Demonstration of Sufficient Progress Site Visit Inventory

Charter Holder Name:Paramount Education Studies, Inc
School Name: Paramount Academy
Site Visit Date: April 28, 2014

Required for: Renewal
Evaluation Criteria Area:Curriculum

Document Name/Identification	Intended Purpose and Discussion Outcome
RTI Meeting Agenda 12/5/2012	**Charter holder indicated the intended purpose of the document was to demonstrate: the system for adopting/revising curriculum** **ASBCS staff: the RTI Meeting Agenda demonstrates the RTI Committee meeting from December 5, 2012 this document addresses assessment tools and progress monitoring** **A copy of this document wastaken because: demonstrates meetings of the RTI committee that address assessment development, but it does not address the curriculum**
RTI Navigation Team Initial Meeting Form	**Charter holder indicated the intended purpose of the document was to demonstrate: the system for adopting/revising curriculum** **ASBCS staff: this document was from the first RTI team meeting that set a timeline for future meetings and identified team members.** **A copy of this document was taken because: it does identify that the RTI committee scheduled meetings, but it does not address the agenda or support materials or demonstrate the use of a system**
Paramount Academy Leadership Committees Assessment and Data	**Charter holder indicated the intended purpose of the document was to demonstrate: the system for adopting/revising curriculum** **ASBCS staff: this document identifies the leadership committees members and the tasks including to develop and/or implement programs to ensure success on AIMS and Stanford 10** **A copy of this document was taken because: it identifies the assignment of the responsibility for curriculum decisions to the leadership team, but it does not demonstrate the use of this process**

Math Pacing Guide 7-8, 5-6	Charter holder indicated the intended purpose of the document was to demonstrate: the system for implementing math curriculum ASBCS staff: this document was identified by the school leadership as the math pacing guides, these materials are provided to teachers at the beginning of the year in the teacher binder for each grade level and subject and identify when teachers are to be teaching which lessons A copy of this document was taken because: it demonstrates the school's system for implementing the curriculum
5th Grade Lesson Plans; k-8th grade lesson plans	Charter holder indicated the intended purpose of the document was to demonstrate: the system for implementing curriculum ASBCS staff: 5th grade math lesson plans align with the 5thgrade math pacing; 8th grade math lps are behind the schedule from the pacing guide; 7th grade lesson plans do not identify the lesson and cannot be matched with the pacing guide; principal indicated that some lower leveled classes would have packing that is off based on moving slower for a lower level class A copy of this document was taken because: demonstrates the systematic implementation of the math curriculum for grades 5; the 7th and 8th grade lesson plans do not clearly demonstrate systematic implementation of the math curriculum; there is a process for implementation of the curriculum through the expectation of the use of pacing guides and curriculum provided lesson plans
5th and 6th grade full day schedule/7th and 8th grade full day schedule	Charter holder indicated the intended purpose of the document was to demonstrate: the system for implementing curriculum ASBCS staff: the document identifies class scheduled times when subjects are taught across grade levels A copy of this document was taken because: it demonstrates the school's schedule for teaching math and reading
Teaching Minutes all grade levels k-8, current and past year	Charter holder indicated the intended purpose of the document was to demonstrate: the system for implementing curriculum ASBCS staff: the system for implementing curriculum by ensuring subject instruction at all grade levels A copy of this document was taken because: it demonstrates the instructional minutes and instructional in all subjects

