AOE BOARD OFFICERS AND DUTIES OF BOARD MEMBERS

President

The president shall preside at all meetings of the board and sign all papers and documents as required by law or as authorized by action of the board. The president shall conduct the meetings in the manner prescribed by the board's policies, provided that the president shall have the full right to participate in all aspects of board action without relinquishing the chair, including the right to vote on all matters put to a vote.

It shall be the responsibility of the board president to manage the board's deliberation so that it shall be clear, concise, and directed to the issue at hand; summarize discussion and/or action before moving on to the next agenda item; and to generally manage the meeting so that the agenda is treated in an expeditious manner.

The president shall be the official recipient of correspondence directed to the board and shall provide, or cause to be provided to other board members and the Director, copies of the correspondence received on behalf of the board.

When time and circumstance demand an immediate decision from the board, and the board has no opportunity to confer, the president is authorized to make decisions on behalf of the board provided, however, that the decision shall be communicated as soon as practical thereafter to all members of the board for review and ratification. Have general supervision of all the business affairs of the school district, subject to the instructions and direction of the board of school directors.

In dealing with the media and the public in general, the president or his/her designee will serve as the spokesperson of the board. The president is authorized to report and discuss those actions which have been taken and those decisions made by the board as a body. The president shall avoid speculating upon actions or decisions which the board may take but has not yet taken.

The president shall confer with the Director regarding sensitive issues which need immediate attention. When appropriate, he/she will confer with individual board members when other opinions should be sought.

The Board president shall serve as the legislative representative shall serve as the board's liaison with the Arizona State Charter Board Association and shall convey local views and concerns to that body and participating in the formulation of state legislative programs. The President shall monitor proposed school legislation and inform the board of the issues.

Officers of the Board: Secretary

The Secretary shall preside at board meetings in the absence of the president and shall perform all of the duties of the president in case of his/her absence or disability. The

secretary shall act as secretary of the Board and shall keep the minutes of all meetings of the Board. He shall keep an accurate list of Board members and their attendance, give notice of all Board meetings and distribute minutes to all Board members. Keep a correct and proper record of all the proceedings of the board, and shall prepare such reports and keep such accounts as are required by the provisions of this act. After the board has acted on and approved any bill or account for the payment of money authorized by this act, prepare and sign an order on the treasurer for the payment of the same. He may prepare and sign orders on the treasurer for the payment of amounts owing under any contracts which previously shall have been approved by the board, and by the prompt payment of which the district will receive a discount or other advantage, without the approval of the board first having been secured. Attest, in writing, the execution of all deeds, contracts, reports and other instruments that are to be executed by the board. Furnish, whenever requested, any and all reports concerning the school affairs of the district, on such form, and in such manner, as the Arizona State Board of Education may require. Be the custodian of all the records, papers, office property and official seal of the school district and at the expiration of his term shall turn the same over to his successor. Keep contract accounts with each receiver of taxes, school treasurer or school collector of the district, reporting a statement of the same, together with a statement of the finances of the district, at each regular meeting of the board, which statement shall be entered in full upon the minutes. Perform such other duties pertaining to the business of the Charter School as are required by this act or as the board of school directors may direct.

Duties of Individual Board Members

The authority of individual board members is limited to participating in actions taken by the board as a whole when legally in session. Board members shall not assume responsibilities of administrators or other staff members. The board or staff shall not be bound in any way by any action taken or statement made by any individual board member except when such statement or action is pursuant to specific instructions and official action taken by the board.

Each board member shall review the agenda and any study materials distributed prior to the meeting and be prepared to participate in the discussion and decision-making for each agenda item.

Each member is obligated to attend board meetings regularly. Whenever possible, each director shall give advance notice to the president or Director of his/her inability to attend a board meeting. A majority of the board may excuse a director's absence from a meeting if requested to do so. The board may declare a board member's position vacant after four consecutive unexcused absences from regular board meetings.

Academy of Excellence Charter Schools
"Helping Every Child Succeed"

Phoenix Campus
425 North 36th Street
Phoenix, Arizona 85008
Phone: 602-389-4271
Fax: 602-389-4278
Email: academyofexcellenceaz.com

Coolidge Campus
1530 South Arizona Boulevard
Coolidge, Arizona 85228
Phone: 520-723-4773
Fax: 520-723-4773
Email: academyofexcellenceaz.com

Arizona Corporation Commission
1300 West Washington
Phoenix, AZ 85007

RE: Correction to 2010 Annual Report

Please make the following corrections to the Academy of Excellence, Inc. Annual Report, dated October 15, 2010. **(File # 0801224-0)**

- Remove: Jo Anne Parker
- Add: James Nelson (Date of taking Office – 9/14/2002)

Sincerely,

Dr. Eula Saxon Dean
Board President

Arizona Corporation Commission
State of Arizona Public Access System

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Corporate Inquiry	
File Number: -0801224-0	Check Corporate Status
Corp. Name: ACADEMY OF EXCELLENCE	

Domestic Address

% EULA SAXON DEAN
425 N 36TH ST
PHOENIX, AZ 85008

Statutory Agent Information

Agent Name: EULA SAXON DEAN

Agent Mailing/Physical Address:
425 N 36TH ST
PHOENIX, AZ 85008

Agent Status: APPOINTED 10/17/2002
Agent Last Updated: 03/22/2007

Additional Corporate Information

Corporation Type: NON-PROFIT	**Business Type:** EDUCATIONAL
Incorporation Date: 05/09/1997	**Corporate Life Period:** PERPETUAL
Domicile: ARIZONA	**County:** MARICOPA
Approval Date: 05/09/1997	**Original Publish Date:** 06/16/1997

