

# Instructional Days Amendment Request

## Charterholder Info

### Charter Holder

**Name:**  
North Phoenix Preparatory  
Academy

**CTDS:**  
07-85-84-000

**Mailing Address:**  
3102 N. 56th St  
Suite 300  
Phoenix, AZ 85018  
> [View detailed info](#)

### Representative

**Name:**  
Daniel Scoggin

**Phone Number:**  
602-438-7045

**Fax Number:**  
602-438-7242

## Downloads

 [Download all files](#)

## Contractual Days

180

To  
177


**Fiscal Year Effective Date**  
2015

**Type of Change**  
Permanent Change

## Attachment

Board Minutes –  [Download File](#)

School Calendar –  [Download File](#)

Daily Instructional Schedule –  [Download File](#)

Narrative –  [Download File](#)

**Additional Information\***  
No documents were uploaded.

## Signature

**Charter Representative Signature**  
Daniel Scoggin 12/22/2014

**North Phoenix Preparatory Academy  
 Board of Directors Minutes**

Date: 15 April 2014

Time: 5:15 p.m.

Location: North Phoenix Campus

A meeting of the Great Hearts Academies- North Phoenix Preparatory Academy Board of Directors was held at the North Phoenix Campus, 3613 N. Cave Creek Road, Building C, Board Room, Phoenix Arizona 85022, pursuant to A.R.S. 38-431.02, notice having been duly given.

**I. Call to Order**

Ms. Hayes called the meeting to order at 5:27 p.m. The following directors/administrators were present/absent:

<b>Directors</b>	<b>Office</b>	<b>Present</b>	<b>Absent</b>	<b>Notes</b>
Helen Hayes	President	x		
Jerilyn Olson	Vice President	x		
Tealai Gonella	Secretary		x	
John Paul Poppleton	Director	x		
Alan Uhlemann	Director	x		
<b>Administration</b>				
Kevin Topper	Headmaster, North Phoenix Prep	x		
Melanie Young	Algebra I and II Teacher, NPA	x		
Ward Huseth	CFO, GH	x		
Amanda Shearer	Controller, GH	x		
Emily Lawson	Director of Academy Giving, NPA	x		

## **II. Call to the Public**

Ms. Hayes made a call to the public at 5:27 p.m. There was no public present.

## **III. Approval of the Consent Agenda**

## **IV. Review and Possible Approval of the SY 2014-15 Calendar**

The calendar was distributed at the meeting. Mr. Topper confirmed the number of instructional hours complies with state requirements.

Ms. Olson made a motion that the board approves the SY 2014-15 calendar. Mr. Uhlemann seconded, all in favor, none opposed, the motion carried at 5:31 p.m.

## **V. Review and Possible Approval of the SY 2014-15 Extracurricular and Field Trip Fee Schedule**

Ms. Olson made a motion that the board approves the Extracurricular and Field Trip Fee Schedule. Mr. Uhlemann seconded, all in favor, none opposed, the motion carried at 5:33 p.m.

## **VI. Headmaster's Report**

**VII. Financial Report**

**VIII. Great Hearts Reports**

**IX. Enter Executive Session**

N/A.

**X. Leave Executive Session**

N/A.

**XI. Possible Motions from Executive Session**

N/A.

## **XII. Announcements/Adjournment**

Ms. Hayes adjourned at 6:36 p.m.

---

Submitted by Tealai Gonella, Secretary  
-Allison Harmon, Board Scribe-

North Phx Preparatory Academy  
2014-2015 School Year

Normal School Hours: 8:05 a.m.-3:15 p.m.