Saxon Math/Phonic Teacher's Manuals	Charter holder indicated the intended purpose of the document was to demonstrate: the system for implementing curriculum ASBCS staff: teachers in the school all use the teacher manuals for pacing and lesson planning these manuals are aligned with the common core, the manuals provide accommodations for ELL students A copy of this document was not taken because: the documents demonstrate implementation of the curriculum across grade levels in alignment with the standards; but due to the volume the documents are not taken
Scott Foresman Reading Street Common Core State Standards Overview and Implementation Guides	Charter holder indicated the intended purpose of the document was to demonstrate: the system for implementing curriculum in alignment with the standards ASBCS staff: teachers in the school all use the teacher manuals for pacing and lesson planning these manuals are aligned with the common core A copy of this document was not taken because: the documents demonstrate implementation of the curriculum across grade levels in alignment with the standards; but due to the volume the documents are not taken
Saxon Math Standards Success Common Core State Standards Companion	Charter holder indicated the intended purpose of the document was to demonstrate: the system for implementing curriculum in alignment with the standards ASBCS staff: teachers in the school all use the teacher manuals for pacing and lesson planning these manuals are aligned with the common core A copy of this document was not taken because: the documents demonstrate implementation of the curriculum across grade levels in alignment with the standards; but due to the volume the documents are not taken
Pages from Teacher Binder concerning Lesson Planning	Charter holder indicated the intended purpose of the document was to demonstrate: the system for implementing curriculum in alignment with the standards ASBCS staff: lesson planning and "misuse of instructional time" sections set the expectation that all teachers in the school all use the teacher manuals for pacing and lesson planning these manuals are aligned with the common core A copy of this document was taken because: the documents demonstrate implementation of the curriculum across grade levels in alignment with the standards based on expectations for using the curriculum

Data Break Down and Goals based on 10-11 data 11-12 data	Charter holder indicated the intended purpose of the document was to demonstrate: system used to evaluate the curriculum ASBCS staff: these documents demonstrate the school's goal setting and looking at student AIMS assessment data A copy of this document was taken because: the documents demonstrate analysis of data that the school states it is using to evaluate and revise the curriculum
Student Intervention Plan binder	Charter holder indicated the intended purpose of the document was to demonstrate: adaption of the curriculum to students in the bottom 25% ASBCS staff: these documents demonstrate the school's intervention process for students identify as bottom 25% and other students identified as possibly in the 25%, set goals, identifies interventions, type of progress monitoring and logs progress monitoring; a sample of the documents were taken A copy of this document was taken because: the documents demonstrate adaption of the curriculum for students in the bottom 25%
ILLPs	Charter holder indicated the intended purpose of the document was to demonstrate: adaption of the curriculum to ELL students ASBCS staff: these documents demonstrate the school's intervention process for students identified as ELL students, identified ELP standards, teacher identified for instruction and time identified for instruction A copy of this document was taken because: the documents demonstrate adaption of the curriculum for ELL students
After School Tutoring List with FRL and SPED identifiers	Charter holder indicated the intended purpose of the document was to demonstrate: adaption of the curriculum to FRL students and Students with Disabilities ASBCS staff: these documents demonstrate the school's targeting of intervention strategies and adaption of the curriculum through afterschool tutoring for FRL students and students with disabilities A copy of this document was taken because: the documents demonstrate adaption of the curriculum for FRL students and SPED students
Standards Checklists	Charter holder indicated the intended purpose of the document was to demonstrate: system forimplementation of the curriculum ASBCS staff: these documents demonstrate the school's system for tracking standards in reading and math throughout the year, includes the date and the resource used to address the standard A copy of this document was taken because: the documents demonstrate process for implementation of the curriculum

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Various documents of communication between teachers and SPED instructional specialists, IEPS, Annual Goals sheets	**Charter holder indicated the intended purpose of the document was to demonstrate: adaptation of the curriculum for SPED students** **ASBCS staff: these documents demonstrate the school's process for adapting curriculum for SPED students** **A copy of this document** was not **taken because: the documents demonstrate adaption of the curriculum for SPED students, but were not taken because they contain personal and identifying information**
Handwritten notes and emails for curriculum revisions	**Charter holder indicated the intended purpose of the document was to demonstrate: system for evaluating and revising of the curriculum** **ASBCS staff: these documents demonstrate the school's process for evaluating curriculum and revising curriculum** **A copy of this document** was **taken because: the documents demonstrate process for evaluating and revising of the curriculum**

