RENEWAL PERFORMANCE MANAGEMENT PLAN TEMPLATE

Edkey, Inc., Sequoia Elementary

INDICATOR:[1] ___X___ **Math** _____ Reading **DURATION OF THE PLAN**[2]**:** Begins May, 2012 to May , 2015

MEASURE*	METRIC*	CURRENT STATUS*	End Target For This Plan* [3]
State standardized assessment	Percent (%) of students who score proficient on the State standardized assessment and Student growth percentile (SGP)	(Board staff will enter info here)	Meet or demonstrate sufficient progress toward the level of adequate academic performance as set and modified periodically by the Board.

STRATEGY I: Provide and implement a curriculum that improves student achievement.

Action Steps [4]	Timeline	Responsible Party	Evidence of Meeting Action Steps	Budget
Continue to implement Singapore Math in grades K-6	Implement: Aug 2012 - May 2015	• Site administrators • K-6 teachers and paraprofessionals • Assist. Superintendent of Instructional Services	• Student Data Reports from district FAST Math benchmarks and teacher made assessments • State Standardized Assessment	$11,000 Per year
Review and revise current Response to Intervention (RTI) Program.	Aug 2012 - May 2015	• Director of Special ED • Assist. Superintendent of Instructional Services • Site administrators • Teachers & Staff	• Training documentation - sign in • Formative and Summative Assessment Data: FAST Math Benchmarks • State Standardized Testing	$2,500 Per year

Review and revise current mathematics curriculum maps to reflect integration of the common core standards	Aug 2012 - May 2013	• Assist. Superintendent of Instructional Services • Professional Development Coaches • Site instructors • Site administrators • Sequoia Instructional Support Team.	• District Wide Professional Development Days Participation - sign in sheets • Grade level unwrapping meetings - sign in sheets • Completed math curriculum maps aligned to common core for each classroom/grade level/subject • Monthly Staff Meeting and Site PLC participation - sign in sheets	$1,000 Per year
On site academic tutoring and academic enrichment available for all students Monday through Thursday after school	Aug 2012- May 2013 Aug 2013 - May 2014 Aug 2014 – May 2015	• On site administrators • On site instructors	• FAST Math test scores and all district and state assessments	$5,000 Per year

STRATEGY II: Develop and implement a plan for monitoring the integration of the Arizona Academic Standards into instruction.

Action Steps [4]	Timeline	Responsible Party	Evidence of Meeting Action Steps	Budget
Sequoia Schools Teacher Evaluation System	December 2012, 2013, 2014 & May 2013, 2014, 2015	• On site administrators	• See document "*Sequoia Schools Supervision and Evaluation for Teaching Effectiveness"* • Addendum Exhibits, Evaluation Segment 2A-D.	$0 Part of normal operating budget
Pre-observation conference checklist	August 2012, 2013, 2014	• On site administrators • On site instructors	• See document "*Sequoia Schools Supervision and Evaluation for Teaching Effectiveness"*	$0 Part of normal

			• Addendum Exhibits, Evaluation Segment 1B.	operating budget
Sequoia Schools Teacher Observation Model	Aug 2012- May 2013 Aug 2013 - May 2014 Aug 2014 – May 2015	• On site administrators • On site lead teachers • Instructional Support Team	• See document "*Sequoia Schools Supervision and Evaluation for Teaching Effectiveness"* • Addendum Exhibits, Evaluation Segment 1A & E.	$0 Part of normal operating budget
Structured Teacher Lesson Plans	August 2012 - May 2015	• On site administrators • On site instructors	• See document "*Sequoia Schools Supervision and Evaluation for Teaching Effectiveness"* • Addendum Exhibits, Evaluation Segment 1C-E	$0 Part of normal operating budget

STRATEGY III: Develop and implement a plan for monitoring and documenting student proficiency.

Action Steps [4]	Timeline	Responsible Party	Evidence of Meeting Action Steps	Budget
FAST Math District Assessment	Quarterly	• FAST Math Coordinator • On site administrators • On site instructors	• FAST Math benchmark assessments • State Standardized Assessments	$0 Part of normal operating budget
Student Study Team (SST) meetings to monitor student placement academic progress	Bi-weekly	• On site administrators • Special Education Instructor • Lead teacher(s)	• Agenda and minutes from SST meetings • FAST Math benchmark assessments • State Standardized Assessments	$0 Part of normal operating budget

STRATEGY IV: Develop and implement a professional development plan that supports effective implementation of the curriculum.

Action Steps [4]	Timeline	Responsible Party	Evidence of Meeting Action Steps	Budget
Continued support and training on Singapore Math	June 2012 & July 2012 As required 2012-2015	• Singapore Math training staff On site administrators • Teachers & Staff	• Sign In for training participation • FAST Math benchmark assessments • State Standardized Assessments	$7,500 Per year
Sequoia Charter Wide Professional Development Days	Minimum of Four PD days per school year 2012-2015	• Assist. Superintendent of Instructional Services • PD Coaches • Instructional Support Team	• PD Survey Results • FAST math benchmark assessments • State Standardized Testing	$0 Title IIA Grant Funding
Implementation of Site Based Professional Learning Communities (PLC's)	Aug 2012 - May 2015	• Assist. Superintendent of Instructional Services • PD Coaches • Instructional Support Team	• Training documentation - sign in sheets • Site Master Calendar • FAST math benchmark assessments • State Standardized Testing	$0 Part of normal operating budget

Using the information entered in the " Budget" columns above, please provide a budget total that incorporates all strategies and action steps for each year of the performance management plan's implementation. For " Year 1" , please specify the fiscal year (e.g., 2011). The charter holder may add years, as necessary.

Year 1: Budget Total: $ 27,000 **Fiscal Year: 2012-2013**

Year 2: Budget Total: $ 27,000

Year 3: Budget Total: $ 27,000

Notes:
* Provided by ASBCS staff
1 Academic area to be addressed for improvement
2 Duration of the plan must align with the timeline presented in the Action Steps
3 Refer to Terms to Know in the Renewal Application Instructions
4 Repeat these action steps as necessary to include the appropriate number of steps to accomplish the strategy