	S	M	T	W	T	F	S		S	M	T	W	T	F	S
JULY	x	x	1	2	3	4	5	JANUARY					1	2	3
	x	x	so	so	so	so	WK						BR	BR	WK
	6	7	8	9	10	11	12		4	5	6	7	8	9	10
	WK	so	so	so	so	so	WK		WK	HD	HD	HD	HD	HD	WK
	13	14	15	16	17	18	19		11	12	13	14	15	16	17
	WK	so	so	so	so	so	WK		WK	FD	FD	FD	FD	FD	WK
	20	21	22	23	24	25	26		18	19	20	21	22	23	24
	WK	so	so	so	so	so	WK		WK	HL	FD	FD	FD	FD	WK
27	28	29	30	31	x	x	25	26	27	28	29	30	31		
WK	so	so	so	so	x	x	WK	FD	FD	FD	FD	HD	WK		
AUGUST	S	M	T	W	T	F	S	FEBRUARY	S	M	T	W	T	F	S
	x	x	x	x	x	1	2		1	2	3	4	5	6	7
	x	x	x	x	x	so	WK		WK	FD	FD	FD	FD	FD	WK
	3	4	5	6	7	8	9		8	9	10	11	12	13	14
	WK	so	so	FD	FD	FD	WK		WK	BR	BR	BR	BR	FD	WK
	10	11	12	13	14	15	16		15	16	17	18	19	20	21
	WK	FD	FD	FD	FD	FD	WK		WK	HL	FD	FD	FD	FD	WK
	17	18	19	20	21	22	23		22	23	24	25	26	27	28
WK	FD	FD	FD	FD	FD	WK	WK	FD	FD	FD	FD	FD	WK		
24	25	26	27	28	29	30									
WK	FD	FD	FD	FD	FD	WK									
SEPTEMBER	S	M	T	W	T	F	S	MARCH	S	M	T	W	T	F	S
	31	1	2	3	4	5	6		1	2	3	4	5	6	7
	WK	HL	FD	FD	FD	FD	WK		WK	FD	FD	FD	FD	FD	WK
	7	8	9	10	11	12	13		8	9	10	11	12	13	14
	WK	FD	FD	FD	FD	FD	WK		WK	FD	FD	FD	FD	FD	WK
	14	15	16	17	18	19	20		15	16	17	18	19	20	21
	WK	FD	FD	FD	FD	FD	WK		WK	BR	BR	BR	BR	BR	WK
	21	22	23	24	25	26	27		22	23	24	25	26	27	28
WK	FD	FD	FD	FD	FD	WK	WK	FD	FD	FD	FD	FD	WK		
28	29	30	x	x	x	x	29	30	31						
WK	FD	FD	x	x	x	x	WK	FD	FD						
OCTOBER	S	M	T	W	T	F	S	APRIL	S	M	T	W	T	F	S
	x	x	x	1	2	3	4					1	2	3	4
	x	x	x	FD	FD	FD	WK		5	6	7	8	9	10	11
	5	6	7	8	9	10	11		WK	FD	FD	FD	FD	FD	WK
	WK	BR	BR	BR	BR	BR	WK		12	13	14	15	16	17	18
	12	13	14	15	16	17	18		WK	FD	FD	FD	FD	FD	WK
	WK	FD	FD	HD	HD	HD	WK		19	20	21	22	23	24	25
	19	20	21	22	23	24	25		WK	FD	FD	FD	FD	FD	WK
WK	FD	FD	FD	FD	FD	WK	26	27	28	29	30				
26	27	28	29	30	31	x	WK	FD	FD	FD	FD				
WK	FD	FD	FD	FD	FD	x									
NOVEMBER	S	M	T	W	T	F	S	MAY	S	M	T	W	T	F	S
	x	x	x	x	x	1	2							1	2
	x	x	x	x	x	WK								HD	WK
	2	3	4	5	6	7	8		3	4	5	6	7	8	9
	WK	FD	FD	FD	FD	FD	WK		WK	FD	FD	FD	FD	FD	WK
	9	10	11	12	13	14	15		10	11	12	13	14	15	16
	WK	HL	HL	FD	FD	FD	WK		WK	FD	FD	FD	FD	FD	WK
	16	17	18	19	20	21	22		17	18	19	20	21	22	23
WK	FD	FD	FD	FD	FD	WK	WK	FD	FD	HD	HD	HD	WK		
23	24	25	26	27	28	29	24	25	26	27	28	29	30		
WK	FD	FD	HD	HL	BR	WK	WK	HL	so	so	so	so	WK		
December	S	M	T	W	T	F	S	JUNE	S	M	T	W	T	F	S
	30	1	2	3	4	5	6		31	1	2	3	4	5	6
	WK	FD	FD	FD	FD	FD	WK		WK	so	so	so	so	so	WK
	7	8	9	10	11	12	13		7	8	9	10	11	12	13
	WK	FD	FD	FD	FD	FD	WK		WK	so	so	so	so	so	WK
	14	15	16	17	18	19	20		14	15	16	17	18	19	20
	WK	FD	FD	HD	HD	HD	WK		WK	so	so	so	so	so	WK
	21	22	23	24	25	26	27		21	22	23	24	25	26	27
WK	BR	BR	BR	HL	BR	WK	WK	so	so	so	so	so	WK		
28	29	30	31	x	x	x	28	29	30						
WK	BR	BR	BR	x	x	x	WK	so	so						

