KHALSA MONTESSORI ELEMENTARY SCHOOL

II. SUSTAINABILITY

C. Strength and Stability of the Charter Holder

Part 1: Current Officers and Directors

President – Satwant Singh Khalsa

Vice President – Thomas Caglio

Secretary – Karen Paxton

Directors – Jaswant Khalsa
Keerat Giordano
Bryan Murphy
Donna Waters
Janet Wilson

For information on Officers and Directors see section II B. There are no additional KMES managers or partners.

Part 2: Role and Responsibilities of the Charter Holder

The KMES Board of Directors is the KMES corporate and governing board and serves as the KMES charter holder. Signatories for the KMES Board of Directors, and therefore charter holder, are the KMES Board President and Secretary.

As stated in section I, the KMES Board of Directors approves all major KMES decisions including, but not limited to, budgets, state reporting, contracts, staffing, and financial and educational procedures and policies. The Board is responsible for fulfilling all requirements as the KMES charter holder including approving and signing all state charter agreements. The Board members review and sign all school expenditure vouchers. The board provides a final Board of Review for issues brought to the Board that have been presented to, but not resolved by, the school staff or administration.

The Board is not involved in day-to-day management of KMES. The Board empowers the School Director and the Education Administration team to oversee and manage the day to day operations of the school in direct coordination with the KMES Site Council and the KMES Operational Administration teams. Monthly, the School Director gives a report to the Board on all aspects of school operations and staff and student performance. Monthly, the School Financial Consultant presents the Board with a detailed budget report and analysis.

Board of Directors membership: administration representatives, including the school Director who is the Board President unless voted otherwise by a 2/3 vote of the Board, teacher representatives, parent representatives and community representatives. School Financial Consultant attends meetings.

Part 3: Monitoring Academic Performance

The KMS Board of Directors reviews student academic performance when standardized test results are available. The Board has empowered the KMES Site Council, School Director and Education Director to regularly review student academic performance and classroom development. The KMES Director and Education Director monthly report to the Board results of their ongoing classroom, teacher and student academic performance evaluation.