

# Arizona State Board for Charter Schools

1700 W. Washington St., Room 164, Phoenix, AZ 85007

(602) 364-3080 Fax (602) 364-3089

[www.asbcs.az.gov](http://www.asbcs.az.gov)

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## PROCUREMENT LAWS EXCEPTION AMENDMENT REQUEST

(Charter Holder Name) Math & Science Success Academy (CTDS) 108798000

(Charter Holder Mailing Address) 1557 W. Prince Rd.

(City, State) Tucson, AZ (Zip) 85705

(Charter Representative's Name) Tatyana Chayka

(Phone Number) 520-293-2676 (Fax Number) 520-888-1732

**Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.**

- Exception to the Procurement Laws -- (This exception will not be granted to State Board of Education sponsored charter schools)

Included are the following:

- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Complete policy for procuring goods and services (sample policy available on the ASBCS website)

**PLEASE NOTE:** Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

The Arizona State Board for Charter Schools and Math & Science Success Academy (Charter Holder), herein agree to amend the terms of the charter contract as follows:

In witness whereof, Charter Holder has signed this contract amendment as of this 10<sup>th</sup> day of March, 2009, and the State Board for Charter Schools has signed this contract amendment as of this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_, to take effect at such time as it is signed by both parties.

Tatyana Chayka  
Charter Representative Signature

\_\_\_\_\_  
Representative Signature for the Arizona State Board for Charter Schools

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## USFRCS EXCEPTION AMENDMENT REQUEST

(Charter Holder Name) Math & Science Success Academy (CTDS) 108798000

(Charter Holder Mailing Address) 1557 W. Prince Rd.

(City, State) Tucson, AZ (Zip) 85705

(Charter Representative's Name) Tatyana Chayka

(Phone Number) 520-293-2676 (Fax Number) 520-888-1732

**Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.**

- Exception to the USFRCS – (This exception will not be granted to State Board of Education sponsored charter schools)

Included are the following:

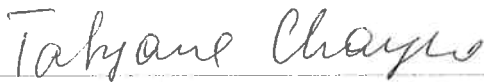
- Board minutes approving the change (minutes must comply with Open Meeting Law ARS §38-431.01)
- Complete policy for accounting (sample policy available on the ASBCS website)

All exceptions to the USFRCS will include:

- Charter Holder must utilize Generally Accepted Accounting Principles
- The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board for Charter Schools, the Auditor General, and the Arizona Department of Education
- The Charter Holder is responsible for any "cross-walks" necessary to complete reporting requirements

The Arizona State Board for Charter Schools and Math & Science Success Academy (Charter Holder), herein agree to amend the terms of the charter contract as follows:

In witness whereof, Charter Holder has signed this contract amendment as of this 10th day of March, 2009, and the State Board for Charter Schools has signed this contract amendment as of this \_\_\_\_ day of \_\_\_\_\_, 200\_\_, to take effect at such time as it is signed by both parties.



Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

# Math and Science Success Academy

<http://www.amstucson.org>

434 W. Lerdo Rd. Tucson, AZ 85706 Phone: 520-889-1504 Fax: 520-889-1540

## MASSA School Board Meeting March 7, 2009

### Board Members Present:

Tatyana Chayka  
Noel Sherwin  
Jill Rich  
Margaret Phillips

### Board Members on the phone:

Serge Shayevich

### Taking Minutes:

Karen Henning

The meeting was called to order by Tatyana Chayka at 10:34 AM.

**Agenda Item 1:** Consideration to approve policy for procuring goods and services to serve in place of The Procurement Laws.

Mrs. Chayka explained that The Arizona State Board for Charter Schools rejected the Procurement policies we approved last board meeting. They did not approve changes we did to their sample policy. In order for us to be exempt from procurement laws they would like for us to use exact verbiage from their sample policy.

**Noel Sherwin made a motion to approve Policy for Procuring Goods and Services to serve in place of the Procurement Laws**

**Serge Shayevich seconded the motion**

**Motion was unanimously approved by all Board Members**

**Agenda Item 2:** Consideration to approve accounting policies to serve in place of USFRCS.

Mrs. Chayka explained that The Arizona State Board for Charter Schools also rejected the accounting policy that we approved during last board meeting. This time we used exact verbiage from their sample policy.

**Noel Sherwin made a motion to approve accounting policies to serve in place of USFRCS.**

**Tatyana Chayka seconded the motion**

**Motion was unanimously approved by all Board Members**

**Agenda Item 3:** Consideration to appoint Margaret Phillips to MASSA Governing Board

Mrs. Chayka asked Margaret Phillips to give us a brief professional background. Ms. Phillips said she had moved here from Great Britain. She was trained as a college

teacher in London and she taught French and English there. She Moved to the United States in December of 1974. She received her Masters in French Literature from Safford. In 1976 she moved to Tucson. She then went to law school and got accepted by the bar in 1983. She practiced different areas of law until 1995 when she opened her own real estate business. She also has two children. Mrs. Chayka thanked her for her information There were no Director Updates for this meeting.

**Noel Sherwin made a motion to approve Margaret Phillips to the MASSA Governing Board.**

**Serge Sheepish seconded the motion**

**Motion was unanimously approved by all Board Members**

**Adjournment:** Meeting was adjourned by Tatyana Chayka at 10:55 AM.

# Math & Science Success Academy, Inc.

434 W. Lerdo Rd Tucson AZ 85756 520.889.1504 ph 520.889.1540 fax  
<http://www.massatucson.org>

## **Procurement Policy**

MATH & SCIENCE SUCCESS ACADEMY will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

MATH & SCIENCE SUCCESS ACADEMY shall not purchase any goods or services from any member of the governing board, an immediate family-member of any member of the governing board nor from any entity in which any member of the governing board or an immediate timely member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph I above.

MATH & SCIENCE SUCCESS ACADEMY understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.

# Math & Science Success Academy, Inc.

434 W. Lerdo Rd Tucson AZ 85756 520.889.1504 ph 520.889.1540 fax

<http://www.massatucson.org>

## **Accounting Policy**

Math and Science Success Academy of Tucson will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.