C. Strength and Stability of the Charter Holder

Part 1. Provide a list of current officers, directors, managers or partners of the corporation.

- Dr. William Coats- Chief Executive Officer

Part 2. Provide a description of the role and responsibilities of the charter holder. Include a narrative that clearly outlines the function of the charter holder and indicate if the charter holder is the same as the school's governing body.

The charter holder of South Pointe Junior High School plays an integral role in ensuring the school is within the provisions of its charter and is in compliance with federal and state laws at all times. As the "charter representative," or holder, all communication channels between the Arizona State Board for Charter Schools, Arizona Department of Education flow through this position.

The charter holder's primary responsibility is to establish and maintain a governing body that is responsible for the policy decisions of South Pointe Junior High School. All parties associated with South Pointe Junior High School, including the charter holder, governing body, officers and members are individually responsible for complying with and upholding the provisions of the charter contract including all applicable laws, regulations and reporting requirements.

Additional responsibilities include maintaining all pupil attendance records and making such records available for inspection upon request of the Arizona State Board for Charter Schools or Arizona Department of Education. Furthermore, the charter holder is responsible for maintaining personnel, financial and student records in accordance with the Arizona State Library, Archives and Public Records Retention Schedules.

The charter holder ensures that South Pointe High School follows a calendar of instruction for no less than the number of days required by statute and meets the minimum number of hours of instruction required by statute. Additionally, the charter holder is responsible for maintaining valid fingerprint clearance cards on all officers, members, partners, and boards of the Charter Holder and will submit all changes in members to the Arizona State Board of Charter Schools.

Monitoring and submitting all financial and other reports required by the Arizona Department of Education is the responsibility of the charter holder. Such financial and electronic data submission requirements will comply with accounting policies and procedures that follow Generally Accepted Accounting Principles (GAAP). Although South Pointe Junior High School has received an exception to the USFRCS and/or procurement rules, the charter holder is ultimately responsible for compliance in these areas. Any and all debts as they fall due or in the usual course of business are the responsibility of the charter holder to address and pay.

The charter holder of South Pointe Junior High School is the same as the school's governing body.

Part 3. Describe the role of the charter holder in monitoring the school's academic performance.

The charter holder, as part of South Pointe Junior High School's team, assumes an active role when monitoring the school's academic progress and performance. Quarterly, South Pointe Junior High School leadership team, the charter holder (and governing board) as well as key directors from The Leona Group Management Company, meet to monitor and review progress toward the school's academic performance plan. The academic performance plan includes the following components:

- School Mission/Vision
- S.M.A.R.T. Goals- must use **s**pecific indicator, **m**easurable, **a**ttainable, **r**ealistic, and **t**ime bound with a target
- Strategies-must be research-based, best practices aligned to a school goal.
- Action Steps-identify what steps need to happen to support the given strategy, must outline person responsible, resources, support, training, timeline, budget and the evidence of meeting such action step

The charter holder examines data and determines what areas are on target, what areas are falling behind and what follow up is needed as related to academic performance. The leadership team in collaboration with The Leona Group Management Company provides data, updates and information needed as related to the school's performance plan. Annually, the governing board evaluates and measures the academic performance plan. At this meeting, data on the goals is analyzed and used to evaluate, measure and make adjustments to the plan.