Officer Information

EULA SAXON DEAN OTHER OFFICER 425 N 36TH ST	BRENDA H NELSON SECRETARY 425 N 36TH ST

PHOENIX,AZ 85008 **Date of Taking Office:** 09/14/2002 **Last Updated:** 11/16/2010	PHOENIX,AZ 85008 **Date of Taking Office:** 09/14/2002 **Last Updated:** 11/16/2010

Director Information

JO-ANNE PARKER DIRECTOR 425 N 36TH STREET PHOENIX,AZ 85008 **Date of Taking Office:** 07/01/2004 **Last Updated:** 11/16/2010	WAYNE HEMPHILL DIRECTOR 425 N 36TH ST PHOENIX,AZ 85008 **Date of Taking Office:** 09/14/2002 **Last Updated:** 11/16/2010

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2008	10	11/18/2008			
2007	10	10/18/2007			
2006	10	01/11/2007			
2005	10	09/22/2006			
2004	10	03/09/2005			
2003	10	03/29/2004			
2002	10	12/18/2002			
2001	10	11/21/2001			
2000	10	10/11/2000			
1999	10	12/17/1999			
1998	10	12/10/1998			
1997	10	07/30/1998			12/08/1998

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00212573	00 ANNUAL REPORT	10/11/2000
00405401	01 ANNUAL REPORT	11/21/2001
00620134	02 ANNUAL REPORT	12/18/2002
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01853943	06 ANNUAL REPORT	01/11/2007
02195755	07 ANNUAL REPORT	10/18/2007
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04/29/2011	OFFICER/DIRECTOR CHANGE	No

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08/28/2006	DELINQUENT ANNUAL REPORT

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Location	Date Received	Description
11122022022	05/09/1997	ARTICLES
20208045023	06/16/1997	PUB OF ARTICLES
11257019042	04/29/1998	97 ANNUAL REPORT
20233074021	10/09/1998	98 EXTENSION
31526000229	12/10/1998	98 ANNUAL REPORT
31570001377	12/17/1999	99 ANNUAL REPORT
31594002303	10/11/2000	00 ANNUAL REPORT

20271014032	03/07/2001	OFFICER/DIRECTOR CHANGE
20279024032	06/05/2001	OFFICER/DIRECTOR CHANGE
20279024035	06/05/2001	OFFICER/DIRECTOR CHANGE
31642001450	11/21/2001	01 ANNUAL REPORT
31701000931	12/18/2002	02 ANNUAL REPORT
31781002161	03/12/2004	NOTICE OF PENDING ADMINISTRATIVE DISSOLUTION
31800000180	03/29/2004	03 ANNUAL REPORT
31858000900	03/09/2005	04 ANNUAL REPORT
31998003311	08/28/2006	NOTICE OF PENDING ADMINISTRATIVE DISSOLUTION
32009002709	09/22/2006	05 ANNUAL REPORT
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32090002611	10/18/2007	07 ANNUAL REPORT
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Academy of Excellence Charter Schools
"Helping Every Child Succeed"

Phoenix Campus
425 North 36th Street
Phoenix, Arizona 85008
Phone: 602-389-4271
Fax: 602-389-4278
Email: academyofexcellenceaz.com

Coolidge Campus
1530 South Arizona Boulevard
Coolidge, Arizona 85228
Phone: 520-723-4773
Fax: 520-723-4773
Email: academyofexcellenceaz.com

May 4, 2011

Arizona Corporation Commission
1300 West Washington
Phoenix, AZ 85007

RE: Request for Corporate Name Change

Please be informed that the Academy of Excellence Corporate Board me in a "Regular Meeting" on May 4, 2011 and voted to change the corporate name from Academy of Excellence to" **Academy of Excellence, Inc.**" We request that the Corporation Commission will honor this request for a name change and provide notice when the correction is entered into the records.

Thank you for your attention to this matter.

Sincerely,

Dr. Eula Saxon Dean

cc. Board Minutes

MINUTES OF BOARD OF DIRECTORS MEETING FOR
ACADEMY OF EXCELLENCE, INC.
May 4, 2011

BOARD OF DIRECTORS PRESENT: Dr. Eula S. Dean, President
Brenda H. Nelson, Secretary
Wayne Hemphill, Member (teleconference)
James W. Nelson, Member (teleconference)

BOARD OF DIRECTORS MEMBERS ABSENT: None

General Function

1. Call to Order
   The meeting was called to order by Board President, Dr. E. S. Dean, at 12:00 P.M.

2. Pledge of Allegiance
   Board President, Dr. E. S. Dean led the Board in the Pledge of Allegiance.

General Meeting:

Item. A. Correction of Corporate Name

Board President, Dr. E. S. Dean reported a need for the Directors to meet and approve to correct the name on the Articles of Incorporation from Academy of Excellence to Academy of Excellence, Inc. The Board had a brief discussion and Board President, Dr. E. S. Dean called for a motion to approve the correction. Board Director Mr. Wayne Hemphill moved to approve the correction to show Academy of Excellence, Inc. on the Articles of Incorporation and Board Director Mr. James W. Nelson second the motion.

Board President Dr. E. S. Dean added the correction will be sent to the Corporation Commission so their records can display the change.

Adjournment:

Board of Directors President, Dr. E. S. Dean called for a motion to adjourn the meeting. Board of Directors Secretary, B. H. Nelson motioned to adjourn the meeting. The meeting adjourned at 12:12 P.M.

Submitted by the Board Secretary: Brenda H. Nelson

Date: May 4, 2011