

Arizona State Board for Charter Schools

1700 W. Washington St., Room 164, Phoenix, AZ 85007

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JAN 21 2011

PROCUREMENT LAWS EXCEPTION AMENDMENT REQUEST

(Charter Holder Name) Pima Prevention Partnership (CTDS) 108507000

(Charter Holder Mailing Address) 3130 E. Broadway

(City, State) Tucson, AZ (Zip) 85716

(Charter Representative's Name) Harry Kressler

(Phone Number) 520-791-2711 (Fax Number) 520-624-5811

Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.

- ✦ Exception to the Procurement Laws – (This exception will not be granted to State Board of Education sponsored charter schools)

Included are the following:

- Board minutes approving the change (If the body is subject to Open Meeting Law, minutes must comply with ARS §38-431.01)
- Complete policy for procuring goods and services (sample policy available on the ASBCS website)

PLEASE NOTE: Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

The Arizona State Board for Charter Schools and Pima Prevention Partnership (Charter Holder), herein agree to amend the terms of the charter contract as follows: "See Attached Policy"

In witness whereof, Charter Holder has signed this contract amendment as of this 21 day of January, 2011, and the State Board for Charter Schools has signed this contract amendment as of this ____ day of ____, 20__, to take effect at such time as it is signed by both parties.



Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

**Phoenix Partnership High School
Minutes
802 N. 5th Avenue
Phoenix, Arizona 85003
January 21, 2011**

Members Present

- Dr. Brenda Even, Chair
- Emily Jenkins, Member
- William Lofquist, Member
- Norma Watson, Member

Staff Present

- Harry Kressler, Superintendent
- Tom Miller, Associate Superintendent
- Janet Markins, CFO
- Michael Dunbar, Principal
- Karen Mejia, Business Manager

General Matters

Meeting called to order at 12:11 p.m.
Pledge of Allegiance.

Public Comment

There was no Public Comment.

Chair's Report – No report.

Superintendent's Report – Mr. Kressler provided an update as to the move-in status of the Phoenix Partnership High School. The anticipated move-in date is February 1, 2011.

Associate Superintendent's Report – Mr. Miller provided an update on a meeting with Dr. Mark Francis, Administrator, Arizona Charter Schools Incentive Program (AZCSIP) regarding the increase in the enrollment cap to 300, given the agency's larger space for providing academic services. Mr. Miller provided an update on the networking Mr. Dunbar has begun with state agencies. Mr. Miller provided an update on the receipt of resumes from the Teach of American group. Mr. Miller provided an update on the beginning stages of developing the budget for Phoenix Partnership High School.

Consent Agenda:

- **Motion:** Motion to approve the Consent Agenda as presented was made by Emily Jenkins. Seconded by William Lofquist. **Motion passed unanimously.**

Study/Action Items:

1. **Review and approval of school name change from Phoenix Partnership High School to Phoenix Collegiate High School.**

- **Deferred**

2. **Review and approval of increasing school enrollment cap from 150 students to 300 students.**

- **Motion:** Motion to approve the increase in the school enrollment cap from 150 to 300 for **Phoenix Partnership High School** as presented was made by Emily Jenkins. Seconded by Norma Watson. **Motion passed unanimously.**

3. **Review and approval of submittal of Procurement Laws Exception Amendment to the Arizona State Board of Charter Schools.**

- **Motion:** Motion to approve the Procurement Laws Exception Amendment to the Arizona State Board of Charter Schools for **Phoenix Partnership High School** as presented was made by William Lofquist. Seconded by Emily Jenkins. **Motion passed unanimously.**

4. **Review and approval to purchase Signage and Flagpole from Sign Tech for Phoenix Partnership High School.**

- **Motion:** Motion to approve the purchase Signage and Flagpole from Sign Tech for Phoenix Partnership High School as presented was made by Emily Jenkins. Seconded by Norma Watson. **Motion passed unanimously.**

5. **Review and approval to contract Total Quality Cleaning to perform Cleaning for Phoenix Partnership High School.**

- **Motion:** Motion to approve the contract Total Quality Cleaning to perform Cleaning for Phoenix Partnership High School as presented was made by William Lofquist. Seconded by Emily Jenkins. **Motion passed unanimously.**

6. **Review and approval to contract Central Metal and Supply to perform HVAC Maintenance for Phoenix Partnership High School.**

- **Motion:** Motion to approve the contract Central Metal and Supply to perform HVAC Maintenance for Phoenix Partnership High School as presented was made by Norma Watson. Seconded by William Lofquist. **Motion passed unanimously.**

Next meeting tentatively scheduled for March 1, 2011 @ 12:00 p.m.

Meeting adjourned at 12:46 p.m.

Phoenix Partnership High School Governing Board Procurement Policy

Phoenix Partnership High School will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Phoenix Partnership High School shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Phoenix Partnership High School understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

Approved January 21, 2011