

**Arizona State Board for Charter Schools**  
**Arizona State Board of Education**  
1700 W. Washington St., Room 164, Phoenix, AZ 85007  
(602) 364-3080 Fax (602) 364-3089  
[www.asbcs.az.gov](http://www.asbcs.az.gov)

**CHARTER GRADE LEVEL AMENDMENT REQUEST**

(Charter Holder Name) Ombudsman Educational Services Ltd, a subsidiary of Educational Services of America  
(CTDS) 078767000

(Charter Holder Mailing Address) 1585 North Milwaukee Avenue

(City, State) Libertyville, IL (Zip) 60048

(Charter Representative's Name) Allison Oneill

(Phone Number) 800-833-9235 (Fax Number) 847-367-0367

**Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.**

**Check appropriate box**

**Adding grade levels served for charter**

Included are the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Narrative describing how the additional grades support the philosophy, methods of instruction, special emphasis, and mission of the charter
- Mastery of coursework for additional grades
- Expected student performance on state mandated tests at all grade levels impacted by the addition
- Timeline for implementation
- Changes in staffing to support the requirements for Highly Qualified.

**For K-8**

For each grade level being added, provide the following as a representation of a program of instruction aligned to the State Academic Standards and to the methods of instruction described in the charter:

- Math - A completed curriculum sample template including all required attachments as outlined on the template attached.
- Language Arts - A completed curriculum sample template, for both reading and writing, including all required attachments as outlined on the template attached.

**For 9-12**

For each grade level being added, provide the following as a representation of a program of instruction aligned to the State Academic Standards and to the methods of instruction described in the charter:

- Math - A math course description and a completed curriculum sample template including all required attachments as outlined on the template (template is available on the ASBCS website).
- Language Arts - A language arts course description and a completed curriculum sample template, for both reading and writing, including all required attachments as outlined on the template (template is available on the ASBCS website).
- Graduation requirements (number of credits in each content area and electives)
- Course level proficiency required for credit and acceptance of transfer credit

**Decreasing grade levels served for charter**

Included is the following:

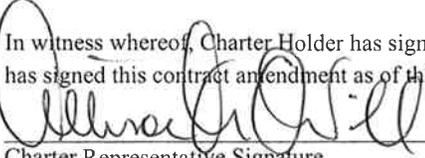
- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Rationale for decrease in grade levels served and effective date of change

The Arizona State Board for Charter Schools and Ombudsman Educational Services Ltd, a subsidiary of Educational Services of America (Charter Holder), herein agree to amend the terms of the charter contract as follows:

**FROM:** Grades 6-12

**TO:** Grades 9-12

In witness whereof, Charter Holder has signed this contract amendment as of this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_, and the State Board for Charter Schools has signed this contract amendment as of this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_, to take effect at such time as it is signed by both parties.

  
Charter Representative Signature

\_\_\_\_\_  
Representative Signature for the Arizona State Board for Charter Schools

Ombudsman Educational Services Change in Grade Levels Served – NE, NW  
July 2009

Northeast and Northwest Charters	Applications for 2010	FY 2009	FY 2008
Grade 6	1	6	8
Grade 7	7	10	6
Grade 8	5	19	31

As depicted in the above chart, the overall trend for junior high enrollment has decreased significantly over the years and most importantly projects a minimal amount of junior high students for the 2010 academic year. For financial reasons, Ombudsman Educational Services will not feasibly be able to accommodate and staff a junior high program at the Northeast and Northwest sites beginning Academic Year 2009-2010. Amendments for a reduction in grade levels for Northeast and Northwest Charters are being respectfully submitted to the Arizona State Board for Charter Schools.

The following is a detailed account of how Ombudsman has assisted students displaced by this decrease in grade levels served:

Personal phone calls were made by the Ombudsman Enrollment Coordinator to all families involved on Tuesday June 30th, providing ample time to find new schools. A list of nearby schools and resources were provided and mailed if requested, and phone calls placed to neighboring charters to assist families with the enrollment in a different school.

