

Arizona State Board for Charter Schools
Arizona State Board of Education
1700 W. Washington St., Room 164, Phoenix, AZ 85007
(602) 364-3080 Fax (602) 364-3089
www.asbcs.az.gov

RECEIVED

MAY 24 2011

INSTRUCTIONAL DAYS AMENDMENT REQUEST

(Charter Holder Name) Life Skills Center of Arizona (CTDS) 078980000

(Charter Holder Mailing Address) 8123 North 35th Avenue, Suite 2

(City, State) Phoenix (Zip) 85051

(Charter Representative's Name) Philanders McNeary

(Phone Number) (602) 242-6400 (Fax Number) (602) 242-8123

Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.

✦ Changes in number of contractual days of instruction

Included is the following:

- Board minutes approving the change (If the body is subject to Open Meeting Law, minutes must comply with ARS §38-431.01)

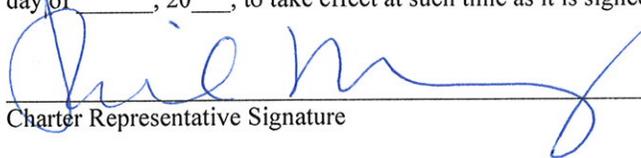
The Arizona State Board for Charter Schools and Life Skills Center of Arizona (Charter Holder), herein agree to amend the terms of the charter contract as follows:

FROM: contractual days: 193 (5 day week)

TO: contractual days: 159 (4 day week)

Fiscal Year Effective Date: 2012

In witness whereof, Charter Holder has signed this contract amendment as of this 19th day of May, 2011, and the State Board for Charter Schools has signed this contract amendment as of this _____ day of _____, 20____, to take effect at such time as it is signed by both parties.



Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

**Board of Directors Meeting for
The Life Skills Center of Arizona**
8123 North 35th Avenue, Suite 2, Phoenix, AZ 85051
Telephone: (602) 242-6400 Facsimile: (602) 242-6823
Website: www.wediducan.com

Board Meeting
Date: May 19, 2011
Time: 1:00 p.m. Pacific Time
Location: Life Skills Center of Arizona
and Phone#: 866-503-7671
Access Code: 3302528839

MINUTES

MEETING TYPE: Regular Special Proposed Approved

A. Call to Order/Roll Call The meeting was called to order at 1:05 p.m.

Board Member Attendance:

Yvonne Pena, President	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Phil McNeary, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dave Roberts, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Arnita Diggs, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Bertha Lowe-Teamor, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

Other Attendees:

Jared Kittelson (School Administrator), via telephone conference: Nathan Flaker (WHM/Controller, LifeSkills); and Carlana Hart (WHM/Board Liaison Manager, LifeSkills), Robert Fox (WHM/VP DELA), Maggie Ford (WHM/Dir Academics, DELA) and Shannon Allen (WHM/Project Manager, DELA)

B. Public Comment

None

C. Review of Agenda and Proposed Resolutions

The Board noted that it will address the Arizona Online Instruction – Program of Instruction first, at the conclusion of the review of agenda and proposed resolutions and approve any action later in the meeting.

E. Arizona Online Instruction – Program of Instruction

Mr. Fox spoke to the final scoring rubric for the Arizona Online Instruction – Program of Instruction. He noted that the school didn't meet the scoring criteria which need 95 % to pass. Ms. Ford spoke to the recommendations and discussed some of the comments provided for partially met and met. The Board discussed putting together a narrative that addresses the areas of concerns to submit along with the response. The Board noted that it will consider additional later in the meeting.

F. Consideration to Approve New Business

i. Election of Interim Board President

The Board discussed electing an interim Board President during Ms. Pena period of absence.

Motion: Mr. Roberts moved to elect Mr. McNeary as interim Board President.

Support: Mr. McNeary seconded the motion to approve and the following resolution passed:

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11-02 WHEREAS, the current Board President, Yvonne Pena has communicated that she is unable to discharge the powers and duties of the President for an undisclosed period due to health reasons.