I, Katherine Poulos, completed this Site Visit Inventory during the site visit conducted by the Arizona State Board of Charter Schools on April 28, 2014. _____

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Demonstration of Sufficient Progress Site Visit Inventory

Charter Holder Name:Paramount Education Studies, Inc.
School Name: Paramount Academy
Site Visit Date: April 28, 2014

Required for: Renewal
Evaluation Criteria Area:Instruction

Document Name/Identification	Intended Purpose and Discussion Outcome
Pages from Teacher Binder concerning Lesson Planning	**Charter holder indicated the intended purpose of the document was to demonstrate: the system for implementing curriculum in alignment with the standards and setting the expectation** **ASBCS staff: lesson planning and "misuse of instructional time" sections set the expectation that all teachers in the school all use the teacher manuals for pacing and lesson planning these manuals are aligned with the common core** **A copy of this document** was **taken because: the documents demonstrate implementation of the curriculum across grade levels in alignment with the standards based on expectations for using the curriculum**
Teacher Observation Schedule	**Charter holder indicated the intended purpose of the document was to demonstrate: system for monitoring of instruction** **ASBCS staff: evidence of the informal teacher/teacher observations that happen 2x per year, sets expectations for turning in completed observations** **A copy of this document** was **taken because: it demonstrates a process for monitoring and evaluating instructional practices**
Standards Checklists	**Charter holder indicated the intended purpose of the document was to demonstrate: system for monitoring integration of the standards** **ASBCS staff: these documents demonstrate the school's system for tracking standards in reading and math throughout the year, includes the date and the resource used to address the standard** **A copy of this document** was **taken because: the documents demonstrate system for monitoring integration of the standards**

Teacher Summary Evaluation	**Charter holder indicated the intended purpose of the document was to demonstrate: process for evaluating instructional practices of the teacher** **ASBCS staff: this documents the teacher's evaluations of other teachers, identifies curricular evaluation, instructional strategies, differentiating curriculum and instructional strategies for subgroups standards, implementing strategies from professional development** **A copy of this document** was **taken because: demonstrates process for evaluating instructional practices of the teacher, adaptation of the system for subgroup students, monitoring curriculum, and monitoring PD follow-up**
Completed Teaching Performance and Profile Rating forms	**Charter holder indicated the intended purpose of the document was to demonstrate: process for evaluating and following up on the instructional practices of the teacher** **ASBCS staff: this documents the teacher's evaluations which identify instructional strategies, designing appropriate instruction per the curriculum, using assessment in instruction, and implementing professional development strategies** **A copy of this document** was **taken because: demonstrates process for evaluating instructional practices of the teacher, adaptation of the system for subgroup students, monitoring curriculum, and monitoring PD follow-up**
Teacher Improvement Plan form and completed form	**Charter holder indicated the intended purpose of the document was to demonstrate: process for evaluating and following up on the instructional practices of the teacher** **ASBCS staff: this documents the process for follow-up and feedback based on teacher evaluations** **A copy of this document** was **taken because: demonstrates process for follow-up and feedback to further develop instructional practices**
ILLP Progress Reports	**Charter holder indicated the intended purpose of the document was to demonstrate: process for evaluating and following up on the instructional practices of the teacher targeted to ELL students** **ASBCS staff: this document tracks interventions used with ELL students** **A copy of this document** was **taken because: demonstrated tracking/reporting of instructional strategies used with ELL students**

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Benchmark Assessment Answer sheets	**Charter holder indicated the intended purpose of the document was to demonstrate: alignment to curriculum/standards and monitoring integration of the standards** **ASBCS staff: questions/answers identified by state standard and textbook lesson; intended to monitor integration of the standards into instruction and discussed with teachers** **A copy of this document was taken because: demonstrates assessment plan aligned to the standards and curriculum that monitors integration of the standards**

