Victory High School

Renewal Application

Business Plan

Business Plan – Governing Body **Pages 2-3**

Business Plan – Governing Body

B. Strength and Stability of the Governing Board

Part 1. Governing Body. Ms. Debra Rene' Murphy, President (Education); Mr. Mauricio Melendez, Secretary (Technology); Dr. Shirley Branham, Treasurer (Education):

President: Ms. Debra Rene' Murphy. Ms. Murphy shall preside at meeting of the Governing Board. Subject to policies established by the Board of Directors. She will work with the Corporate Board President when making decisions on behalf of the school..

Secretary: Mr. Mauricio Melendez shall keep, or cause to be kept, minutes of all meetings of the Governing Board of Directors and committees. The Secretary shall give notices of all meetings of the Governing Board of Directors. The Secretary shall perform all the duties incident to the office of secretary of a corporation and such other duties as may be assigned by the Governing Board of Directors or the President

Treasurer: Dr. Shirley Branham. Dr. Shirley Branham will have the responsibility of signing checks. The Treasurers, with the assistance of a Certified Public Accountant will assist in preparing annual reports, financial statements, and returns as required by law.

Advisory Council. Verna McClain (Owner/Editor "South Mountain Villager" Raymond Branham (Entrepreneur), Nicholas Chavez (Victory High School Graduate), William Curosh, Esq. (Attorney at Law), Jim Dawson (Financial Advisor), Mrs. Faith McDonald (Parent); Che' Murphy-Williams (Special Education Teacher, Principal), Tanika Scott (Accountant), Meka Joi Horton(Social Worker), Franklin Butler Jackson(Para Legal), Damond Allen(Facility Manager).

> An advisory council (or committee) usually functions like any committee of the board. It may be created for a specific purpose to assist the board in its work. For instance, advisory councils may focus on fundraising, provide technical assistance, assess the impact of a service or program, and serve as an advocate or a public relations representative for the organization. Advisory council members have no legal responsibilities; they have no vested right to serve; and they have no immunity from removal. The council's actions to making recommendations and providing background for board decisions are limited.

Part 2.

Victory High School implements the following process for the recruitment, selection and development of governing body members:

- Recruitment via community networking
- Interview individuals during working governing body meeting
- Prospective members are voted in by a quorum of the governing board.
- Training and orientation is conducted during a working board meeting held prior to first quarterly board meeting

Part 3. By law, every nonprofit must have a governing board. As the name indicates, the role of the board is to govern the organization and serve as its accountable body. The board helps create the vision, mission, values, and policies for the organization and makes sure that they are properly respected. Also, financial oversight is one of the key responsibilities of a nonprofit board.

The board adheres to A.R.S. 38-431. –09 Open Meeting Law The combined boards, Governing Board, Advisory Council, and Corporate Board meets to review and discuss policy and concerns quarterly at Victory High School campus so that all stakeholders have the ability to attend. In addition, every effort is made to make teleconference available at each board meeting for parents and staff who are unable to attend in person.

Part 4. The role of the governing board includes review and discussion of information presented by Victory High School teacher on a quarterly basis:

- **1st Quarter**:
  - Review results of spring state assessment results.
  - Review and approve curriculum map, lesson plan format, and resources for the current school
- **2nd Quarter**:
  - Review first quarter benchmark assessment data reports.
  - Review student progress reports as reported by teachers
  - Review Fall state assessment data reports.
- **3rd Quarter**:
  - Approve state assessment preparation plans and projection of student achievement
  - Review second quarter benchmark assessment data reports.
- **4th Quarter**:
  - Review third quarter benchmark assessment data reports.
  - Review results of:
    - Spring state assessment results.
    - Student Achievement Reports
    - Arizona Learns Reports
    - Annual Yearly Progress Report (AYP)
  - Make recommendations to insure student achievement.