Half Day	Early Release	Full Day
HD	ER	FD

July	0	0	0
August	0	0	18
September	0	0	21
October	3	0	15
November	1	0	15
December	3	0	12
January	6	0	13
February	0	0	16
March	0	0	17
April	0	0	21
May	4	0	12
June	0	0	0

17	0	160
----	---	-----

177

North Phx Preparatory Academy  
2014-2015 School Year

Normal School Hours: 8:05 a.m.-3:15 p.m.

	S	M	T	W	T	F	S		S	M	T	W	T	F	S	
<b>JULY</b>			1	2	3	4	5	<b>JANUARY</b>					1	2	3	
			so	so	so	so	WK							BR	BR	WK
	6	7	8	9	10	11	12		4	5	6	7	8	9	10	
	WK	so	so	so	so	so	WK		WK	HD	HD	HD	HD	HD	WK	
	13	14	15	16	17	18	19		11	12	13	14	15	16	17	
	WK	so	so	so	so	so	WK		WK	FD	FD	FD	FD	FD	WK	
	20	21	22	23	24	25	26		18	19	20	21	22	23	24	
WK	so	so	so	so	so	WK	WK	HL	FD	FD	FD	FD	WK			
27	28	29	30	31			25	26	27	28	29	30	31			
WK	so	so	so	so			WK	FD	FD	FD	FD	HD	WK			
<b>AUGUST</b>						1	2	<b>FEBRUARY</b>								
						so	WK		1	2	3	4	5	6	7	
	3	4	5	6	7	8	9		WK	FD	FD	FD	FD	FD	WK	
	WK	so	so	FD	FD	FD	WK		WK	BR	BR	BR	FD	FD	WK	
	10	11	12	13	14	15	16		15	16	17	18	19	20	21	
	WK	FD	FD	FD	FD	FD	WK		WK	HL	FD	FD	FD	FD	WK	
	17	18	19	20	21	22	23		22	23	24	25	26	27	28	
WK	FD	FD	FD	FD	FD	WK	WK	FD	FD	FD	FD	FD	WK			
24	25	26	27	28	29	30										
WK	FD	FD	FD	FD	FD	WK										
<b>SEPTEMBER</b>								<b>MARCH</b>								
	31	1	2	3	4	5	6		1	2	3	4	5	6	7	
	WK	HL	FD	FD	FD	FD	WK		WK	FD	FD	FD	FD	FD	WK	
	7	8	9	10	11	12	13		8	9	10	11	12	13	14	
	WK	FD	FD	FD	FD	FD	WK		WK	FD	FD	FD	FD	FD	WK	
	14	15	16	17	18	19	20		15	16	17	18	19	20	21	
	WK	FD	FD	FD	FD	FD	WK		WK	BR	BR	BR	BR	BR	WK	
21	22	23	24	25	26	27	22	23	24	25	26	27	28			
WK	FD	FD	FD	FD	FD	WK	WK	FD	FD	FD	FD	FD	WK			
28	29	30					29	30	31							
WK	FD	FD					WK	FD	FD							
<b>OCTOBER</b>				1	2	3	4	<b>APRIL</b>					1	2	3	4
				FD	FD	FD	WK						FD	FD	HL	WK
	5	6	7	8	9	10	11		5	6	7	8	9	10	11	
	WK	BR	BR	BR	BR	BR	WK		WK	FD	FD	FD	FD	FD	WK	
	12	13	14	15	16	17	18		12	13	14	15	16	17	18	
	WK	FD	FD	HD	HD	HD	WK		WK	FD	FD	FD	FD	FD	WK	
	19	20	21	22	23	24	25		19	20	21	22	23	24	25	
WK	FD	FD	FD	FD	FD	WK	WK	FD	FD	FD	FD	FD	WK			
26	27	28	29	30	31		26	27	28	29	30					
WK	FD	FD	FD	FD	FD		WK	FD	FD	FD	FD					
<b>NOVEMBER</b>							1	<b>MAY</b>						1	2	
							WK							HD	WK	
	2	3	4	5	6	7	8		3	4	5	6	7	8	9	
	WK	FD	FD	FD	FD	FD	WK		WK	FD	FD	FD	FD	FD	WK	
	9	10	11	12	13	14	15		10	11	12	13	14	15	16	
	WK	HL	HL	FD	FD	FD	WK		WK	FD	FD	FD	FD	FD	WK	
	16	17	18	19	20	21	22		17	18	19	20	21	22	23	
WK	FD	FD	FD	FD	FD	WK	WK	FD	FD	HD	HD	HD	WK			
23	24	25	26	27	28	29	24	25	26	27	28	29	30			
WK	FD	FD	HD	HL	BR	WK	WK	HL	so	so	so	so	WK			
<b>December</b>								<b>JUNE</b>								
	30	1	2	3	4	5	6		31	1	2	3	4	5	6	
	WK	FD	FD	FD	FD	FD	WK		WK	so	so	so	so	so	WK	
	7	8	9	10	11	12	13		7	8	9	10	11	12	13	
	WK	FD	FD	FD	FD	FD	WK		WK	so	so	so	so	so	WK	
	14	15	16	17	18	19	20		14	15	16	17	18	19	20	
	WK	FD	FD	HD	HD	HD	WK		WK	so	so	so	so	so	WK	
21	22	23	24	25	26	27	21	22	23	24	25	26	27			
WK	BR	BR	BR	HL	BR	WK	WK	so	so	so	so	so	WK			
28	29	30	31				28	29	30							
WK	BR	BR	BR				WK	so	so							

