A. Strength and Stability of the Governing Body

Part 1: Doris Tolbert – President of CAS Charter School Board – She has many years experience in the Insurance field including public relations, financial planning, management skills and personnel direction. Attached resume

Harriett "Hank"Husking – Sits on City Council and works for the University of Arizona South. She is the "Water Wise" community leader and has received several grants which have benefited the community. CAS has received two water collection tanks and water systems through her agency. We are currently looking at a greenhouse using a U of A South grant. She is currently running for Mayor. She has knowledge of the City activities and requirements, zoning, signs permit applications, etc. She is knowledgeable on educational requirements, financing and student needs. Attached resume

Karen Nicodemus – Retired President of Cochise College, was president of the Arizona State Education Board, Chairman of the P-20 Council, and Chairman of the Career Ladder for the WIRED region – has knowledge of all educational requirements, performance requirements, knows how to read and interpret test scores, and has knowledge of all fiscal aspects of education. Attached resume

Bill Porter – City of Sierra Vista Fireman/EMT – Possesses knowledge of safety and health issues. Has broad knowledge of community and in-depth knowledge of the health care system. Attached resume

Part 2: Narrative describing the governing body member recruitment/selection and development. Training/orientation process.

The Governing Board makes recommendations for recruitment and selection of new board members who have shown interest in the Charter School movement and possess the knowledge and expertise which will benefit CAS. The proposed individuals are invited to a Board meeting to meet the school staff and other board members. They are given an overview of the organization. The Governing Board then holds an Executive Session to discuss the proposed new member. Upon the decision of the Board, the proposed new member is advised whether they are invited to sit on the Board. If they are invited they have the opportunity to request more information and discuss the duties of the Board. At that point, they may accept or decline the invitation. New Board Members are given New Board Member Notebooks with copies of the by-laws, articles of incorporation, policies, and other pertinent information. They are given an orientation and tour of all the facilities by the Executive Director where they meet the personnel at each campus, talk to the students, and observe the workings of each campus.

The Board Training includes but is not limited to:

a. Attending conferences
b. Executive Directors E-mails information and newsletters, which include but are not limited to

1. Charter School News Weekly
2. Bill Daggett Newsletter
3. Arizona Charter School Association
4. CLASP
5. Charter School News Blast
6. EdWeek Updates

c. Staff makes presentations on current or proposed activities, news/events or other information the Board has requested information about, at each monthly Board Meeting.

Part 3: Narrative describing governance structure and organization:

Roles: The Charter School Board provides oversight of the operation of CAS. The Board provides vision, strategic plan and fiscal oversight. Each Board Member has a Board Member Handbook with By-Laws, corporation information, student handbooks and teacher handbooks, Open Meeting Laws and other information as appropriate or requested.

Responsibilities: Provides the vision. Makes policy decisions, reviews and approves the budget, revised budget, monthly check list and reviews the budget versus actual monthly report. Must approve any large purchases which are not included in the budget.

Mandated obligations: Conform to the Open Meeting Laws and other Federal, State and Local laws as is appropriate. Each Board Member either currently sits on other Boards or has in the past. All of them have had extensive training in the Open Meeting Laws. In the New Board Member packet is a handout on the Open Meetings Laws, so that they may reviewed.

The Charter Operator brings information she believes the Board wants and information that is requested by the Board or Staff.

Part 4: Role of the governing board in monitoring academic performance:

The Governing Board receives information regarding academic performance as it becomes available. The Board receives a report from the, Superintendent, Principal, and Assistant Superintendent in monitoring academic performance on a monthly basis. They may request additional information specific to the smooth operation of each site. They request a plan for performance improvement and monitor the plan.