SECTION 5 BUSINESS PLAN – CORPORATE BOARD

CHARTER HOLDER CURRENT KEY PERSONNEL

Portable Practical Educational Preparation Incorporated (PPEP Inc.) Management Team members are:

JOHN ARNOLD

Chief Executive Officer (CEO) & Founder

Acting Director of PPEP Micro Housing and Development Corporation

BARBARA CORONADO

Chief Administrative Officer (CAO)

Director of Finance

GARY KLEOPFER

Chief Administrative Officer (CAO)

Director of Property and Insurance

GINA JUDY

Chief Administrative Officer

Encompass Program

SUSAN MARSETT

Director of Human Resources

KARI HOGAN

Executive Director of Department of Labor (DOL) and National Farm Worker Jobs Program (NFJP)

RANDY KEMPTON

Superintendent

PTHS

CHARTER HOLDER, PPEP INC., BOARD OF DIRECTORS

Member of the PPEP Inc. Board of Directors are:

HECTOR SANCHEZ

President

VERONICA BOONE

Vice President

GERTHA BROWN-HURD

Secretary

MARIA CHAVEZ

Treasurer

Members at Large:

CLARENCE E. BOYKINS

JACINTO CRUZ

JOSE YEPEZ

MIGUEL ZAZUETA

ROLE OF THE CHARTER HOLDER

For all of the corporations held by PPEP Inc., oversight, support and sustainability are the hallmarks in governance. While the charter governing board is responsible for the ensuring compliance of the policies and procedures for the charter, the PPEP Inc. governing board is responsible for ensuring compliance in policy and procedure for the corporation et al.

As filed with the Corporation Commission, the entity that holds the charter is Portable Practical Educational Preparation Incorporated (PPEP Inc.). As the parent corporation, PPEP Inc., maintains the exclusive authority to operate PPEP's business and affairs and is vested with the exclusive right to act on PPEP's behalf. This role, as it applies to the charter and for all corporate entities of PPEP Inc, is, but not limited to;

- CEO designation as the authorized signer of the charter contract, amendments, and any other paperwork required by the Arizona State Board for Charter Schools,
- Providing governance for the charter (appointment of a CEO and PTHS Governing Board),
- Oversight of direction, coordination and general supervision of PPEP operations, and
- Adopting and maintaining policies and procedures for human resources, finance, reviewing and adopting the annual budget, and ensuring yearly audit compliance,

- Appoint, remove, replace and supervise all PPEP's officers and any of PPEP's employees, in compliance with PPEP's Human Resource Manual.

As an entity of PPEP Inc., the charter benefits from an extensive corporate support network (refer to the PPEP Inc. Organizational Chart in the section titled, *The Second Step*). From Human Resources, Finance, Student Support Services, through Transportation and Insurance, the charter benefits from a corporate foundation sustained over thirty years.

CHARTER HOLDER ROLE IN MONITORING ACADEMIC PERFORMANCE

An overlapping reporting system of checks and balances ensures programmatic and corporate compliance. The charter existing in a programmatic vacuum is implausible. Factors are:

- The CEO and three PTHS Governing Board members are sitting members of the PPEP Inc. Board of Directors
- The CEO and PTHS Superintendent are members of the PPEP Inc. Management Team.
- Further, the remaining members of the PPEP Inc. Management Team either oversee or are directly responsible for interagency support and compliance.
- Monthly program report and review (PTHS Management Team) and quarterly corporate report and review (PPEP Inc. Board of Directors) ensures communication, support, and sustainability as well as transparency.
- The CEO, PTHS Superintendent, and school governing members, who sit on the PPEP Inc. corporate board management team, serve in an advisory capacity in all matters relating to the school.
- Whether on the PPEP Inc. Board of Directors or on the PPEP Inc. Management Team, the CEO, the PTHS Superintendent and the PTHS Governing Board, provide charter related information to the charter holder.

Consequently, school academic performance and all other aspects of school business is reported to and monitored by the charter holder, minimally sixteen times per year. Regardless of session, members review all financial and programmatic reports. Members make administrative decisions on a corporate level and on any other matters related to PPEP Inc. which include but are not limited to monitoring the school's academic performance.

In keeping with the purpose, goals, and vision of the organization, the charter holder unequivocally acts in providing sustainable support for the charter program. The CEO and founder, is directly involved with all aspects in the development of a robust and healthy organization. Actively involved with the PTHS Governing Board, the school Superintendent and Management Team, all eleven campuses, the charter school association, the state board for charter schools, ADE, local, state and federal entities, the CEO works tirelessly to ensure the success of the charter.