IV. Facilities Plan

Submit a facilities plan, by site, including any plans for expansion.

South Pointe Junior High School Facility Plan

Background Information:

South Pointe Junior High School is committed to providing a clean and safe environment for staff and children. In an effort to maintain high standards and a physical setting that is appropriate and conducive to learning, the following facility plan is in place to ensure the school will be taken care of and maintained appropriately throughout the coming years.

It should be noted that South Pointe Junior High School was renovated in 2008. Occupancy was taken in the summer of 2008. The building was entirely renovated and all equipment was brand new. Hence, currently, our short and long term goals are not as comprehensive as they will become in future years as the facility and assets begin to age.

South Pointe Junior High School is located on 217 E. Olympia Drive in Phoenix, AZ on a 1.7 acre parcel of land. The majority of the acreage is taken up by the building and the parking area. Currently there is no available land to expand in any capacity. The school is 17, 771 square feet with adequate classroom space. South Pointe Junior High School has no plans for expansion.

I. Maintenance and Preventative Care

South Pointe Junior High has a maintenance team in place, through the management company, that visits the school to conduct routine, preventative care to the building and grounds as needed. When pertinent issues arise, an electronic and hard copy work order system is in place to ensure the concerns are addressed in a timely fashion. Typically, the turn around time on such non-emergency orders is anywhere from three days to one week. From time to time, however, emergencies arise that require immediate remedy. For these situations, a member of the maintenance team is on call 24 hours a day to address such issues. Additionally, school leaders can directly contact, meet and plan with the maintenance department at any time.

II. Annual Facility Audit

Each year, a team of 2-3 people perform a facility audit on the building, the grounds and equipment. This audit or inventory serves as a comprehensive review of the facilities assets as well as the status or condition on items, systems and operating components. The facility audit serves as a tool for projecting future maintenance costs. The objective of the facility audit is to determine the condition of the aging item against the cost of replacing such asset. When dealing with equipment, audit team members and custodial experts compare the expected equipment service life to the current condition and use such data and information to formulate short and long term facility goals.

Once the audit is complete, data is analyzed and used to develop short and long term facility goals with corresponding action steps, budget/financial resources and timelines. Although the entire facility is inventoried and audited, the following areas serve as the cornerstones for our facility plan:

Building:

- Indoor Air Quality
- Energy Management
- HVAC Units
- Waste Management
- Water Management
- Fire Alarm system / sprinkler system/ extinguishers
- Floor Coverings
- Paint
- Plumbing
- Disposal of Hazardous Materials
- Asbestos Check/Plan
- Roof and Drainage systems
- Pest Control/Plan
- Electrical Systems
- Security system

Grounds:

- Exterior lighting and signage
- Outdoor equipment/seating
- Paved surfaces (sidewalks/courts/parking)
- Landscaping
- Watering/Sprinkler system

III. Facility Goals

Short-term goals:

Goal: SPJHS will expand the internal internet wiring throughout the building to accommodate an additional 40 computers by 2010-11.

Action Step: Schedule technology department during June 2010

Budget Resources: $6,000.00

Timeline: June 2010-Aug. 2010

Currently Projected Long-term Goals:

Goal: SPJHS will add two additional shade structures to the outside grounds by 2014.

Action Step: Research and apply for a sun protection grant

Budget Resources: $8,000.00

Timeline: Jan. 2011-June 2011

Action Step: **1.** Identify key grade level leaders along with administrative team to serve on sun protection committee.

2. Implement a sun protection program on campus.

3. Monthly committee meetings to research/write for grant, assess program.

Budget Resources: $1,000.00

Timeline: July 2010-May 2011