

Procurement Laws Exception Amendment Request

Charterholder Info

Charter Holder

Name:
Mexicayotl Academy, Inc.

CTDS:
12-87-03-000

Mailing Address:
850 North Morley Avenue
Nogales, AZ 85621
> [View detailed info](#)

Representative

Name:
Baltazar Garcia

Phone Number:
520-287-6790

Fax Number:
520-287-0037

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Procurement Laws Exception

Please Note

Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

This exception will not be granted to State Board of Education sponsored charter schools.

Attachments

Board Minutes —  [Download File](#)

Complete policy for procuring goods and services —  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Baltazar Garcia 02/18/2015



MEXICAYOTL ACADEMY

850 N. MORLEY AVENUE
NOGALES, AZ 85621

PHONE: 520-287-6790
FAX: 520-287-0037

Mexicayotl Academy Procurement Policy

Mexicayotl Procurement Policy

Mexicayotl Academy charter school will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Mexicayotl Academy charter school shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Mexicayotl Academy charter school understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply. Mexicayotl Academy when granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) will still be required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

USFRCS Exception Amendment Request

Charterholder Info

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USFRCS Exception

All exceptions to the USFRCS will include:

Charter Holder must utilize Generally Accepted Accounting Principles


The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board of Charter Schools, the Auditor General, and the Arizona Department of Education

The Charter Holder is responsible for any "cross-walks" necessary to complete reporting requirements.

This exception will not be granted to State Board of Education sponsored charter schools

Attachments

Board Minutes —  [Download File](#)

Complete policy for accounting —  [Download File](#)

Additional Information*

No documents were uploaded.

Signatures

Charter Representative Signature
Baltazar Garcia 02/18/2015



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NOGALES, AZ 85621

PHONE: 520-287-6790
FAX: 520-287-0037

Mexicayotl Academy Inc. Accounting Policy

Accounting Policy

Mexicayotl Academy charter school will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Mexicayotl Academy Inc. is NOT exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or an financial report request from the Arizona State Board for Charter Schools, the Auditor General, and the Arizona Department of Education. The academy is also responsible for any “cross-walks” necessary to complete reporting requirements. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.



Mexicayotl Academy
Board Meeting Minutes

Date: January 28, 2014

Place: 850 N. Morley Avenue
Nogales AZ, 85621

Meeting Started: 4:08 p.m.

Agenda:

a) Call to Order

1. Roll Call
 - a. Present: Balty Garcia, Carmen Lezama, Yolanda Soto
 - b. Late: Veronika Garcia (4:10 p.m.)
2. Approval of Agenda
 - a. *Motion to modify the agenda to include the December 30, 2013 agenda items, made by Yolanda Soto*
 - b. *Second made by Carmen Lezama*
 - c. *Motion passed*
3. Approval of December 30, 2013 minutes. **No Quorum**
 - a. *Correction: Motion to approve the November 26, 2013 minutes made by Yolanda Soto*
 - b. *Second made by Carmen Lezama*
 - c. *Motion passed*

b) New Business

1. Approval of new employees in Nogales Site
 - a. *Motion to approve Liseth Robles and Norma Fimbres as Instructional Assistants and Sabrina Cason as the Title I Reading Interventionist at the Mexicayotl Nogales site made by Yolanda Soto*
 - b. *Second made by Carmen Lezama*
 - c. *Motion passed*
2. Petition Charter Board
 - a. *Motion to approve submission of the Enrollment Cap Notification to meet projected enrollment in Nogales and Tucson made by Yolanda Soto*
 - b. *Second made by Carmen Soto*
 - c. *Motion passed*



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3. Petition Charter Board: Amend USFRCS for Exception Procurement Law Exception and Request
 - a. *Motion to ask the Charter Board for the exemption of USFRCS and Procurement Law made by Yolanda Soto*
 - b. *Second made by Carmen Lezama*
 - c. *Motion passed*
4. Approval of ELL AMAO Plan
 - a. *Motion to approve Title III plan to raise AMAO % by targeting K-5 ELL students specifically who score Intermediate on the AZELLA, made by Yolanda Soto*
 - b. *Second by Carmen Lezama*
 - c. *Motion passed*
5. *From December 30, 2013 AGENDA*
 - a. *Budget Analysis for Tucson and Nogales*
 - i. *Discussion: Nogales is in the black \$9,600/month while Tucson is in the red \$20,000/month. A cash flow analysis will be conducted to determine how the budget can be better balanced*
 - ii. *Motion to give Balty Garcia the authority to make decisions on the school budget as necessary for the financial well-being of the district made by Yolanda Soto*
 - iii. *Second made by Carmen Lezama*
 - iv. *Motion passed*
 - b. *Title I Monitoring Visit*
 - i. *Cycle IV Title I personnel conducting a site-visit to monitor compliance the 1st week of April.*
 - ii. *Office is preparing the compliance documents.*
 - c. *Decision to lease space from Prescott College*
 - i. *Discussion: Prescott College will possibly lease the previous Wakefield School building from TUSD and Mexicayotl District is considering leasing space from Prescott College for the Tucson site.*



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- ii. *Motion to allow for the leasing of space at a TUSD school site from Prescott College, made by Yolanda Soto*
 - iii. *Second made by Carmen Lezama*
 - iv. *Motion passed*
 - d. **Approval of Title I ESEA Plan**
 - i. *Motion to approve the hiring of additional personnel to support teachers, Galileo program and teaching materials, made by Yolanda Soto*
 - ii. *Second made by Carmen Lezama*
 - iii. *Motion passed*
 - e. **Approval of November and December 2013 expenses for both locations**
 - i. *Motion to approve the November and December 2013 financials of the Nogales and Tucson sites made by Yolanda Soto*
 - ii. *Second made by Carmen Lezama*
 - iii. *Motion passed*
- c) Approval of Financials**
- I. **Approval of January 2013 Financials, both locations.**
 - a. *Motion to approve the January 2013 Financials made by Yolanda Soto*
 - b. *Second by Carmen Lezama*
 - c. *Motion passed*
- d) Call to the Public**
- a) **No call to the public**
- e) Adjournment: 4:42 p.m.**
- a) **Motion to adjourn made by Yolanda Soto**
 - b) **Second by Carmen Lezama**
 - c) **Motion passed**



Mexicayotl Academy
Board Meeting Minutes

Note: There was a motion to approve November 26, 2014 minutes instead of December 30, 2013 Minutes, and to include the items of the December 30, 2013 Agenda on January 28, 2014 Agenda.