

New Charter Application Revisions

The revisions to the New Charter Application for the 2019-2020 cycle include:

- Mainly technical changes to provide clarity and transparency to the instructions.
- All relevant due dates are updated to reflect the new calendar year.
- The Arizona standards required for section A.6 Instructional Analysis are replaced every year with a different set of standards for each grade level span.
- Substantive changes to reduce administrative workload while providing the applicant sufficient opportunity to provide clear and comprehensive descriptions in narrative responses.

The table below provides the substantive changes to the new charter application and the rationale for the change.

Overview of the Application Process	Change
Instructions and Evaluation	Removed statements that restrict an applicant from expanding in the second and third year of its operations. The expansion eligibility criteria approved at the October 2017 meeting ensures that a charter holder must complete its first year of operation in order to demonstrate it meets the academic, operational, and financial eligibility requirements. If it meets the eligibility criteria, a charter holder may submit an expansion request in its second year of operation.
Substantive Completeness	Removed statements that restrict an applicant entity from revising its corporate board in the submission of a revised application package. If the applicant chooses to revise its corporate board and/or authorized representative, the background documents reviewed during the administrative completeness review are evaluated during the substantive review process when a revised application package is submitted.
Online Submission Process	Change
Target Population Page	Clarified how the applicant enters the enrollment cap for the proposed school by dividing it into three projected years. This change makes it clear to the reviewers of the application, Board staff and the applicant what the projected enrollment cap is for year 1, 2 and 3. This division aligns with criteria from the Business Plan.
Educational Plan	Change
A.1 Educational Philosophy	Added criteria to explain how the mission statement aligns with the educational philosophy and has a focus on outcomes rather than inputs.
A.3 Program of Instruction	Added criteria to explain how the program of instruction results in achieving the outcomes described in the mission statement.
Operational Plan	Rationale
B.1 Applicant Entity	Added language to clarify that background information documents for all Principals of the applicant entity and authorized representatives are evaluated during the substantive completeness review.