

Procurement Laws Exception Amendment Request

Charterholder Info

Charter Holder

Name:
Greenhouse Montessori School,
Inc.

CTDS:
07-85-93-000


Mailing Address:
505 South Gilbert
Gilbert, AZ 85296
> [View detailed info](#)

Representative

Name:
Jennifer Papp

Phone Number:
480-635-0386

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Procurement Laws Exception

Please Note

Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

This exception will not be granted to State Board of Education sponsored charter schools.

Attachments

Board Minutes —  [Download File](#)

Complete policy for procuring goods and services —  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Jennifer Papp 10/22/2013

USFRCS Exception Amendment Request

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USFRCS Exception

All exceptions to the USFRCS will include:

Charter Holder must utilize Generally Accepted Accounting Principles

The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board of Charter Schools, the Auditor General, and the Arizona Department of Education

The Charter Holder is responsible for any “cross-walks” necessary to complete reporting requirements.

This exception will not be granted to State Board of Education sponsored charter schools

Attachments

Board Minutes –  [Download File](#)

Complete policy for accounting –  [Download File](#)

Additional Information*

No documents were uploaded.

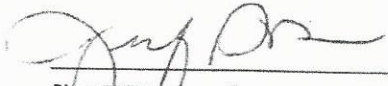
Signatures

Charter Representative Signature
Jennifer Papp 10/22/2013

Greenhouse Montessori
Monthly Meeting of Board of Director
Monday October 14, 2013

Present: Jennifer Papp, John Christensen, Claudina Douglas, and Steve Sisson

- I. Call to Order: Jennifer Papp facilitating, 6:32pm
- II. Community forum: No one present
- III. Approval of payroll and AP complete
- IV. Review of Charter School Annual Financial Report
- V. Vote to approve Charter School Annual Financial Report
 - a. Jennifer motions to approve
 - b. Claudina seconds
 - c. 4 Aye 0 Nay
- VI. Vote to approve Procurement policy
 - a. Claudina Motions to approve
 - b. Jennifer seconds
 - c. 4 Aye 0 Nay
- VII. Vote to approve Accounting Policy
 - a. Claudina motions to approve
 - b. Jennifer seconds
 - c. 4 Aye 0 Nay
- VIII. Close of meeting 8:27pm



Signature



Signature



Signature

Signature

10-15-13
Date

10-15-13
Date

10-16-13
Date

Date

Date

Arizona State Board for Charter Schools



Greenhouse Procurement Policy

Greenhouse Montessori charter school will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/ authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Greenhouse Montessori charter school shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Greenhouse Montessori charter school understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements will still apply.

Arizona State Board for Charter Schools



Greenhouse Montessori Accounting Policy

Greenhouse Montessori charter school will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.