	Half Day	Early Release	Full Day
	HD	ER	FD
July	0	0	0
August	0	0	18
September	0	0	21
October	3	0	15
November	1	0	15
December	3	0	12
January	6	0	13
February	0	0	16
March	0	0	17
April	0	0	21
May	4	0	12
June	0	0	0

17 0 160

177

## NARRATIVE

North Phoenix Preparatory Academy is approved for 180 instructional days. In creating the calendar for the FY15 school year the administrative staff with the approval of the school's Board of Directors set the number of instructional days at 177.

The reason for reducing the number of instructional days was two-fold: a) to provide more instructional time per period per day and b) to provide additional non-instructional days within the school year for professional development for teachers. Both of these actions result in improved pupil achievement since a) increasing the amount of instructional time per period provides time for more intense and focused instruction and for teachers to spend more time with students who may require additional help in understanding the concepts presented in the lesson and b) providing additional days for professional development increases the effectiveness of the school's teachers in delivering instruction and meeting students' academic needs.

The school calendar and daily instructional schedule provided demonstrate compliance with ARS §15-901 regarding instruction for each grade served as follows:

- The Calendar shows the total number of instructional half-days (17), early release days (0) and full days (160), which add to the total 177 instructional days for the year.
- The Daily Instructional Schedule for each grade (6, 7, 8, 9) provides two tables: the one on the left shows the periods that meet on each full day and half day and the total amount of non-instructional time, instructional time, and passing period time for each category; in grades 6-12, passing minutes count as instructional minutes if they occur between instructional classes. The total instructional minutes (shown in the column labeled Attendance Minutes Countable) for full days is highlighted in blue and for half days in orange. These color-coded instructional minutes are carried over to the table on the right, which shows the number of full days, half days, and early release days for each month of the school year in the green columns. The color-coded instructional minutes are at the top of each green column with the total number of days in each category (full day, half day, early release day) at the bottom of each green column. Multiplying the total number of days in each category by the number of instructional minutes at the top of each column provides the total number of instructional minutes per year for each category, which is the number in red below each green column. Dividing each of these red numbers by 60 provides the number of instructional hours per year for each category, which is the number in blue below the number in red. The total instructional hours per year is at the bottom of column 5.

For North Phoenix Preparatory Academy, the total number of instructional hours provided per year in each grade served compared to the number required by ARS §15-901 is:

GRADE	INSTRUCTIONAL HRS PROVIDED	INSTRUCTIONAL HOURS REQUIRED
6	1,021.75	890
7	1,021.75	1,000
8	1,021.75	1,000
9	1,021.75	720

In every grade, as shown by the Daily Instructional Schedule, the number of instructional hours provided by North Phoenix Preparatory Academy in its 177 day calendar is greater than the number of instructional hours required by ARS §15-901, thereby demonstrating compliance with the statute.

The timeline for implementing the 177 day calendar is the FY15 school year. The change will be implemented at North Phoenix Preparatory Academy only, and there are no concurrent requests being submitted.