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Charter Holder Name:Paramount Education Studies, Inc.
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Site Visit Date: April 28, 2014

Required for: Renewal
Evaluation Criteria Area:Assessment

Document Name/Identification	Intended Purpose and Discussion Outcome
Testing Calendar	Charter holder indicated the intended purpose of the document was to demonstrate: school's testing plan ASBCS staff: document demonstrates benchmark and DIBELS testing calendar A copy of this document wastaken because: demonstrates school's benchmark testing plan
Common Core Benchmark Score Sheet	Charter holder indicated the intended purpose of the document was to demonstrate: data analysis and evaluation ASBCS staff: document demonstrates the school's data analysis and tracking A copy of this document was taken because: demonstrates data analysis and meetings
Benchmark Assessment Answer sheets	Charter holder indicated the intended purpose of the document was to demonstrate: alignment to curriculum/standards ASBCS staff: questions/answers identified by state standard and textbook lesson A copy of this document was taken because: demonstrates assessment plan aligned to the standards and curriculum
Student Intervention Plan binder	Charter holder indicated the intended purpose of the document was to demonstrate: adaption of the assessment system to students in the bottom 25% ASBCS staff: these documents demonstrate the school's intervention process for students identify as bottom 25% and other students identified as possibly in the 25%, set goals, identifies interventions, type of progress monitoring and logs progress monitoring; a sample of the documents were taken A copy of this document was taken because: the documents demonstrate adaption of the assessment system for students in the bottom 25%

Benchmark Assessment	Charter holder indicated the intended purpose of the document was to demonstrate: assessment system alignment to the curriculum ASBCS staff: the document demonstrates that the assessment system is aligned to the curriculum A copy of this document was not taken because: content not important, but demonstrates alignment to curriculum test based out of the curriculum but formatted to align to AIMS
ILLP Progress Reports	Charter holder indicated the intended purpose of the document was to demonstrate: process for evaluating and following up on the instructional practices of the teacher targeted to ELL students ASBCS staff: this document tracks interventions used with ELL students A copy of this document was taken because: demonstrated tracking/reporting of instructional strategies used with ELL students
Various documents of communication between teachers and SPED instructional specialists, IEPS, Annual Goals sheets	Charter holder indicated the intended purpose of the document was to demonstrate: adaptation of the assessment system for SPED students ASBCS staff: these documents demonstrate the school's process for progress monitoring SPED students A copy of this document was not taken because: the documents demonstrate adaption of the assessment system for SPED students, but were not taken because they contain personal and identifying information
Materials from Saxon the Common Core and PARCC	Charter holder indicated the intended purpose of the document was to demonstrate: use and discussion of the assessment data to adjust instruction ASBCS staff: these documents demonstrate the school's discussion of data to adjust math curriculum identified gaps identified, action plans for responding to identified gaps A copy of this document was not taken because: the documents demonstrate discussion and use of the data analysis
PARCC Folder	Charter holder indicated the intended purpose of the document was to demonstrate: use and discussion of the assessment data to adjust instruction ASBCS staff: these documents demonstrate the school's output from assessment data, based on assessment results to adjust and realign curriculum A copy of this document was taken because: the documents demonstrate the results from discussion and use of the data analysis to adjust curriculum
Paramount Academy Problem solving Action plan	Charter holder indicated the intended purpose of the document was to demonstrate: use and discussion of the assessment data to adjust instruction/instructional strategies

Arizona State Board for Charter Schools

	ASBCS staff: these documents demonstrate the school's output from assessment data, based on assessment results to adjust instructional strategies used **A copy of this document** was **taken because: the documents demonstrate the results from discussion and use of the data analysis to adjust instructional strategies used**

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Charter Holder Name:Paramount Education Studies, Inc.
School Name: Paramount Academy
Site Visit Date: April 28, 2014

