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Detailed Business Plan
Section II – Sustainability
Section B - Strength and Stability of the Governing Body
Part 1 - List of Current Board Members

Our governing body and corporate Board are one in the same. Our Board of Directors is comprised of the five members listed below.

Edu-Prize Board of Directors

Ann Pescka – business management, member AZ Charter Association
Paul Robershotte – business owner and financial expertise
JoAnna Curtis – teacher, co-founder
Sherry Simon – Edu-Prize parent
Joyce Fox – elementary principal

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Part 2 – Narrative for governing body member recruitment

Edu-Prize Board Member Recruitment/selection and development

Edu-Prize seeks board members who will bring varying perspectives to the decision making process. The current board is always looking for motivated individuals who have a concern for improving education expertise and want to make impact.

Vacancies on the Board of Directors shall exist (1) on the death, resignation or removal of any director, and (2) whenever the number of authorized directors is increased. If the number of directors falls below the quorum, the vacancy may be filled by approval of a majority of the directors currently in office or by a sole remaining director.

Potential members are approached and then asked to attend a meeting. This orientation meeting familiarizes them with the operation of the Board and the commitment required should they accept. This also allows the current seated Board members to become acquainted with the potential member.

Upon acceptance, by a vote of the board the potential member must comply with all state requirement including fingerprinting, background checks, etc.
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Part 3 - Role and Responsibilities of Governing Board

Board President

The Board President shall perform the following duties:

1. Serve as signing officer unless otherwise designated
2. Preside over meeting of the Board
3. In the name of the corporation – execute such deeds, mortgages, bonds, contracts, checks or other instruments which are authorized by the Board of directors.
4. Approve Policy and Procedures and the application thereof.

Vice President

The Vice President shall perform the following duties:

1. In the absence of the President, shall perform all duties of the President

Secretary

The Secretary shall perform the following duties:

1. Shall keep at the primary office of operation the original or a copy of the Bylaws as amended or otherwise altered to date.
2. Keep at the primary office or at such other place as the board determines, a book of minutes of all meetings of the directors, committees, and members recording therein the time and place of holding, whether regular or special, how called, how notice thereof was given, the names of those present or represented at the meeting and the proceedings for each meeting.
3. Ensure that all notices are duly given in accordance with organization Bylaws or as required by law.
4. Be custodian of all records and the seal of the corporation and affix the seal, as authorized by law or provisions of the Bylaws, to duly executed documents of the corporation.
5. Keep at the primary office of the corporation a membership book with the names of any members making note of any terminated memberships and the termination date.
6. Exhibit at all reasonable times to any director of the corporation, or to his agent or attorney, on request the Bylaws, the membership book
7. Perform all duties incident to the office of Secretary and such other duties as may be required by laws, the Articles of Incorporation, Edu-Prize Bylaws, or which may be assigned by the Board of Directors.

Members

1. Have charge of specific assignments per Board President
2. Attend all Board meetings to ensure quorum
3. Use specific expertise as appropriate in applying approved Board Policy and Procedures

Mandated Obligations

Edu-Prize follows Arizona Revised State Statute § 38-431 in regards to Open Meeting Law. Board meeting notices and agendas are posted at least 24 hours in advance of all meetings to inform the Board members and the public of the items to be discussed or decided. The meetings are open to the public to attend, listen and record. The public may not speak or disrupt but may be heard in the "Call to Public" in each Board meeting.

Policies and procedures are made by majority vote of attending quorum members for legally posted agenda items. The Policies and Procedures are available for public review upon request.

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Part 4 - Governing Body Monitoring of School's Academic Performance

The Superintendent oversees annual growth data required from every teacher on every child and performance on state mandated testing. The Superintendent provides an annual report to the Board for their review complete with recommendations and focuses for the following year.

In order to align with our mission, vision, and beliefs, we must use test data to drive instruction, differentiate academics, and evaluate success. Formal assessments we use are RTI Universal Screening, Harcourt and Saxon Assessments, Quarterly Writing Samples, teacher created tests, and Success Maker. Depending on the grade level and need, teachers also use Slosson Oral Reading assessment, fluency assessments, the Dolch word list, classroom reading inventories, hand assessments for number concept, and a variety of other assessments to accurately assign instructional levels. The Curriculum Director, along with the teaching staff, evaluates test data and classroom performance and develops tailored academic programs for students.

In addition to the above – the Curriculum Director attends all Board meetings and gives monthly reports, research analysis, progress on Board decisions that govern the school's academic standing and suggestions to better serve the needs of all students. The Curriculum Director's report gives the Board vital information that keeps them informed on the academic standing of the student body. We use AIMS/Terra Nova results, RTI, unit test from the math and language arts curriculum and teacher created evaluations to measure the growth of students. The Curriculum Director analyzes these results and reports to the Board of Director summaries and makes suggestions about needed intervention for students that are academically challenged and support for those who excelling.

The Superintendent and Principal look at the student body's academic growth to ensure at least one year of academic growth in math and language arts for at least 80% of students in every classroom. This holds the teacher accountable for student performance. This data is also related to the Board of Directors annually. The principal does informal and formal evaluations on every teacher annually. Each evaluation includes student mastery and testing data to ensure academic progress for each child.