

Arizona State Board for Charter Schools
Arizona State Board of Education

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INSTRUCTIONAL DAYS AMENDMENT REQUEST

(Charter Holder Name) Northland Preparatory Academy (CTDS) 038701000

(Charter Holder Mailing Address) 3300 E Sparrow Ave.

(City, State) Flagstaff, AZ (Zip) 86004

(Charter Representative's Name) Bob Lombardi

(Phone Number) 928.214.8776 (Fax Number) 928.214.8778

Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.

4 Changes in number of contractual days of instruction

Included is the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)

The Arizona State Board for Charter Schools and Northland Preparatory Academy (Charter Holder), herein agree to amend the terms of the charter contract as follows:

FROM: 180

TO: 179 For 2008/2009 school year only

In witness whereof, Charter Holder has signed this contract amendment as of this 6th day of April, 2009, and the State Board for Charter Schools has signed this contract amendment as of this ____ day of ____, 200__, to take effect at such time as it is signed by both parties.



Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

NORTHLAND PREPARATORY ACADEMY

Pursuant to Arizona Revised Statutes (A.R.S. 38-431.02), notice is hereby given to the members of the State Board for Charter Schools Governing Board, the Arizona State Board of Education, and to the General Public, that the Governing Board of Northland Preparatory Academy will hold a regular meeting open to the public as stated below at Northland Preparatory Academy, 3300 E. Sparrow, Flagstaff, Arizona.

The Governing Board reserves the right to change the order of any items on the agenda, with the exception of any public hearing. One or more members of the Governing Board may participate in the meeting by telephonic communications. If noted on the agenda below, the Board may go into Executive Session which will not be open to the public. However, all Board decisions will be made in open public meeting. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Board President at (928) 214-8776. Requests should be made as early as possible to allow time to arrange the accommodation.

Dated and posted at ____ AM/PM this ____ day of February 2009.

Heidi Wayment-Steele, Secretary to the Board

Regular Board Meeting

Northland Preparatory Academy

3300 E. Sparrow Ave., Flagstaff, AZ. 86004

FINAL Draft Monday February 23, 2009 at 4:00 p.m.

Call to the Public: The Governing Board values input from teachers, parents, and students at its meetings. Agenda Item: "Call to the Public" provides an opportunity for the Board to receive information or inquiries regarding items not on the agenda. The Arizona Open Meeting Law permits Board members to ask questions about non-agenda items, but the Board may not discuss or take action on an item not on the posted agenda. "Call to the Public" regularly occurs at the beginning of each regular Board meeting. In order to address the Board during the Call to the Public, community members should complete a Comment Form and give it to the Secretary to the Board prior to the start of the meeting.

Public Comment on Agenda Items: Input from members of the public on an issue under discussion will be considered at the conclusion of the Board's deliberation of each agenda item and before the vote is taken on the item. Visitors who wish to address the Board on an item that is on the agenda, should complete a Comment Form for each item and give the Form to the Secretary to the Board before the vote on that item so that the Board knows you wish to express an opinion on that agenda item.

Meeting Etiquette: Comments are limited to (3) minutes per item and (3) agenda items per meeting, including Call to the Public. If you are with a group, designate a spokesperson. Please be sure to turn off cell phones and beepers during the Board meetings. Courteous behavior is expected, and inappropriate behavior with regard to the Board, N.P.A. staff, or other meeting attendees is subject to forfeiture of allotted time to speak. Rev.2.26.07

1. Call to order and roll taken
2. Pledge of Allegiance
3. Ad-Hoc Recruit/Develop Committee presents Applicants (3 minutes) for Aug.09 Board seats (Art.2 Sec.6)
4. Call to the Public
5. Superintendent's Report – Bob Lombardi
 - a. Principal's Report – Toni Post
6. Committee Reports:
 - BYLAWS and POLICIES (BP) – Paula Rand, Chairperson
Action Item – Consideration of report and recommendations presented
 - COMMUNITY ENRICHMENT (CE) – Linda Sogge, Chairperson
Action Item – Consideration of report and recommendations presented
 - FINANCE (FN) – Lyndel Manson, Chairperson
Action Item – Review/approval of January 2009 expenditures, balance sheets and P/L statements
 - FUND RAISING (FR) – Randon Cupp, Chairperson
Action Item – Consideration of report and recommendations presented
 - STRATEGIC PLANNING (SP) – Erika Arlington, Chairperson
Action Item – Consider reports and recommendations presented
6. Action Items:
 - a. Minutes of Regular Board Meeting held Monday December 17, 2008 and Monday January 26, 2009
7. Discussion and Possible Action Items:
 - a. Review Superintendent Evaluation
 - b. Possible amending of 08-09 school calendar due to weather conditions & safety concerns
 - c. Review Strategic Plan priorities presentation from Tue. Feb. 17, 2009
 - d. Discuss possible expenditures for an on-site trailer, proper placement plans & other related cost, etc.
 - e. Consider Ad Hoc Board Recruitment Committee items related to upcoming (Feb.'09) 3 yr. Board positions
8. Possible Executive Session (ARS 38-431) ref: Superintendent Evaluation & Contract Review
9. Superintendent Contract Renewal Offer
10. Discussion Items: (as requested by Board members from previous meeting, requests or communications, etc.)
 - a. Review NPA Board TimeLine sheet
 - b. What did we achieve tonight that could benefit NPA & our students?
11. Future Agenda Items: Board member requested item(s) for agenda inclusion (No discussion or action taken here)
12. Adjournment (**next** Regular Board Meeting is Monday March 30, 2009 at 4:00pm, moved 1.5 hr. earlier)