Required for: Renewal
Evaluation Criteria Area:Professional Development

Document Name/Identification	Intended Purpose and Discussion Outcome
Educational Training Specialists, LLC Professional Development Materials	**Charter holder indicated the intended purpose of the document was to demonstrate: PD that supports high quality implementation** **ASBCS staff: this document is the materials that were provided to teachers at the PD** **A copy of this document** was not**taken because: content is not essential and the material contains a large volume, this demonstrates PS that supports high quality implementation**
Problem Solving Action Plan	**Charter holder indicated the intended purpose of the document was to demonstrate: PD that supports high quality implementation** **ASBCS staff: teachers set implementation goals for PD strategies** **A copy of this document** was **taken because: demonstrates process used to support high quality implementation of PD strategies**
Active Engagement PowerPoint	**Charter holder indicated the intended purpose of the document was to demonstrate: PD that supports high quality implementation** **ASBCS staff: this document is the materials that were provided to teachers at the PD enabled teachers the opportunity to practice strategies and reflect on how they will implement** **A copy of this document** was not **taken because: content is not essential and the material contains a large volume, this demonstrates PS that supports high quality implementation**

PD Sign-In sheets	Charter holder indicated the intended purpose of the document was to demonstrate: implementation of high importance PD and PD aligned to teacher learning needs ASBCS staff: the documents demonstrate the PD that was provided to teachers based on teacher learning needs and areas of high importance A copy of this document was taken because: demonstrates PD provided
In Service Agenda and tentative 14-15 Pre-Service Agenda	Charter holder indicated the intended purpose of the document was to demonstrate: implementation of high importance PD and PD aligned to teacher learning needs ASBCS staff: demonstrates PD for SPED and other areas of high importance and teacher learning needs A copy of this document was taken because: PD provided during in service
Paramount Academy Professional Development Survey	Charter holder indicated the intended purpose of the document was to demonstrate: implementation of PD aligned to teacher learning needs ASBCS staff: this is the blank template used to identify teacher learning needs for Professional Development A copy of this document was taken because: demonstrates how the school identifies teacher learning needs for developing PD offerings
Email between Educational Training Specialists, LLC	Charter holder indicated the intended purpose of the document was to demonstrate: implementation, follow-up, and feedback regarding professional development ASBCS staff: the document is intended to demonstrate follow up and feedback on implementation of PD strategies A copy of this document was taken because: demonstrates follow-up on professional development strategies and high importance PD to improve math growth scores
Teacher Summary Evaluation	Charter holder indicated the intended purpose of the document was to demonstrate: process for evaluating instructional practices of the teacher ASBCS staff: this documents the teacher's evaluations of other teachers, identifies curricular evaluation, instructional strategies, differentiating curriculum and instructional strategies for subgroups standards, implementing strategies from professional development A copy of this document was taken because: demonstrates process for evaluating instructional practices of the teacher, adaptation of the system for subgroup students, monitoring curriculum, and monitoring PD follow-up

Completed Teaching Performance and Profile Rating forms	**Charter holder indicated the intended purpose of the document was to demonstrate: process for evaluating and following up on the instructional practices of the teacher** **ASBCS staff: this documents the teacher's evaluations which identify instructional strategies, designing appropriate instruction per the curriculum, using assessment in instruction, and implementing professional development strategies** **A copy of this document was taken because: demonstrates process for evaluating instructional practices of the teacher, adaptation of the system for subgroup students, monitoring curriculum, and monitoring PD follow-up**

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Required for: Renewal
Evaluation Criteria Area:Data

Document Name/Identification	Intended Purpose and Discussion Outcome
Common Core Benchmark Assessment/AIMS correlation	**Charter holder indicated the intended purpose of the document was to demonstrate: alignment of the benchmark assessment data to AIMS result** **ASBCS staff: document was intended to demonstrate the correlation of their benchmark assessment to AIMS data to be used with data they will provide about this year's data as compared to last year's data** **A copy of this document wastaken because: it demonstrates the correlation of the school's benchmark data to AIMS results**

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