Demonstration of Sufficient Progress Site Visit Inventory

Charter Holder Name: Montessori House, Inc.
School Name: Montessori House Charter Elementary School
Site Visit Date: April 2, 2015

Required for: Renewal
Evaluation Criteria Area: Assessment

Document Name/Identification	Intended Purpose and Discussion Outcome
[A.1] Montessori Materials Teacher's Chronological Record Child's Work Journal Individual Student Files	**Charter holder indicated the intended purpose of the document was to demonstrate:** the types of assessments the Charter Holder uses **The documents provided demonstrate evidence of the following:** • The Montessori Method uses the three period lesson to assess the knowledge of a certain concept. • Assessments are also built into the materials, many of which are self-correcting and allow the child to correct his own work. • Benchmarks are spread out over the three-year cluster. During the third year benchmarks are reviewed to monitor student progress toward benchmarks identified for the three-year cluster. • Assessments are integrated into the lesson materials. Student mastery of a lesson moves to extension activities that are more involved application of a skill. • Assessment is used to determine if a different approach or materials are needed to present the lesson. • Three period lesson is the primary method of assessment for students for each. The three periods of the assessment consist of tell the student, show the student, ask the student to do. **The documents provided demonstrate evidence of the described processes because:** the documents demonstrate the implementation of assessments.
[A.2] Association Montessori International montessori@amiusa.org Teacher's Montessori Albums Teacher's Chronological Record	**Charter holder indicated the intended purpose of the document was to demonstrate:** the process for designing or selecting the assessment system **The documents provided demonstrate evidence of the following:** • The assessment system is based on the Montessori methodology and the materials which are unique to the Montessori curriculum. This includes assessments that are integrated with instruction and three-year benchmarks. **The documents provided demonstrate evidence of the described processes because:** the documents describe the Montessori model, which describes the assessments integrated into the
[A.3] AIMS Test Results	**Charter holder indicated the intended purpose of the document was to demonstrate:** how the assessment system is aligned to the curriculum and instructional methodology.

AMI/AZCCR Combined Standards List Montessori Materials Teacher's Chronological Record Teacher's Montessori Albums	**The documents provided demonstrate evidence of the following:** • Part of the assessment system is actually built into the Montessori method and the materials. • Individual Child records document when students have mastered a lesson. The document also records when students have mastered to a level of moving from concrete to abstraction. • The assessment is done as the child progresses through the Arizona College and Career Ready Standards which also align with the Montessori curriculum, especially in math and language. **The documents provided do not demonstrate evidence of the described processes because:** they demonstrate that the assessments are integrated into curriculum.
[A.4] Teacher's Chronological Record AMI/AZCCR Combined Standards List Montessori Materials Individual Student File Teacher's Montessori Albums	**Charter holder indicated the intended purpose of the document was to demonstrate:** the intervals that are used to assess student progress and how the assessment plan includes data collection from multiple assessment, such as formative and summative assessments and common/benchmark assessments **The documents provided demonstrate evidence of the following:** • Student progress is assessed almost daily as the assessments are built into the lessons and materials. There's constant daily observation of the children as well. The teacher records the observations and lessons daily, keeps a file on each student and includes information in reports to parents. • Student assessments are recorded on the Individual Child Record document. The document tracks the lessons that students have mastered, records the date of mastery and indicates when a child has moved from concrete representations of the skill to abstraction of the skill. **The documents provided do not demonstrate evidence of the described processes because:** the documents demonstrate the ongoing assessment that is part of the Montessori model. Frequent assessments for students are recorded for each student.

