

# Arizona State Board for Charter Schools

1700 W. Washington St., Room 164, Phoenix, AZ 85007

(602) 364-3080 Fax (602) 364-3089

[www.asbcs.az.gov](http://www.asbcs.az.gov)

RECEIVED

JUN 14 2011

## USFRCS EXCEPTION AMENDMENT REQUEST

(Charter Holder Name) Paragon Education Corporation dba Paragon Science Academy  
(CTDS) 078544000

(Charter Holder Mailing Address) 2975 W. Linda Ln.

(City, State) Chandler, AZ (Zip) 85224

(Charter Representative's Name) Mehmet Argin

(Phone Number) 480-814-1600 (Fax Number) 480-814-1661

**Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.**

⚡ Exception to the USFRCS – (This exception will not be granted to State Board of Education sponsored charter schools)

Included are the following:

- Board minutes approving the change (If the body is subject to Open Meeting Law, minutes must comply with ARS §38-431.01)
- Complete policy for accounting (sample policy available on the ASBCS website)

**All exceptions to the USFRCS will include:**

- Charter Holder must utilize Generally Accepted Accounting Principles
- The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board for Charter Schools, the Auditor General, and the Arizona Department of Education
- The Charter Holder is responsible for any “cross-walks” necessary to complete reporting requirements

The Arizona State Board for Charter Schools and Paragon Education Corporation dba Paragon Science Academy Charter Holder), herein agree to amend the terms of the charter contract as follows:

In witness whereof, Charter Holder has signed this contract amendment as of this 4<sup>th</sup> day of June, 2011, and the State Board for Charter Schools has signed this contract amendment as of this \_\_\_\_ day of \_\_\_\_, 20\_\_, to take effect at such time as it is signed by both parties.

  
\_\_\_\_\_  
Charter Representative Signature

\_\_\_\_\_  
Representative Signature for the Arizona State Board for Charter Schools

07/14/09

## ACCOUNTING POLICY:

**Paragon Science Academy** charter school will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures.

The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

*June 4<sup>th</sup>, 2011*

*MM*

*A.U.*

*OG.*

# Arizona State Board for Charter Schools

1700 W. Washington St., Room 164, Phoenix, AZ 85007

(602) 364-3080 Fax (602) 364-3089

[www.asbcs.az.gov](http://www.asbcs.az.gov)

RECEIVED

JUN 14 2011

## PROCUREMENT LAWS EXCEPTION AMENDMENT REQUEST

(Charter Holder Name) Paragon Education Corporation dba Paragon Science Academy  
(CTDS) 078544000

(Charter Holder Mailing Address) 2975 W. Linda Ln.

(City, State) Chandler, AZ (Zip) 85224

(Charter Representative's Name) Mehmet Argin

(Phone Number) 480-814-1600 (Fax Number) 480-814-1661

**Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.**

- ✚ Exception to the Procurement Laws – (This exception will not be granted to State Board of Education sponsored charter schools)

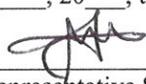
Included are the following:

- Board minutes approving the change (If the body is subject to Open Meeting Law, minutes must comply with ARS §38-431.01)
- Complete policy for procuring goods and services (sample policy available on the ASBCS website)

**PLEASE NOTE:** Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

The Arizona State Board for Charter Schools and Paragon Education Corporation dba Paragon Science Academy (Charter Holder), herein agree to amend the terms of the charter contract as follows:

In witness whereof, Charter Holder has signed this contract amendment as of this 4<sup>th</sup> day of June, 2011, and the State Board for Charter Schools has signed this contract amendment as of this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, to take effect at such time as it is signed by both parties.

  
\_\_\_\_\_  
Charter Representative Signature

\_\_\_\_\_  
Representative Signature for the Arizona State Board for Charter Schools

**PROCUREMENT POLICY:**

**Paragon Science Academy** charter school will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

**Paragon Science Academy** charter school shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

**Paragon Science Academy** charter school understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

June 4<sup>th</sup>, 2011

UM  
A.U.  
D.G.

**JUN 20 2011**

## PARAGON SCIENCE ACADEMY BOARD MEETING

**Place of Meeting:** DEC Central Office  
14647 S. 50<sup>th</sup> St. Suite # 175  
Phoenix, AZ 85044

**Date of Meeting:** June 4, 2011

**Time of Meeting:** 2:06 pm

Metin Yildirim was present for the meeting  
Ali Kemal Unver was present for the meeting  
Pinar Erduran was absent for the meeting  
Omer Guvener was present for the meeting  
Adem Aktas was absent for the meeting

### Agenda:

Roll Call

Call to the public

Approval of agenda

Secretary's Report

Financial Updates/Approvals

- Proposed Budget Approval for 2012

Other Items for Discussion and Possible Action

- Procurement Laws Exception Amendment review and approval
- USFRCS Exception Amendment review and approval

- 1) Metin Yildirim called the meeting to order at 2:06 pm. Katrina Thandi took roll. Pinar Erduran and Adem Aktas are absent for the meeting. A quorum is established.
- 2) Metin Yildirim called for Public Comment. No public comments at this time.
- 3) Agenda approval: Metin Yildirim motioned to approve agenda as presented. Ali Unver seconded the motion. All members present voted yes to the motion.

*RESOLVED that the Agenda was approved as presented*

- 4) Financial Updates/Approval: Mr. Tuncay presented the proposed budget for Paragon Science Academy to the board. Metin Yildirim motioned to approve the budget as presented. Ali Unver seconded the motion. All members present voted to approve the budget as presented.

*RESOLVED that the Proposed Budget for 2012 be approved as presented*

5) Other Items for Discussion and Possible Action

- a. Procurement Laws Exception Amendment review and approval: Katrina Thandi presented Procurement Laws Exception Amendment request for Paragon Science Academy. Metin Yildirim motioned to approve the request as presented. Omer Guvener seconded the motion. All members present voted to approve the request as presented.

*RESOLVED that the Procurement Laws Exception Amendment request be approved as presented*

- b. USFRCS Exception Amendment review and approval: Katrina Thandi presented USFRCS Exception Amendment request for Paragon Science Academy. Metin Yildirim motioned to approve the request as presented. Omer Guvener seconded the motion. All members present voted to approve the request as presented.

*RESOLVED that the USFRCS Exception Amendment request be approved as presented*

Meeting adjourned 2:30 pm

We, the board members, have read these minutes and do hereby approve and confirm all business transacted as reported here.

Ali Kemal Unver

Pinar Erduran-absent

Adem Aktas-absent

Omer F. Guvener

Metin Yildirim