Principal's Report
Feb. 23, 2009

Upcoming Events:

Feb. 24-25 HS AIMS Reading/Writing

Feb. 26- Early release for Prof. Dev. Decision Education Foundation- C. Spetzler

Feb. 28- OM Dress Rehearsal- 10-2

March 3-5- Early release Parent Teacher Conf.

March 6- Early release

March 7-OM regionals

March 16-21 Spring Break

Updates:

SPED Basic Entitlement Grant from FY 0708 that has been on hold by the state has been received in full (16K). T. Brenner completed the grant to get us off of hold status

FY 0809 Basic Entitlement Grant has been completed and we are awaiting approval from Exceptional Student Services (ESS)

Received first check from Maximus for approximately 1300.00 for IEP mandated SPED services that are partially reimbursable from Medicare. Dr. Cory Perkins will explain some new billing procedures from the reimbursement company. The company requires that Bob Lombardi be authorized to sign a contract for PCG (Public Consulting Group) who is taking over the Maximus contract.

New News:

Each year the state requires that Charter Schools give a survey to their parents to gauge satisfaction with their school of choice. This year of the 345 schools surveyed NPA ranked 10th in parent satisfaction.

Possible Action Item:

Appeal made to the state that due to severe weather conditions they forgive the 4 consecutive snow days (12-16/12-19).

The state requires a minimum of 720 Hours of instruction for High School students and 1068 hours of instruction for Middle School students. Each NPA school day is 364 minutes long therefore if we are forgiven the 4 days and reinstate an Early Release in to a full day we will have over 1068 hours and still have one more snow day banked.

Regular Board Meeting of the Corporation Monday, February 23, 2009 4:00 p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
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Draft Minutes

1. CALL TO ORDER AND ROLL CALL

X	Brent Burch	X	Lyndel Manson
X	Randon Cupp	X	Paula Rand
X	Jim Fisher	X	Heidi Wayment (left early)
X	Bob Lombardi (Superintendent)	X	Mark Landsiedel
X	Ramona Mellott		

**Meeting began at 5:40 p.m. with quorum requirement met (6 members present)

Others in Attendance
Peggy Harkness; Toni Post; Cori Perkins; Steve Danner; Alicia Bono; Linda Phoenix; Silas Pencille; Michelle Gray; Chris Kalinich; Darren Choate; Jeff Hines; Mary Grove; Beth LaCour; Sheri Bain; Michelle Abeshaus

2. Pledge of Allegiance

3. Ad-hoc Recruit/Develop Committee

- a. **Brent Burch indicated that there are 5 applications interested for the open Board positions. Applicants included Peggy Harkness, Michelle Gray, Darren Chaote, Mark Landsiedel, and Lyndel Manson. Each applicants spoke for 3 minutes on their interest in serving in the board.**

4. Call to the Public

There were 5 requests made by the public to speak.

Mrs. Bain spoke on the Regional Training that she attended as their chaperone in Kingman, AZ. Mrs. Wilkins was asked to lead the choir section because others from public schools across the region present were afraid they might not have jobs given the current economic situation and budget shortfalls.

Mr. Hines spoke about expanding the science program and the need for a safe chemistry lab that meets the needs of the students. The plan for Room 109 is expensive and they would also consider outside funding.

Mrs. Bono indicated that she was doing her internship for her master's at Flagstaff High School and she is aware that the stress level is high at other schools and is thankful that the board is supportive of the faculty and educational needs and that they could focus on teaching and not worry as much about the financial situation.

There were two other comments on the call to the public sheet, both of which expressed appreciation on the support the faculty have received and the fact that NPA is moving ahead with expansion of facilities and that no classes are being considered for cuts.