[A.5] Montessori Materials Teacher's Montessori Albums AMI/AZCCR Coordinated Standards Lists AIMS Test Scores Teacher work record	**Charter holder indicated the intended purpose of the document was to demonstrate:** how the assessment system provides for analysis of assessment data and what intervals are used to analyze assessment data **The documents provided demonstrate evidence of the following:** • Constant assessment is part of instruction. Assessments are administered one-on-one, where the teacher actively observes the student performing the assessment task. Based on student performance during the task the teacher is observing student performance and analyzing student results. Assessment occur when each child is ready either through teacher observation, or students indicating readiness for eagerness to move forward. • Notes are recorded for student assessments to indicate student success or next instructional steps needed for the student • Almost daily the child's work is compared to the benchmarks for Common Core as far as they are in sync with the Montessori materials and lessons the child is using in the classroom. • The AIMS test and Stanford test are also administered each spring to provide for analysis of the assessment **The documents provided do not demonstrate evidence of the described processes because**: notes on student assessment results are recorded on teacher work records to demonstrate analysis of assessment results
[A.6] Montessori Materials Teacher's Montessori Albums AMI/AZCCR Coordinated Standards Lists AIMS Test Scores Teacher's Chronological Record Individual Student Files Parent Conf	**Charter holder indicated the intended purpose of the document was to demonstrate:** how the analysis is used to evaluate instructional and curricular effectiveness **The documents provided demonstrate evidence of the following:** • Analysis occurs during assessment. Students that are not successful are given opportunity for re-teach and additional practice before being assessed for mastery again. • From the evaluation of the progress in the materials and lessons as compared to the common core, the AIMS results and the Stanford nine test results and observations are all used to determine whether students may need to repeat lessons move forward or have additional lessons on materials or concepts that were missed or where there are gaps. • Adjustments are recommended by the teacher and aides working with the student to help raise scores and achieve progress. Progress is recorded on individual student files. • Parent conferences occur twice a year. A Parent Conference form is created that summarizes student accomplishments and identify current progress. **The documents provided do not demonstrate evidence of the described processes because**: documents demonstrate analysis to evaluate instructional and curricular effectiveness.

[A.7] Chronological Teacher's Record AIMS Test Scores Teacher's Chronological Record Individual Student File	**Charter holder indicated the intended purpose of the document was to demonstrate:** how the analysis is used to adjust curriculum and instruction in a timely manner and what intervals are used to adjust curriculum and instruction **The documents provided demonstrate evidence of the following:** • Assessment results are used to identify gaps in achievement and instructional strategies and are analyzed weekly and sometimes more often. With teacher review, it is determined if the strategy is effective in teaching the standard to mastery. The teacher can then enhance the method by re-teaching or adjusting the lesson and trying a new approach. • The same occurs if there is a gap in the meeting of a standard. A follow up on resources and effectiveness to strengthen the teaching approach might include extension of a lesson or using a different material to teach the same concept. The lessons given, the conclusion and observations are all recorded in the teacher's log. • Teacher Chronological Record and Individual teacher record are used to monitor student progress in content areas. The teacher then refers back to the lesson album to provide lessons needed to students. **The documents provided do not demonstrate evidence of the described processes because:** Montessori method included ongoing and continuous assessment of students. Curriculum and instruction are adjusted based on frequent and ongoing assessment of student skills.
[A.8] Montessori Materials Teacher's Montessori Albums Teacher's Chronological File Individual Student File	**Charter holder indicated the intended purpose of the document was to demonstrate:** how the assessment system is adapted to meet the assessment needs of students with proficiency in the bottom 25%. **The documents provided demonstrate evidence of the following:** • It is determined by the teacher, tutor and parent (the team) if the supplemental and or differentiated instruction and curriculum are helping a child to progress or increase proficiency. If not, the team reevaluates and makes adjustments or eliminates what was not working, and modify lessons to help the child progress. Instruction that was helping would be continued. This would occur weekly. The decisions and results are entered in the student's file. Lesson results and adjustments are entered on the teacher's log and the students file at the end of each day. **The documents provided do not demonstrate evidence of the described processes because**: instruction and assessment are individualized to meet the needs of each student.
[A.9]	**N/A**
[A.10]	**N/A**

[A.11] Montessori Materials Teacher's Chronological Record Teacher's Montessori Albums IEP assessment and monitoring	**Charter holder indicated the intended purpose of the document was to demonstrate:** how the assessment system is adapted to meet the assessment needs of students with disabilities **The documents provided demonstrate evidence of the following:** • IEP documents record individual students' goals and re-assessment within the year. Goals are updated and/or revised based on student progress. Progress toward goals and adjustment of goals is recorded in the IEP. **The documents provided do not demonstrate evidence of the described processes because:** instruction and assessment are individualized to meet the needs of each student.