EDU-PRIZE INC. 07-86-34

Detailed Business Plan

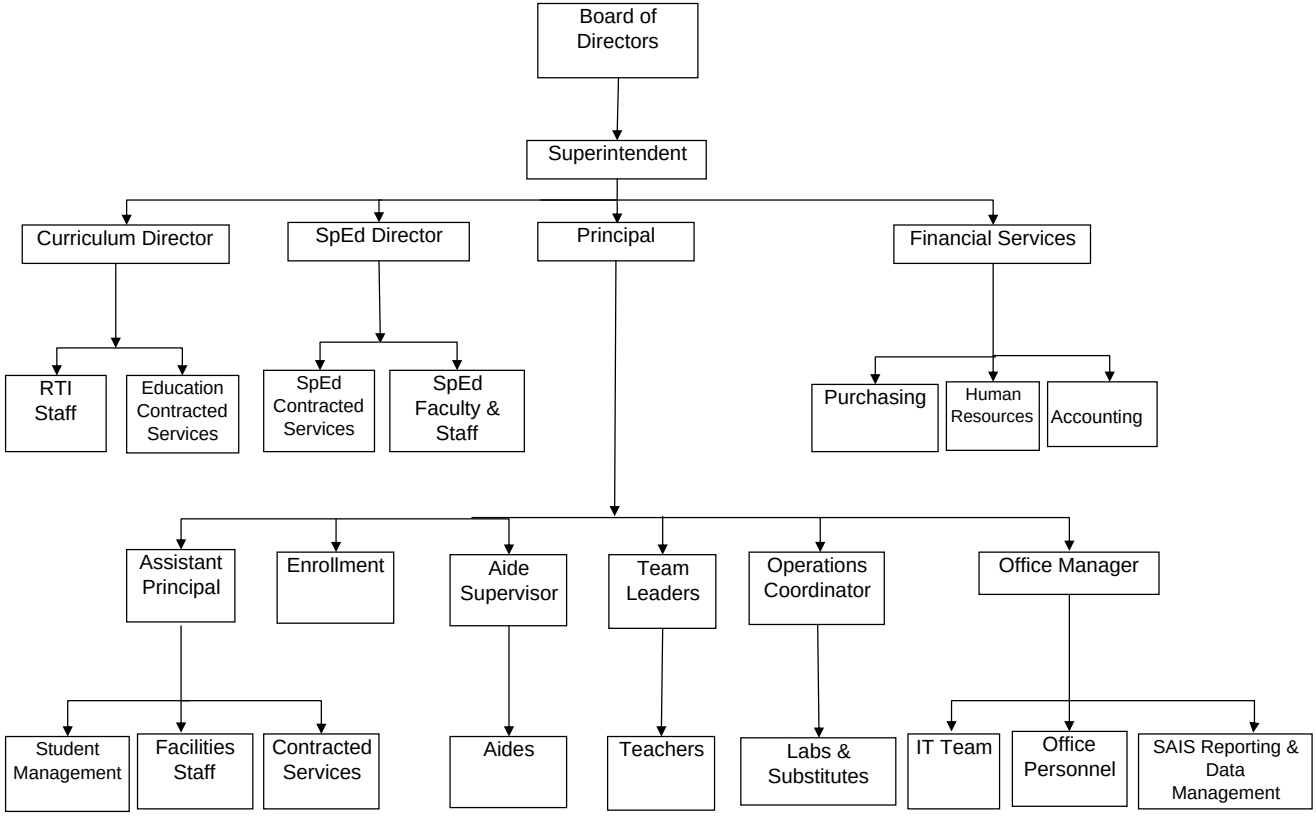
Section I – Organizational Chart Narrative

Edu-Prize is governed by a Board of Directors that provide our administrative leadership team with direction. Our Board consists of five members from varying backgrounds that include a graduate of MIT who also is a Harvard MBA Baker Scholar graduate, a former member of the Arizona Charter Association, a principal of another local school, the school's co-founder and a parent. Their varied histories bring a vast degree of knowledge and insight to the school's direction. The Board meets monthly and receives input from persons who regularly attend the meeting, but are not on the Board. The school superintendent, principal, assistant principal, accountant, curriculum director, and the Parent Teacher Network president are a vital part of the Board of Director's monthly meetings. Decisions that the Board makes regarding curriculum, future academic and business direction are made after analyzing input from those in attendance.

The Superintendent leads the faculty and ensures the adherence to adopted board policy and procedures. The Superintendent position is site based and is able to give weight to the out working of the Board's directives. The Superintendent provides visions, organization and oversees all operations.

The Principal, Special Education Director, Business Services, Curriculum Director and Financial Services are directly accountable to the Superintendent. As appropriate the superintendent request individuals to attend all regular Board meetings where they are able to have input and are present when decisions are made. At this level the information network also flows up – they contact the Superintendent with varying needs and concerns that are related to the Board for consideration. Regular administrative meetings are held as a group and individually with the superintendent.

The principal oversees all teaching staff and most resource support staff. The principal serves as the instructional leader and interacts with the Superintendent, teachers, staff, students and parents to facilitate the outworking of Board policy. The principal communicates through team leaders and staff meetings to ensure that new information is received and understood. Staff advisory council meetings are held monthly where communications flow both directions.

Parents are notified regarding policy procedures and critical information through our website, annually adapted handbooks and weekly newsletters.

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