5. Superintendent's Report-Bob Lombardi

Detailed report is attached. Highlights include: band trip went well; the final payment for Woodruff Construction was paid; quotes are being obtained for the placement of the portables; we received a record amount from Forest Fees; a funding was received from last year for Special Ed; ASBA manuals are coming; a reminder from Dr. Brown that parents should not use the FUSD District parking lot; on a positive note more students are using the crosswalk at Sparrow and 4th; lighting for Senior's corner; and quick removal of snow from the roof after the last snow storm.

a. Principal's Report – Toni Post

Report is attached. Highlights includes information on the entitlement grant check is here; Mrs. Perkins spoke briefly about federal reimbursement for services that can be recouped for children that qualify for ACCESS; we received a rank of 10 in terms of parent satisfaction; and possible change in the School calendar.

6. Committee Reports

• Bylaws and Policies – Paula Rand, Chairperson

Committee is still waiting on the manual, otherwise no other updates. We need to revise the call to the public form.

• Community Enrichment

The committee met last week on Thursday. The minutes were submitted to Toni Post as draft minutes. One item that the committee want to reiterate to the board was signage for the school. Jim Fisher indicated to the committee that the board was somewhat reluctant in having signage for the school. A concern raised was that there are many other areas that need attention at the school. One issue raised was blinds for the windows in the gym. Solar and wind power alternatives was another CEC idea.

• Fundraising

Fundraising committee did not meet and there was no report.

• Finance

Reports for January 2009 was reviewed by the board and are attached. This was a positive cash flow month. A concert grand piano was bought for the school. Balance sheet does not look different from December. 301 monies are down. However, we only spend what we receive. Ms. Sells salary line is still in the teacher salary line item but will be moved in the coming year to administrator line items.

Motion to approve the January 2009 Expenditures and Financial Statements was made by Lyndel Manson and seconded by Brent Burch. Motion was unanimously approved by seven members present.

- **Strategic Planning**

A town hall open meeting was held to discuss the strategic plan and prioritize action items, Meeting was on Tuesday, February 17, at 7 p.m. in the NPA Gym. Mr. Danner reported on the comments: one was positive on options and one was concerned on satellite options. Mr. Danner thanked the board for hosting the town hall meeting. About 20-25 people attended the meeting. The next stage was to decide on the priority for the strategic goals or separate items from the strategic goals and timelines.

7. Action Items

- A motion was made by Lyndel Manson to approve the regular board meeting minutes held on Monday, December 17, 2008 and seconded by Randon Cupp. Motion was unanimously approved by seven members present.**
- A motion was made by Lyndel Manson to approve the annual board meeting minutes held on Monday, January 26, 2009 and seconded by Randon Cupp. Motion was unanimously approved by seven members present.**

8. Discussion and Possible Action Items

- The superintendent's evaluation was reviewed and how the data was obtained. Seven board members and 26 faculty and staff that completed the evaluation plus the superintendent's self-evaluation. **A motion was made to go into executive session. The board went into executive session at 6:35 to discuss the review and provide feedback to him. A motion was by Lyndel Manson and seconded by Mark Landsiedel to offer Superintendent Lombardi a contract for the coming 2009-10 year with a 5% increase to the salary. The motion was unanimously approved by the seven members present.**



- Discussion for this item occurred during the Principal's report (Item 5a.). **A motion was by Lyndel Manson and seconded by Randon Cupp for the administration to appeal to the state to forgive the four snow days due to**

severe weather conditions. Motion was unanimously approved by all eight members present.

- c. A brief discussion was held on the possibility of moving forward with some of the directives in the strategic plan, especially in regards to possibilities for a new building. A possible suggestion was to form a sub-committee to consider what might be available and costs. Mark Landsiedel mentioned that the Community Development committee is a possibility and we could discuss this with them. The board did not see the need for action but is supportive of further work by the committee. Strategic planning should become part of the board timelines to consider priorities for the year. It would be nice to get written minutes or provide a direct report to the board on the activities of the committee and subcommittees.
- d. Paula Rand presented on the expenditures for an on-site trailer, and the science lab. Costs vary based on the type of lab. The Science Department is working on a final proposal and have two options which appear to be the best. The committee would like to get support from the board on the financial piece of the plan.
- e. Brent Burch discussed the process for the upcoming election and doing a runoff if we have a tie. We will have elections at the next board meeting.

9. Discussion Items:

- a. Reviewed the timeline. All items that were listed were completed.
- b. What did we achieve tonight that could benefit NPA and our students?
 - Offered a contract to Superintendent Bob Lombardi
 - Five applicants for the 4 open board seats
 - Teachers spoke positively about the school, and board

10. Future Agenda Items

- Review the timeline
- Timing of strategic planning discussion cycle
- Election of the new board members
- Parent survey-check with Toni Post
- Binders/web material for new board members – check with Toni Post
- Vote on the PCG contract
- Bullet point the four subcommittees for the strategic planning committee

10. Adjournment

There was a move to adjourn. Motion was made by Brent Burch and seconded by Ramona Mellott. Meeting ended at 7:40 p.m. Next meeting is at 4 p.m. on March 30th.