

Arizona State Board for Charter Schools

1700 W. Washington St., Room 164, Phoenix, AZ 85007

(602) 364-3080 Fax (602) 364-3089

www.asbcs.az.gov

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PROCUREMENT LAWS EXCEPTION AMENDMENT REQUEST

(Charter Holder Name) Morrison Education Group, Inc. (CTDS) 078556000

(Charter Holder Mailing Address) 5806 S 35th Ave.

(City, State) Phoenix, Az (Zip) 85041

(Charter Representative's Name) Tanae Morrison

(Phone Number) 602.403.3393 (Fax Number) 602.276.6298

Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.

✚ Exception to the Procurement Laws -- (This exception will not be granted to State Board of Education sponsored charter schools)

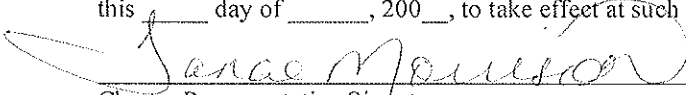
Included are the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Complete policy for procuring goods and services (sample policy available on the ASBCS website)

PLEASE NOTE: Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

The Arizona State Board for Charter Schools and Morrison Education Group, Inc. (Charter Holder), herein agree to amend the terms of the charter contract as follows:

In witness whereof, Charter Holder has signed this contract amendment as of this 9th day of February, 2008, and the State Board for Charter Schools has signed this contract amendment as of this _____ day of _____, 200____, to take effect at such time as it is signed by both parties.



Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

Morrison Education Group, Inc. dba Sun Valley Charter School
Verbiage for Procurement Policy

Procurement Policy

Morrison Education Group, Inc. dba Sun Valley Charter School will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Morrison Education Group, Inc. dba Sun Valley Charter School shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above. Morrison Education Group, Inc. dba Sun Valley Charter School understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

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USFRCS EXCEPTION AMENDMENT REQUEST

(Charter Holder Name) Morrison Education Group, Inc. (CTDS) 078556000

(Charter Holder Mailing Address) 5806 S 35th Ave

(City, State) Phoenix, AZ (Zip) 85041

(Charter Representative's Name) Tanae Morrison

(Phone Number) 603.403.3393 (Fax Number) 602.276.6298

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⚡ Exception to the USFRCS – (This exception will not be granted to State Board of Education sponsored charter schools)

Included are the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Complete policy for accounting (sample policy available on the ASBCS website)

All exceptions to the USFRCS will include:

- Charter Holder must utilize Generally Accepted Accounting Principles
- The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board for Charter Schools, the Auditor General, and the Arizona Department of Education
- The Charter Holder is responsible for any “cross-walks” necessary to complete reporting requirements

The Arizona State Board for Charter Schools and Morrison Education Group, Inc. (Charter Holder), herein agree to amend the terms of the charter contract as follows:

In witness whereof, Charter Holder has signed this contract amendment as of this 9th day of February, 2008, and the State Board for Charter Schools has signed this contract amendment as of this ___ day of ___, 200__, to take effect at such time as it is signed by both parties.


Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

**Morrison Education Group, Inc. dba Sun Valley Charter School
Verbiage for USFRCS**

USFRCS

Morrison Education Group, Inc. dba Sun Valley Charter School will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures.

The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

**Morrison Education Group, Inc. DBA Sun Valley Charter School
Governing Board Meeting
5806 S. 35th Ave.
December 23, 2009
6:00 pm**

AGENDA

Posted: December 21, 2009 at 7:30 a.m.
5806 S. 35th Ave.
Phoenix, AZ 85041

1. Roll Call
2. Review of enrollment numbers
3. Presentation of Vouchers for approval
4. Update on CSP Grant
5. Attendance policy amendment
6. Staff additions
7. USFRCS and Procurement exception
8. Building business partnerships
9. Fundraising activities
10. Field trips
11. Spring community service project
12. Call to the Public
13. Adjournment

Morrison Education Group, Inc. DBA Sun Valley Charter School
Governing Board Meeting Notice
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December 23, 2009
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Morrison Education Group, Inc. DBA Sun Valley Charter School
Governing Board Meeting
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Minutes

Posted: December 21, 2009 at 7:30 a.m.
5806 S. 35th Ave.
Phoenix, AZ 85041

Minutes taken by April Beaty

Meeting called to order by T. Morrison at 6:00pm. Second by L. Henagan

1. Roll Call-Present: T. Morrison, L. Henagan, J. Dery-Chaffin, A. Beaty. Absent: R. Strachan, R. Pena. Determined quorum.
2. Review of enrollment numbers-T. Morrison reported that enrollment has increased to 150. There is presently a waiting list at 5th and at Kinder.
3. Presentation of Vouchers for approval-motioned by A. Beaty. Second by J. Dery-Chaffin. Vouchers signed by members.
4. Update on CSP Grant-MEG has not completed the transfer of CSP Grant. Erin Pheltz has said she is waiting to meet with legal counsel for the DOE to find out what is next in the process. MEG has submitted all necessary paper work to date.
5. Attendance policy amendment-Motioned by J. Dery-Chaffin. Second by A. Beaty

Absence Policy: As defined in the Arizona State law, absences are considered excessive when the number of absent days exceeds 10% of the number of days required. Thus, any student absent a combined total of 18 days, consecutive or nonconsecutive, excused or unexcused is seen as truant and excessive. Sun Valley Charter School will report students with excessive absences to a truancy officer and/or expel them from school, following due process procedures (ARS 15-803). The steps are as follows:

- a. Student and parent given notice of absence
- b. Student and parent given opportunity to respond
- c. Student and parent informed of consequences

6. Staff additions-Matthew Bottomley was hired to fill a custodian position.
7. USFRCS and Procurement exception-the board discussed and voted to seek exemption from USFRCS and Procurement. Motioned by T. Morrison, Second by April Beaty. Approved unanimously. The approved policy is as follows:

USFRCS:

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Procurement:

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Morrison Education Group, Inc. dba Sun Valley Charter School understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

8. Building business partnerships-the board discussed strategies for building community partnerships with local companies. A letter of introduction will be drafted by J. Dery-Chaffin. L. Henagan will make contact with U of A Black Alumni President for partnership planning. A. Beaty will speak with representative from Banner Good Samaritan about community-based programs.
9. Fundraising activities-the board will return in January with 3 potential fundraising activities and will vote to select one.
10. Field trips-discussed how to accomplish field trips due to transportation. T. Morrison will contact neighboring school districts about the cost involved in renting their busses for trips as well as price 15 passenger vans.
11. Spring community service project-discussed possible park clean up. Board members will bring more suggestions to January meeting.
12. Call to the Public-none present.
13. Adjournment-Motioned by J. Dery-Chaffin. Second by L. Henagan.