KACHINA COUNTRY DAY SCHOOL NORTH

Strength and Stability of the Governing Body

Part 1

Janece Kline – Executive Director & Board Member. Expertise – Education, Legal & Neorolinguistics

Steve Prahcharov – KCDS Charter School Principal & Board Member. Expertise – Education & Administration

Peggy Murphy – KCDS Board President and parent of 2 students. Expertise – Business & Fundraising

Chris Hawkins – KCDS Private School Principal & Board Member. Expertise - Technology

Chelsea Lipson – KCDS Preschool Director, Board Member. Expertise - Education

Cristie Kline – KCDS Business Manager & Board Member. Expertise – Business & Finance

Emma Hales – KCDS Executive Assistant & Board Member. Expertise – Business & Finance

Trey Kennard – KCDS Parent & Board Member. Expertise – Business

Part 2

The governing body recruitment and selection process depends on parent and administrative interests. The Board conducts an individual assessment on the nominated individual to assess whether or not the person is suitable to be a Board member and what kind of benefits they would bring to the Board. The person of interest is then placed on the KCDS Board agenda and a vote is cast to determine whether or not to accept the person on to the Board at the annual meeting which is usually held in May.

To develop new and existing Board Members and to provide training and orientation, a Board member retreat is organized. In addition, the current KCDS Board has received several years of Open law Meeting Training which identifies and teaches key areas of responsibility and laws which Board Members have to follow.

Part 3

The control and management of Kachina Country Day School is vested in a Board of Directors. The continuance of the School's established program to operate a good faith, non-discriminatory policy under the provisions of Title VII of the Civil Rights Act of 1964, as amended, as to students, faculty, and employees shall continue to be a priority effort for the School, its Officers, Agents, and Directors. For the purpose of the administration of this policy, there shall be no discrimination on the basis of race, color, religion, sex, or national origin. The School shall make its non-discriminatory policy known to all segments of the general community served by the school.

Only Directors of the Corporation in good standing at a meeting of the Board of Directors shall be entitled to vote for new Directors. The Directors, by a vote of the majority of the Directors, shall have the right to increase and decrease the number of Directors.

The Annual Meeting of the Corporation shall be held each year on such date and at the time and place as may be designated by the President, and the Executive Director in the notice of meeting. In the absence of an Executive Committee resolution or notice to the contrary in advance thereof, such Annual Meeting shall be held the second week of May each year.

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The governance structure and organization of the school is overseen by the elected Officers of the Corporation, who shall be elected members of the Board, and shall consist of a President, Vice President, Secretary, and a Treasurer.

For decision-making at the Board level, the following structures and systems are in place:

- Item brought to agenda
- Item reviewed and discussed at Board Meeting
- Motion made by a Board Member to approve or reject the item
- Second motion by a different Board Member to support the first motion
- Item then voted on by remaining Board Members

Role, Responsibilities, and Mandated Obligations of the President

The President shall preside at all meetings of the Directors and may appoint such agents with such duties and responsibilities as the president deems advisable in promoting the best interests of the School. The President is an ex-officio member of the Executive Committee of the Corporation.

Role, Responsibilities, and Mandated Obligations of the Vice President

The Vice-President shall, in the absence or disability of the President, perform the duties and exercise the Powers of president. The Vice President shall be an ex-officio member of the Parent Teacher Association of the school and shall perform such duties as the Board of Directors shall prescribe.

Role, Responsibilities, and Mandated Obligations of the Secretary

The Secretary shall attend all meetings of the Board, and shall sign off on the official minutes and documents of the corporation.

Role, Responsibilities, and Mandated Obligations of the Treasurer

The Treasurer shall have responsibility for the Corporation's funds and shall cause full and accurate accounts of receipts and disbursements to be kept, and shall cause all monies and other valuable effects to be deposited in the name and credit of the Corporation in such depositories as may be designated by the Board.

The Executive Committee shall consist of the Executive Director of the School, the President of the Board, the President of the Parent Teacher Association, the School's Legal Counsel and the Bursar. The Executive Committee shall be responsible to conduct the business of the corporation. They shall be responsible to direct the operations of the school. They shall be responsible to report the financial condition and an annual report of the Corporation to the Board

Part 4

The KCDS governing body monitors academic performance during the school year. Specifically, the Executive Director shall recommend the academic policies of the Corporation. The Executive Director shall have supervision over the academic and administrative operations of the school. The Executive Director shall direct and prescribe the course of study and discipline to be observed therein.

Annual Yearly Progress is discussed after AIMS results have been received and a profile has been designated to the school. Data from previous years is then compared to determine Annual Yearly Progress. Using this data, the Board determines any necessary action plans needed to ensure the academic performance of students is progressive, monitored, and measurable.