THEREFORE BE IT RESOLVED, that the Board of Directors approves to elect Philanders McNeary as interim Board President during said period.

BE IT FURTHER RESOLVED, that the Board of Directors approves the addition of persons authorized to act as a Charter Representative on behalf of the charter holder from representative: Yvonne Pena, as Charter Representative to representatives: Yvonne Pena, Philanders McNeary, and Dave Roberts, as Charter Representatives.

BE IT FURTHER RESOLVED, that the Board of Directors approves Philanders McNeary, in Yvonne Pena's absence to sign the Charter Representative Notification Request and authorizes the management company to submit the required documentation to the Arizona State Board for Charter Schools for approval.

ii. 2011-2012 School Calendars

The Board discussed the Board meeting calendar. Mr. Kittelson spoke to proposed calendars and explained how the school will continue to meet the needs of the students while operating on a reduction instructional days.

Motion: Mr. McNeary moved to approve the 2011-2012 school calendars.

Support: Mr. Roberts seconded the motion to approve and the following resolution was passed:

11-03 BE IT RESOLVED, that the Board of Directors approves and adopts the 2011-2012 School Calendar B which provides for 193 instructional days as a provisional calendar, and approves and adopts the 2011-2012 School Calendar A which provides for 159 instructional days and shall supersede the 2011-2012 School Calendar B once the Instructional Days Amendment Request is formally approved by the Arizona State Board for Charter Schools.

iii. 2011-2012 Board Meeting Calendar

The Board discussed the School calendar. Mr. Kittelson discussed an additional change to the calendar.

Motion: Mr. Roberts moved to approve the 2011-2012 board meeting calendar with the noted changes.

Support: Mr. McNeary seconded the motion to approve and the following resolution was passed:

11-04 BE IT RESOLVED, that the Board of Directors approves the 2011-2012 Board meeting calendar with the noted changes: July 14, 2011, November 3, 2011, February 7, 2012, and May 1, 2012, at 4 p.m.

iv. 2011-2012 Parent-Student Handbook

The Board discussed the 2011-2012 Parent-Student Handbook. Ms. Hart noted that the handbook is still under revision, and any edits wouldn't be of substantive, but structural and organization of the information.

Motion: Mr. McNeary moved to approve the 2011-2012 Parent-Student Handbook.

Support: Mr. Roberts seconded the motion to approve and the following resolution was passed:

11-05 BE IT RESOLVED, that the Board of Directors approves and adopts the 2011-2012 Parent-Student Handbook pending final review by Board member, Philanders McNeary.

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v. Audit Engagement Letter

Mr. Flaker spoke to the requirement that the Board the engagement letter in advance of the audit. There was a discussion concerning the contact name.

Motion: Mr. Roberts moved to approve the audit engagement letter pending update to contact name.

Support: Mr. McNearly seconded the motion to approve.

11-06 BE IT RESOLVED, that the Board of Directors approves Skoda Minotti as auditors for the 2011 fiscal year pending update to contact name on the letter.

vi. Instructional Days Amendment Request

Mr. Kittelson spoke to the instructional days amendment request as discussed during the school calendar presentation.

Motion: Mr. Roberts moved to approve the instructional days amendment request.

Support: Mr. McNearly seconded the motion to approve and the following resolution was passed:

11-07 BE IT RESOLVED, that the Board of Directors approves and adopts the change in the School's calendar involving the number of days of instruction from 193 contractual days (5 day week) to 159 contractual days (4 day week).

FURTHER RESOLVED, that the Board of Directors authorizes Philanders McNearly, as pending Charter Representative, to execute the Instructional Days Amendment Request, and the management company to submit the required documentation to the Arizona State Board for Charter Schools for approval.

vii. Graduation Expense Proposal

Mr. Kittelson spoke to the graduation expense proposal. He stated that the graduation breakfast is opportunity for students to receive personal recognition from staff and teachers in a comfortable setting.

