

# Decreasing Grade Levels to Charter Amendment Request

## Charterholder Info

### Charter Holder

**Name:**  
Portable Practical Educational  
Preparation, Inc. (PPEP, Inc.)

**CTDS:**  
10-87-44-000

**Mailing Address:**  
1840 East Benson Hwy  
Tucson, AZ 85714  
> [View detailed info](#)

### Representative

**Name:**  
Randy Kempton

**Phone Number:**  
520-741-4387

**Fax Number:**  
520-294-7738

## Downloads

 [Download all files](#)

## Current Grade Levels

### Current Grade Levels Served

- Kindergarten
- 1st Grade
- 2nd Grade
- 3rd Grade
- 4th Grade
- 5th Grade
- 6th Grade
- 7th Grade
- 8th Grade
- 9th Grade
- 10th Grade
- 11th Grade
- 12th Grade

## Remove Grade Levels

### Remove Grade Levels

K  
1st  
2nd  
3rd  
4th  
5th  
6th  
7th  
8th

**Effective Date**  
05/04/2012

## Attachments

Board Minutes —  [Download File](#)

Narrative —  [Download File](#)

Additional Information\*

No documents were uploaded.

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## Signature

### Additional Information\*

No documents were uploaded.

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### Charter Representative Signature

Randy Kempton 05/04/2012

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**PPEP TEC HIGH SCHOOL  
GOVERNING BOARD MEETING**

**March 22, 2012**

**3:30PM**

**MINUTES**

**Notice**

A notice of this **emergency meeting** was posted at the PPEP TEC High School Administration Office, 1840 E. Benson Highway, Tucson, Arizona; and at the PPEP & Affiliates, Inc. Main Office, 802 E. 46<sup>th</sup> Street, Tucson, Arizona; on **March 20, 2012**.

**BOARD: In Attendance via Conference Call**

Gertha Brown-Hurd, President  
Hector Sanchez, Secretary  
Dr. Celestino Fernandez, Member  
Maria Chavez, Member  
Frank Vasquez, Member

**ADMINISTRATION: In Attendance**

Dr. John David Arnold, CEO & Founder  
Randall Kempton, Superintendent  
Barbara Coronado, PPEP Finance Director  
Leticia Luján, Director of Federal & State Programs

**Call to Order**

The meeting was called to order by Gertha Brown-Hurd at 3:33PM.

**New Business**

**I. Discussion and Approval of Amendment Request to the Arizona State Board for Charter Schools to Decrease Grade Levels - *Action Item***

Randy Kempton explained to the Board that PPEP TEC High School (PTHS) was originally chartered to serve grades 9-12. In 2003 when PTHS partnered with K12, LLC to create the Arizona Virtual Academy (AZVA), our charter was amended to serve grades K-12. In 2005, AZVA obtained a charter, separating them from PPEP TEC High School. However, PTHS never amended the charter back to serving only grades 9-12.

It has not been an issue until this school year. The Arizona Department of Education explained to Mr. Kempton in an email that when the average daily membership (ADM) for a charter school that serves grades K-12 exceeds average daily attendance (ADA) by 6% or more, the charter's ADM is adjusted to reflect 106% of its ADA. For charter schools that serve grades 9-12 (high school only), the ADM is adjusted to reflect 108.5% of its ADA. Because the current PTHS charter reflects serving grades K-12, our ADM is being adjusted at 2.5% less than what it should be adjusted to if our charter served grades 9-12 only.

Mr. Kempton explained that the financial impact of the lower adjustment is approximately \$115,000 less in state equalization revenue that PTHS would receive this school year.

Dr. Celestino Fernandez made the motion to approve the Amendment Request to the Arizona State Board for Charter Schools to decrease grade levels back to grades 9-12 retroactive to July 1, 2011, seconded by Maria Chavez. All approved. Motion carried.

**II. Miscellaneous**

A. Dr. Arnold gave the Board an update on the following projects:

- PPEP California
- Insight Schools
- Other potential opportunities in California

B. Barbara Coronado gave the Board an update on the FY11 Audits.

C. Mr. Kempton notified the Board of the following projects:

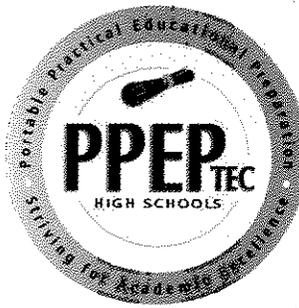
- A committee has been formed to plan and immediately carryout grassroots marketing and recruitment strategies. Activities of the PPEP TEC High School Marketing & Recruitment Team, which consists of Dr. Arnold, Mr. Kempton, Letícia Luján, Teri Martinez, Andrew Grief, Abdul Arzani, Linda Garcia, and Veronica Banuelos, include ensuring other PPEP programs receive our updated brochure/flyers, 8<sup>th</sup> grade 'round-up's at all of our schools through Open Houses, reaching out to community churches, ordering PPEP TEC shirts for staff and students, advertising in graduation section of local newspapers, just to name a few.
- Mr. Kempton and Sharon Davis are conducting a 2-part job study of PTHS administrative staff. Part 1 includes gathering information through a survey that staff will complete about the duties and reports they are responsible for. Part 2 of the study will be to review and re-write, if necessary, job descriptions more closely aligned to each person's talents.

### **III. Call to the Public**

No reports or requests were made by the Public.

### **IV. Adjournment**

With no further business, the meeting adjourned at 3:48PM.



**Administrative Offices**

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email: charteradmin@ppep.org • www.ppeptechs.org

Accredited through the Association for Performance-based Accreditation

Ms. Deanna Rowe:

We are requesting an amendment to decrease grade levels in our charter. When we were first chartered in 1995, the grade levels served were 9-12. In 2003, the Arizona Virtual Academy (AZVA) began operating under our charter and our charter was amended to serving grades K-12 at that time. When AZVA received its own charter in 2005, our charter was not amended to reduce the approved grades back to grades 9-12 as it had been prior to 2003. We are therefore requesting to amend our charter to serve grades 9-12 since those are the only grade levels we have been serving since 2005.

Our rationale for requesting the amendment stems from adjustments and a decrease in our state equalization payments from the Arizona Department of Education (ADE). PPEP Inc. 108744000 has only served grades 9-12 since 2005 but we are currently being held to the attendance and state equalization requirements of a charter that serves grades K-12. As a result, we are losing approximately 20 ADM which is a significant number that would equate to losing approximately \$100,000.00 in state funding for this school year.

After speaking with Lyle Friesen, the Director of School Finance at ADE, he suggested that we request that our charter be amended to reflect the fact that we only serve grades 9-12. He also told us that if the amendment was granted, the Finance Department at ADE would be able to change their formula and adjust our payments to recoup the shortage.

Since we currently only serve grades 9-12, there will be no students displaced by granting the amendment and subsequently no need to provide students with other educational opportunities.

If you have any questions or need any further information, please do not hesitate to contact me at (520) 741-4387 or at kempton@ppep.org.

Sincerely,

Randy Kempton  
Superintendent  
PPEP TEC High School

**LEARNING CENTERS**

**"Lito" Pena**  
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602.925.2161

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**Cesar Chavez**  
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**Victor Soltero**  
8677 E. Golf Links  
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520.290.9167

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**Gertha Brown-Hurd**  
School Board President