

Arizona State Board for Charter Schools

1700 W. Washington St., Room 164, Phoenix, AZ 85007

(602) 364-3080 Fax (602) 364-3089

www.asbcs.az.gov

RECEIVED

JUL 09 2010

PROCUREMENT LAWS EXCEPTION AMENDMENT REQUEST

(Charter Holder Name) Opportunities for Youth, dba Vistas Leadership Academy
(CTDS) 78557000

(Charter Holder Mailing Address) Opportunities for Youth/o Leading Edge Solutions
459 N Gilbert Road

(City, State) Gilbert, AZ (Zip) 85234

(Charter Representative's Name) Jill Gaitens

(Phone Number) 480-984-6311 (Fax Number) 480-984-6389

Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.

- ✚ Exception to the Procurement Laws – (This exception will not be granted to State Board of Education sponsored charter schools)

Included are the following:

- Board minutes approving the change (If the body is subject to Open Meeting Law, minutes must comply with ARS §38-431.01)
- Complete policy for procuring goods and services (sample policy available on the ASBCS website)

PLEASE NOTE: Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

The Arizona State Board for Charter Schools and Opportunities for Youth (Charter Holder), herein agree to amend the terms of the charter contract as follows: Exempt from federal procurement laws upon Board approval of the Procurement Policy (see attached).

In witness whereof, Charter Holder has signed this contract amendment as of this 23 day of June, 2010, and the State Board for Charter Schools has signed this contract amendment as of this ____ day of ____, 20__, to take effect at such time as it is signed by both parties.



Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

Vistas Leadership Academy Procurement Policy

Opportunities for Youth, dba Vistas Leadership Academy charter school will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Opportunities for Youth, dba Vistas Leadership Academy charter school shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Opportunities for Youth, dba Vistas Leadership Academy charter school understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

**VISTAS LEADERSHIP ACADEMY
School Board Meeting**

Minutes June 23, 2010

The Board of Directors (the Board) of Vistas Leadership Academy met on **June 23, 2010 at 6 p.m. at Coffee Rush** 1555 North Gilbert Road Gilbert, AZ 85234

WORKING SESSION

1. Procurement policy, financial statement, Best practice recommendations, Discuss marketing efforts.

REGULAR SESSION

2. **Call to Order** at 6:40
Present: Jill Gaitens, Deb Burgess, Mike Dunbar, Laura Newcomb, Dennis Gaitens available via conference call.

3. **Call to the Public.**

It was noted that one Member of the public present.

4. **Consent Agenda**
 - a. Approve minutes from May Board Meeting
 - b. Approve monthly financial reports
 - e. Approve Offer of Employment for Chris Mylott

Motion to approve the consent agenda made by Laura Newcomb, seconded by Seconded by Deb Burgess. All in favor; motion passed.

5. **Discuss and possibly approve Best Practice Recommendations**

The board discussed the Best Practice Recommendations and decided to further research and discussion was necessary with input from the school community. In the fall a committee will be formed to study the recommendations and to report back to the board. Mrs. Gaitens discussed that most of the best practices are already in place and that it appears that few changes will need to be made that haven't already been put in place for the 2010-2011 school year. The committee will report back to the board in September for possible adoption of all of the recommendations.

6. **Discuss and approve Proposed FY11 Budget**

Motion to approve made by Laura Newcomb. Seconded by Jill Gaitens, All in favor; motion passed.

7. **Discuss and possibly approve contract with Leading Edge Solutions.**

The contract was not available for the meeting, however Delmer Geesey of Leading Edge Solutions was available to answer questions from the board. Leading Edge Solutions is a small management company that operates Leading Edge Charter Schools. Aligning with Leading Edge will require a change in the name of the school but the cost savings are impressive. The support of LES will allow the administration of the school to focus on academic achievement. Mrs. Gaitens shared that she has a lengthy history with Leading Edge and is very comfortable having Vistas become a Leading Edge School. Mr. Geesey explained the history of the organization and how the merger will work. Changes in the board will need to take place and the governing and corporate board will need to align with the same members on each board. All board members were very favorable regarding the merger.

8. **Discuss and possibly approve Lease with Mountain View Lutheran Church.**

The board discussed the terms of the lease. The agreement is for one year and the building is east of the current site. The school will also need to cover 2/3 of the utilities. Parents are aware of the move and have been very supportive. The middle school near the building has been closed by the district and many new families are seeking options for their children in the area.

Deb Burgesser motioned to approve the lease, Laura Newcomb seconded. All in favor; motion passed.

9. Amendments and Notifications:

a. School Name Change Notification Request: Discuss and possibly approve change in the name of the school. Several options were discussed.

Jill Gaitens made the motion to change the name to Leading Edge Prep -- Vista, Laura Newcomb seconded. Motion passed.

b. Approve Procurement Policy and Exemption to Procurement Law Amendment Form

Jill Gaitens motioned to approve the Procurement Policy and Exemption to Procurement Law Amendment form provided by Leading Edge Solutions. Mike Dunbar seconded. Motion passed.

c.. School Site Location Notification Request

Jill Gaitens motioned to approve the School Site Notification request, Laura Newcomb seconded, motion passed.

d. School Governing Body Notification Request: Discuss any board member transitions for next school year.

The board discussed the recommendations made by Leading Edge Solutions to align the corporate and governing board and to eliminate any potential conflicts of interest and open meeting law issues among board members. Two new board members were discussed. Delmer Geesey and Dan Slezzer were recommended as new board members. Motion to approve two new Board members made by Jill Gaitens, Seconded by Laura Newcomb, Motion passed. Delmer and Dan were welcomed to the board.

Board resignations: as of June 30th 2010:

Mrs. Gaitens addressed the conflict of interest and open meeting laws issue. Since Mr. Gaitens is on the board she explained that she will be resigning from the board. She will report to the board as Principal and focus on improving academic achievement at the school.

Mike Dunbar has now opened a consulting firm and he has obligations in Tucson that will keep him from regularly attending board meetings. He also resigned from the board.

Laura Newcomb has accepted a contract from the school for special education services and due to conflict of interest, she resigned from the board

Debra Burgesser has resigned from the board for family reasons.

Board members leaving were presented with gifts for their service and thanked by Mrs. Gaitens for devoted so much of their time and energy to plan for, open and stay with the school during the implementation year.

e. Charter Holder Governance Notification Request

Jill Gaitens Motioned to approve the Charter Holder Governance Notification request, Laura Newcomb seconded. Motion passed.

10. Set Board Meeting date to Adopt Final Budget

The Next board meeting was tentatively scheduled for July 12th.

11. Adjournment

Motion to adjourn made by Jill Gaitens, Mike Dunbar seconded.