Motion: Mr. Roberts moved to approve the graduation expense proposal.

Support: Mr. McNearly seconded the motion to approve and the following resolution was passed:

11-08 BE IT RESOLVED, that the Board of Directors approves the expenditure in an amount of \$20 per person and not to exceed the amount of \$7,000.00 in order to support the graduation celebratory breakfast held at the Glendale Civic Center for graduating students and their guests who provided a positive influence on the student during their academic career.

viii. Arizona Online Instruction – Program of Instruction

The Board discussed submitting a response to the Arizona State Board for Charter Schools.

Motion: Mr. Roberts moved to approve submitting a response to the Arizona State Board for Charter Schools relating to the AOI Program of Instruction Amendment Request.

Support: Mr. McNearly seconded the motion to approve and the following resolution was passed:

11-09 WHEREAS, the Board of Directors received notification that the Arizona Online Instruction (AOI) Program of Instruction Amendment Request submitted did not meet the scoring criteria for placement on the Consent Agenda for the Arizona State Board for Charter Schools' (ASBCS) next regular meeting.

WHEREAS, the Board of Directors has an opportunity for the AOI Program of Instruction Amendment Request to be considered by ASBCS at a future meeting by response.

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THEREFORE BE IT RESOLVED, that the Board of Directors approves and authorizes Philanders McNearly as pending Charter Representative to send a response making a request for the AOI Program of Instruction Amendment Request to be considered at ASBCS next regular meeting.

G. Standard Business

i. Minutes

The Board discussed the minutes.

Motion: Mr. Roberts moved to approve the minutes.

Support: Mr. McNearly seconded the motion to approve and the following resolution was passed:

11-10 BE IT RESOLVED, that the Board of Directors approves the Minutes from the meetings held on February 1, 2010, June 14, 2010, July 12, 2010, and February 11, 2011.

ii. State of the School Report

Mr. Kittelson spoke to the state of the school report. He provided an update concerning the AOI Program of Instruction Amendment Request. The staff and teachers are preparing for graduation. The school is expected to graduate 75-80 students. Mr. Kittelson noted that just recently received the AIMS result, and he will have additional information regarding the results at the next meeting. He noted and spoke to new graduation requirements.

Motion: Mr. Roberts moved to accept the state of the school report.

Support: Mr. McNearly seconded the motion to approve.

11-11 BE IT RESOLVED, that the Board of Directors accepts the State of the School Report as presented.

iii. Financial Report

Mr. Flaker reported, as of April 30, 2011, on the statement of net assets, the statement of revenues, expenses, and changes in the net assets; the bank –to–book reconciliation; and the check register for the period from July 1, 2010 to April 30, 2011. There was a discussion concerning additional detail line items in the financial report and teachers' salaries. There was a discussion concerning the management agreement.

Motion: Mr. McNearly moved to accept the financial report.

Support: Mr. Roberts seconded the motion to approve.

11-12 BE IT RESOLVED, that the Board of Directors approves the Financial Report as presented.

G. Reminder of Next Board Meeting

Tuesday, June 21, 2011 at 4:00 p.m. Pacific Time to be at the Life Skills Center of Arizona and by teleconference.

H. Adjournment

The meeting adjourned at 2:45 p.m.

Motion: Mr. Roberts moved to adjourn.

Support: Mr. McNearly seconded the motion to adjourn.

MINUTES CERTIFICATION

A copy of the meeting minutes are available for public inspection at Life Skills Center of Arizona, 8123 North 35th Avenue, Suite 2, Phoenix, AZ 85051

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Proposed minutes respectfully submitted,

Recording Secretary, Carlena Hart

Date

Approved by the Life Skills Center of Arizona Board of Directors on June 21, 2011.

Interim Board President, Philanders McNeary

Date