Arizona School for the Arts
Organizational Chart

Arizona School for the Arts holds a charter contract with its authorizer **The Arizona State Board for Charter Schools (ASBCS).** The ASBCS insures the school's adherence to its charter and is responsible for insuring the legal compliance and fiscal viability of the school that includes academic, financial and statutory compliance as well as adherence to the terms and conditions in the school's charter contract.

Arizona School for the Arts Board of Directors serves as both its Governing and Corporate Board and is accountable to its authorizer, **The Arizona State Board for Charter Schools**. The Board has financial and legal responsibility for the school and insures the charter contract is fulfilled. It also sets and reviews policies for the school and develops the strategic plan in conjunction with the Head of School.

Head of School (HOS) reports directly to the Board of Directors and is responsible for achieving the strategic goals and objectives of the organization and effectively implementing ASA's growth strategy. Additionally, the Head of School is responsible for being the public face of the organization, maintaining ASA's Partnership Alliances; and representing ASA to external entities including the authorizer, legislative and regulatory entities, funders, lenders, the school community, the press and media, and other stakeholders. Oversees fundraising planning and implementation to include capital campaigns, and liaisons directly with current and potential funders and donors. Responsible for overseeing, recruiting, and training the school Principal and Arts Director, and supports, monitors and maintains the quality of faculty recruitment, curriculum, instruction, and adherence to the program model. This includes monitoring the quality of ASA's ballet and drama programs staffed by Partner Organizations (Phoenix Theatre and School of Ballet Arizona).

Principal reports to the Head of School and is the school's educational leader. The Principal is responsible for recruiting, training and evaluating academic faculty and she insures continuous program improvement. Monitors student achievement, and insures that the school meets its performance goals. Supervises and works with the Academic Grade Level and Department Team Leaders to achieve the school's academic goals and maintain ASA's school culture. Supervises and works with the College Counselor to insure student preparedness for college. The Head of School also supervises the Vice Principal.

Vice Principal reports to the Principal. In charge of student discipline, test administration, and Special Education. Coordinates student activities, summer school programming, and works with the ASA Parent Committee to coordinate social events.

Arts Director (AD) reports to the Head of School, and serves as the school's artistic leader. The AD recruits, trains and evaluates arts faculty and insures continuous program improvement. Monitors student artistic achievement according to the school's arts education goals, supervising and working with the Arts Team Leaders for each Arts Department.

The Chief Operations/Financial Officer (COO/CFO) reports to the Head of School. The COO/CFO is responsible for two office staff (receptionist and attendance personnel) and the school's bus driver. The COO/CFO develops systems and procedures that will facilitate organizational growth, and oversees all aspects of ASA's administrative and fiscal operations. In charge of Human Resources and manages the school's facilities.

Chief Development Officer reports to the Head of School and works closely with the Board of Directors to: plan and execute a comprehensive fund development program, identify; cultivate and secure funding from current and prospective donors and foundations; direct the planning and implementation of an annual and capital fundraising campaign; and assist with the organization and implementation of special events. The CDO designs quality public relations materials assuring that the school and its mission and programs are consistently presented in a strong, positive image to relevant stakeholders. Supervises the Development Associate who will assist with administrative tasks associated with annual fund development, a capital campaign, and supporting events.