Of the thirteen students, eleven students were reached as of July 15<sup>th</sup>, 2009. The other two students as of July 19<sup>th</sup>, 2009 have been contacted via messages left, and a letter sent to the address on file, but the families have still not contacted the Ombudsman administration office. Nine of the students have applied for enrollment at the local public junior high school; and two of the students are enrolling in online charter schools. All eleven students want to return to Ombudsman for their freshmen year of high school because they are very pleased with the school. Overall parents were very understanding but disappointed.

**Ombudsman Charter Schools  
Governing Board Minutes for July 8, 2009 Meeting**

**Meeting Location: 13832 N. 32<sup>nd</sup> Street, Suite #C-218, Phoenix, AZ 85032  
Meeting Time: 10:00am Arizona Time**

**I. GENERAL FUNCTIONS**

- A. Allison O'Neill called the meeting to order.
- B. Ms. O'Neill asked Binky Jones to lead the Pledge of Allegiance.
- C. Ms. O'Neill asked Caroline Damask to call roll for the meeting.

Present were Board members Allison O'Neill and Mark Claypool. Board member Charlene Podolsky was absent.

Present as guests were Ms. Damask, Ms. Jones and Emily Langfeldt of Ombudsman.

- D. Approval of Agenda

Ms. O'Neill asked for a motion to approve the agenda for the July 8, 2009 meeting. A motion was made by Mr. Claypool and seconded by Ms. O'Neill to approve the agenda. A vote was called and the motion to approve the agenda passed unanimously.

- E. Approval of Minutes of the June 25, 2009 Board Meeting

Ms. O'Neill asked for a motion to approve the minutes of the Board meeting of June 25, 2009. A motion was made by Mr. Claypool and seconded by Ms. O'Neill to approve the minutes of the June 25, 2009 Board meeting. A vote was called and the motion to approve the minutes of the June 25, 2009 Board meeting passed unanimously.

- F. Public Comment

Ms. O'Neill asked for any public comment. None was available.

**II. ACTION ITEMS-Charter**

- A. Adopt 2009-10 Budget-Charter

Ms. O'Neill asked for a motion to adopt the 2009-10 Budget for Charter. A motion was made by Mr. Claypool and seconded by Ms. O'Neill to adopt the 2009-10 Budget for Charter. Ms. O'Neill asked Ms. Damask to provide an overview of the budget. After discussion by the board, a vote was called and the motion to adopt the 2009-10 Budget for Charter passed unanimously.

B. Approve Site Specific Change in Grades Served Notification Requests for Charters Northwest and Northeast

Ms. O'Neill asked for a motion to approve the Site Specific Change in Grades Served Notification Requests for Charter Northwest and Northeast. A motion was made by Mr. Claypool and seconded by Ms. O'Neill to approve the Site Specific Change in Grades Served Notification Requests for Charter Northwest and Northeast. Ms. O'Neill asked Ms. Jones to provide an overview of the Notification Requests. A vote was called and the motion to approve the Site Specific Change in Grades Served Notification Requests for Charter Northwest and Northeast passed unanimously.

**III. ACTION ITEMS-Charter 2**

C. Adopt 2009-10 Budget-Charter 2

Ms. O'Neill asked for a motion to adopt the 2009-10 Budget for Charter 2. A motion was made by Mr. Claypool and seconded by Ms. O'Neill to adopt the 2009-10 Budget for Charter 2. Ms. O'Neill asked Ms. Damask to provide an overview of the budget. After discussion by the board, a vote was called and the motion to adopt the 2009-10 Budget for Charter 2 passed unanimously.

**IV. FINANCIAL ITEMS**

A. Approve Voucher Numbers 1056 & 1057

Ms. O'Neill asked for a motion to approve Voucher Numbers 1056 & 1057. A motion was made by Mr. Claypool and seconded by Ms. O'Neill. A vote was called and the motion to approve Voucher Numbers 1056 & 1057 passed unanimously.

**IV. DISCUSSION ITEMS**

None.

**V. FOLLOW UP ITEMS**

None.

**VI. NEW BUSINESS**

None.

**ADJOURNMENT**

Ms. O'Neill requested a motion be made to adjourn the July 8, 2009 Board Meeting. Mr. Claypool made a motion to adjourn the meeting and Ms. O'Neill seconded the motion. A vote was called and the motion to adjourn the meeting passed unanimously.