned at 7:17 p.m.

Respectfully Submitted:

Johnny Jackson, Director of School Business & Administration