

# USFRCS Exception Amendment Request

## Charterholder Info

### Charter Holder

**Name:**  
PLC Arts Academy at  
Scottsdale, Inc.

**CTDS:**  
07-85-98-000

**Mailing Address:**  
2504 South 91st Avenue  
Tolleson, AZ 85353

> [View detailed info](#)

### Representative

**Name:**  
Kimberly Steele

**Phone Number:**  
6024373927

**Fax Number:**  
623-936-5337

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## USFRCS Exception

All exceptions to the USFRCS will include:

Charter Holder must utilize Generally Accepted Accounting Principles


The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board of Charter Schools, the Auditor General, and the Arizona Department of Education

The Charter Holder is responsible for any "cross-walks" necessary to complete reporting requirements.

**This exception will not be granted to State Board of Education sponsored charter schools**

## Attachments

Board Minutes –  [Download File](#)

Complete policy for accounting –  [Download File](#)

### Additional Information\*

No documents were uploaded.

## Signatures

Charter Representative Signature  
Kimberly Steele 12/06/2011

# Procurement Laws Exception Amendment Request

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## Procurement Laws Exception

### Please Note

Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

**This exception will not be granted to State Board of Education sponsored charter schools.**

## Attachments

Board Minutes –  [Download File](#)

Complete policy for procuring goods and services –  [Download File](#)

### Additional Information\*

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## Signatures

Charter Representative Signature  
Kimberly Steele 12/06/2011



## **PLC Charter Schools**

Corporate Offices

2504 S. 91st Ave, Tolleson, AZ 85353

Phone: (623) 474-2120 Fax: (623) 936-5337

[www.plccharterschools.org](http://www.plccharterschools.org)

**Thursday, October 20<sup>th</sup>, 2011 at 5:00pm**  
**Meeting for PLC Corporate & Governing Boards**  
**of AAGC, AASC, and AAEM**  
**Location: 22425 N 16th St, Phoenix, AZ 85024**

### **MINUTES**

**Present:** Kim Steele (Vice President, "KS"), Sam Tomlin (Chairman, "ST"), Agnes Lawson (Board Member, "AL"), Cathie Devers (Board Member, "CD")

**Absent:** none

**Public:** Jessica Finley (Scribe), Pat DeVito (AAEM Site Director)

**Public Absent:** Bob Brown (standing speaker)

Sam Tomlin called the meeting to order at 6:26pm and verified a quorum.

Observed a moment of silence.

Recited pledge of allegiance.

### **AGENDA**

#### **Consent Agenda:**

1. Approve minutes for Conference call on 10/12 and 10/14
  - KS made a **motion to approve the Consent Agenda items**, seconded by CD.
    - No discussion.
  - **Motion was approved unanimously.**

#### **Discussion and Action:**

2. Discussion and possible action to approve the 9/29/11 minutes.
  - KS noted that the minutes must specify that the Consent Agenda includes: "Approve the minutes from 8/19/11 and 8/23/11 phone conference; Approve the USFRSC Accounting and Procurement Policies."
  - AL made a **motion to approve the 9/29/11 meeting minutes, with the previously stated amendment to the Consent Agenda**, seconded by CD.

- No discussion
  - **Motion was approved unanimously.**
3. Discussion and possible action in regards to changing the name from Arts Academy at Glendale, to Arts Academy at Alta Vista.
    - KS presented a summary of the recruiting and interviewing process.
    - CD made a **motion to change the name of the third charter from Arts Academy at Glendale, to Arts Academy at Alta Vista**, seconded by AL.
      - No discussion
      - **Motion was approved unanimously.**
  4. Discussion and possible action regarding the approval of PLC Charter Schools to become the management company for PLC Arts Academy at Scottsdale.
    - See attachment.
    - CD made a **motion to approve PLC Charter School to become the Management Company for PLC Academy at Scottsdale**, seconded by KS.
      - No discussion
      - **Motion was approved unanimously**
  5. Discussion and possible action regarding PLC Charter School to become the Assignee between the Assignor (PLC Arts Academy at Scottsdale) and FD&H Jenan L.L.C.
    - See attachments.
    - AL made a **motion accept the Assignment and Assumption of Lease Agreement between PLC Arts Academy at Scottsdale and FD&H Jenan L.L.C.**, seconded by CD.
      - No discussion
      - **Motion was approved unanimously.**
  6. Discussion and possible action regarding upcoming topics for the Corporate Board meetings.
    - Next meeting at Sam's office, November 17<sup>th</sup>, at 5:00pm.
    - Need to schedule a Saturday morning breakfast to educate the new governing boards.

ST made a **motion to adjourn**; meeting was adjourned at 6:51pm.



# PLC Charter Schools

## Corporate Headquarters

2504 S 91<sup>st</sup> Ave, Tolleson, AZ 85353  
Phone (623) 474-2120 Fax (623) 936-5337  
www.plccharterschools.org

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### Accounting and Procurement Policies

#### Accounting

1. PLC Arts Academy at Scottsdale, Inc. will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP) to the policy.

This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws

#### Procurement

1. PLC Arts Academy at Scottsdale, Inc. understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.
  - A. Any procurement of goods or services shall be made by the procurement officer/authorized agent, in the best judgment, upon considering the totality of the circumstances surrounding the procurement, which consideration may include but not be limited to, price, quality, availability, timeliness, reputation and prior dealings.
  - B. PLC Arts Academy at Scottsdale, Inc. shall not purchase any goods or services from any member of the Governing Board, an immediate family member of any member of the Governing Board, nor from any entity which any member of the Governing Board or an immediate family member of one or more of the Governing Board members may benefit from such a procurement, unless authorized by the Governing Board after a full disclosure of the potential benefit, and after consideration set forth in Paragraph 1 above.